

PUBLIC WORKS COMMITTEE
VILLAGE OF SOMERSET
August 14, 2024

Donnie Kern called the meeting to order at 5:30 p.m.

Present at the Village Hall: Brandon Krohn, Caleb Garn, Donnie Kern, Bob Gunther and Chuck Schwartz, MSA

Present via Zoom: Mike Kappers and Ryan Sicard

Minutes

Committee reviewed the June 12, 2024 Public Works minutes. *Motion by Garn, second by Krohn to approve the June 12, 2024 Public Works meeting minutes and motion carried.*

Public Comment

No public comment

Project Updates

General Updates on Active Projects: A project update memo was provided.

- The bridge hangers are on a 10 week timeline. Should be done in October.
- River Hills – The ball is in the residents' court. They have 3 alternatives to pick from. This has been very challenging for all involved.

Unfinished Business

Outdated Ordinances – Title 11 Chapter 6; Tabled Items: 11-6-2 & 11-6-3(l), Title 6, Chapter 4 - Tabled Items: 6-4-3(a) & (b), 6-4-5(a), Title 6, Chapter 2 – Streets and Sidewalks, Title 12, Chapter 12 – Parks and Recreation Sec. 12-1-5 Reservation Policy: Handouts were provided.

- Discussion amongst the committee.

Motion by Garn, second by Krohn to table 5a agenda item to next month and motion carried.

Ball Field Use – Impact Sports Academy West:

- Kern said we have a document from Hudson on how they prioritize their reservation scheduling, is that something we would like to amend and adopt for scheduling?
- Impact Sports used Larry Forrest in August. Kern asked if it went ok? Gunther said not especially because it was on National Night Out. It was a scramble. The Parks department made it work.
- Kern said we need to have something in place so another organization can't come in and take all the parks' times away from our local associations.

Motion by Kern, second by Garn to table to next month and bring the policy and schedule from Hudson and motion carried.

Water System Evaluation: A handout was provided.

- Schwartz went over the report with the committee.
- The Village has 2 active wells with two 200,000 gallon tanks.
- If water sits in the tower, you will have stagnant water. Based on the evaluation, we have adequate storage for the current demand.
- Recommending proceeding with Phase 1 of recoating the existing water tower in 2026.

Comprehensive Outdoor Recreation Plan: A report was provided via email.

- Schwartz went over the greatest needs, the parks, especially the Village Park.
- Recommend revisiting the 2018 Village Park Master Plan.
- Kern suggested we should get public input on the Village Park Master plan. Also suggested we review this in September.
- Dog Park recommended in TID 5

Motion by Kern, second by Krohn to recommend to the Village Board approval of the Comprehensive Outdoor Recreation Plan and motion carried.

New Business

Impact Fee Needs Assessment: A report was provided.

- Schwartz stated this is a draft version. It's far from complete. You want this to align with the Comprehensive Plan.
- Gunther explained to Kern the difference between the water/main coming in, fire suppression and meter size.
- Kern asked Schwartz if there is a middle ground between \$1300 & \$1694 if we add the Booster & PRV (pressure reducing valve) when going over other municipalities fees? Schwartz said they were recommending not to include that because it's an existing problem. Schwartz said if you are veering off what is in this, then we might have to amend the Comp Plan and provide further justification.
- Schwartz also reminded the committee that if you collect fees from residents and you don't use them, you have to return the money.
- After much discussion, Schwartz said, "How about this Donnie, What I'm hearing you say is, Chuck go back and evaluate what the needs would be and whether or not we can justify a portion of that Booster and PRV, I can do that." Kern, "yes, would you please".
- Transportation, Schwartz was in the process of updating this prior to the meeting. The 2010 plan was based on trip generation. It was too narrow of a scope.
- Kern asked what if we need to pivot to a different project because of a different development, you can't do that? Schwartz, you can only do these projects. That's why you revisit this every couple years for a quick update.
- Schwartz will have this updated and out to you well ahead of the next meeting.

Motion by Krohn, second by Garn to table the Impact Fee Needs Assessment to next month but recommend to forward on to the Village Board for review and motion carried.

TID 5 Lift Station: A report was provided in an email.

- Schwartz wants direction from the board that as soon as these plans are finalized that we can submit them to the DNR. Our goal is to have plans finalized and done by the end of August. It can take the DNR up to 90 days to review. September 30th deadline for funding. Would like to be ahead of the game.

Motion by Kern, second by Krohn to forward to the Village Board TID 5 Lift Station recommendations to the DNR once it's ready for submittal and forward copies to the committee and motion carried.

Wastewater Treatment Facility Improvements Change Order #8 (Final): A change order was provided.

Motion by Kern, second by Krohn to recommend to the Village Board the Wastewater Treatment Facility Improvements Change Order #8 (Final) to Staab Construction Corporation in the amount of a \$350.00 credit and motion carried.

Wastewater Treatment Facility Improvements Pay App #20 (Final): A pay app was provided.
Motion by Kern, second by Garn to recommend to the Village Board the Wastewater Treatment Facility Improvements Pay App #20 (Final) to Staab Construction Corporation in the amount of \$10,000.00 and motion carried.

Site Improvement Quotes – Peterson Commercial Development: Quotes were provided.
Motion by Garn, second by Krohn to recommend to the Village Board the Site Improvement Quotes – Peterson Commercial Development to J & S Contracting for Utility Work in the amount of \$46,638.00 and Public Parking in the amount of \$11,380.00 and motion carried.

Buckthorn and Underbrush Clearing in Village Park: Handouts were provided.

- Krohn talked about how this was previously on the Village Board meeting. The goats were approved and completed their job. The machinery part of it was skipped over.
- Gunther said this is something we could do in the winter when people aren't down there. If the committee would like to allocate it for next years budget.
- Kern asked if there is a dollar amount. An estimate is about \$4200.00 for the machinery. Then have the goats come in where the machinery can't get. That estimate is about \$1300.00.
- It is possible to rent the goats for the summer.
- Kern going on record if we allocated money for the dog park fencing it would have to go back to the Village Board to get any kind of allocations taken off because it was already appropriated.
- Kern would like to go to the Finance Committee with a \$50,000.00 ask for parks.

Motion by Kern, second by Garn to recommend to the Finance Committee that budgeting be made for \$50,000.00 of upgrades on all parks to be decided by committee and motion carried.

Village Park Upgrades:

Motion by Krohn, second by Garn to table Village Park Upgrades and motion carried.

Curb Replacement – Live Nation:

- Permission was not given by Public Works.
- Kern recommends approaching Live Nation or whoever removed it.
- Public Safety needs to weigh in on it too.

Motion by Kern, second by Krohn to recommend to the Village Board Curb Replacement – Live Nation and/or Somerset Amphitheater or the owner of that lot to come up with a plan that is recommended by Public Safety and Public Works in order to deal with water runoff and access into that lot going forward prior to our October meeting and motion carried.

Items Previously Recommended for Parks for Budgeting Purposes:

Motion by Krohn, second by Garn to table this with the understanding 2 acres of fencing to be secured and stored at Public Works for a dog park in TID 5 and motion carried.

Use of Public Spaces:

- Kern said there should be a better policy put forth under 12-1-5 of the current ordinances. We haven't been following that.

Motion by Kern, second by Krohn to recommend to the Village Board Use of Public Spaces and motion carried.

Public Works Department Report

- An update memo was provided.

Public Works, Water, Sewer and Parks Bills

- The committee reviewed the bills.

Motion by Krohn, second by Garn to recommend to the Village Board approval of the Public Works, Water, Sewer and Parks Bills as presented and motion carried.

Future Agenda Items

- Outdated Ordinances – Tabled items

Adjourn

Motion by Garn, seconded by Krohn to adjourn and motion carried. The Public Works Committee meeting adjourned at 8:06 p.m.

Village of Somerset, WI**CLIENT LIAISON:**

Charles D. Schwartz, P.E.

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Cell: (651) 272-0041

cschwartz@msa-ps.com

**DATE:**

September 5, 2024

TID #5 LIFT STATION & UTILITY EXTENSION

MSA prepared final utility plans for the lift station.

- Lift Station plans will be submitted to the DNR by 9/13/24 for approval.
- The Lift Station project bid opening is scheduled for October 3, 2024.
- MSA will design the regional stormwater ponds. Our plan sheets will be incorporated into Capvest's bid packages. The first bid package is anticipated to be released mid-October. It will include the grading and stormwater ponds. A Task order to complete the regional pond design including stormwater permitting will be presented to the Village in September.
- J & S Contracting is scheduled next week to confirm the location of the STH 64 casing pipes and complete exploratory digging for the proposed lift station.
- MSA will complete infiltration testing for the future TID 5 Storm Ponds when J & S Contracting is on-site.

REQUESTED ACTION:

Public Works to consider recommending task order approval for \$ 22,500.00. The Board to consider approval at their September 17th meeting.

IMPACT FEE NEEDS ASSESSMENT

MSA has completed a draft impact fee needs report. They will be present to Finance in September.

REQUESTED ACTION:

Update only, no action needed.

PINE VALE SUBDIVISION

The contractor is concentrating on completing the utilities and roadway to the first six lots in the development. There is a utility crew installing storm sewer in the proposed roadway at the south end of the development and a mass grading crew working on the northeast area of the property. The contractor is also repairing and installing additional erosion control devices.

PROJECT UPDATE

REQUESTED ACTION:

Update only, no action needed.

VILLAGE PARK TRAIL IMPROVEMENTS

There are two stairways leading to the Apple River located north of the Main Street bridge. Our office intends to create a Task Order to review the site, create an exhibit, and cost estimates to replace these stairs with ADA accessible trails. It is assumed these improvements will be incorporated into another Village improvement project and be built concurrently with the TAP Grant funded trail projects.

REQUESTED ACTION:

Update only, no action needed.

MAIN STREET BRIDGE UTILITY & EXPANSION JOINT REPLACEMENT

The sewer and water pipes below the bridge have been installed and are in operation. There is additional hanger bracing (at Contractor's expense) the needs to be installed. The pipe support submittal was reviewed and approved on June 18th. MSA, Village and WisDOT staff met on-site about an erosion issue on the southeast side of the bridge. At the meeting, the riprap areas were painted out for the contractor to complete.

REQUESTED ACTION:

Update only, no action needed.

WASTEWATER TREATMENT FACILITY IMPROVEMENTS (WWTF) PHASE 1 CONSTRUCTION

Project construction is complete. MSA has gathered closeout paperwork.

- MSA delivered copies of the Record Drawings
- MSA delivered an electronic draft Plant O&M manual for operator review. Figures and final edits remain to be completed.

REQUESTED ACTION:

Update only, no action needed.

WINESAP PRAIRIE SUBDIVISION AND FIRST ADDITION

The developer's engineer is revising the plan so there is no overflow pipe necessary across school property. We will review their plans once they have been submitted. The contractor removed and replaced all marked concrete sidewalk and curb. The contractor has completed most of the restoration work.

REQUESTED ACTION:

Update only, no action needed.

PROJECT UPDATE

RIVER HILLS NORTH

Our office helped prepare a letter to include all the residents along Aspen Drive explaining the drainage improvements in the backyards. The letter requests residents to reach out to the Village Engineer by September 13th to help ensure proposed improvements occur this fall.

REQUESTED ACTION:

Update only, no action needed.

“OTHER THINGS GOING ON”

- Peterson Building
J & S plans to begin construction including removals and utility installation on September 9. Please note the improvements include the cutting and patching of Main Street
- Church Hill Professional Building Development
Our office has had discussions with the Developer's engineer and are in the process of reviewing their site and surface water management plans.

TITLE 11, CHAPTER 6. PUBLIC NUISANCES

Sec. 11-6-1. Maintenance of public nuisances.

No person shall erect, contrive, cause, continue, maintain or permit to exist any public nuisance within the Village of Somerset.

Sec. 11-6-2. Definition of public nuisance. Tabled – look at other municipalities

A public nuisance is a thing, act, occupation, condition or use of property which shall continue for such length of time as to:

- (a) Substantially annoy, injure or endanger the comfort, health, repose or safety of the public;
- (b) In any way render the public insecure in life or in the use of property;
- (c) Greatly offend the public morals or decency;
- (d) Unlawfully and substantially interfere with, obstruct or tend to obstruct or render dangerous for passage any street, alley, highway, navigable body of water or other public way or the use of public property.

Sec. 11-6-3. Public health nuisances; enumeration.

