

**Regular Meeting of the Village of Somerset Board of Trustees**  
**Village Hall, 110 Spring Street Somerset, WI 54025 | Tuesday, May 20, 2025**

Village President, Ryan S. Sicard called the Regular meeting to order at 6:00 p.m. Present were Ryan S. Sicard, Chris Dubak, Donnie Kern, Brandon Krohn, Chris Moreno, and Jessica Plourde. Donnie Kern attended via Zoom. Also present was Village Attorney, Paul Mahler; Chuck Schwartz, MSA; and Director of Public Works, Bob Gunther.

**Public Comment**

- *Marjorie Metzдорff, 798 Plum Tree Lane - Stated she has been enjoying the self-guided audio history tour of Somerset.*
- *Robert Trealoff, 201 Arnold St - Suggested that a historic picture be placed down by the river.*

**Approval of Agenda**

- Motion by Dubak, second by Krohn to approve the agenda as presented and motion carried.

**Consent Agenda**

- *Motion by Garn, second by Krohn to approve the Consent Agenda including the following:  
Minutes of April 9, 2025 and April 15, 2025  
CUP Application  
Pea Soup Days Parade Route  
Fire/Rescue Report  
Library Report*

*Motion to approve the above consent agenda carried unanimously.*

**New Business**

- **Discussion/Possible Approval - Village, Water and Sewer Bills**
  - *Motion by Moreno, second by Garn to approve the Village, Water and Sewer bills and motion carried unanimously.*
- **Discussion/Possible Approval - 2025-2026 License Applications**
  - *Motion by Kern, second by Moreno to approve the License Applications as presented and motion carried unanimously.*
- **Discussion/Possible Approval - 2025-2026 Liquor License Agents**
  - *Motion by Kern, second by Garn to approve the Liquor License Agents as presented and motion carried unanimously.*
- **Discussion/Possible Approval - Temporary "Class B" Wine and Class "B" Beer Retailers License - Pea Soup Days, Somerset Lions Club**
  - *Motion by Garn, second by Moreno to approve the Temporary "Class B" Wine/Class "B" Beer Retailers License - Somerset Lions Club-Pea Soup Days and motion carried unanimously.*
- **Discussion/Possible Approval - Extra Territorial Plat Review from St. Croix AR**
  - *Motion by Krohn, second by Garn to approve the Extra Territorial Plat from St. Croix AR and motion carried unanimously.*
- **Discussion/Possible Approval - Pay Application #1 TID #5 Lift Station**
  - *Motion by Garn, second by Kern to approve Pay Application #1 TID #5 Lift Station in the amount of \$330,335.95 and motion carried unanimously.*

- **Discussion/Possible Approval - Change Order No. 2, Transfer Switch Enclosure**
  - *Motion by Kern, second by Garn to approve Change Order No. 2 in the amount of \$1,979.25 and motion carried unanimously.*
- **Discussion/Possible Approval - Change Order No. 3, Casing Pipe Verification**
  - *Motion by Krohn, second by Garn to approve Change Order No. 3 in the amount of \$5,199.50 and to authorize the Village Attorney, Public Works Director and the Village President to seek recovery of the additional funds from WI DOT. Motion carried unanimously.*
- **Discussion/Possible Approval - Task Order from MSA, 2025 Mill, Overlay, and Micro-surfacing for Parnell Street, Germain Street, Evergreen Drive, Schachtner Street, and Lemire Street**
  - *Motion by Krohn, second by Garn to approve Task Order from MSA, 2025 Mill, Overlay, and Micro-surfacing for Parnell Street, Germain Street, Evergreen Drive, Schachtner Street, and Lemire Street and motion carried unanimously.*
- **Discussion/Possible Approval - Initial resolution of the Village of Somerset, Wisconsin relating to the Issuance, Sale and Delivery of \$1,600,000 General Obligation Promissory Notes, Series 2025A, of the Village of Somerset, Wisconsin; Establishing the Terms and Conditions Therefor; Directing their Execution and Delivery; Creating a Debt Service Account Therefor; and Awarding the Sale Thereof**
  - *Motion by Krohn, second by Moreno to approve Resolution No. 2025-05 Providing for the Issuance, Sale and Delivery of \$1,600,000 General Obligation Promissory Notes, Series 2025A, of the Village of Somerset, Wisconsin; Establishing the Terms and Conditions Therefor; Directing Their Execution and Delivery; Creating a Debt Service Account Therefor; and Awarding the Sale Thereof. Motion carried on a roll call vote of 6-1 with one abstention (Garn-aye, Krohn-aye, Dubak-aye, Sicard-aye, Plourde-aye, Moreno-aye, Kern-abstained).*
- **Discussion/Possible Approval - Donation of cement to the food shelf in an amount not to exceed \$500.00**
  - *Motion by Garn, second by Dubak to approve the donation of cement to the food shelf, if they are not able to raise the funds themselves, in the amount of \$500.00. Motion passed on a roll call vote of 6-1 with one abstention (Moreno-aye, Plourde-aye, Sicard-aye, Dubak-aye, Krohn-abstained, Garn-aye, Kern-aye).*
- **Discussion/Possible Approval - Proposed Fire Ordinance Amendments**
  - *Motion by Kern, second by Garn to approve the proposed Fire Ordinance amendments to Sections 2-4-5 and 5-2-1 of the village ordinances as presented. Motion carried unanimously.*
- **Discussion/Possible Approval - Proposed ETZ Ordinance 14-1-20 Amendments**
  - *Motion by Krohn, second by Garn to approve the proposed ETZ Ordinance 14-1-20 amendments. Motion passed on a roll call vote of 5-2 (Kern-nay, Garn-aye, Krohn-aye, Dubak-nay, Sicard-aye, Plourde-aye, Moreno-aye).*
- **Discussion/Possible Approval - Proposed Emergency Government Ordinance 5-5-1 Amendments**
  - *Motion by Sicard, second by Kern to approve the amendments to Ordinance 5-5-1 as presented with the following changes in paragraph b: the number of members will be removed and state, "shall consist of the following:" Motion carried unanimously.*

- **Discussion/Possible Approval - CivicPlus Proposal**
  - *Motion by Sicard, second by Kern to table the CivicPlus Proposal and motion carried unanimously.*
- **Discussion/Possible Approval - Standing Committee Meeting Schedule**
  - *Sicard stated that the committees should discuss meeting times and finalize their meeting dates by the end of the May.*

**Adjourn**

- *Motion by Kern, second by Garn to adjourn and motion carried unanimously. Meeting adjourned at 7:13 p.m.*

Jessica Lehman, Village Clerk/Deputy Treasurer