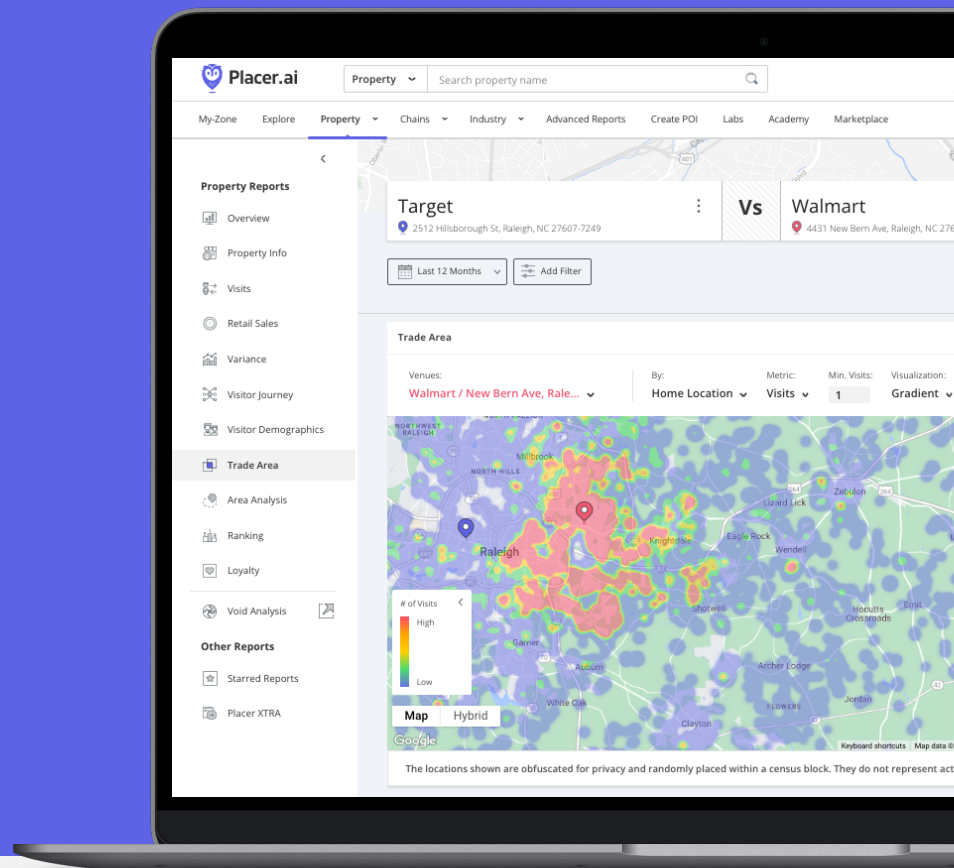




Civic

Drive Economic Success in Your Community

Get location analytics for any city, district, or region to boost economic performance and increase visibility.

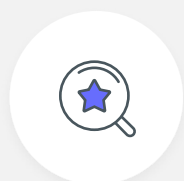


Inform key strategic decisions with foot-traffic data



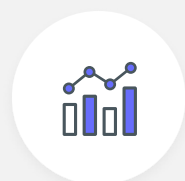
Retailer Attraction

Examine your trade areas & explore the demographic and psychographic traits of your community to identify local business opportunities and attract the right retailers.



Regional Analysis

Demonstrate the performance of public assets & initiatives. Identify your region's strengths and benchmark against similar areas.



Tax Estimation

Correlate visitation with sales tax and revenue potential using near real time data. Measure leakage & identify the businesses that fuel the local economy.



Municipal Planning

Examine the unique needs of residents, visitors, and employees to strategically plan public initiatives, events, and resources.

Loved & Trusted by



Make smarter & faster decisions with [Placer.ai](#)

Try Free

Actionable Insights for your Civic Strategy

Use Placer.ai to



Attract the Right Businesses

Analyze local consumer demand to identify best-fit retailers and illustrate business opportunities with data-driven pitches.



Amplify the Reach of Public Events

Discover the preferences & visitation patterns of residents and visitors to host events that drive growth in your region.



Boost Travel & Tourism

Identify where visitors come from, where they stay, and the sites they visit to increase tourism & support local businesses.



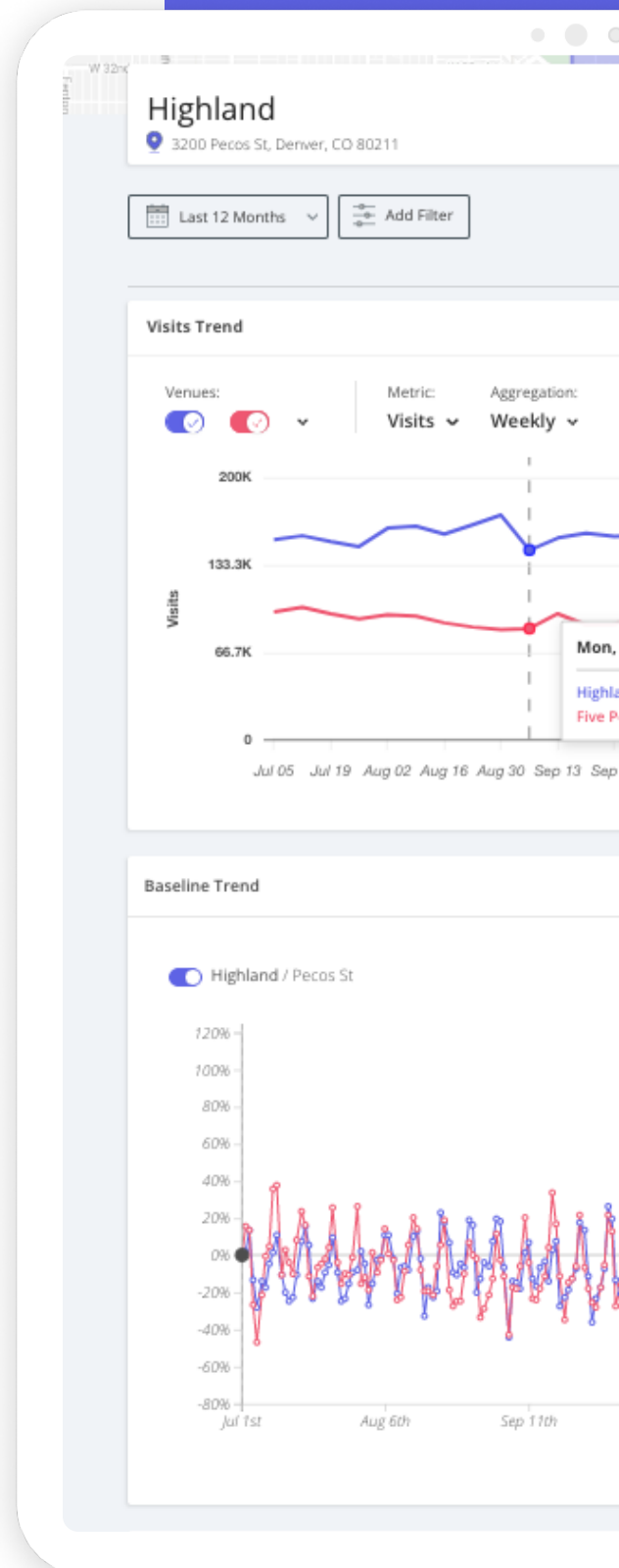
Demonstrate the Success of Economic Initiatives

Measure the impact of capital improvement projects and new public programs with near real-time foot traffic data.