The following acts, omissions, places, conditions and things are hereby specifically declared to be public health nuisances, but such enumeration shall not be construed to exclude other health nuisances coming within the definition of Section 11-6-2:

- (a) *Adulterated Food.* All decayed, harmfully adulterated or unwholesome food or drink sold or offered for sale to the public.
- (b) *Unburied Carcasses.* Carcasses of animals, birds or fowl not intended for human consumption or foods which are not buried or otherwise disposed of in a sanitary manner within twenty-four (24) hours after death.
- (c) *Breeding Places for Vermin, Etc.* Accumulations of decayed animal or vegetable matter, trash, rubbish, rotting lumber, bedding, packing material, scrap metal or any material whatsoever in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed.
- (d) *Stagnant Water.* All stagnant water in which mosquitoes, flies or other insects can multiply.
- (e) *Garbage Cans.* Garbage cans which are not fly-tight.
- (f) *Noxious Weeds.* All noxious weeds and other rank growth of vegetation.
- (g) *Water Pollution.* The pollution of any public well or cistern, stream, lake, canal or other body of water by sewage, creamery or industrial wastes or other substances.
- (h) *Noxious Odors, Etc.* Any use of property, substances or things within the Village or within four (4) miles thereof or causing any foul, offensive, noisome, nauseous, noxious or disagreeable odors, gases, effluvia or stench ~~extremely repulsive to the physical senses of ordinary persons which that~~ significantly annoy, discomfort, injure or inconvenience a substantial number of persons within the

~~Village. Agriculture activities may be exempt under specific conditions. the health of any appreciable number of persons within the Village.~~

- (i) *Street Pollution.* Any use of property which shall cause any nauseous or unwholesome liquid or substance to flow into or upon any street, gutter, alley, sidewalk or public place within the Village.
- (j) *Animals at Large.* All animals running at large.
- (k) *Accumulations of Refuse.* ~~Accumulations of old cans, lumber, elm firewood and other refuse.~~
- (l) *Air Pollution.* The escape of smoke, soot, cinders, noxious acids, fumes, gases, fly ash or industrial dust within the limits or within one (1) mile therefrom in such quantities as to endanger the health of persons of ordinary sensibilities or to threaten or cause substantial injury to property. Tabled - Look at other municipalities

Sec. 11-6-4. Public nuisances offending public morals and decency; enumeration.

The following acts, omissions, places, conditions and things are hereby specifically declared to be public nuisances offending public morals and decency, but such enumeration shall not be construed to exclude other nuisances offending public morals and decency coming within the definition of Section 11-6-2:

- (a) *Disorderly Houses.* All disorderly houses, bawdy houses, houses of ill fame, gambling houses and buildings or structures kept or resorted to for the purpose of prostitution, promiscuous sexual intercourse or gambling.
- (b) *Gambling Devices.* All gambling devices and slot machines, except as permitted by state law.
- (c) *Unlicensed Sale of Liquor and Beer.* All places where intoxicating liquor or fermented malt beverages are sold, possessed, stored, brewed, bottled, manufactured or rectified without a permit or license as provided for the ordinances of the Village.
- (d) *Continuous Violation of Village Ordinances.* Any place or premises within the Village where Village ordinances or state laws relating to public health, safety, peace, morals or welfare are openly, continuously, repeatedly and intentionally violated.
- (e) *Illegal Drinking.* Any place or premises resorted to for the purpose of drinking intoxicating liquor or fermented malt beverages in violation of the laws of the State of Wisconsin or ordinances of the Village.

Sec. 11-6-5. Public nuisances affecting peace and safety; enumeration.

The following acts, omissions, places, conditions and things are hereby declared to be public nuisances affecting peace and safety, but such enumeration shall not be construed to exclude other nuisances affecting public peace or safety coming within the definition of Section 11-6-2:

- (a) *Signs, Billboards, Etc.* All signs and billboards, awnings and other similar structures over or near streets, sidewalks, public grounds or places frequented by the public, so situated or constructed as to endanger the public safety.
- (b) *Illegal Buildings.* All buildings erected, repaired or altered in violation of the provisions of the ordinances of the Village relating to materials and manner of construction of buildings and structures within the Village.
- (c) *Unauthorized Traffic Signs.* All unauthorized signs, signals, markings or devices placed or maintained upon or in view of any public highway or railway crossing which purport to be or may be mistaken as an official traffic control device, railroad sign or signal or which, because of its color, location, brilliance or manner of operation, interferes with the effectiveness of any such device, sign or signal.

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- (d) *Obstruction of Intersections.* All trees, hedges, billboards or other obstructions which prevent persons driving vehicles on public streets, alleys or highways from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalk.
 - (e) *Tree Limbs.* All limbs of trees which project over a public sidewalk less than ten (10) feet above the surface thereof and all limbs which project over a public street less than fourteen (14) feet above the surface thereof.
 - ~~(f) *Dangerous Trees.* All trees which are a menace to public safety or are the cause of substantial annoyance to the general public.~~
 - (f) *Fireworks.* All use or display of fireworks except as provided by the laws of the State of Wisconsin and Ordinances of the Village.
 - (g) *Dilapidated Buildings.* All buildings or structures so old, dilapidated or out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human use.
 - (h) *Wires Over Streets.* All wires over streets, alleys or public grounds which are strung less than fifteen (15) feet above the surface thereof.
 - (i) *Noisy Animals or Fowl.* The keeping or harboring of any animal or fowl which, by frequent or habitual howling, yelping, barking, crowing or making of other noises shall greatly annoy or disturb a neighborhood or any considerable number of persons within the Village.
 - (j) *Obstructions of Streets: Excavations.* All obstructions of streets, alleys, sidewalks or crosswalks and all excavations in or under the same, except as permitted by the ordinances of the Village or which, although made in accordance with such ordinances, are kept or maintained for an unreasonable or illegal length of time after the purpose thereof has been accomplished, or which do not conform to the permit.
 - (k) *Open Excavations.* All open and unguarded pits, wells, excavations or unused basements accessible from any public street, alley or sidewalk.
 - ~~(m) *Abandoned Refrigerators.* All abandoned refrigerators or iceboxes from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside.~~
 - (l) *Flammable Liquids.* Repeated or continuous violations of the ordinances of the Village or laws of the State relating to the storage of flammable liquids.
 - ~~(m) *Unremoved Snow.* All snow and ice not removed or sprinkled with ashes, sawdust, sand or other chemical removers, as provided in this Code.~~

Sec. 11-6-6. Abatement by owner, village or court action.

- (a) *Summary Abatement.*
 - (1) *Notice to Owner.* If the inspecting officer determines that a public nuisance exists within the Village and that there is a danger of public health, safety, peace, morals or decency, notice may be served by the inspecting officer or an authorized deputy on the person causing, maintaining or permitting such nuisance or on the owner or occupant of the premises where such nuisance is caused, maintained or permitted; and a copy of such notice shall be posted on the premises. Such notice shall direct the person causing, maintaining or permitting such nuisance, or the owner or occupant of the premises, to abate or remove such nuisance within a period not less than twenty-four (24) hours or greater than seven (7) days and shall state that unless such nuisance is so abated, the Village will cause the same to be abated and will charge the cost thereof to the owner, occupant or person causing, maintaining or permitting the nuisance, as the case may be.

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- (2) *Abatement by Village.* If the nuisance is not abated within the time provided or if the owner, occupant or person causing the nuisance cannot be found, the officer having the duty of enforcement shall cause the abatement or removal of such public nuisance.
- (b) *Abatement by Court Action.* If the inspecting officer determines that a public nuisance exists on private premises, but that the nature of such nuisance is not such as to threaten great and immediate danger to the public health, safety, peace, morals or decency, the inspector or sanitarian shall file a written report of such findings with the Village President who, upon direction of the Village Board, shall cause an action to abate such nuisance to be commenced in the name of the Village in St. Croix County Circuit Court in accordance with the provisions of Chapter 823, Wis. Stats.
- (c) *Court Order.* Except where necessary under Subsection (a), no officer hereunder shall use force to obtain access to private property to abate a public nuisance, but shall request permission to enter upon private property if such premises are occupied and, if such permission is denied, shall apply to any court having jurisdiction for an order assisting the abatement of the public nuisance.
- (d) *Other Methods Not Excluded.* Nothing in this Chapter shall be construed as prohibiting the abatement of public nuisances by the Village or its officials in accordance with the laws of the State of Wisconsin.

Sec. 11-6-7. Costs of abatement to be collected from person maintaining nuisance.

In addition to any other penalty imposed by this Chapter for the erection, contrivance, creation, continuance or maintenance of a public nuisance, the cost of abating a public nuisance by the Village shall be collected as a debt from the owner, occupant or person causing, permitting or maintaining the nuisance, such cost shall be assessed against the real estate as a special charge.

Sec. 11-6-8. Jurisdiction of officials for enforcement; penalties for violation.

- (a) *Enforcement.* The Chief of Police, Fire Chief, Director of Public Works, ~~and Building Inspector,~~ and Zoning Administrator shall enforce those provisions of this Chapter that come within the jurisdiction of their offices, and they shall make periodic inspections and inspections upon complaint to insure that such provisions are not violated. No action shall be taken under Section 11-6-6 to abate a public nuisance unless the officer has inspected or caused to be inspected the premises where the nuisance is alleged to exist and is satisfied that a nuisance does, in fact, exist.
- (b) *General Penalty.* Any person who shall violate any provision of this Chapter shall be subject to a penalty as provided in Section 1-1-6.

Title 6 Chapter 4: Trees and Shrubs

Sec. 6-4-1: Intent and Application

(a) **Intent and Purpose:** The Village of Somerset regulates the planting, maintenance, and removal of trees and shrubs to eliminate dangerous conditions, promote beauty, and guard against disease or pests. This ordinance includes the control of **buckthorn**, granting the village authority to remove it before it becomes a nuisance.

(b) **Application:** This chapter applies to trees and shrubs on public areas, terrace areas, and private premises that may endanger public safety or welfare.

Sec. 6-4-2: Definitions

- **Public Areas:** All public parks, streets, and other lands owned by the Village.
- **Public Trees and Shrubs:** Trees and shrubs in public areas.
- **Public Nuisance:** Any tree or shrub that interferes with public use, is diseased, or poses a safety risk.
- **Buckthorn:** Defined as a public nuisance due to its invasive nature. The village has authority to remove it from both public and private property before it becomes a widespread issue.

Sec. 6-4-3: Weed Commissioner Designated; Duties and Powers

The duties previously assigned to the Village Forester are now designated to the **Weed Commissioner**. The Weed Commissioner is authorized to inspect trees and enforce the provisions of this chapter. The Commissioner may enter private premises to inspect or remove trees and shrubs deemed hazardous, including buckthorn.

Sec. 6-4-4: Public Nuisances; Abatement

Trees or shrubs, including buckthorn, that pose a threat to public safety, harbor disease, or interfere with public use must be removed by the property owner or the Weed Commissioner. If the owner does not comply within the designated timeframe, the village will remove the nuisance at the owner's expense.

Sec. 6-4-5: Tree Diseases and Buckthorn Control

(a) **Nuisance Declaration:** Dutch Elm disease, other fatal tree diseases, and the presence of **buckthorn** are declared public nuisances. (b) **Inspection and Abatement:** The Weed Commissioner shall inspect and remove infected or hazardous trees, including buckthorn, on public and private property, following notification to property owners.

Sec. 6-4-6: Costs of Abatement

(a) **Public Property:** The Village will cover the cost of removing trees and shrubs on public property. (b) **Private Property:** Removal of trees and shrubs, including buckthorn, on private property will be at the owner's expense. If unpaid, the cost will be added to the property tax roll.

Sec. 6-4-7: Prohibited Species

Planting of species like **buckthorn** is prohibited in the village. Property owners must remove these species within 30 days of notification. Failure to comply will result in removal by the Village, with costs charged to the property owner.

Sec. 6-4-8: Care and Maintenance

Property owners must maintain trees and shrubs adjacent to public areas, ensuring they do not obstruct streets, sidewalks, or public signs. **Buckthorn** removal is mandatory as part of regular property maintenance.

Sec. 6-4-9: Sight Clearance at Intersections

Trees, shrubs, or buckthorn obstructing views at intersections must be trimmed or removed to ensure public safety. Failure to comply will result in village intervention.

Sec. 6-4-10: Protection of Trees from Damage

Damage to public trees is prohibited. The Weed Commissioner must be notified before any construction near public trees. Buckthorn is excluded from this protection due to its invasive nature.

Sec. 6-2-2. Sidewalks; permit; construction standards; costs.

