

Regular Meeting of the Village of Somerset Board of Trustees
Village Hall, 110 Spring Street Somerset, WI 54025 | Tuesday, April 15, 2025

Village President Ryan Sicard called the meeting to order at 6:00 p.m. Present were Ryan Sicard, Chris Moreno, Donnie Kern, Brandon Krohn, Chris Dubak and Jessica Plourde. Also present at Village Hall - Village Attorney, Paul Mahler and Director of Public Works, Bob Gunther.

Public Comment

- Marjorie Metzdorff - 798 Plum Tree Lane - Welcomed Jessica to the board and would like to know more about the Resolutions on the agenda.

Motion by Kern, second by Plourde to move up the President Pro-tem appointment. Discussion by Krohn to move up the Village Trustee before the Pro-Tem, but thinks the order is where it should be. Roll call Vote: Kern-aye, Plourde-aye, Dubak-aye, Moreno-nae, Sicard-nae, Krohn-nae - Motion fails

Approval of Agenda

- *Motion by Krohn, second by Moreno to approve the agenda as presented and motion carried unanimously.*

Consent Agenda

- *Motion by Krohn, second by Kern to approve the Consent Agenda including the following:*
 - *Minutes of March 18, 2025 Regular Meeting and Work Session*
 - *Village, Water and Sewer Bills*
 - *TID#5 Lift Station & Utility Extension Task Order #1*
 - *Plow Truck Chassis Quote - 2025 Mack*
 - *Plow Truck Uplifting Quote - Monroe*
 - *Fire/Rescue Report*

Motion to approve the above consent agenda carried unanimously.

New Business

- **Discussion/Possible Approval - Village Trustee Appointment**
 - Sicard stated this is not a Village Board appointment, this is an election by the board itself. Nominations will come from the board. This is to fill Sicard's vacant seat for the remaining 1 year.
 - Kern asked if we could hold an election for the seat. Attorney Mahler said yes, but it's unusual. You can leave it unfilled, but you see what can happen with an even number of members, you have tie votes.
 - *Motion by Moreno, second by Krohn to nominate Caleb Garn to the 1 year vacancy.*
 - Kern is questioning the hasty appointment. Would like to have other individuals express interest in the open seat.
 - Sicard is trying to get the board up and running as efficiently as possible.
 - Krohn stated Garn would be the most fitting. He received the 4th most votes, shown he's willing to serve.
 - Kern talked to other colleagues and feel the need to solicit out.
 - Sicard has put a request out there and only received 1 applicant and it was for a committee, not a trustee.
 - *Motion on the table to appoint Caleb Garn, roll call vote: Kern-nae, Plourde-nae, Moreno - aye, Sicard-aye, Krohn-aye, Dubak-nae and motion failed.*
 - *Motion by Kern, second by Dubak to table to next month's meeting and we solicit for it and take it up at next month's meeting. Discussion, if anyone is interested, they should reach out to the clerk and/or the offices so it can be disclosed to all the board members what their interests and capabilities are. Roll call vote: Kern-aye, Plourde-aye, Moreno-nae, Sicard-nae, Krohn-nae, Dubak-aye and motion failed.*
- **Discussion/Possible Approval - Community Clean Up Day**
 - New twist this year. Two dumpsters on the Village owned lot. One for the Village, one for the Town. Competition between the two municipalities. Winner gets the traveling Oscar the Grouch trophy.