Improve Budgeting & Planning

Leverage visitation data to better estimate sales tax & revenue potential, optimize budgetary plans and public resource planning.



How Placer.ai Works

1 Observe

Anonymized location data from tens of millions of mobile devices used as a core panel

2 Analyze

Accurate and reliable estimations on visitation activity across the entire U.S. population

3 Present

A wealth of detailed reports containing critical insights into what is truly happening offline

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salesrequests@placer.ai



Regular Meeting of the Village of Somerset Board of Trustees
Village Hall, 110 Spring Street Somerset, WI 54025 | Tuesday, May 21, 2024

Village President, Mike Kappers called the Regular meeting to order at 6:01 p.m. Present were Mike Kappers, Caleb Garn, Chris Moreno, Ryan Sicard and Brandon Krohn at the Village Hall. Donnie Kern and Chris Dubak were present via Zoom. Also present at Village Hall - Village Attorney, Paul Mahler; Chuck Schwartz, MSA; Building Inspector, Tony Feuerhelm and Director of Public Works, Bob Gunther.

Public Comment

- Marjorie Metzдорff, Plum Tree Lane - Thanked Public Works staff for yard waste pickup
- Dave Wolner, Forrest Drive - School property storm pond concerns

Approval of Agenda

Motion by Sicard, second by Krohn to approve the agenda as presented and motion carried.

Presentation

Capital Investment Partners LLC (Cap Vest) provided a proposal to build a 112-unit multi-family development in TID 5. The project would be on 10 acres with commercial lots available surrounding the residential area. Cap Vest has developed several similar properties in other communities near Somerset. This development would consist of 8-to-12-unit buildings with estimated rent of \$1,250 to \$1,500.

Committee Appointments

Mike Kappers appointed the following committee members:

Dan Vanasse and Shyla Williamson, Plan Commission

Ken Lehman, Dan Vanasse, Dave Wolner, Laine Belter and Michelle Beauvais, Board of Zoning Appeals

Mike Kappers, Ken Lehman and Dave Wolner, Fire/Rescue Commission

Mike Kappers, Chris Dubak, Chris Ferguson, Dave Bracht, Jim Boo, Rick Lundell and Ken Lehman, Economic Development Committee

Laine Belter, Ken Lehman, Dan Vanasse, Housing Program Committee

Mike Kappers, St Croix Bike & Pedestrian Trails Coalition Member

Motion by Kern, second by Dubak to approve the appointments. 4 ayes, 3 nays and motion carried.

Consent Agenda

- *Motion by Kern, second by Dubak to approve the Consent Agenda including the following:*
 - *Minutes of April 16, 2024*
 - *Village, Water and Sewer Bills*
 - *Butterfield Well Drilling Expansion*
 - *CSM and Site Plan for Peterson Development/Main Street Lot*
 - *Pea Soup Days Parade Route*
 - *Special Event Parking Ordinance Bond-\$100*
 - *Ball Field Maintenance Agreement*
 - *Water Tower Discussion/Storage Needs Study Task Order*
 - *TID 5 Utilities Improvement Task Order*
 - *Wastewater Treatment Facilities Improvements Pay App #19*

- *Fire/Rescue Report*

New Business

- **Discussion/Possible Approval - Storm water pumping issues across school property**
 - Chuck Schwartz discussed an initial meeting held with the school prior to construction.
 - MSA's stormwater expert made comments on the design and provided them to the school
 - The slope of the bond is 3 to 1 with a terrace at 2 to 1.
 - Bob Gunther and Chuck Schwartz will work with Dave Wolner and the school regarding Wolner's concerns.
- **Discussion/Possible Approval - St Croix County Board of Adjustment Meeting on May 23, 2024-Village Delegate**
 - Public Hearing regarding campground at Somerset Camp in the Town of Somerset.
 - The plan includes 20 seasonal sites with electric & water hook-ups.
 - *The consensus of the board was to not have a village delegate present.*
- **Discussion/Possible Approval - Ordinance 2-3-2a**
 - Ordinance amendment to allow the opportunity for trustees to appoint Officials and committee members.
 - *Motion by Krohn, second by Moreno to table Ordinance 2-3-2a and motion carried. Motion by Moreno, second by Krohn to reconsider committee appointments. Kappers opposed, all others yes and motion carried. Motion by Krohn, second by Sicard to table committee appointments and motion carried.*
- **Discussion/Possible Approval - Ordinance 7-2-9**
 - Ordinance amendment to 7-2-9(a) "No license shall be granted for operation on any premises or with any equipment if there are delinquent and unpaid taxes, assessments, forfeitures or other financial claims of the Village, County or State"
 - *Motion by Krohn, second by Sicard to approve amendment to ordinance 7-2-9 and motion carried unanimously.*
- **Discussion/Possible Approval - Ordinance 5-2-1 (f) (g) & (h)**
 - *Motion by Dubak, second by Krohn to table the item and motion carried unanimously.*
- **Discussion/Possible Approval - ETZ Process Update**
 - Bob Gunther suggested the Village revise the approval process for Extra-Territorial Zoning (ETZ) items from the Plan Commission to a recommendation from the Public Works Director, Building Inspector and Plan Commission Chairperson.
 - *Motion by Sicard, second by Krohn to table this process until June for a procedure to be drafted and motion carried.*
- **Discussion/Possible Approval - 2024-2025 License Applications**
 - *Motion by Sicard, second by Krohn to approve the License Applications as listed on the agenda.* Kappers asked if a beer garden needs a 6 ft high fence to enclose the area. The application for General Sam's includes the entire property. *Sicard amended his motion to approve the license applications as presented except table the Beer Garden Permit for General Sam's for clarification, Krohn seconded and motion carried.*
- **Discussion/Possible Approval - 2024-2025 Liquor License Agents**
 - *Motion by Sicard, second by Kern to approve the Liquor License agents as presented and motion carried unanimously.*