- (a) *Board May Order.* The Village Board may determine that sidewalks or curb and gutter may be constructed, laid, rebuilt or repaired along or upon any public street, right-of-way or highway within the Village. The Village Board may determine or change the width or grade of any street or sidewalk.
- (b) *Cost of Sidewalks.*
 - (1) *New Subdivision Sidewalks.* Sidewalks required in new subdivisions and developments shall be paid for by the land divider pursuant to Title 14 of this Code of Ordinances. Abutting property owners shall pay the cost of new sidewalks constructed in existing areas of the Village of Somerset as required by the Village Board as follows:
 - a. When new sidewalks are installed on one (1) side of the street without sidewalks on either side, one hundred percent (100%) of the assessment shall be distributed equally between property owners on both sides of the street.
 - b. When new sidewalks are installed on both sides of the street, one hundred percent (100%) of the cost shall be evenly distributed to adjoining property owners.
 - c. The entire cost of sidewalk construction abutting tax exempt property and existing planned development projects shall be assessed to such property.
 - d. The cost to be assessed shall be the bid price of the sidewalk plus the engineering cost attributable to the sidewalk along with any other costs the Village may determine to be a proper exercise of its statutory powers.
 - e. But for corner lots at the intersection of two (2) streets where sidewalks are constructed along either street, one hundred percent (100%) of the assessment for the corner lot shall be charged against the respective, adjoining property owner of the corner lot.
 - (2) *Sidewalk Repair and Reconstruction.* It shall be the duty of the abutting property owner on each side of the street to construct and repair, and the duty of the abutting property owner to maintain sidewalks along or upon any street, alley, or highway in the Village of Somerset as required by the Village Board and to pay the cost thereof as follows: Do we want to assess property owners for sidewalks? Has not been a practice for many years.
 - a. When sidewalks are reconstructed on one (1) side of the street without sidewalks on either side, fifty percent (50%) of the assessment shall be distributed equally between property owners on both sides of the street.
 - b. When sidewalks are reconstructed on both sides of the street, fifty percent (50%) of the cost shall be evenly distributed to adjoining property owners.
 - c. Fifty percent (50%) of the cost of sidewalk reconstruction abutting tax exempt property and existing planned development projects shall be assessed to such property.
 - d. The cost to be assessed shall be the bid price of the sidewalk plus the engineering cost attributable to the sidewalk along with any other costs the Village may determine to be a proper exercise of its statutory powers.
 - e. But for corner lots at the intersection of two (2) streets where sidewalks are constructed along either street, fifty percent (50%) of the assessment for the corner lot shall be charged against the respective, adjoining property owner of the corner lot.
 - f. When a Village project includes replacement of existing sidewalk with a new five (5) foot sidewalk, the replacement costs shall be borne as follows:

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1. One-half (½) of such costs shall be assessed against the abutting property owner if both sides have the sidewalk replaced or if the other side is being assessed one hundred percent (100%) for new sidewalk.
 2. If one (1) side of the sidewalk is being replaced the abutting property owner will be assessed twenty-five percent (25%) and the other side will be assessed twenty-five percent (25%) if the property had not been previously assessed for sidewalk or been previously assessed for twenty-five percent (25%) of replacement sidewalk.
 3. If one (1) side of the sidewalk is being replaced the abutting property owner will be assessed fifty percent (50%) if the other side property had been previously assessed for fifty percent (50%) for replacement of sidewalk.
 4. If one (1) side of the sidewalk is being replaced and had been previously assessed twenty-five percent (25%) when new sidewalk was installed on the other side of the street the abutting property owner of the replacement sidewalk shall be assessed twenty-five percent (25%) and the other side property owner of the previous installed new sidewalk will be assessed twenty-five percent (25%).
 5. The Village shall pay one-half (½) of the costs of the sidewalk reconstruction project.
- (3) *Assessment a Lien.* Said special assessment shall remain a lien on the premises until paid in full and shall be entered on the tax roll as a special tax as above provided and failure to pay when due shall result in the whole balance being immediately due and payable and collectible as a delinquent tax against the above described property and that all proceedings in relation to the collection, return and sale of the property for delinquent real estate taxes shall apply to such special assessment.
- (c) *Permit Required.* No person shall hereafter lay, remove, replace or repair any public sidewalk within the Village of Somerset unless he/she is under contract with the Village to do such work or has obtained a permit therefore from the Clerk-Treasurer or Director of Public Works at least seven (7) days before work is proposed to be undertaken. ~~A fee of Five Dollars (\$5.00) shall be charged for such permit.~~
- (d) *Standard Specifications for Sidewalk.*
- (1) *General.*
 - a. All sidewalks shall be constructed of masonry meeting Wisconsin Department of Transportation Standard Specifications, unless otherwise specified in this Section.
 - b. Concrete sidewalk construction shall meet the specifications and provisions set forth in this Section and shall be constructed in locations and to line and grade as established by the Village. All sidewalks constructed in the Village shall conform to the line and grade established by the ordinances or resolutions of the Village. Where no grade has been established as ascertained by the records, the Village Engineer shall prepare and report a grade for the approval of the Village Board; and, when the same has been established, the Village Engineer shall stake out the sidewalk as ordered by the Village Board. No sidewalk shall be laid under the provisions of this Section until a grade therefor has been established by the Village Board.
 - (2) *Subgrade.* All earth, dirt and material shall be removed to a depth, not less than eight (8) inches, ten (10) inches across private driveways, below the grade line; and the space shall be filled with crushed stone, sand or gravel. The base shall be left four (4) inches thick after being tamped, with the stone or gravel to be not larger than one and one-half (1½) inches in diameter and to be free from dirt, dust and foreign matter. Soft, porous and unsuitable subgrade material shall be removed and replaced with sand, gravel, or other satisfactory material, and the subgrade shall be thoroughly and uniformly compacted and moistened immediately before the concrete is placed. On embankments, the subgrade shall extend at least one (1) foot beyond each edge of the sidewalk.

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- (3) *Concrete.* The minimum quantity of cement per cubic yard shall be six (6) ninety-four (94) pound sacks. Concrete shall be mixed for at least one (1) minute. Gravel shall be of good quality and washed. Concrete shall test two thousand (2,000) pounds compression in twenty-eight (28) days. Bituminous sidewalks are prohibited.
- (4) *Forming.* Concrete shall be placed in straight forms of wood or metal of sufficient strength to resist springing, tipping or other displacement during the process of depositing and consolidating the concrete. Concrete shall be placed in the forms on a moist subgrade, deposited just above the finished grade and consolidated and spaded sufficiently to bring the mortar to the surface and to prevent honeycombing. It shall then be struck off level with the top of the forms and finished with wooden flats. Forms shall be securely fastened, staked, braced and held firmly to required line and shall be sufficiently tight to prevent leakage of mortar, and all forms shall remain in place for twenty-four (24) hours after pour.
- (5) *Jointing, Floating and Finishing.* Soon after screening and while the concrete is still plastic, the surface shall be floated with wood, cork or metal floats or by a finishing machine. At all places where the sidewalk intersects another sidewalk or curb-line, a one-half (½) inch expansion joint shall be placed. Transverse expansion joints of one-half (½) inch thick and four (4) inches wide and five (5) feet long or premolded material shall be located every thirty (30) feet. Sidewalks must be marked off to make blocks five (5) foot square and be at right angles to the parallel lines. Any new sidewalk adjoining an old sidewalk or a sidewalk which abuts curb and gutter shall have one-half (½) by four (4) inch expansion joints of premolded material.
- (6) *Slope.*
- a. All forms must be approved by the Director of Public Works or other inspector designated by the Director of Public Works before concrete is poured. To provide adequate drainage, the sidewalk shall slope toward the curb at a minimum rate of one-half (½) inch per foot of width of sidewalk. All joints and edges shall be finished with a one-fourth (¼) inch radius edging tool.
 - b. In cases where the grade exceeds fifteen percent (15%), steps or special construction shall be required to fit the existing conditions. Such details shall be prepared by the Village Engineer and approved by the Village Board before construction of the walk is started.
 - c. Sidewalks shall be constructed within the limits of the street, and unless otherwise specifically indicated, there shall be a one (1) foot strip of street property left between the property line and the edge of the sidewalk.
- (7) *Width and Thickness.*
- a. Residential walks shall be five (5) feet in width, laid six (6) inches outside property line, but not less than four (4) inches in thickness, except within driveway approaches where the minimum thickness shall be seven (7) inches.
 - b. Sidewalks in front of commercial or industrial establishments shall be not less than eight (8) feet in width and five (5) inches in thickness except within driveway approaches where the minimum thickness shall be seven (7) inches.
- (8) *Finishing.* The concrete shall be struck off true to grade, finished smooth and given a broom finish. All edges shall be rounded. No tool marks shall be left on exposed surfaces. In case of rain, the walk shall be covered to protect the surface from being damaged. Walks shall be kept free from all traffic at normal temperatures for forty-eight (48) hours and in cold weather [below fifty (50) degrees F.] for ninety-six (96) hours. No concrete shall be poured when the temperature may be expected to fall below thirty-five (35) degrees F. in any seventy-two (72) hour period or upon frozen subgrade.

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- (9) *Curing and Drying.* As soon as any of the concrete work herein before mentioned has been finished and hardened sufficiently to prevent excessive marring of the surface, it shall be cured and protected against rapid drying. Failure to comply with this requirement shall be deemed sufficient cause for suspension of the work. Curing shall be accomplished by the "Impervious Coating," "Wet Fabric" or "Paper" methods. For impervious coating or membrane curing, only those materials meeting requirements of ASTM Spec. C156-44T, "Method of Test for Efficiency of Materials for Curing Concrete" shall be used. Said specifications are hereby adopted by reference as if fully set forth herein.
- (10) *Cold Weather Requirements.* When the temperature is less than forty degrees Fahrenheit (40°F), all concrete placed in the forms shall have a temperature between fifty degrees Fahrenheit (50°F) and seventy degrees Fahrenheit (70°F) and shall meet the requirements as per Wisconsin Department of Transportation specifications for cold weather concrete.
- (11) *Minor Repairs.* Nothing in this Section shall apply to minor repairs, the cost of which does not exceed Five Hundred Dollars (\$500.00); such repairs may be made at the direction of the Director of Public Works without notice, and the cost thereof may be charged to the abutting property owner in the same manner as provided in this Section for major repairs.
- (12) *Variances.*
- a. *Location.* Where the location of a sidewalk in accordance with the specifications established herein would conflict with the location of trees, or the root systems thereof, a written variance to the specifications may be issued by the Director of Public Works permitting the sidewalk to be located so as to eliminate or reduce such conflict. No variance shall be issued if the public safety or welfare would be adversely affected thereby. No fee shall be charged for such variance.
 - b. *Material.* Where the property owner desires to use non-standard materials such as brick, aggregate or cobblestone, in the construction of a sidewalk, a written variance to the specifications established herein may be issued by the Public Works Committee to permit the use of such non-standard material. No variance shall be granted for any portion of a sidewalk which crosses or is part of a driveway, nor shall a variance be granted if the public safety or welfare would be adversely affected thereby. A condition of the granting of a variance under this subparagraph shall be the execution and recording of an indemnity agreement running with the land binding the property owner, his successors and assigns, holding the Village harmless from any liability, loss or damage resulting from the use of such non-standard materials. An application fee of Twenty-five Dollars (\$25.00) shall be paid at the time of applying for the variance.
- (e) *Repair or Replacement of Defective Sidewalks.*
- (1) The Village Board may determine that any sidewalk which is unsafe, defective, or insufficient be repaired or removed and replaced with a sidewalk in accordance with this Section. The existence of any one or more of the hereinafter enumerated characteristics shall determine whether a sidewalk is defective or insufficient:
 - a. One (1) inch or more vertical differential between adjacent sharp edged individual sidewalk blocks (crack in slab) and between adjacent round edged individual sidewalk blocks (joint).
 - b. One and one-fourth (1¼) inch horizontal distance between adjacent individual sidewalk blocks.
 - c. Deterioration of the surface to a vertical depth of one-half (½) inch or more within each individual sidewalk block.
 - (2) If eighty percent (80%) of a property owner's sidewalk blocks are determined to be defective or insufficient, the entire sidewalk shall be replaced.
- (f) *Illegal Sidewalks.* No sidewalk which shall be constructed contrary to the provisions of this Section shall be considered a legal sidewalk and the same may be ordered to be replaced with a legal sidewalk and with one

that is in conformity with this Section, the same as if no sidewalk whatever had been built or constructed in the place where any such sidewalk is located.

(Ord. No. A-595, 6-20-2011)

State law reference(s)—Sec. 66.0907, Wis. Stats.

Title 12 PARKS AND NAVIGABLE WATERS

TITLE 12, CHAPTER 1. PARKS AND RECREATION

Sec. 12-1-1. Purpose; definitions; regulations.