- *Motion by Krohn, second by Dubak to approve the use of the Village Lot for Community Clean Up Day for that weekend for collecting the trash and motion carried unanimously.*
- **Discussion/Possible Approval - Pine Vale Stormwater Management Complaints**
 - Ryan Vanasse - 714 191st Ave - updated the board about his property flooding 12 times from the hill that was created in July 2024. Matt from Capstone said water should go into the stormwater pond. It's not happening. Complained about the construction mess and having to clean up after them.
 - Amanda Mondor - 754 190th Ave - Gave an update to the new board member, Jessica Plourde to get her up to speed. Saying the last minor rain rose the pond 4". Concerned about the long-term effects. Would like something in the developer's agreement that states they need to maintain their stormwater within their areas and not to push it on to the next land. Mondor's did reach out to Capstone about their encroachment on their property. Mondor and Capstone were supposed to have a meeting. Per Amanda, Capstone doesn't want the Village involved, Mondor's do.
 - Kern questioned what we are accepting in the next agenda item. Attorney Mahler said you are accepting the improvements that have been made, anything that's going to be public is what's accepted.
- **Discussion/Possible Approval - Pine Vale Developer's Agreement Amendment**
 - Attorney Mahler updated the board that this is the second amendment. While looking at this one, it was discovered the first one was never signed, although the board approved it. The first one changed the incentive from \$1.3 million to \$1.5 million. He is recommending that this one be executed because it was already approved. The second one arose because this one was never signed and there was miscommunication with Ehlers and the bond council. The loan that was worked on was for \$1.3 million and should be \$1.5 million.
 - Kern questioned if we adopt the resolution as it's written can we still deal with the issues that have been presented today? Attorney Mahler said I think you can if you want. You need to be extra careful. You can add to the resolution, punch list items including any stormwater related issues.
 - *Motion by Kern, second by Moreno to approve the Pine Vale Developer's Agreement Amendment and motion carried unanimously.*
- **Discussion/Possible Approval - Resolution 2025-03 - Acceptance of Improvements-Pine Vale Development-Initial Phase**
 - *Motion by Kern, second by Plourde to approve the Resolution 2025-03 - Acceptance of Improvements-Pine Vale Development-Initial Phase with the modification adding all punch list items in the stormwater run-off issues and motion carried unanimously.*
- **Discussion/Possible Approval - Resolution 2025-04 Authorizing the Engagement of von Briesen & Roper S.C. for Specialized Legal Services**
 - *Motion by Kern, second by Moreno to approve Resolution 2025-04 Authorizing the Engagement of von Briesen & Roper S.C. for Specialized Legal Services and motion carried unanimously.*
- **Discussion/Possible Approval - CivicPlus Proposal**
 - Otto stated the ordinance changes are submitted right away; they are updated twice a year online. The ordinances are in effect and updated right away.
 - Sicard said this would be under "New Ordinances" online right away because you can't tell if an ordinance has been changed or updated.
 - The amount is not in addition to what we currently have. Otto asked about paper copies. It's not addressed in the proposal.
 - *Motion by Kern, second by Krohn to table and forward to finance to next month's meeting for consideration and motion carried unanimously.*
- **Discussion/Possible Approval - Village Clerk Appointment**
 - *Motion by Krohn, second by Moreno to approve the Village Clerk Appointment of Jessica Lehman from the Village President and motion carried unanimously.*

- **Discussion/Possible Approval - Library Board Appointment**
 - *Motion by Kern, second by Dubak to approve the Library Board Appointment of Rita Lawson and motion carried unanimously.*
- **Discussion/Possible Approval - Committee Appointments**
 - President Sicard said at this point due to not having a full board, he is not prepared to make committee appointments.
- **Discussion/Possible Approval - Standing Committee Meeting Schedule**
 - No committee appointments, no meeting schedule.
- **Discussion/Possible Approval - Appointment of President Pro-Tem**
 - *Motion by Dubak, second by Plourde to nominate Kern as the President Pro-Tem. Roll call vote: Kern-aye, Plourde-aye, Moreno-nae, Sicard-abstained, Krohn-nae, Dubak-aye and motion failed. Kern questioned the abstention, Sicard said he has the right to abstain, wants the board to make that decision.*
- **Discussion/Possible Approval - Committee of the Whole June**
 - Sicard is looking at a committee of the whole meeting the second week in June.

Closed Session

- *Motion by Kern, second by Moreno to move into closed session pursuant to Wis Stat 19.85(1)(c) Considering employment of a public employee which the governmental body has jurisdiction or exercises responsibility- Treasurer/Deputy Clerk, Utility Clerk, Public Works/Economic Development Director and Chief of Police. Motion carried unanimously.*
- *Motion by Kern, second by Krohn to move out of closed session and motion carried unanimously.*
 - *Kern suggested a one-time stipend of \$2,500.00.*
 - *Sicard was thinking the same thing but would like to add an additional 1 week of vacation with the ability to carry over that amount to next year.*
- *Motion by Kern, second by Moreno to approve a one-time bonus of \$2,500.00 and one week vacation with roll-over privileges to Andrea Otto, Treasurer/Deputy Clerk and Amy Briggs, Utility Clerk and motion carried unanimously.*

Adjourn

- *Motion by Kern, second by Moreno to adjourn and motion carried unanimously. Meeting adjourned at 7:43 p.m.*

Amy Briggs, Village Deputy Clerk