Unfinished Business

- **Discussion/Possible Approval - Building Inspector Fees**
 - *Motion by Kern, second by Kappers to approve the fee schedule provided by Western Wisconsin Inspection Agency. Motion failed 4-nays, 3 ayes.*
 - *Motion by Sicard, second by Krohn to table the Building Inspector Fees until December 2025. Roll call vote - Moreno, Garn, Sicard, Krohn - aye; Kern, Dubak, Kappers - nay. Motion carried.*

Closed Session

- *Motion by Kappers, second by Sicard to convene to closed session pursuant to Wis. Stats. 19.85(1)(f) Considering financial, medical, social or personal histories of or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations-Operator License Appeal, and pursuant to Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session-Tax Increment Developers Agreement with Voyageurs LLC. Roll call vote, motion carried unanimously.*

Reconvene to Open Session

- *Motion by Krohn, second by Moreno to reconvene to open session. Motion carried unanimously.*
- *Motion by Sicard, second by Garn to deny the operator's license application with the opportunity to re-apply and motion carried.*

Adjourn

- *Motion by Krohn, second by Garn to adjourn and motion carried unanimously. Meeting adjourned at 8:01 p.m.*

Andrea Otto, Village Deputy Clerk

Total Bills

\$489,219.66

6/18/2024 9:41 AM

In Progress Checks - Quick Report - ALL

Page: 1

ALL Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 1/01/2024 From Account:
 Thru: 6/19/2024 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	6/19/2024	AG SOURCE COOP SERVICES WU/SU/LAB TESTING	487.00
	6/19/2024	ANDERSON HEATING POL/AIR CONDITIONER UNIT	4,200.00
	6/19/2024	B & J HARDWARE LLC MAY PURCHASES	506.05
	6/19/2024	BAKKE NORMAN SC ATTORNEY SERVICES	3,972.50
	6/19/2024	COMPLETE DETAILS LLC PKS/PAINTED MULTIPLE PARKS BUILDINGS	12,845.00
	6/19/2024	DWD - UI BENEFITS	259.64
	6/19/2024	ENERGENECS INC SU/SCREEN BAGS	317.07
	6/19/2024	EO JOHNSON COMPANY COPIER USE & MAINTENANCE AGREEMENT	315.93
	6/19/2024	GENERATOR POWER SYSTEMS LLC GENERATOR ANNUAL MAINTENANCE	4,355.00
	6/19/2024	HAWKINS INC. SU/AZONE	236.95
	6/19/2024	HYDROCORP WU/CROSS CONNECTION CONTROL PROGRAM	1,974.00
	6/19/2024	IMPACT GROUP JUNE BARRACUDA	433.00
	6/19/2024	IMPACT GROUP JUNE OFFICE 365	303.60
	6/19/2024	MENARDS-STILLWATER SU/LOCKS	43.98
	6/19/2024	MSA PROFESSIONAL SERVICES INC APRIL & MAY SERVICES	28,113.29
	6/19/2024	MSA PROFESSIONAL SERVICES INC APRIL & MAY SERVICES	91,361.95
	6/19/2024	NORTH 40 RESOURCES PKS/LEMP	172.82
	6/19/2024	NORTHWEST COMMUNICATIONS TELEPHONE EXPENSE	1,408.02
	6/19/2024	NORTHWOOD TECHNICAL COLLEGE - RICE LAKE POL/TRAINING	290.00

6/18/2024 9:41 AM

In Progress Checks - Quick Report - ALL

Page: 2

ALL Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 1/01/2024 From Account:

Thru: 6/19/2024 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	6/19/2024	NORTHWOOD TECHNICAL COLLEGE-SUPERIOR POL/TRAINING	120.00
	6/19/2024	OLSON SANITATION LLC MAY SERVICES	21,443.00
	6/19/2024	RASKA SEWER SERVICE PKS/PORTABLES AT DISC GOLF	157.50
	6/19/2024	SOMERSET FIRE/RESCUE 2ND HALF BUDGET PAYMENT	63,321.00
	6/19/2024	SOMERSET UTILITIES WATER/SEWER SERVICES	8,489.75
	6/19/2024	ST CROIX COUNTY TREASURER MAY COURT	468.80
	6/19/2024	STATE OF WISCONSIN COURT FINES & SURCHARGES MAY COURT	878.47
	6/19/2024	TF INSPECTION AGENCY LLC MAY BUILDING PERMITS	6,783.00
	6/19/2024	WEST CENTRAL WISCONSIN BIOSOLIDS FACILITY SU/MAY SERVICES	15,737.84
	6/19/2024	WI DEPT OF TRANSPORTATION-FOS HWY 35 PROJECT	475.40
		Grand Total	269,470.56

6/18/2024 9:41 AM

In Progress Checks - Quick Report - ALL

Page: 3

ALL Checks by Payee

ACCT

GENERAL CHECKING - FIRST NATL

Dated From: 1/01/2024

From Account:

Thru: 6/19/2024

Thru Account:

Amount

Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	123,838.96
Total Expenditure from Fund # 230 - IMPACT FEE FUND	8,550.00
Total Expenditure from Fund # 410 - TAX INCREMENTAL DIST #3	5,975.00
Total Expenditure from Fund # 430 - TAX INCREMENTAL DISTRICT #5	1,766.93
Total Expenditure from Fund # 470 - CAPITAL IMPROVEMENTS	19,868.24
Total Expenditure from Fund # 610 - WATER UTILITY FUND	10,204.92
Total Expenditure from Fund # 620 - SEWER UTILITY FUND	99,266.51
Total Expenditure from all Funds	269,470.56

6/18/2024 9:41 AM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/23/2024 From Account:
Thru: 6/18/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
62314	5/22/2024	LA COMPAGNIE	-490.20
	Manual Check	VOID TO CORRECT ACCOUNT NUMBER	
62314	5/22/2024	LA COMPAGNIE	490.20
	Manual Check	LIB/PRESENTATION JUNE 5TH	
62336	6/06/2024	ABT MAILCOM	1,008.45
		WU/SU/UTILITY BILLING	
62337	6/06/2024	AG SOURCE COOP SERVICES	443.50
		WU/SU/LAB TESTING	
62338	6/06/2024	AMERICAN FIRE & SAFETY	184.90
		POL/FIRE EXTINGUISHER SERVICE	
62339	6/06/2024	ANDERSON HEATING	166.50
		POL/TROUBLESHOOT A/C	
62340	6/06/2024	APOSTLE SEPTIC SERVICE AND THRONES	377.00
		LFMP RESTROOM SERVICE ON 5/15/24	
62341	6/06/2024	BAKER & TAYLOR BOOKS	76.94
		LIB/AUDIO-VIDEO	
62342	6/06/2024	BAKER & TAYLOR BOOKS	475.76
		LIB/BOOKS	
62343	6/06/2024	BLOMBERG, DYLAN	11.00
		MEAL REIMBURSEMENT	
62344	6/06/2024	CINTAS	123.95
		FLOOR MAT SERVICE	
62345	6/06/2024	CLIFTONLARSONALLEN	9,200.00
		2023 AUDIT SERVICES	
62346	6/06/2024	DAREL L. HALL	228.08
		POL/ANIMAL CONTROL SERVICES	
62347	6/06/2024	EMERGENCY AUTOMOTIVE TECHNOLOGIES INC	57.50
		POL/TESLA FIRMWARE UPDATE	
62348	6/06/2024	EO JOHNSON COMPANY	161.00
		LIB/COPIER MAINTENANCE AGREEMENT	
62349	6/06/2024	EO JOHNSON COMPANY	107.10
		GEN/WU/SU/COPIER LEASE	
62350	6/06/2024	FARRELL, JOHN	129.23
		POL/MEAL REIMBURSEMENT	
62351	6/06/2024	GEMPLER'S	135.94
		PW/PKS/UNIFORMS	
62352	6/06/2024	HAKES WELLNESS SOLUTIONS LLC	85.00
		POL/TRAINING REGISTRATION-KERBER	