- (a) *Purpose and Definition.* In order to protect the parks, parkways, recreational facilities and conservancy areas within the Village of Somerset from injury, damage or destruction, these regulations are enacted. The term "park" as hereinafter used in this Chapter shall include all grounds, structures and watercourses which are or may be located within any area dedicated to the public use as a park, parkway, recreation facility, play ground, swimming pool or conservancy area in the Village.
- (b) *Specific Regulations.*
- (1) *Littering Prohibited.* No person shall litter, dump or deposit any rubbish, refuse, earth or other material in any park.
 - (2) *Sound Devices.* No person shall operate or play any amplifying system unless specific authority is first obtained from the Village Board.
 - (3) *Bill Posting.* No person shall post, paste, fasten, paint or attach any placard, bill, notice, sign or advertising matter upon any structure, tree or other natural object in any park, except park regulations and other signs authorized by the Village Board.
 - (4) *Throwing Stones and Missiles Objects Prohibited.* No person shall throw stones or other missiles objects in or into any park.
 - (5) *Removal of Park Equipment Prohibited.* No person shall remove benches, seats, tables or other park equipment from any park.
 - (6) *Trapping.* "Trapping" when used in this Section includes the taking, or the attempting to take, of any wild animal by means of setting or operating any device, mechanism or contraption that is designated, built or made to close upon, hold fast or otherwise capture a wild animal or animals; live traps on a person's property are excluded. The trapping of wild animals is hereby prohibited in Village parks.
 - (7) *Making of Fires.* No person shall start, tend or maintain a fire except in personal grills or designated fireplaces. Personal grills shall be used only in designated picnic areas. The use of personal grills is permitted provided lawns and vegetation are not endangered. Unburned fuel and ashes shall be disposed of in such a manner as to prevent fire or damage to any park property.
 - (8) *Protection of Park Property.*
 - a. No person shall kill, injure or disturb or attempt to injure or disturb waterfowl, birds or animals, wild or domestic, within any park, except as permitted by this Chapter. No person shall climb any tree or remove flowers or fruit, wild or cultivated, or break, cut down, trample upon, remove or in any manner injure, deface, write upon or ill use any tree, shrub, flower, flower bed, turf, soil, sand, fountain, ornament, building, structure, apparatus, bench, table, official notice, sign or other property within any park.
 - b. No person shall deface, by throwing stones, pebbles or other debris in any of the toilets, bubblers or other sanitary facilities located in any Village park; or to deface by drawing with crayon, chalk,

paint, or anything else on any of the buildings or equipment at any Village park; or to deface the equipment by means of a sharp instrument.

- (9) *Motorized Vehicles.* Except for authorized maintenance vehicles, no person shall operate an unlicensed or licensed motorized vehicle outside of areas specifically designated as parking areas or areas where the operation of such vehicles is specifically permitted. Motor vehicles are restricted to the roads and drives and parking areas. No motor vehicles of any nature may be used on the seeded areas except vehicles which have Village Board authorization for shows, rides or exhibits and then only for the purpose of loading and unloading.
- (10) *Snowmobiles.* No person shall operate a snowmobile in a Village park except in designated areas. Snowmobiles shall only be operated on designated trails.
- (11) *Speed Limit.* No person shall operate any vehicle in a Village park in excess of fifteen (15) miles per hour unless otherwise posted.
- (12) *Glass Beverage Bottles in Parks Prohibited.* No individual shall possess or consume any beverage in a glass bottle or glass container in any Village park.
- (13) *Reckless Driving in Parks Prohibited.* No person shall operate a motor vehicle in a reckless manner in any of the public parks of the Village.
- (14) *Parking in Parks.* No person shall park any motor vehicle in any park in the Village except in a designated parking area.
- ~~(15) *Horse and Carriages.* No person shall ride a horse or drive a horse-driven vehicle in any park, except on roads or designated bridle paths, except when approval of the Village Board is first obtained. It shall be unlawful for any person to ride a horse or drive a horse-driven vehicle in a careless, negligent or reckless manner which may endanger the safety and well-being of others. Horseback riding shall be allowed only during the daylight hours. No person shall ride a horse which cannot be held under such control that it may be easily turned or stopped. Horses shall not be left unbridled or unattended.~~
- (15) *Removing Tree Protectors.* No person shall remove any device for the protection of trees or shrubs.
- (16) *Golfing and Sporting Activities.* No golfing or practicing golf in Village parks or recreation areas shall be allowed except with the use of a whiffle ball. All sporting activities must be held in areas so designated for that purpose.
- (17) *Arrows.* No person shall use or shoot any bow and arrow in any Village park, except in authorized areas.
- (18) *Fees and Charges.* The Village Board shall establish such fees as deemed necessary for use of any park facility, shelter or land area. It shall be unlawful to use such areas without payment of such fee or charge when required.
- (19) *Firearms; Hunting.* Possessing or discharging of any air gun, sling shot, explosive, firearm or weapon of any kind is prohibited in all Village parks.
- (20) *Fish Cleaning.* Cleaning of fish in shelters, toilet facilities or picnic areas is prohibited in all Village parks.
- (21) *Controlled Substances.* Possessing, using or dispensing of a controlled substance in violation of the Uniform Controlled Substances Act is prohibited in all Village parks.
- (22) *Vendors Restricted.* No person shall sell, vend or give away any article of merchandise whatever, without a written permit from the Village Board.
- (23) *Alcohol Beverages.* The consumption or possession of alcohol beverages in Village parks shall be as regulated by Section 11-4-1.

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- (24) *Camping.* No overnight camping shall be permitted in any park, except where written approval of the Village Board or duly authorized agent is first obtained.
 - (25) *Innertube Rental Business.* Unless a license is obtained and retained pursuant to Section 7-10-2, use of any park, including Village Park, for or by an innertube rental business for the purpose of having its customers or other individuals connected to the innertube rental business enter or exit the Apple River at any park is prohibited. For the purposes of this Chapter, "innertube rental business" is defined as a business or other organization which is engaged in renting or otherwise providing, furnishing in any way, or otherwise making available innertubes or other similar flotation devices (e.g., so-called "cow tanks") to an individual or individuals for use on the Apple River.

(Ord. No. A-653, 8-20-2019; Ord. No. A-662, § 2, 5-19-2020)

Sec. 12-1-2. Airborne remote- or radio-controlled devices prohibited without consent of property owner.

It shall be unlawful for any person to fly, operate or make use of any airborne remote or radio-controlled model airplane, helicopter, vehicle or any other such device in, over or upon any street, park or other public or private property except in areas specifically designated and posted for such purpose and with the consent of the property owner or lessee of the property.

Sec. 12-1-3. Digging and removal of trees prohibited.

Except as authorized by the Chief of Police or Village Board, no person shall dig into the turf of any Village-owned park or recreational property for any purposes whatsoever or remove any trees or flowers. Absent authorization by the Chief of Police or Village Board, the use of metal detectors and digging for buried objects on Village parks or recreational property.

Sec. 12-1-4. Hours of operation.

- (a) *Hours Established.* No person except an authorized employee or individuals engaged in special activities after obtaining the proper permit from the Village Board or Village Clerk-Treasurer, shall be in or upon the public parks including any structure located thereon between 11:00 p.m. and 6:00 a.m.
- (b) *Exceptions.*
 - (1) The regular closing hours of Village parks do not apply to persons having permission from the Village Board to be present in the Village parks during closed hours on specific days, for specific purposes or for special events.
 - (2) The regular closing hours of the Village parks do not apply to persons in attendance at a regularly scheduled ball game at the ball diamond located in the Village, except that those persons shall vacate the park within fifteen (15) minutes after the ending of a regularly scheduled game.

Sec. 12-1-5. Reservation policy. Tabled

- (a) *Policy on Reservation.* The Village-owned park and park facilities and shelter areas are primarily for the nonexclusive use of the residents and visitors of the Village. However, under proper circumstances, exclusive use of the same or parts thereof may be permitted. This Section is intended to regulate exclusive use of municipality-owned parks, park facilities, park shelters or parts thereof, in the Village of Somerset to the end that the general welfare of the Village is protected.

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- (b) *Reservation of Park Space.* The school often reserves LFMP and others have reserved pavilions for celebrations. We do have a reservation request form, but it does not follow the parameters below..
- (1) A person or group, firm organization, partnership or corporation may reserve the use of a park facility or a park shelter by written application filed with the Village Clerk-Treasurer for referral to the Village Board chairperson for a permit for exclusive use of the same. The Village Board chairperson shall issue permits for exclusive use of a portion of a park or park shelter, while the Village Board shall issue permits for the exclusive use of Village parks. All reservations shall be made on application forms in the office of the Village Clerk-Treasurer and shall be on a first-come, first-served basis, provided however, that any Village-based church or civic group may make reservations for dates used by it in past years on a continuing basis, at any time. Reservation of a designated area shall give the party to whom reserved the right to use such area to the exclusion of others for and during the period of reservation. Areas not reserved shall be open to use by all.
- (c) *Application.* Applications shall be filed with the Village Board at least fourteen (14) days prior to the date on which the exclusive use of the entire park is requested, or at least three (3) days prior to the date on which a park shelter or a portion of a park is to be used, and shall set forth the following information regarding the proposed exclusive use:
- (1) The name, address and telephone number of the applicant.
- (2) If the exclusive use is proposed for a group, firm, organization, partnership or corporation, the name, address and telephone number of the headquarters of the same and the responsible and authorized heads or partners of the same.
- (3) The name, address and telephone number of the person who will be responsible for the use of the said park, area or facility.
- (4) The date when the exclusive use is requested and the hours of the proposed exclusive date.
- (5) The anticipated number of persons to use the said park, area or facility.
- (6) Any additional information which the Village Board, Chief of Police or Clerk-Treasurer finds reasonably necessary to a fair determination as to whether a permit should be issued.
- (d) *Action on Application.* The Village Board shall act promptly on all applications for permits for exclusive park use (not shelter use) after consulting with the applicant, if necessary.
- (e) *Reasons for Denial.* Applicants under this Section may be denied for any of the following reasons:
- (1) If it is for a use which would involve a violation of Federal or State law or any provision of this Code.
- (2) If the granting of the permit would conflict with another permit already granted or for which application is already pending.
- (3) If the application does not contain the information required by Subsection (c) above.
- (4) The application is made less than the required days in advance of the scheduled exclusive use.
- (5) If it is for a use of the park or park facility at a date and time when, in addition to the proposed use, anticipated nonexclusive use by others of the park or park facility is expected and would be seriously adversely affected.
- (6) If the law enforcement requirements of the exclusive use will require so large a number of persons as to prevent adequate law enforcement to the park, park facility or shelter area involved or of the rest of the Village.
- (7) The exclusive use will reasonably create a substantial risk of injury to persons or damage to property.

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- (8) The exclusive use is so poorly organized that participants are likely to engage in aggressive or destructive activity.
- (f) *Indemnification.* Prior to granting any permit for exclusive use of the park, the Village may require the permittee to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, running to the Village and such other third parties as may be injured or damaged, in an amount depending upon the likelihood of injury or damage as a direct and proximate result of the exclusive use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the permittee, its agents or participants.
- (g) *Permit Not Required For Village Activity.* A permit is not required for exclusive use of the park or a park facility sponsored by the Village of Somerset.
- (h) *Permit Revocation.* The Village Board, or Chief of Police may revoke a permit already issued if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, other catastrophe or likelihood of a breach of the peace or by a major change in the conditions forming the basis of the issuance of the permit.
- (i) *Form of Permit.* Each permit shall be in a form prescribed by the Village Board and shall designate the park, park facility or shelter area involved, date, hours of the exclusive use, purpose of the exclusive use and the name of the person, group, firm, organization, partnership or corporation to which the permit is issued.
- (j) *Class B Fermented Malt Beverage Licenses.* When fermented malt beverages are sold at any event authorized by this Section, a valid Fermented Malt Beverage license shall be obtained and the provisions of Sections 7-2-11 and 11-4-1 shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.
- (k) *Care of Facilities.* Persons reserving Village facilities shall be completely responsible for cleaning up the facilities after the event to the satisfaction of Village officials. All reserved areas shall be left in a clean condition, with refuse placed in containers provided for such purpose. Any organization or corporation reserving any area in a Village park shall agree to assume full responsibility for all damage to Village property by any invitee of said organization or corporation and shall make full payment therefore upon billing by the Village Clerk-Treasurer. Failure to do so shall deny future use of park facilities until such payment be made, in addition to any other remedy which the Village may have.
- (l) *Use of Concession Stand.* Any person or group desiring to use a park concession stand must complete the Concession Stand Agreement (form obtainable from the Village Clerk's office) and submit it to the Village Clerk. A refundable security deposit of one hundred dollars (\$100.00) must be submitted with the Agreement. The fee for the use of a concession stand shall be set annually by the Village Board in the fee schedule. The Concession Stand Agreement, security deposit and use fee shall be submitted to the Village Clerk at least seven (7) days prior to the date of intended use of a concession stand. Upon completion of the use of a concession stand, the Village shall inspect the premises and if the condition of the stand complies with Subparagraph "(k)" of this Ordinance, then the person or group's security deposit shall be refunded within seven (7) days of the completed use.
- (m) *Special Provisions for Use of Park Space by Sports Leagues.* The provisions of this Subparagraph "(m)" shall apply to use of park space by sports leagues in lieu of the application procedure outlined in Subparagraphs "(b)" and "(c)" of Section 12-1-5.
- (1) League schedules, park space to be used, contact information and number of participants shall be submitted to the Village Clerk's office on or before May 15th of the year in which the league play is to occur.
- (2) A season fee of ten dollars (\$10.00) per participant must be paid to the Village Clerk's office on or before May 15th of the year in which the league play is to occur. This fee shall entitle the league to have one weekend tournament (Friday, Saturday and Sunday) during the season. Suggest removing this.

