

PUBLIC WORKS COMMITTEE
VILLAGE OF SOMERSET
August 14, 2024

Donnie Kern called the meeting to order at 5:30 p.m.

Present at the Village Hall: Brandon Krohn, Caleb Garn, Donnie Kern, Bob Gunther and Chuck Schwartz, MSA

Present via Zoom: Mike Kappers and Ryan Sicard

Minutes

Committee reviewed the June 12, 2024 Public Works minutes. *Motion by Garn, second by Krohn to approve the June 12, 2024 Public Works meeting minutes and motion carried.*

Public Comment

No public comment

Project Updates

General Updates on Active Projects: A project update memo was provided.

- The bridge hangers are on a 10 week timeline. Should be done in October.
- River Hills – The ball is in the residents' court. They have 3 alternatives to pick from. This has been very challenging for all involved.

Unfinished Business

Outdated Ordinances – Title 11 Chapter 6; Tabled Items: 11-6-2 & 11-6-3(l), Title 6, Chapter 4 - Tabled Items: 6-4-3(a) & (b), 6-4-5(a), Title 6, Chapter 2 – Streets and Sidewalks, Title 12, Chapter 12 – Parks and Recreation Sec. 12-1-5 Reservation Policy: Handouts were provided.

- Discussion amongst the committee.

Motion by Garn, second by Krohn to table 5a agenda item to next month and motion carried.

Ball Field Use – Impact Sports Academy West:

- Kern said we have a document from Hudson on how they prioritize their reservation scheduling, is that something we would like to amend and adopt for scheduling?
- Impact Sports used Larry Forrest in August. Kern asked if it went ok? Gunther said not especially because it was on National Night Out. It was a scramble. The Parks department made it work.
- Kern said we need to have something in place so another organization can't come in and take all the parks' times away from our local associations.

Motion by Kern, second by Garn to table to next month and bring the policy and schedule from Hudson and motion carried.

Water System Evaluation: A handout was provided.

- Schwartz went over the report with the committee.
- The Village has 2 active wells with two 200,000 gallon tanks.
- If water sits in the tower, you will have stagnant water. Based on the evaluation, we have adequate storage for the current demand.
- Recommending proceeding with Phase 1 of recoating the existing water tower in 2026.

Comprehensive Outdoor Recreation Plan: A report was provided via email.

- Schwartz went over the greatest needs, the parks, especially the Village Park.
- Recommend revisiting the 2018 Village Park Master Plan.
- Kern suggested we should get public input on the Village Park Master plan. Also suggested we review this in September.
- Dog Park recommended in TID 5

Motion by Kern, second by Krohn to recommend to the Village Board approval of the Comprehensive Outdoor Recreation Plan and motion carried.

New Business

Impact Fee Needs Assessment: A report was provided.

- Schwartz stated this is a draft version. It's far from complete. You want this to align with the Comprehensive Plan.
- Gunther explained to Kern the difference between the water/main coming in, fire suppression and meter size.
- Kern asked Schwartz if there is a middle ground between \$1300 & \$1694 if we add the Booster & PRV (pressure reducing valve) when going over other municipalities fees? Schwartz said they were recommending not to include that because it's an existing problem. Schwartz said if you are veering off what is in this, then we might have to amend the Comp Plan and provide further justification.
- Schwartz also reminded the committee that if you collect fees from residents and you don't use them, you have to return the money.
- After much discussion, Schwartz said, "How about this Donnie, What I'm hearing you say is, Chuck go back and evaluate what the needs would be and whether or not we can justify a portion of that Booster and PRV, I can do that." Kern, "yes, would you please".
- Transportation, Schwartz was in the process of updating this prior to the meeting. The 2010 plan was based on trip generation. It was too narrow of a scope.
- Kern asked what if we need to pivot to a different project because of a different development, you can't do that? Schwartz, you can only do these projects. That's why you revisit this every couple years for a quick update.
- Schwartz will have this updated and out to you well ahead of the next meeting.