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/23/2024 From Account:
Thru: 6/18/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
62353	6/06/2024	HUDSON HOSPITAL POL/TESTING	55.00
62354	6/06/2024	IFLS LIBRARY SYSTEM LIB/2024 CO-OP PURCHASE	174.23
62355	6/06/2024	KELLEY-JOHNSON, KRISTINA LIB/MILEAGE TO GLENWOOD CITY 5/28	49.58
62356	6/06/2024	LOGISTICS RECYCLING INC SHRED BIN AT VILLAGE HALL	10.00
62357	6/06/2024	MENARDS-STILLWATER PW/WORKBENCH	199.99
62358	6/06/2024	O'ROURKE MEDIA GROUP LICENSE RENEWAL NOTICE	54.70
62359	6/06/2024	TOTES MY GOATS LLC PKS/BUCKTHORN CLEAN-UP	3,642.00
62360	6/06/2024	TRANSUNION RISK AND ALTERNATIVE CT/APRIL & MAY SERVICES	150.00
62361	6/06/2024	VERIZON WIRELESS PW/PKS/WU/SU/CELLULAR SERVICES	542.09
62362	6/06/2024	WAUKESHA COUNTY TECHNICAL COLLEGE POL/TRAINING	506.10
62363	6/06/2024	WILBERG MEMORIAL PUBLIC LIBRARY LIB/REPLACEMENT	17.00
62364	6/06/2024	WILLOW RIVER ROD & GUN CLUB POL/2024 MEMBERSHIP	300.00
62365	6/06/2024	WISCONSIN PROFESSIONAL POLICE ASSOC JUNE UNION DUES	222.50
WIRE 052924	5/29/2024	BOND TRUST SERVICES CORPORATION DEBT/2023A BOND INTEREST PAYMENT	146,412.50
EFT 050624-1	5/06/2024	WEX BANK PW/PKS/GASOLINE CHARGES	368.30
EFT 051324-3	5/13/2024	CARDMEMBER SERVICE APRIL CHARGES	3,380.41
EFT 052424-1	5/24/2024	AFLAC EMPLOYEE PREMIUMS	388.66
EFT 052924-1	5/29/2024	XCEL ENERGY ELECTRIC EXPENSE	100.61
EFT 052924-2	5/29/2024	HSA BANK ACCOUNT FEES	15.00

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/23/2024 From Account:
Thru: 6/18/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFT 052924-3	5/29/2024	WISCONSIN DEFERRED COMP PROGRAM	934.62
	Manual Check	EMPLOYEE CONTRIBUTIONS	
EFT 052924-4	5/29/2024	WM CORPORATE SERVICES INC	354.99
	Manual Check	MAY SERVICES	
EFT 053024-1	5/30/2024	XCEL ENERGY	122.39
	Manual Check	ELECTRIC EXPENSE	
EFT 053124-1	5/31/2024	FEDERAL TAX PYMT	15,536.76
	Manual Check	FEDERAL TAX DEPOSIT	
EFT 053124-2	5/31/2024	HSA BANK	1,316.24
	Manual Check	EMPLOYEE CONTRIBUTIONS	
EFT 053124-3	5/31/2024	PRINCIPAL LIFE INSURANCE CO	93.78
	Manual Check	JUNE PREMIUMS	
EFT 060324-1	6/03/2024	DELTA DENTAL OF WISCONSIN	1,838.19
	Manual Check	JUNE DENTAL PREMIUMS	
EFT 060324-2	6/03/2024	HEALTH PARTNERS	29,911.13
	Manual Check	JUNE HEALTH INSURANCE PREMIUMS	
EFT 060524-1	6/05/2024	QUILL CORPORATION	80.48
	Manual Check	GEN/WU/SU/NAME PLATE/BROCHURE HOLDER	
		Grand Total	219,749.10

GENERAL CHECKING - FIRST NATL

Accounting Checks

Posted From: 5/23/2024 From Account:
Thru: 6/18/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	64,151.27
Total Expenditure from Fund # 320 - DEBT SERVICE FUND	146,412.50
Total Expenditure from Fund # 420 - TAX INCREMENTAL DISTRICT #4	3,000.00
Total Expenditure from Fund # 610 - WATER UTILITY FUND	3,350.11
Total Expenditure from Fund # 620 - SEWER UTILITY FUND	2,835.22
Total Expenditure from all Funds	219,749.10

Change Order

No. 7

Date of Issuance:	February 8, 2024	Effective Date:	February 8, 2024
Project:	Somerset WWTF Upgrades – Phase 1	Owner:	Village of Somerset
Contract:	Village of Somerset – Somerset WWTF Upgrades – Phase 1	Owner's Contract No.:	
Contractor:	Staab Construction Corporation	Date of Contract:	April 27, 2022
		Engineer's Project No.:	08783059

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

- Relocation of Switches by Gas Meter Per Code: Switches located on the exterior of the headworks building had to be moved to comply with code for distance from gas meter. Additional cost of \$3,998.00.
- Larger Panel for Generator: A larger electrical breaker (higher ampacity) and panel were required for generator ancillary loads – additional cost of \$1,912.00.
- Credit for change in paving: Contractor gave credit of \$1,000 for change in paving area.
- Changes in Unit Price Quantities: Work related to Unit Price Bid Items is complete. Quantities for Bituminous Pavement and Aggregate Base are over bid quantities due to additional pavement area and also an error in the bid quantity for Aggregate Base material. Final quantities result in additional contract cost of \$37,502.66

Attachments (list documents supporting change):