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- (3) Any additional tournaments beyond the one referenced in Subparagraph "(2)" above, and any tournaments organized by groups not paying the season fee provided for in that Subparagraph shall pay a tournament fee of one hundred dollars (\$100.00) per tournament. This fee shall be paid in full to the Village Clerk's office at least 7 days prior to the anticipated tournament. Suggest removing this.

(Ord. No. 544, § I, 3-28-2006; Ord. No. A-606, 7-16-2013)

City of Hudson Grandview/Burton User Fees

Facility use rental requests may be directed to:

Deb Andrews dandrews@hudsonwi.gov

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6	Priority 7
Grandview per field	\$10.00/hr	\$10.00/hr	\$10.00/hr	\$10.00/hr	\$10.00/hr	\$20.00/hr	\$30.00/hr
Grandview Scoreboards per field	N/C	N/C	N/C	N/C	N/C	\$10.00/hr	\$10.00/hr
Grandview Lights per field	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Grandview Field Marking per Field	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Burton Per Field	\$10.00/hr	\$10.00/hr	\$10.00/hr	\$10.00/hr	\$10.00/hr	\$20.00/hr	\$30.00/hr
Burton Field Marking per Field	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00

Field Prep and Marking: Additional fees added for field striping, lining, or other prep work. The cost for striping is \$50.00 per field. Users may chalk and/or strip grass fields but must be approved by Public Works staff.

Organizations will be invoiced at the end of each season based on scheduled times. Any discrepancies between the calendar and actual filed use may be challenged during the invoice period.

***The fields are open for public use if they are not reserved or have been prepped for future use.**

*** A single time user is exempt from submitting insurance documentation.**

Priority Classes

Highest priority is 1, lowest priority is 7.

Priority 1

Hudson Adult Softball Association

Priority 2

Hudson School District Athletic Director Scheduled Event(s)

Priority 3

Hudson Boosters

Priority 4

Other local non-profit youth sports organizations serving groups with 85% Hudson child/youth participation.

Priority 5

Documented non-profit groups or organizations that reside in the City of Hudson.

Priority 6

Documented non-profit groups or organizations with mailing address outside the City of Hudson.

Priority 7

For-profit or commercial groups or organizations.

Priority Class Required Documentation

Priority 1 Required Documentation

- 1) Voided Check from Hudson Adult Softball Association (address:)
- 2) Certificate of Insurance with the "Insured" being a Hudson mailing address.

Priority 2 Required Documentation

- 1) Credential demonstrating position held within the Hudson School District

Priority 3 Required Documentation

- 1) Certificate of Insurance with the "Insured" being a Hudson mailing address.
- 2) Listed as a 501 (c) 3 on <https://501c3lookup.org/state/WI>
- 3) Certificate of Exempt Status issued by the Wisconsin Department of Revenue
- 4) IRS Form 990 showing tax exempt status and year of formation. <https://www.irs.gov/charities-and-nonprofits>

Priority 4 Required Documentation

- 1) Certificate of Insurance.
- 2) Listed as a 501 (c) 3 on <https://501c3lookup.org/state/WI>
- 3) Certificate of Exempt Status issued by the Wisconsin Department of Revenue
- 4) IRS Form 990 showing tax exempt status and year of formation. <https://www.irs.gov/charities-and-nonprofits>

Priority 5 Required Documentation

- 1) Certificate of Insurance.
- 2) Listed as a 501 (c) 3 on <https://501c3lookup.org/state/WI>
- 3) Certificate of Exempt Status issued by the Wisconsin Department of Revenue
- 4) IRS Form 990 showing tax exempt status and year of formation. <https://www.irs.gov/charities-and-nonprofits>

Priority 6 Required Documentation

- 1) Certificate of Insurance.
- 2) Listed as a 501 (c) 3 on <https://501c3lookup.org/state/WI>
- 3) IRS Form 990 showing tax exempt status and year of formation. <https://www.irs.gov/charities-and-nonprofits>

Priority 7 Required Documentation

- 1) Certificate of Insurance

Policies

Field Allocation Process:

- 1) Field requests will be processed beginning March 1.
- 2) All field reservations must contain the following for each team:
 - a. Name of Coach/contact person
 - b. Telephone number of Coach/contact person
 - c. E-Mail address of Coach/contact person
- 3) On March 1st, department staff will begin the allocation process of assigning Athletic Fields, dates, and times to various organizations based submitted requests and the priorities listed in this policy (See priority group classification). **It may not be possible to grant all requests.**
- 4) Once allocations are determined, they will not be changed during the season, except for rescheduling games due to weather, or as approved by the City of Hudson.
- 5) Sanctioned League Games take precedence over practice, regardless of priority ranking, including rescheduling of games.
- 6) If two or more organizations in the same priority level submit competing applications, allocations will be done via lottery.
- 7) Once completed, a link to the on-line schedule will provided to the requesting organizations.
- 8) For larger events, such as tournaments where commitments must be made and published in advance, no priority displacement will occur.

- 9) During high demand times, expect multiple teams scheduled per field. If exclusivity is required, consider requesting a low demand day like Friday, Saturday, or Sunday.
- 10) If field demand is high, as determined by the City of Hudson.
 - a. City of Hudson may designate two practice times per field 5-7, and 7-9 to accommodate field requests.
 - b. In the event demand is high enough to require practice times to be set by the City of Hudson, the City of Hudson will not charge the later practice times for the use of ballfield lights if the lights are required.
 - c. In the event demand is high enough to require practice times to be set by the City of Hudson, expect a rotating schedule of 5-7 and 7-9 practice times to make access to all fair and equal.

Cancellation Policy:

- 1) Cancellation received more than 72 hours in advance of scheduled event will not be charged.
- 2) Cancellation received LESS than 72 hours in advance will be charged for the requested time.
- 3) *Cancellation due to weather will not be charged.***
- 4) The determination of whether or not to charge for a cancellation will be made by the City of Hudson.

ORDINANCE A-685

AN ORDINANCE AMENDING 9-2-11 IN THE VILLAGE OF SOMERSET, WISCONSIN

THE VILLAGE BOARD OF THE VILLAGE OF SOMERSET, WISCONSIN, DOES ORDAIN AND AMEND AS FOLLOWS:

TITLE 9 CHAPTER 2 SECTION 9-2-11 (a-c) Charges (Sewer Rate)

Sec. 9-2-11. - Charges.

(a) *Sewer Rates.*

- (1) *Minimum Meter Charge Rate.* Minimum charge based on the size of water meter in service will be per the following schedule:

5/8 "	Meters	\$8.92 9.50
3/4"	Meters	8.92 9.50
1 "	Meters	22.71
1 1/4"	Meters	27.15
1 1/2"	Meters	36.10
2 "	Meters	54.36
3 "	Meters	90.88
4 "	Meters	90.88

- (2) *Volume Usage Rate.* A fixed charge of ten dollars and eighty-two cents (~~\$41.14~~ \$11.75) per one thousand (1,000) gallons per quarter on the amount of water consumed as defined in Subsection (5) (c).

- (b) *Sewer Charges.* All charges for sewerage service shall be made monthly and shall be due the 20th of each month. A three percent (3%) penalty will be added to those bills not paid on or before the twentieth day after the issuance date of the bill with a fifty-cent minimum penalty charge. A failure to receive a bill shall not excuse nonpayment. Delinquent sewerage service charges shall be a lien on the property served pursuant to Sec. 66.0809(3), Wis. Stats.
- (c) *Credits:* Sewer use charges shall be as set forth in this Section and no credit will be given for intentional or accidental excess water use on the part of the user, with the exception of a faulty water meter or where the user submits sufficient written proof that the excess water did not enter the Village sewer system. Upon submission of such proof, the Village Public Works Director shall, based on the written submission of proof, determine if a credit may be issued. An appeal of the Public Works Director's decision may be made to the Public Works Committee and Village Board within thirty (30) days of the decision. Requests for credit must be submitted in writing within sixty (60) days of the bill date.

ADOPTED : 9/19/2023

EFFECTIVE : 10/16/2023

PUBLISHED : 9/28/2023



	<u>Current</u>	<u>Proposed</u>	<u>Difference</u>
Fixed Charge	\$8.92	\$10.79	\$1.87/mth
Rate per 1,000/g	\$11.14	\$11.64	\$.50/ 1,000g

1,400 customers x \$8.92= \$12,500

1,400 customers x \$10.79= \$15,100

Difference \$2,600/m and \$31,000/yr

1,400 customers at 4,000 gallons per month x \$11.14= \$62,400/m

1,400 customers at 4,000 gallons per month x \$11.64= \$65,200/m

Difference \$2,800/m and \$33,600/yr

Totals: \$5,400/m and \$64,600/yr

Additional 135 homes in TID 6 is an additional \$75,000/yr for usage and \$17,500 in fixed charges for a total increase of \$92,500 in revenue at full build out.

Option #2	Current	Year 1	Year 2	Year 3
Fixed Charge	\$8.92	\$9.50	\$9.75	\$10.00
Rate per 1,000/g	\$11.14	\$11.75	\$12.00	\$12.25
Change in revenue		\$50,600/yr	\$72,000/yr	\$92,000/yr

1,400 customers x \$9.50= \$13,300

Difference \$800.00/m and \$9,600/yr

1,400 customers at 4,000 gallons per month x \$11.75= \$65,800

Difference \$3,400/m and \$41,000/yr

Totals: \$4,200/m and \$50,400/yr

1,400 customers x \$9.75= \$13,700

Difference \$1,200/m and \$14,400/yr

1,400 customers at 4,000 gallons per month x \$12.00= \$67,200/m

Difference \$4,800/m and \$57,600/yr

Totals: \$6,000/m and \$72,000/yr

1,400 customers x \$10.00 = \$14,000

Difference \$1,500/m and \$18,000/yr

1,400 customers at 4,000 gallons per month x \$12.25= \$68,600

Difference \$6,200/m and \$74,400/yr

Totals: \$7,700/m and \$92,400/yr

Regular Meeting of the Village of Somerset
Board of Trustees
Village Hall, 110 Spring Street Somerset, WI 54025
Tuesday, July 18, 2023

Village President, Mike Kappers called the Regular Meeting to order at 6:00pm. Present: Mike Kappers, Caleb Garn, Brandon Krohn, Chris Moreno, Chris Dubak at Village Hall. Donnie Kern and Josh Hecht were present via Zoom. Also present: Bob Gunther, Public Works/Economic Development Director, Tasia Berger, Clerk, and Paul Mahler, Village Attorney at Village Hall. Andrea Otto, Treasurer, and Chuck Schwartz, MSA Village Engineer, were present via Zoom.

Minutes: *Motion by Moreno, second by Krohn to approve the June 20th Regular meeting minutes. Motion to approve minutes carried unanimously.*

Committee Reports

Plan Commission: *Discussion/Possible Approval - Extra Territorial CSM - 745 190th Ave, Town of Somerset. Motion by Krohn, second by Garn to approve the Extra Territorial CSM - 745 190th Ave, Town of Somerset. Motion to approve carried unanimously.*

Discussion/Possible Approval Growing Wings Access Easement, Growing Wings Utility Easement, and Growing Wings Certified Survey Map. Attorney Paul Mahler recommended an amendment to the easements. *Motion by Kern, second by Krohn to approve with amendments to easements as recommended by the Village Attorney. Motion to approve with amendments carried unanimously.*

Public Works: **Discussion/Possible Approval - Sewer Rate Study.** Krohn clarified the shortfall that needs to be made up. 3-year scenario sets up well for the future. *Motion by Krohn, second by Garn to approve Option #2 of Sewer Rate Study.* Discussion regarding when the increase would begin on resident bills and the need to publicize the increase. Gunther said it will begin with October billing. *Krohn amended his motion to include that increase billing would begin in October, second by Garn. Motion to approve Option #2 of Sewer Rate Study with increase to begin in October carried unanimously.*

Discussion/Possible Approval Street Light Quotes. Gunther stated items #1 & #2 would be completed in-house. Item #3 would be contracted out to Neo. Some TID funds can be allocated. Krohn asked about Somerset United funds can be used. The process for requesting funds was discussed. Cost for project is \$7,336. Not currently a budgeted project. *Motion by Kern, second by Garn to approve item #3 on Street Light Quotes in the amount of \$7,336. Motion to approve carried unanimously.* **Discussion/Possible Approval Wastewater Treatment Facility Improvements Pay App #11.** *Motion by Krohn, second by Moreno to approve Wastewater Treatment Facility Improvements Pay App #11 in the amount of \$425,742.50.* Kappers asked for clarification on what is included in the payment and requested a timeline of board approvals related to this project. *Motion to approve carried unanimously.*

Public Safety: Dubak provided an update from the July 10, 2023, Public Safety meeting. *Motion by Kappers, second by Krohn to move New Business items 6.A., 6.B., and 6.C. to the next items on the agenda. Motion carried unanimously.*

New Business

Ehlers presented information regarding the three proposed resolutions. Kern asked if this funding would impact the trails grant. Gunther stated no and that there are some capital outlay funds set aside for that. It is a 20/80 grant. Kappers asked if this funding is for the biosolids facility. Otto clarified that this financing does not include the biosolids facility

and only includes the projects listed on page 2 of the presentation. Kern asked about additional road improvements. Gunther stated that is in the 5-year plan.