Motion by Krohn, second by Garn to table the Impact Fee Needs Assessment to next month but recommend to forward on to the Village Board for review and motion carried.

TID 5 Lift Station: A report was provided in an email.

- Schwartz wants direction from the board that as soon as these plans are finalized that we can submit them to the DNR. Our goal is to have plans finalized and done by the end of August. It can take the DNR up to 90 days to review. September 30th deadline for funding. Would like to be ahead of the game.

Motion by Kern, second by Krohn to forward to the Village Board TID 5 Lift Station recommendations to the DNR once it's ready for submittal and forward copies to the committee and motion carried.

Wastewater Treatment Facility Improvements Change Order #8 (Final): A change order was provided.

Motion by Kern, second by Krohn to recommend to the Village Board the Wastewater Treatment Facility Improvements Change Order #8 (Final) to Staab Construction Corporation in the amount of a \$350.00 credit and motion carried.

Wastewater Treatment Facility Improvements Pay App #20 (Final): A pay app was provided. Motion by Kern, second by Garn to recommend to the Village Board the Wastewater Treatment Facility Improvements Pay App #20 (Final) to Staab Construction Corporation in the amount of \$10,000.00 and motion carried.

Site Improvement Quotes – Peterson Commercial Development: Quotes were provided. Motion by Garn, second by Krohn to recommend to the Village Board the Site Improvement Quotes – Peterson Commercial Development to J & S Contracting for Utility Work in the amount of \$46,638.00 and Public Parking in the amount of \$11,380.00 and motion carried.

Buckthorn and Underbrush Clearing in Village Park: Handouts were provided.

- Krohn talked about how this was previously on the Village Board meeting. The goats were approved and completed their job. The machinery part of it was skipped over.
- Gunther said this is something we could do in the winter when people aren't down there. If the committee would like to allocate it for next years budget.
- Kern asked if there is a dollar amount. An estimate is about \$4200.00 for the machinery. Then have the goats come in where the machinery can't get. That estimate is about \$1300.00.
- It is possible to rent the goats for the summer.
- Kern going on record if we allocated money for the dog park fencing it would have to go back to the Village Board to get any kind of allocations taken off because it was already appropriated.
- Kern would like to go to the Finance Committee with a \$50,000.00 ask for parks.

Motion by Kern, second by Garn to recommend to the Finance Committee that budgeting be made for \$50,000.00 of upgrades on all parks to be decided by committee and motion carried.

Village Park Upgrades:

Motion by Krohn, second by Garn to table Village Park Upgrades and motion carried.

Curb Replacement – Live Nation:

- Permission was not given by Public Works.
- Kern recommends approaching Live Nation or whoever removed it.
- Public Safety needs to weigh in on it too.

Motion by Kern, second by Krohn to recommend to the Village Board Curb Replacement – Live Nation and/or Somerset Amphitheater or the owner of that lot to come up with a plan that is recommended by Public Safety and Public Works in order to deal with water runoff and access into that lot going forward prior to our October meeting and motion carried.

Items Previously Recommended for Parks for Budgeting Purposes:

Motion by Krohn, second by Garn to table this with the understanding 2 acres of fencing to be secured and stored at Public Works for a dog park in TID 5 and motion carried.

Use of Public Spaces:

- Kern said there should be a better policy put forth under 12-1-5 of the current ordinances. We haven't been following that.

Motion by Kern, second by Krohn to recommend to the Village Board Use of Public Spaces and motion carried.

Public Works Department Report

- An update memo was provided.

Public Works, Water, Sewer and Parks Bills

- The committee reviewed the bills.

Motion by Krohn, second by Garn to recommend to the Village Board approval of the Public Works, Water, Sewer and Parks Bills as presented and motion carried.

Future Agenda Items

- Outdated Ordinances – Tabled items

Adjourn

Motion by Garn, seconded by Krohn to adjourn and motion carried. The Public Works Committee meeting adjourned at 8:06 p.m.