Contractor's cost breakdowns, email with paving credit, truck ticket summary for unit price quantities.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times: ☐ Working days ☒ Calendar days
\$4,067,000.00	Substantial completion (days or date): <u>October 13, 2023</u>
	Ready for final payment (days or date): <u>November 17, 2024</u>
Decrease from previously approved Change Orders No. 0 to No. 6	[Increase] [Decrease] from previously approved Change Orders No. 0 to No. 6
\$(11,268.00)	Substantial completion (days): <u>N/A</u>
	Ready for final payment (days): <u>N/A</u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$4,055,732.00	Substantial completion (days or date): <u>November 17, 2023</u>
	Ready for final payment (days or date): <u>June 1, 2024</u>
Increase of this Change Order:	Increase in time of this Change Order:
\$42,412.66	Substantial completion (days or date): <u>N/A</u>
	Ready for final payment (days or date): <u>N/A</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$4,098,144.66	Substantial completion (days or date): <u>November 17, 2023</u>
	Ready for final payment (days or date): <u>June 1, 2024</u>

RECOMMENDED:

By: 
Engineer (Authorized Signature)

ACCEPTED:

By: _____
Owner (Authorized Signature)

ACCEPTED:

By: 
Contractor (Authorized Signature)
Benjamin J. Lee,
President

Date: February 8, 2024

Approved by Funding Agency (if applicable):

Date: _____



4233 Robin Road, Eau Claire, WI 54130
Tel. 715-514-5558 Fax 715-514-5559

December 27, 2023

Mr. Aaric Spencer
Staab Construction
1800 Laemle Avenue
Marshfield, WI 54449

RE: Somerset WWTF – Relocation of Exterior Switches

Dear Aaric:

Van Ert Electric Co. is pleased to submit to you a lump sum price for labor, material, equipment, supervision, testing and permits to complete the electrical installation in accordance with the National Electrical Code and the following scope of work.

Labor:	\$2,148.30
Material:	\$1,328.00
Overhead/Markup:	\$521.70
Total:	\$3,998.00

Included

1. Relocated existing exterior switches and conduit to meet the spacing requirements needed for Utility to install the new Gas Meter outside of the Headworks Building.
 - One switch that feeds the Influent Vault Lights needs to be moved approximately 6-8ft to the South and rewired.
 - One switch that feeds the Headworks Room Lighting and Exhaust Fans needs to be relocated to the Right side of the Service door and rewired.
2. Seal off's as required in Classified Locations.
3. Start up and Testing.

Notes

1. For the purposes of this proposal Van Ert Electric Co. is not responsible for work performed by the owner's personnel, other contractors, nor are we responsible for any fines, charges or other obligations.
2. For the purposes of this proposal any other permits, utility charges or fees, etc. will be additional charges at cost if applicable.
3. Bid is subject to the terms of a mutually acceptable contract. This proposal will be valid for 30 days from date quoted.

Excluded

1. See "Notes" for other exclusions.
2. Applicable bonds.
3. Any utility usage fees.
4. Tax

Thank you again for allowing us to provide you with our proposal for this project. If you find this proposal meets your satisfaction, please sign and date below and email a copy back to me at the office. If you have any questions regarding this quote, please contact me at 715-573-1848.

Sincerely,

A handwritten signature in cursive script that reads "Jesse D. Johnson".

Jesse D. Johnson
Van Ert Electric Co.
Eau Claire Division Manager



4233 Robin Road, Eau Claire, WI 54130
Tel. 715-514-5558 Fax 715-514-5559

December 27, 2023

Mr. Aaric Spencer
Staab Construction
1800 Laemle Avenue
Marshfield, WI 54449

RE: Somerset WWTF – Increased Ampacity for Generator Panel

Dear Aaric:

Van Ert Electric Co. is pleased to submit to you a lump sum price for labor, material, equipment, supervision, testing and permits to complete the electrical installation in accordance with the National Electrical Code and the following scope of work.

Original 30A Feed to Generator

Labor:	\$1,020.00
Material:	\$604.00
<u>OH/MU:</u>	<u>\$243.00</u>
Total:	\$1,867.00

New 80A Feed to Generator

Labor:	\$1,531.00
Material:	\$1,756.00
<u>OH/MU:</u>	<u>\$492.00</u>
Total:	\$3,779.00

Delta for Feed to Generator

Labor:	\$511.00
Material:	\$1,152.00
<u>OH/MU:</u>	<u>\$492.00</u>
Total:	\$1,912.00

Included

1. Remote Panel on Generator needed to be upsized from a 3P 30A to a 3P 80A to handle miscellaneous loads on Generator per drawing 99-E6.8, Panel 10-LP2.
2. New 80A, 3 Pole Breaker in Panel 10-LP2.
3. Upsize wire to #4.

Notes

1. For the purposes of this proposal Van Ert Electric Co. is not responsible for work performed by the owner's personnel, other contractors, nor are we responsible for any fines, charges or other obligations.
2. For the purposes of this proposal any other permits, utility charges or fees, etc. will be additional charges at cost if applicable.
3. Bid is subject to the terms of a mutually acceptable contract. This proposal will be valid for 30 days from date quoted.

Excluded

1. See "Notes" for other exclusions.
2. Applicable bonds.
3. Any utility usage fees.
4. Tax

Thank you again for allowing us to provide you with our proposal for this project. If you find this proposal meets your satisfaction, please sign and date below and email a copy back to me at the office. If you have any questions regarding this quote, please contact me at 715-573-1848.

Sincerely,

A handwritten signature in cursive script that reads "Jesse D. Johnson".

Jesse D. Johnson
Van Ert Electric Co.
Eau Claire Division Manager

Authorizing Signature:

Date:

Tom Dye

From: Spencer, Aaric <Aaric.Spencer@staabco.com>
Sent: Thursday, November 2, 2023 9:42 AM
To: Tom Dye
Cc: Jim Thanig; Bob Gunther (rgunther@villageofsomerset.us); Layton, James; Fischer, Kevin; Lee, Ben
Subject: [EXTERNAL] Somerset WWTF Project Completion

Good Morning Tom,

First I would like to start by saying thank your for meeting with our team on 11/1/23. Staab has reviewed the items discussed and spoke with our team and will be accepting your proposal for a contract extension for substantial completion from the current date of October 13, 2023 to November 17, 2023 and 30 days following for the final completion for the below items:

Staab CO #12 – Piping Change in Sludge Tank: +\$6,717
Staab CO #13 – Raising Catch Basin by Generator: +\$1,383
Staab CO #14 – Piping Rework at SBR due to Change in Existing Conditions: + \$4,983
Deduct for Delays of Schedule : - \$13,083
Deduct of Asphalt per onsite discussions for additional Asphalt: - \$1,000

All CO's Listed above Net: -\$1,000 for Staab adjustment covered by deduct from unit price for what was billed for this month in pay request. This will also include the above change orders being approved at no additional cost to the owner as shown above.