Discussion/Possible Approval - Initial Resolution of the Village of Somerset, Wisconsin Relating to the Issuance of General Obligation Street Improvement Bonds in an Amount Not to Exceed \$4,275,000 to Finance the Village's 2023 Street Improvement Program.

Motion by Krohn, Second by Garn to approve Initial Resolution of the Village of Somerset, Wisconsin Relating to the Issuance of General Obligation Street Improvement Bonds in an Amount Not to Exceed \$4,275,000 to Finance the Village's 2023 Street Improvement Program. Kern asked if this would leave money in the bridge fund. Yes - approximately \$800,000. *Motion to approve carried unanimously.*

Discussion/Possible Approval - Initial Resolution of the Village of Somerset, Wisconsin Relating to the Issuance of General Obligation Community Development Bonds in an Amount Not to Exceed \$365,000 for a Community Development Project (TID No. 5).

Motion by Garn, second by Krohn to approve Initial Resolution of the Village of Somerset, Wisconsin Relating to the Issuance of General Obligation Community Development Bonds in an Amount Not to Exceed \$365,000 for a Community Development Project (TID No. 5). Motion carried unanimously.

Discussion/Possible Approval - Resolution Providing for the Issuance and Sale of General Obligation Corporate Purpose Bonds, Series 2023, of the Village of Somerset, Wisconsin.

Motion by Krohn, Second by Garn to approve the Resolution Providing for the Issuance and Sale of General Obligation Corporate Purpose Bonds, Series 2023, of the Village of Somerset, Wisconsin. Motion carried unanimously. Ehlers requested item 6. D., Resolution Creating Tax Incremental District No. 6, Approving its Project Plan and Establishing its Boundaries, be tabled until the August meeting due to the need to terminate TID No. 4. Both can be done in the same night.

Committee Reports, Continued

Finance/Personnel: Discussion/Possible Approval - Request for Proposal-Sale of Village Land.

Discussion regarding timeline and advertising of RFP. Kern asked about the non-conforming lot by St. Croix Power. Gunther will have the planner look at the lot. Deadline to submit proposals was moved to October 4, 2023. *Motion by Krohn, second by Garn to approve the Request for Proposal-Sale of Village Land with a close date of October 4, 2023. Motion carried unanimously.*

Fire/Rescue: The board members reviewed the report.

Unfinished Business

Discussion/Possible Approval - Resolution 2023-05: Establish Public Participation

Procedures for Comprehensive Plan Update Resolution. Required by statute. This establishes what has been done already and what will be done moving forward. *Motion by Kern, second by Garn to approve Resolution 2023-05: Establish Public Participation Procedures for Comprehensive Plan Update Resolution. Motion carried unanimously.*

Discussion/Possible Approval - Facility Assessment Proposals.

Gunther verified with Otto that the facility assessment is a budgeted expense. *Motion by Krohn, second by Kern to approve ISG proposal in the amount of \$24,500.* Garn shared that Wold did the last referendum project for the school district and was just awarded the most recent referendum project. Shared they came in under budget and that he would choose Wold. *Motion to approve ISG proposal in the amount of \$24,500 carried 6-1 (Garn - nay).*

New Business, Continued

Discussion/Possible Approval Request for Proposals, Village Assessor. Current assessor is not renewing contracts in St. Croix County as of January 1, 2024. *Motion by Kern, second by Garn to approve Request for Proposals, Village Assessor. Motion carried unanimously.*

VILLAGE OF SOMERSET PUBLIC WORKS FIVE-YEAR PLAN (Reviewed Annually)				
Year	Project NEW 2015...edited 2024	Projected Cost	Actual Cost	Funding Source
2020	Parnell/Germain/Vanasse Street reconstruction (Utilities not included)	\$ 220,000.00	\$ -	
	International Plow truck replacement	\$ 125,000.00	\$	Capital Improv
	Main/Spring Sidewalk-Curb-Gutter replacement 10% Complete	\$ 75,000.00	\$ -	TID
	Pave Village Park Parking lot	\$ 50,000.00	\$	
	Vets park memorial	\$ 10,000.00	\$	
	Pavilion at Village Park	\$ 40,000.00		
	tool cat/mower replacements	\$ 20,000.00		outlay
2021	Apple River Bridge repairs	\$ 500,000.00		Bridge fund
	Storm water pond dregging	\$10,000-\$15,000		outlay
	Loader replacement	\$ 110,000.00		outlay
	2007 PW truck (split between all departments)	\$ 30,000.00		outlay/utility
	Multi-Use trail Whispering Pines	\$ 515,000.00		borrow
	replace 2001 parks truck - (reserve truck)	\$ 15,000.00		outlay
2022	2007 international plow truck replacement (postponed since 2019)	\$ 140,000.00		outlay
	Main/Spring Sidewalk-Curb-Gutter replacement-	\$ 1,000,000.00		borrow
	TID 5 road extention	\$ 191,750.00	\$ 265,000.00	
	Main street intersection improvements	\$ 185,000.00	\$ 183,000.00	project
	Blue Spruce water main corrections	\$ 25,000.00		
	tool cat/mower replacements	\$ 40,000.00		outlay
	PW shop addition/relocation (postponed for several years)	\$ 3,000,000.00		borrow
2023	Church Hill reconstruction (excluding utilities)	\$ 500,000.00	\$ 850,000.00	project
	Tennis court resurfacing/modifications	\$ 40,000.00	\$ 42,000.00	outlay
	Paint Vets Park interior/exterior bathrooms	\$ 5,000.00	\$ 5,000.00	operations
	bridge expansion joint replacement and general repairs	\$ 650,000.00	\$ 1,618,820.00	bridge fund
	Storm water pond dregging	\$ 25,000.00		outlay
	additional plow truck	\$ 175,000.00		outlay
	Main street intersection improvements	\$ 125,000.00	\$ 170,000.00	
	Main/Spring Sidewalk-Curb-Gutter replacement 100% Complete	\$ 500,000.00	\$ 725,000.00	debt
	mower replacement	\$ 25,000.00		outlay
2024	Reed Street/Shay St Road improvements	\$ 150,000.00		LRIP grant
	Evergreen Drive Pavement Replacement	\$ 85,000.00		LRIP grant
	Parnell/Germain/Vanasse Street reconstruction (Utilities not included)	\$ 230,000.00		debt
	Depot Street reconstruction (excludes utilities)	\$ 370,000.00		debt
	Tool Cat replacement	\$ 30,000.00		Outlay
	Main Street Overlay	\$ 75,000.00		LRIP grant
	Larry Forrest bathroom upgrades (building 20+ yrs old)	\$ 25,000.00		budget
	Hud/Vanasse/Germain pavement replacement (No Utilities)	\$ 225,000.00		LRIP grant
		\$ 1,300,000.00	\$ 260,000.00	grant/outlay
2025	Main street overlay	\$ 100,000.00		outlay/impact fees
	plow truck replacement	\$ 150,000.00		Capital outlay
	Elm/First/Oak/Maple Street reconstruction (excludes utilities)	\$ 230,000.00		debt
	PW shop addition/relocation (postponed for several years)	\$ 3,500,000.00		debt
	Parent St sidewalk	\$ 125,000.00		debt
	multit-use trail connections	\$ 1,300,000.00	\$ 260,000.00	Capital outlay
	Depot Street reconstruction (excludes utilities)	\$ 370,000.00		debt
2026	Village Park Master Plan	\$ 500,000.00		debt/grant
2027	Village Park Master Plan	\$ 1,000,000.00		debt/grant
2028	TID 5 intersection improvements	\$ 1,200,000.00		TID debt
2029	Elm/First/Oak/Maple Street reconstruction (excludes utilities)	\$ 325,000.00		
	Ped crossing over tracks at Depot St	\$ 2,000,000.00		grant/debt

VILLAGE OF SOMERSET				
SEWER UTILITY FIVE-YEAR PLAN (Reviewed Annually)				
Year	Project	Projected Cost	Actual Cost	Funding Source
	<i>New 2016...edited 2024</i>			
2020	Parnell/Germain/Vanasse Street reconstruction (sewer only)	\$ 150,000.00	\$ -	debt
	Water/Sewer bridge crossing (sewer portion only)	\$ 100,000.00		debt
	Vactor Replacement (Equipment replacement fund)	\$ 175,000.00		E.R. Fund
	Treatment plant improvements	\$ 3,750,000.00		debt
2021				
	Sunrise Drive Sewer lining	\$ 150,000.00		budget
	Hud Street Sewer lining	\$ 15,000.00		budget
2022	Parnell/Germain/Vanasse Street reconstruction (sewer only)	\$ 150,000.00		debt
	WWTF Improvements✓	\$ 3,900,000.00	\$ 4,067,000.00	debt
2023	Church Hill Reconstruction (Sewer Only)✓	\$ 350,000.00		debt
	Sewer main Under Bridge Crossing✓	\$ 100,000.00		debt
	Sewer Extensions TID 5✓	\$ 125,000.00		
2024	Regional Lift station TID 5	\$750,000.00		TIF
2025	Depot Street reconstruction (sewer only)	\$150,000.00		debt
	Village Park Master Plan	\$ 100,000.00		debt
	Elm/First/Oak/Maple St. Reconstruction (Sewer Only)	\$ 175,000.00		debt
	Utilities to South TID 5	\$ 125,000.00		TIF
2026				
	Generator River Hills Lift Station	\$ 125,000.00		debt/grant
2027				
	Generator Evergreen Lift Station	\$ 135,000.00		debt/grant
	Parnell/Vanasse? Germain St	\$ 125,000.00		debt
2028	Vactor Truck Replacement	\$ 125,000.00		ERF
2029	Generator Arnold St Lift Station	\$110,000.00		debt/grant
2031	Wastewater treatment facility expansion	\$ 2,000,000.00		DNR Funding

VILLAGE OF SOMERSET
WATER UTILITY FIVE-YEAR PLAN *(Reviewed Annually)*

Year	Project NEW 2015...edited 2024	Projected Cost	Actual Cost	Funding Source
2020	Parnell/Germain/Vanase Reconstruction (water only)	\$ 150,000.00		debt
	Water/Sewer Bridge Crossing (water only)✓	\$ 150,000.00		debt
2021				debt
	Depot St. Water Storage Tank Pressure Wash✓	\$ 10,000.00		budget
2022	Parnell/Vanasse/Germain St. Reconstruction	\$ 150,000.00		debt
	Blue Spruce water main corrections✓	\$ 75,000.00	\$ 85,000.00	debt
2023	Church Hill Reconstruction (Water Only)✓	\$ 300,000.00		debt
	Water/Sewer Bridge Crossing (Water Only)✓	\$ 150,000.00		debt
2024				
2025	Village Park Master Plan (Water Only)	\$ 150,000.00		debt
	Future Well/Tower Siting	\$ 25,000.00		budget
	Utility extention south TID 5	\$ 150,000.00		TIF
	Depot St. reconstruction (Water Only)	\$ 225,000.00		debt
2026	Generator well 3	\$500,000		budget
	Depot Street Water Storage Tank Maint.	\$ 675,000.00		budget
2027				
	Parnell/Vanasse/Germain St. Reconstruction (Water Only)	\$ 175,000.00		debt
2028				
2029	Elm/First/Oak/Maple St. Reconstruction (Water Only)	\$ 150,000.00		debt
2030				
	booster station	\$2,000,000		budget



Task Order

MSA Project Number: 08783113

This AGREEMENT (Agreement) is made effective September 17, 2024 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 60 Plato Blvd East, St. Paul, MN 55107-1835

Phone: (612) 548-3132

Representative: Chuck Schwartz

Email: cschwartz@msa-ps.com

VILLAGE OF SOMERSET (OWNER)

Address: 110 Spring Street, Somerset, Wisconsin 54025

Phone: (715) 247-5555

Representative: Mike Kappers

Email: mkappers@villageofsomerset.us

Project Name:

TID #5 Regional Stormwater Ponds

The scope of the work authorized is:

See Attachment A: Scope of Services

The schedule to perform the work is:

Approximate Start Date:

September 18, 2024

Approximate Completion Date:

December 18, 2024

The lump sum fee for the work is:

\$22,500

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

VILLAGE OF SOMERSET

MSA PROFESSIONAL SERVICES, INC.