The recognized costs for delays will encompass and cover any & all current & future delays for the remainder of the project as agreed to in the meeting between Staab, MSA, and Village of Somerset on 11/1/23 at 3:30 pm. It is of the understanding that the below listed items will be completed in the Spring/Summer of 24' depending how the weather permits. Staab would like to target the below items to be completed by no later than 6/1/24.

1. Cleaning of SBR Basins
2. Final Seeding and restoration - stable temperatures and dryer conditions present in Spring
3. Replacement of UV Gate Change Order if accepted upon Staab's proposal
4. Installation of piping and valve in existing sludge digester tank – completed promptly upon receiving valve

Best Regards,



CHECK OUT OUR NEW WEBSITE

Aaric Spencer

Project Manager / Estimator
Phone: 715-387-8429 ext 213
Mobile: 715-965-5336
Email: aaric.spencer@staabco.com

1800 Laemle Ave
Marshfield, WI 54449

A		B	C				D		E	F	G	H
Item #	Description of Work	Schedule of Values				Work Completed		This Period Amount	Materials Presently Stored (Not in D or E)	Total Completed and Stored to Date	% G / C	Balance to Finish (C-G)
		Contract Quantity	U/M	Unit Price	Contract Amount	Previous Periods (D + E)	Qty					
260500	Elec - Temporary Power	1.00	LS	0.00	20,500.00	0.00	20,500.00	0.00	0.00	20,500.00	100.00%	0.00
260500	Elec - Fabick Generator	1.00	LS	0.00	138,200.00	0.00	138,200.00	0.00	0.00	138,200.00	100.00%	0.00
260500	Elec - Startup & Commission	1.00	LS	0.00	16,200.00	0.00	16,200.00	0.00	0.00	16,200.00	100.00%	0.00
260500	Elec - Close Out and O&M's	1.00	LS	0.00	10,800.00	0.00	5,400.00	0.00	4,320.00	9,720.00	90.00%	1,080.00
312000	Earthwork	1.00	LS	0.00	229,020.00	0.00	229,020.00	0.00	0.00	229,020.00	100.00%	0.00
312000	UP1 - Saw Cut Bituminous P	190.00	LF	8.00	1,520.00	190.00	1,520.00	0.00	0.00	1,520.00	100.00%	0.00
312000	UP2 - Bituminous Pavement	3,600.00	SY	7.00	25,200.00	3,600.00	25,200.00	0.00	0.00	25,200.00	100.00%	0.00
312000	UP4 - Aggregate Base	330.00	TN	22.00	7,260.00	330.00	7,260.00	1,119.03	24,618.66	31,878.66	439.10%	-24,618.66
312000	UP6 - Imported Granular Fill	500.00	TN	40.00	20,000.00	556.47	22,258.80	21.84	873.60	23,132.40	115.66%	-3,132.40
321124	UP3 - Bituminous Pavement	670.00	TN	120.00	80,400.00	754.18	90,501.60	0.00	0.00	90,501.60	112.56%	-10,101.60
321124	UP5 - Tack Coat	200.00	GAL	5.00	1,000.00	130.00	650.00	0.00	0.00	650.00	65.00%	350.00
330000	Underground Process Piping	1.00	LS	0.00	217,000.00	0.00	217,000.00	0.00	0.00	217,000.00	100.00%	0.00
400500	Exposed Process Pipe / Valv	1.00	LS	0.00	164,000.00	0.00	164,000.00	0.00	0.00	164,000.00	100.00%	0.00
400593	Temporary Bypassing	1.00	LS	0.00	75,000.00	0.00	75,000.00	0.00	0.00	75,000.00	100.00%	0.00
404200	Piping Insulation	1.00	LS	0.00	16,000.00	0.00	16,000.00	0.00	0.00	16,000.00	100.00%	0.00
407170	Parshall Flume	1.00	LS	0.00	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00	100.00%	0.00
432513	Submersible Pumps	1.00	LS	0.00	53,000.00	0.00	53,000.00	0.00	0.00	53,000.00	100.00%	0.00
434111	Ground Storage Tank	1.00	LS	0.00	290,000.00	0.00	290,000.00	0.00	0.00	290,000.00	100.00%	0.00
462113	Fine Screen and Wash Press	1.00	LS	0.00	190,000.00	0.00	190,000.00	0.00	0.00	190,000.00	100.00%	0.00
463300	Chemical Feed Equipment	1.00	LS	0.00	18,000.00	0.00	18,000.00	0.00	0.00	18,000.00	100.00%	0.00
464140	Sludge Mixing Equipment	1.00	LS	0.00	65,000.00	0.00	65,000.00	0.00	0.00	65,000.00	100.00%	0.00
465353	SBR Diffuser Replacement	1.00	LS	0.00	13,000.00	0.00	13,000.00	0.00	0.00	13,000.00	100.00%	0.00
C.O. # 0	Change Order #1	1.00	LS	0.00	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	100.00%	0.00
C.O. # 0	Change Order #2	1.00	LS	0.00	-31,869.00	0.00	-31,869.00	0.00	0.00	-31,869.00	100.00%	0.00
C.O. # 0	Change Order #3	1.00	LS	0.00	-12,223.00	0.00	-12,223.00	0.00	0.00	-12,223.00	100.00%	0.00
C.O. # 0	Change Order #4	1.00	LS	0.00	19,789.00	0.00	19,789.00	0.00	0.00	19,789.00	100.00%	0.00
C.O. # 0	Change Order #5	1.00	LS	0.00	7,594.00	0.00	7,594.00	0.00	0.00	7,594.00	100.00%	0.00
C.O. # 0	Change Order #6	1.00	LS	0.00	10,441.00	0.00	10,441.00	0.00	0.00	10,441.00	100.00%	0.00
Grand Totals:					4,055,732.00		4,049,343.40		39,812.26	4,089,155.66	100.82%	-33,423.66

Haas MS Ticket Detail by Job

All Tickets Jobs: 22-0043- - 22-0043- Cost Type: All
 All Location All Posted Months Material Categories: BASE - - BASE - All Materials Material Vendor: All

Ticket	Date	Material	Phase	From Location	UM	Mat'l Units	Unit Price	Mat'l Amt
Job Cost Company: 1 - Haas Sons, Inc.								
Job: 22-0043- Somerset WWTP								
M359006	09/26/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.280	0.00000	0.00
M359008	09/26/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	20.870	0.00000	0.00
M359011	09/26/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.260	0.00000	0.00
M160011459	09/28/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.400	0.00000	0.00
M179010074	10/17/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	22.120	0.00000	0.00
M179010077	10/17/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	20.220	0.00000	0.00
M179010085	10/17/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	20.360	0.00000	0.00
M179010098	10/17/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	19.450	0.00000	0.00
M179010103	10/17/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.570	0.00000	0.00
M179010105	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	20.730	0.00000	0.00
M179010106	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.810	0.00000	0.00
M179010108	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.800	0.00000	0.00
M179010109	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.820	0.00000	0.00
M179010111	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	20.430	0.00000	0.00
M179010112	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.780	0.00000	0.00
M179010113	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.560	0.00000	0.00
M179010114	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.780	0.00000	0.00
M179010116	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	22.150	0.00000	0.00
M179010117	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.750	0.00000	0.00
M179010118	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.680	0.00000	0.00
M179010119	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.600	0.00000	0.00
M179010120	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	22.160	0.00000	0.00
M179010121	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.740	0.00000	0.00
M179010122	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.820	0.00000	0.00
M179010123	10/18/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.660	0.00000	0.00
M179010230	10/24/22	1814 / 1 1/4" Limestone Base	735-000-	MILESTONE	TON	21.670	0.00000	0.00
M179010700	11/29/22	1400 / 1 1/4" Dense Base	735-000-	MILESTONE	TON	21.840	0.00000	0.00
M179012878	08/15/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.600	0.00000	0.00
H226020	09/19/23	1614 / 1 1/4" Dense Recycle	735-000-	WILSON	TON	22.080	0.00000	198.72
M110707900	09/21/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.000	0.00000	0.00
M110707902	09/21/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.000	0.00000	0.00
M110707907	09/21/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	19.380	0.00000	0.00
M110707908	09/21/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.950	0.00000	0.00
H220078	09/22/23	1614 / 1 1/4" Dense Recycle	735-000-	WILSON	TON	21.740	0.00000	195.66
H220432	09/22/23	1614 / 1 1/4" Dense Recycle	735-000-	WILSON	TON	20.790	0.00000	187.11
H220669	09/22/23	1614 / 1 1/4" Dense Recycle	735-000-	WILSON	TON	22.490	0.00000	202.41
H220316	09/22/23	1614 / 1 1/4" Dense Recycle	735-000-	WILSON	TON	21.500	0.00000	193.50
M110707918	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.290	0.00000	0.00
M110707919	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	18.680	0.00000	0.00
M110707920	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.230	0.00000	0.00
M110707925	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.570	0.00000	0.00
M110707928	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.280	0.00000	0.00
M110707929	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.740	0.00000	0.00
M110707930	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.730	0.00000	0.00
M110707931	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.040	0.00000	0.00
M110707932	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.510	0.00000	0.00
M110707933	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.970	0.00000	0.00
M110707934	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.670	0.00000	0.00
M110707935	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.170	0.00000	0.00
M110707939	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	19.980	0.00000	0.00
M110707940	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.000	0.00000	0.00
M110707941	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	19.990	0.00000	0.00
M110707943	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	19.780	0.00000	0.00
M110707945	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.770	0.00000	0.00
M110707946	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.660	0.00000	0.00

578.31 Ton for
Granular Backfill
Unit Price

1449.03 Ton for
1.25" Dense Base
Unit Price

Haas MS Ticket Detail by Job

All Tickets Jobs: 22-0043- - 22-0043- Cost Type: All
 All Location All Posted Months Material Categories: BASE -- BASE - All Materials Material Vendor: All

Ticket	Date	Material	Phase	From Location	UM	Mat'l Units	Unit Price	Mat'l Amt
Job Cost Company: 1 - Haas Sons, Inc.								- Continued
Job: 22-0043- Somerset WWTP								- Continued
M110707949	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.590	0.00000	0.00
M110707950	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.800	0.00000	0.00
M110707953	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.180	0.00000	0.00
M110707954	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.650	0.00000	0.00
M110707957	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.210	0.00000	0.00
M110707958	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.530	0.00000	0.00
M110707961	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.410	0.00000	0.00
M110707963	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.010	0.00000	0.00
M110707966	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.970	0.00000	0.00
M110707968	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.290	0.00000	0.00
M110707976	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.600	0.00000	0.00
M110707980	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.680	0.00000	0.00
M110707982	09/22/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.620	0.00000	0.00
M110708107	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.610	0.00000	0.00
M110708108	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.880	0.00000	0.00
M110708139	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.120	0.00000	0.00
M110708140	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.950	0.00000	0.00
M110708142	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.820	0.00000	0.00
M110708143	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.120	0.00000	0.00
M110708144	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.080	0.00000	0.00
M110708149	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.930	0.00000	0.00
M110708150	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.720	0.00000	0.00
M110708153	09/28/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.130	0.00000	0.00
M110708145	09/29/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.270	0.00000	0.00
M110708148	09/29/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.740	0.00000	0.00
M110708154	09/29/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.970	0.00000	0.00
H228486	10/02/23	1814 / 1 1/4" Dense Recycle	735-000-	WILSON	TON	22.640	0.00000	203.76
H229583	10/02/23	1814 / 1 1/4" Dense Recycle	735-000-	WILSON	TON	21.920	0.00000	197.20
H228142	10/02/23	1814 / 1 1/4" Dense Recycle	735-000-	WILSON	TON	22.550	0.00000	202.95
M110708178	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.860	0.00000	0.00
M110708179	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.270	0.00000	0.00
M110708181	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.840	0.00000	0.00
M110708184	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	19.780	0.00000	0.00
M110708187	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	19.030	0.00000	0.00
M110708190	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.150	0.00000	0.00
M110708192	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.280	0.00000	0.00
M110708194	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.770	0.00000	0.00
M110708195	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.060	0.00000	0.00
M110708199	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.800	0.00000	0.00
M110708200	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.560	0.00000	0.00
M110708203	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.300	0.00000	0.00
M110708206	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.920	0.00000	0.00
M110708207	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	20.270	0.00000	0.00
M110708210	10/02/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.700	0.00000	0.00
M110708292	10/06/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.250	0.00000	0.00
M110708293	10/06/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.100	0.00000	0.00
M110708843	11/03/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	21.880	0.00000	0.00
M110708845	11/03/23	1814 / 1 1/4" Limestone Base	735-000-	0-MILESTON	TON	22.340	0.00000	0.00
Total for UM: TON						2,203.05		1,581.39
Job 22-0043- Total:						TON	2,203.05	1,581.39
JC Company 1 Total:						TON	2,203.05	1,581.39

SCV Landscaping, LLC
330 E McKenny St
Saint Croix Falls, WI 54024
US
(715)2223618
phil@scvl.rocks