Mike Kappers

Village President

Date: _____

Chuck Schwartz

Public Works Operations Leader

Date: _____

ATTACHMENT A: SCOPE OF SERVICES

Stormwater Management Plan

MSA will prepare a stormwater management plan including the sizing of stormwater management facilities to provide peak discharge rate control, water quality treatment, and infiltration to serve the TID 5 business park. It is anticipated that the facilities will be configured as a 'two-cell' system, with the upper cell being a wet pond with a primary function of providing water quality treatment and a second cell being an infiltration basin with the primary function of achieving post-development infiltration volume controls. Collectively, both basins will provide peak discharge rate control.

The stormwater management system will be designed to achieve the cumulative performance standards of the WDNR and the Village of Somerset:

- **Peak Discharge Rate Control** – Post-development peak discharge rates leaving the site under events ranging from the 1-, 2-, 10-, and 100-yr, 24-hr rainfall will not exceed pre-development rates for the same rainfall events.
- **Water Quality Treatment** – Stormwater runoff from the site will be treated such that there is an 80% reduction in annual Total Suspended Solids (TSS) loading rates
- **Infiltration** – Post-development annual stay-on (infiltration) depths will be at least 75% of predevelopment stay-on depths (assumes a site impervious area density between 40% and 80%)

MSA will prepare a stormwater management plan design report documenting the design and performance of the proposed stormwater management plan. This report will be suitable for submission to WDNR (if requested) to support a WDNR 'notice of intent' application for post-construction stormwater management.

MSA will size storm sewer, street inlets, and stubs to serve private lots sufficient to collect and convey stormwater runoff within the site to the proposed stormwater management system. It is assumed that storm sewer pipes and inlets will be sized to collect and convey peak runoff from the 10-yr 24-hr rainfall event and that the public ROW (street cross-section) will be designed to convey flows in excess of storm sewer capacity up to peak 100-yr peak runoff rates within the public ROW. In locations where vertical sags (low-points) are required along public roadway alignments, MSA will evaluate storm sewer sizing to ensure flows are safely contained within the ROW or will incorporate into the site grading plan surface overflow routes which will be designed to deliver flows to stormwater management features.

Design and Bidding Phase Services

1. Review design options with Village Staff.
2. Use previously completed topographic survey and locates for the storm ponds
3. Storm pond and structures design that includes:
 - a. Plan drawings that show alignment and elevations.
 - i. Prepare construction details.
 - ii. Improvements to be bid as part of the Multi-family project.
 - b. Correspondence with the Village during design and bidding phase.
 - c. Internal quality control and quality assurance.
 - d. Meeting attendance and plan presentation at one Public Works and Board meeting.
 - e. Respond to Bidder questions related to the improvements herein.

- f. Reimbursables (mileage, copies, fax, postage, UPS, submittal fees) during design and bidding phase.
 - g. Stormwater Permitting
- 4. Construction Phase Services – N/A
 - a. RPR services assumed to be part of the Multi-family project.

A. Services Provided by the Owner

- 1. The OWNER will:
 - a. Provide requested information and documentation for surrounding Village infrastructure.
 - b. Provide previous studies, reports and results from past engineering planning efforts.
 - c. Provide CAD in electronic format, if available.
 - d. Easement and Waiver of Trespass acquisition.

B. Additional Services

- 1. The following additional services are not included in the Scope of Basic Services, but are available at standard billing rates upon request:
 - a. Additional improvements not identified above.
 - b. Construction Observation.
 - c. Additional Meetings.
 - d. Permitting fees or any additional permitting activities.
 - e. Private utility coordination.
 - f. Soil Borings.

ATTACHMENT B: RATE SCHEDULE

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative	\$ 75 – \$150/hr.
Architects	\$ 75 – \$215/hr.
Community Development Specialists	\$135 – \$185/hr.
Digital Design.....	\$175 – \$195/hr.
Environmental Scientists/Hydrogeologists.....	\$105 – \$185/hr.
Geographic Information Systems (GIS).....	\$ 95 – \$185/hr.
Housing Administration	\$ 95 – \$170/hr.
HR.....	\$ 135 - \$150/hr.
Inspectors/Zoning Administrators	\$105 – \$130/hr.
IT Support.....	\$175 – \$195/hr.
Land Surveying	\$ 75 – \$185/hr.
Landscape Designers & Architects.....	\$ 75 – \$215/hr.
Planners.....	\$ 75 – \$205/hr.
Principals	\$210 – \$315/hr.
Professional Engineers/Designers of Engineering Systems	\$150 – \$200/hr.
Project Managers.....	\$150 – \$230/hr.
Real Estate Professionals	\$135 – \$165/hr.
Staff Engineers	\$ 75 – \$145/hr.
Technicians.....	\$ 95 – \$150/hr.
Wastewater Treatment Plant Operator	\$ 90 – \$115/hr.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Specs/Reports.....	\$10
Copies	\$0.14/page
Plots	\$0.01/sq.in.
Flash Drive	\$10
GPS Equipment	\$20/hour - \$10.75/hour for DOT
GPS R2 Equipment	\$20/hour - \$2/hour for DOT
Dini Laser Level	\$85/per day
Mailing/UPS	At cost
Mileage – Reimbursement	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle	\$0.70 mile standard/ \$0.69 mile for DOT
Nuclear Density Testing	\$30/day
Organic Vapor Field Meter	\$100/day
PC/CADD Machine	Included in labor rates
Robotic Survey Equipment.....	\$20/hour - \$10/hour for DOT
Stakes/Lath/Rods.....	At cost
Travel Expenses, Lodging, & Meals	At cost
Traffic Counting Equipment & Data Processing.....	At cost
Geodimeter	\$30/hour
Drone Flight	\$375/flight - \$360/flight for DOT

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2024.

STREET USE PERMIT

VILLAGE OF SOMERSET

APPLICANT NAME, ADDRESS & PHONE NO.

Kelly Emerson
[REDACTED]
Somerset WI

NAME, ADDRESS & PHONE NO. OF ORGANIZATION REQUESTING PERMIT

Somerset School District
645 Sunrise Dr Somerset
715 247 4840 ext 140

NAME, ADDRESS & PHONE NO. OF CONTACT PERSON FOR STREET USE

Kelly Emerson
Somerset
[REDACTED]

PROPOSED STREETS: Forrest, Francis, Main, Depot, Cloutier

DATE OF USE: Friday, Oct 11th

TIME OF USE: 1 PM - 2 PM

PROJECTED ATTENDANCE: _____

PROPOSED STREET USE (Describe in detail):

Forrest Dr → right on @to Sunrise → left on Main →
left on Depot → Cloutier → right on Sunrise → enter campus
at middle school

*** PAVEMENT MARKING IS NOT ALLOWED ON ANY STREET ***

• INSURANCE:

is granted. As evidence of the applicant's ability to perform the conditions of the permit, the applicant is

☐	☐
--------------------------	--------------------------

For office use:

Date Reviewed by Village Board: _____ Approved _____ Denied _____

2019年12月10日

2019年12月10日



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ansay & Associates, LLC.
101 East Grand Ave.
Suite #11
Port Washington WI 53074

CONTACT
NAME: Tiana Regenwether
PHONE
(A/C, No, Ext): 262-284-7174 FAX
(A/C, No): 262-377-3784
E-MAIL
ADDRESS: tiana.regenwether@ansay.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Community Insurance Corp

11250

INSURED
Somerset School District
645 Sunrise Drive
Somerset WI 54025

SOMESCH-01

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

COVERAGES

CERTIFICATE NUMBER: 138401684

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			SGL22343	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			SGL22343	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Homecoming Parade on October 7th, 2022

CERTIFICATE HOLDER

CANCELLATION

Village of Somerset
110 Spring Street
PO Box 356
Somerset WI 54025

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Tiana Regenwether

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Village of Somerset
Box 356
110 Spring Street
Somerset WI 54025
715-247-3395 / Fax 715-247-5790



Sewer Utility:

The DNR walkthrough inspection was conducted at the wastewater plant a couple of weeks ago and everything went well. The only remaining item left is getting the OEM manuals, and the project will be completed and closed out.

Water Utility:

The water storage study has been completed. The recommendation is that we repaint and do general repair work to the current tower. An additional tower is not anticipated to be needed for the next 15 years. A booster station is being recommended in the near future to address areas in the village with lower than recommended water pressure.

Streets:

AMZ street patching by the county will be occurring throughout the village for road maintenance before winter season.

Parks:

Concrete work at LFMP was completed mid-August. Copies of the CORP plan are available at the Village Hall if anyone would like a copy.

Other Things:

The Winesap punch list work continues to move forward and should be completed by the end of this month.

Pine Vale has some storm sewer and erosion control corrections to make per comments from the DNR after a recent site visit. Contractors are working diligently to bring the site up to compliance and have been communicating their progress with the DNR.

The impact fee needs assessment is in completed draft form. Copies are available at the hall.

Parks Budget

ACCT

Unposted Included

Account Number		2024 September	2024 Actual 09/30/2024	2024 Budget	Budget Status	% of Budget
100-00-55200-110-000	Parks Salary	301.34	5,273.46	6,360.91	1,087.45	82.90
100-00-55200-120-000	Parks Wages	1,961.87	44,491.49	59,000.00	14,508.51	75.41
100-00-55200-150-000	Parks Employee Benefits	1,098.90	15,658.20	22,000.00	6,341.80	71.17
100-00-55200-290-000	Parks Contractual Services	0.00	0.00	0.00	0.00	0.00
100-00-55200-350-000	Parks Operating Expense	624.00	12,028.55	15,000.00	2,971.45	80.19
100-00-55200-371-000	Park Maintenance	38.81	6,542.57	4,000.00	-2,542.57	163.56
100-00-55200-372-000	Athletic Fields Maint/Expense	0.00	1,348.34	4,000.00	2,651.66	33.71
100-00-55200-511-000	Parks Insurance Expense	166.50	2,137.75	1,800.00	-337.75	118.76
100-00-55200-512-000	Parks Worker's Compensation	19.00	78.25	100.00	21.75	78.25
100-00-55200-514-000	Pks Unemployment Compensation	0.00	0.00	0.00	0.00	0.00
100-00-55200-810-000	Parks Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-55200-820-000	PARKS OUTLAY/IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
100-00-55310-390-000	Celebrations/Decorations Exp	0.00	1,426.50	3,500.00	2,073.50	40.76
=====						
New Parks		4,210.42	88,985.11	115,760.91	26,775.80	76.87
=====						
Total Expenses		4,210.42	88,985.11	115,760.91	26,775.80	76.87
=====						
Net Totals		-4,210.42	-88,985.11	-115,760.91	-26,775.80	76.87

Budget Comparison - Detail
Public Works Budget
 Unposted Included

		2024				
Account Number		2024 September	Actual 09/30/2024	2024 Budget	Budget Status	% of Budget
100-00-53240-110-000	Machinery & Equipment Salary	0.00	0.00	0.00	0.00	0.00
100-00-53240-120-000	Machinery & Equipment Wages	0.00	3,896.61	5,000.00	1,103.39	77.93
100-00-53240-150-000	Machinery & Equip Emp Benefits	0.00	1,317.16	1,100.00	-217.16	119.74
100-00-53240-240-000	Machinery & Equip Maint/Repair	1,235.88	10,243.28	15,000.00	4,756.72	68.29
100-00-53240-350-000	Machinery & Equipment Oper Exp	2,307.75	13,188.80	22,000.00	8,811.20	59.95
100-00-53240-390-000	Machinery & Equip Other Exp	0.00	38.46	725.00	686.54	5.30
100-00-53240-810-000	Machinery & Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53270-110-000	Garages & Sheds Salary	0.00	0.00	0.00	0.00	0.00
100-00-53270-120-000	Garages & Sheds Wages	0.00	5,249.10	3,500.00	-1,749.10	149.97
100-00-53270-150-000	Garages & Sheds Emp Benefits	0.00	2,298.33	1,000.00	-1,298.33	229.83
100-00-53270-350-000	Garages & Sheds Operating Exp	437.66	7,616.67	10,500.00	2,883.33	72.54
100-00-53270-390-000	Garages & Sheds Other Expenses	45.00	1,066.85	1,200.00	133.15	88.90
100-00-53270-810-000	Garages & Sheds Equip Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53310-110-000	Street Maintenance Salary	371.66	6,504.04	11,696.60	5,192.56	55.61
100-00-53310-120-000	Street Maintenance Wages	3,898.82	59,928.40	64,500.00	4,571.60	92.91
100-00-53310-150-000	Street Maint Employee Benefits	2,516.15	35,220.24	32,000.00	-3,220.24	110.06
100-00-53310-240-000	Street Maintenance & Repairs	94.78	4,257.56	6,500.00	2,242.44	65.50
100-00-53310-290-000	St Maint Contractual Services	0.00	2,741.97	30,000.00	27,258.03	9.14
100-00-53310-350-000	Street Maint Operating Expense	133.87	1,174.03	2,500.00	1,325.97	46.96
100-00-53310-390-000	Street Maint-Other Expenses	0.00	120.00	500.00	380.00	24.00
100-00-53310-820-000	Street Maint Outlay/Improve	0.00	0.00	0.00	0.00	0.00
100-00-53320-110-000	Street Cleaning Salary	0.00	0.00	0.00	0.00	0.00
100-00-53320-120-000	Street Cleaning Wages	161.65	2,950.52	7,000.00	4,049.48	42.15
100-00-53320-150-000	Street Cleaning Emp Benefits	106.91	1,737.24	3,000.00	1,262.76	57.91
100-00-53330-110-000	Snow & Ice Removal Salary	0.00	0.00	0.00	0.00	0.00
100-00-53330-120-000	Snow & Ice Removal Wages	0.00	5,920.60	34,000.00	28,079.40	17.41
100-00-53330-150-000	Snow/Ice Removal Emp Benefits	0.00	2,753.13	13,500.00	10,746.87	20.39
100-00-53330-240-000	Snow/Ice Removal Maint/Repairs	0.00	0.00	500.00	500.00	0.00
100-00-53330-370-000	Salt & Sand	0.00	15,689.53	21,000.00	5,310.47	74.71
100-00-53330-390-000	Snow/Ice Removal Other Exp	0.00	88.98	300.00	211.02	29.66
100-00-53420-220-000	Street Lighting Utility Svc	0.00	26,343.37	38,000.00	11,656.63	69.32
100-00-53420-820-000	Street Lighting Outlay/Improve	0.00	0.00	0.00	0.00	0.00
100-00-53430-110-000	Sidewalks Salary	0.00	0.00	0.00	0.00	0.00
100-00-53430-120-000	Sidewalks Wages	0.00	474.66	515.00	40.34	92.17
100-00-53430-150-000	Sidewalks Emp Benefits	0.00	136.33	85.00	-51.33	160.39
100-00-53430-240-000	Sidewalks Maint/Repairs	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53430-390-000	Sidewalks Other Expenses	0.00	0.00	0.00	0.00	0.00
100-00-53430-820-000	Sidewalks Outlay/Improv	0.00	0.00	0.00	0.00	0.00
100-00-53440-110-000	Storm Sewer Salary	0.00	0.00	0.00	0.00	0.00
100-00-53440-120-000	Storm Sewer Wages	598.50	1,296.48	1,500.00	203.52	86.43
100-00-53440-150-000	Storm Sewer Employee Benefits	303.08	564.64	500.00	-64.64	112.93
100-00-53440-240-000	Storm Sewer Maint & Repairs	0.00	91.86	3,000.00	2,908.14	3.06
100-00-53440-820-000	Storm Sewer Outlay/Improvemnt	0.00	0.00	0.00	0.00	0.00
100-00-53620-120-000	Refuse Collection Wages	195.52	2,304.96	1,500.00	-804.96	153.66
100-00-53620-150-000	Refuse Collection Emp Benefits	123.67	1,300.75	900.00	-400.75	144.53
100-00-53620-390-000	Refuse Collection Other Exp	0.00	0.00	0.00	0.00	0.00
100-00-53630-290-000	Solid Waste Disposal Contract	16,973.00	133,694.00	162,000.00	28,306.00	82.53
100-00-53635-120-000	Recycling Wages	0.00	1,868.46	2,500.00	631.54	74.74
100-00-53635-150-000	Recycling Employee Benefits	0.00	948.87	800.00	-148.87	118.61
100-00-53635-290-000	Recycling Contractual Services	4,696.00	36,988.00	48,000.00	11,012.00	77.06
100-00-53635-810-000	Recycling Equipment Outlay	0.00	0.00	0.00	0.00	0.00
100-00-53640-120-000	Weed Control Wages	63.00	1,475.37	900.00	-575.37	163.93

Budget Comparison - Detail
Public Works Budget
 Unposted Included

Account Number		2024 September	2024 Actual 09/30/2024	2024 Budget	Budget Status	% of Budget
100-00-53640-150-000	Weed Control Employee Benefits	31.90	900.39	200.00	-700.39	450.20
100-00-53640-390-000	Weed Control Other Expenses	0.00	0.00	0.00	0.00	0.00
100-00-53930-154-000	Pub Wks Health & Dental Insur	0.00	0.00	0.00	0.00	0.00
100-00-53930-159-000	Public Works Uniform Allowance	59.98	1,832.57	2,500.00	667.43	73.30
100-00-53930-511-000	Public Wks Insurance Expense	695.25	3,282.25	3,000.00	-282.25	109.41
100-00-53930-512-000	Pub Wks Worker's Compensation	6,603.75	12,114.75	6,500.00	-5,614.75	186.38
100-00-53930-514-000	PW Unemployment Compensation	0.00	0.00	0.00	0.00	0.00
=====						
New Public Works		41,653.78	409,619.21	562,421.60	152,802.39	72.83
=====						
Total Expenses		41,653.78	409,619.21	562,421.60	152,802.39	72.83
=====						
Net Totals		-41,653.78	-409,619.21	-562,421.60	-152,802.39	72.83

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ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 8/22/2024

From Account: 100-00-53240-110-000

Thru: 9/18/2024

Thru Account: 100-00-53930-514-000

Voucher Nbr	Check Date	Payee	Amount
	9/18/2024	B & J HARDWARE LLC AUGUST SUPPLIES	348.82
	9/18/2024	GEMPLER'S PW/UNIFORM ALLOWANCE-THANIG	59.98
	9/18/2024	NORTHWEST COMMUNICATIONS TELEPHONE EXPENSE	196.29
	9/18/2024	OLSON SANITATION LLC AUGUST SERVICES	21,669.00
	9/18/2024	SOMERSET UTILITIES AUGUST SERVICES	80.20
	9/18/2024	SPECTRUM INSURANCE GROUP LLC FINAL INSTALLMENT 2024 INSURANCE PREMIUM	3,356.25
		Grand Total	25,710.54

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ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 8/22/2024

From Account: 100-00-53240-110-000

Thru: 9/18/2024

Thru Account: 100-00-53930-514-000

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND

25,710.54

Total Expenditure from all Funds

25,710.54

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ACCT

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/22/2024 From Account: 100-00-53240-110-000
Thru: 9/18/2024 Thru Account: 100-00-53930-514-000

Check Nbr	Check Date	Payee	Amount
62591	9/04/2024	IMPACT GROUP AUGUST OFFICE 365	45.00
62595	9/04/2024	MIDWEST NATURAL GAS INC. NATURAL GAS SERVICES	22.00
62600	9/04/2024	SPARTAN QUICK SERVICE LLC PW/VEHICLE MAINTENANCE	1,107.43
62601	9/04/2024	SPECTRUM INSURANCE GROUP LLC 2023 PREMIUMS NOT PAID	6,250.50
62606	9/04/2024	TRI STATE BOBCAT INC SHOP SUPPLIES FROM PREVIOUS REPAIR	13.58
62607	9/04/2024	VERIZON WIRELESS PW/PKS/WU/SU/WIRELESS SERVICES	133.87
EFT 082324-3	8/23/2024	KWIK TRIP INC	364.78
	Manual Check	POL/PW/GASOLINE CHARGES	
EFT 082824-1	8/28/2024	BP BUSINESS SOLUTIONS	422.91
	Manual Check	PW/GASOLINE CHARGES	
EFT 082924-1	8/29/2024	XCEL ENERGY	124.46
	Manual Check	ELECTRIC EXPENSE	
Grand Total			8,484.53

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ACCT

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/22/2024 From Account: 100-00-53240-110-000
Thru: 9/18/2024 Thru Account: 100-00-53930-514-000

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	8,484.53
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Total Expenditure from all Funds	8,484.53
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ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 8/22/2024

From Account: 100-00-55200-110-000

Thru: 9/18/2024

Thru Account: 100-00-55310-390-000

Voucher Nbr	Check Date	Payee	Amount
	9/18/2024	B & J HARDWARE LLC	172.61
		AUGUST SUPPLIES	
	9/18/2024	SOMERSET UTILITIES	323.70
		AUGUST SERVICES	
	9/18/2024	SPECTRUM INSURANCE GROUP LLC	106.50
		FINAL INSTALLMENT 2024 INSURANCE PREMIUM	
		Grand Total	602.81

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ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 8/22/2024

From Account: 100-00-55200-110-000

Thru: 9/18/2024

Thru Account: 100-00-55310-390-000

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND

602.81

Total Expenditure from all Funds

602.81

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/22/2024 From Account: 100-00-55200-110-000
Thru: 9/18/2024 Thru Account: 100-00-55310-390-000

Check Nbr	Check Date	Payee	Amount
62591	9/04/2024	IMPACT GROUP AUGUST OFFICE 365	15.00
62595	9/04/2024	MIDWEST NATURAL GAS INC. NATURAL GAS SERVICES	17.63
62601	9/04/2024	SPECTRUM INSURANCE GROUP LLC 2023 PREMIUMS NOT PAID	79.00
62607	9/04/2024	VERIZON WIRELESS PW/PKS/WU/SU/WIRELESS SERVICES	133.87
Grand Total			245.50

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/22/2024 From Account: 100-00-55200-110-000
Thru: 9/18/2024 Thru Account: 100-00-55310-390-000

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	245.50
Total Expenditure from all Funds	245.50

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GENERAL CHECKING - FIRST NATL

Dated From: 8/22/2024 From Account: 610-00-11100-000-131

Thru: 9/18/2024 Thru Account: 620-00-58290-000-428

Voucher Nbr	Check Date	Payee	Amount
	9/18/2024	AG SOURCE COOP SERVICES WU/SU/LAB TESTING	740.00
	9/18/2024	B & J HARDWARE LLC AUGUST SUPPLIES	109.57
	9/18/2024	EO JOHNSON COMPANY GEN/WU/SU/COPIER/PRINTER SERVICES	231.94
	9/18/2024	EO JOHNSON COMPANY GEN/WU/SU/COPIER LEASE	71.40
	9/18/2024	MSA PROFESSIONAL SERVICES INC	4,350.00
	9/18/2024	NORTHWEST COMMUNICATIONS TELEPHONE EXPENSE	372.14
	9/18/2024	SOMERSET UTILITIES AUGUST SERVICES	292.88
	9/18/2024	SPECTRUM INSURANCE GROUP LLC FINAL INSTALLMENT 2024 INSURANCE PREMIUM	4,516.25
	9/18/2024	TECH SALES CO SU/LAB SUPPLIES	120.00
	9/18/2024	TROJAN TECHNOLOGIES SU/UV BULBS	2,894.60
	9/06/2024	WI DEPT OF TRANSPORTATION-FOS HWY 35-SANITARY SEWER	1,059.61
		Grand Total	14,758.39

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ALL Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 8/22/2024

From Account: 610-00-11100-000-131

Thru: 9/18/2024

Thru Account: 620-00-58290-000-428

Amount

Total Expenditure from Fund # 610 - WATER UTILITY FUND	6,678.73
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Total Expenditure from Fund # 620 - SEWER UTILITY FUND	8,079.66
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Total Expenditure from all Funds	14,758.39
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ACCT

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/22/2024 From Account: 610-00-11100-000-131
Thru: 9/18/2024 Thru Account: 620-00-58290-000-428

Check Nbr	Check Date	Payee	Amount
62584	9/04/2024	ABT MAILCOM WU/SU/AUGUST BILLING	1,068.98
62590	9/04/2024	FERGUSON WATERWORKS #2516 WATER/NEPTUNE 360 SOFTWARE/HARDWARE	5,142.56
62591	9/04/2024	IMPACT GROUP AUGUST OFFICE 365	45.00
62595	9/04/2024	MIDWEST NATURAL GAS INC. NATURAL GAS SERVICES	138.48
62596	9/04/2024	OLSON SANITATION LLC JULY SERVICES	49.00
62601	9/04/2024	SPECTRUM INSURANCE GROUP LLC 2023 PREMIUMS NOT PAID	4,550.75
62607	9/04/2024	VERIZON WIRELESS PW/PKS/WU/SU/WIRELESS SERVICES	267.75
EFT 082824-2	8/28/2024	XCEL ENERGY	17.24
Manual Check		ELECTRIC EXPENSE	
Grand Total			11,279.76

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 8/22/2024 From Account: 610-00-11100-000-131
Thru: 9/18/2024 Thru Account: 620-00-58290-000-428

Amount

Total Expenditure from Fund # 610 - WATER UTILITY FUND	6,914.65
Total Expenditure from Fund # 620 - SEWER UTILITY FUND	4,365.11
Total Expenditure from all Funds	11,279.76