ADDRESS
Village of Somerset
110 Spring St.
Somerset, WI 54025

SHIP TO
Village of Somerset
110 Spring St.
Somerset, WI 54025

Estimate 1438

DATE 06/05/2024

ACTIVITY	AMOUNT
RETAINING WALL CAP REPLACEMENT PROJECT	
CTY I / SPRING ST.	
REMOVE CAP- labor	466.20
INSTALL NEW CAP- TBD (recommended County Materials Canyon Brown.) Install and glue cap, cut where needed.	5,922.00
LABOR- grinding, shimming and additional clean-up.	138.60
Trucking and Haul Away Fees.*Subject to change with fuel prices.	315.00
MAIN ST. / South side (bench) *partial cap replacement	
REMOVE CAP- labor	86.95
INSTALL NEW CAP- TBD (recommended County Materials Canyon Brown.) Install and glue cap, cut where needed.	1,092.75
LABOR- grinding, shimming and additional clean-up.	28.20
Trucking and Haul Away Fees.*Subject to change with fuel prices.	85.00
305 MAIN ST.	
REMOVE CAP and DAMAGED BLOCK- labor	278.00
INSTALL NEW CAP- TBD (recommended County Materials Canyon Brown.) Install and glue cap, cut where needed.	3,336.00
REPLACE DAMAGED WALL BLOCK (discussed)	560.00
LABOR- grinding, shimming and additional clean-up.	83.40
Trucking and Haul Away Fees.*Subject to change with fuel prices.	157.50
MAIN ST. (CEMETERY)	
REMOVE CAP- labor	275.65
INSTALL NEW CAP- TBD (recommended County Materials Canyon Brown.) Install and glue cap, cut where needed.	3,501.50

ACTIVITY	AMOUNT
LABOR- grinding, shimming and additional clean-up.	89.40
Trucking and Haul Away Fees.*Subject to change with fuel prices.	157.50
WATER TOWER / DEPOT	
REMOVE CAP- labor	290.40
INSTALL NEW CAP- TBD (recommended County Materials Canyon Brown.) Install and glue cap, cut where needed.	4,356.00
REPAIR WALL- settled area.	204.00
LABOR- grinding, shimming and additional clean-up.	105.60
Trucking and Haul Away Fees.*Subject to change with fuel prices.	183.75
Delivery Charge for Block and Cap	562.50
Mobilization- Equipment and Crew.	450.00
SUBTOTAL	22,725.90
TAX	0.00
TOTAL	\$22,725.90

Accepted By

Accepted Date

Somerset Fire/Rescue

from the office of Chief Belisle

June 2nd, 2024

Dear Board Members –

This is the update for May 2024. This month we responded to 44 calls for service. The breakdown is as follows: 25 calls in the Village consisting of 17 medicals and 8 fire/rescue call; 12 in the Township consisting of 9 medicals and 3 fire/rescue calls; and 7 auto aid calls, all in St. Joe. This brings us to a total of 209 runs for the year compared to 159 for the same time in 2023.

The month of May picked up again, as you can see we are 50 calls ahead of 2023. As predicted the greening up did slow down the grass fires, however medicals did increase during this time. The vehicle exhaust system is fully installed and operational, money has been received from FEMA for the 95% portion of the grant with the other 5% coming from the town board. The lightning is also fully operational, all lights, sirens, etc have been installed. I will be working on pictures and getting the sale set up with Wisconsin Surplus. Our tender is still showing delivery in July.

Reminder that Pea Soup Days is this weekend with our annual breakfast both Saturday and Sunday mornings as well as all the events that can be found on the website – www.peasoupdays.com. We hope you can all make it and enjoy some pancakes, eggs, and sausage, as this is our annual fundraiser which has allowed us to purchase vehicles like the Polaris Ranger and Ford Lightning as well as other equipment not budgeted for.

We are currently operating with 25 members of which 18 are full members, 5 are probationary, 1 is a High School Cadet and 1 is an honorary member. We are still below staffing for what we would like to see and we currently are working with our recruitment committee to attempt to recruit from our growing community. As always you are more than welcome to stop in and say hi at the station when you see someone there. We welcome visitors and are more than willing to give you a tour and show you our trucks and equipment!

Sincerely,

Travis Belisle

Travis Belisle - Chief
Somerset Fire/Rescue

748 Hwy 35
Somerset, WI 54025
Station (715)247-5364 Fax (715)247-3194



PLACER LABS, INC.

ORDER FORM

Town of Somerset, Wisconsin	(“Customer”)	Placer Labs, Inc.	(“Placer”)
Address:	110 Spring Street Somerset, WI 54025	Address:	440 N Barranca Ave., #1277 Covina, CA 91723
Contact Person:	Robert Gunther	Contact Person	Max Franklin
Email:	rgunther@villageofsomerset.us	Billing Contact Person:	Jason Tsui
Phone:	740-743-2963	Billing Email*:	billing@placer.ai
Billing Contact Email:		Billing Phone*:	415-228-2444 ext 806
		*Not for use for official notices.	

1. Services.

The services provided under this Order Form (the “**Services**”) include:

- Access, via Placer Venue Analytics Platform (“**Placer’s Platform**”), to all major venues within the United States
- Customer may not provide access to any third party agents acting on its behalf (including any consultants, contractors, or other agents of Customer) without prior written consent from Placer. Any such approved access may be subject to an additional fee pursuant to a written amendment to this Order Form
- Access, via Placer’s Platform, to reports, including Visits, Trade Areas, Customer Journey, Customer Insights, Dwell Times, and Visitation by Hour/Day
- Actionable insights include:
 - Foot traffic counts and dwell time
 - True Trade Areas displaying frequent-visitors-density by home and work locations
 - Customers’ demographics, interests, and time spent at relevant locations
 - Where customers are coming from and going to, and the routes they take
 - Benchmarking of Foot Traffic, Market Share, Audiences, and other key metrics
 - Competitive insights
 - Void Analysis Reports
- Access to Xtra reports per ad hoc needs; in Excel, KML, Tableau, and other formats: Quarterly Maximum of 15 credits; Annual Maximum of 60 credits
- Access to STI Demographics Bundle + Mosaic Data Set, and AGS CrimeRisk. The applicable Advanced Demographics and Psychographics are generated using the Input Datasets from the data vendors as set forth below:

Description	Input Datasets Used
STI Demographics Bundle	PopStats
	Spending Patterns
	Workplace
	Market Outlook
Experian Mosaic	Mosaic Segmentation
AGS CrimeRisk	CrimeRisk

2. Permitted Uses

The data, information and materials accessible via the Services are referred to as “**Placer Data**”. Customer may use Placer Data solely for the following purposes (“**Permitted Uses**”): (a) Customer may use Placer Data for Customer’s internal business purposes; and (b) Customer may incorporate Placer Data into Research Data, as described and subject to the restrictions below.

“**Research Data**” means datasets and other materials created by Customer that result in any part from Customer’s use of Placer Data. The Customer may share Research Data with current and potential customers, and in marketing materials; provided that the Customer shall cite Placer as a provider of such information (for such purpose only, Placer grants Customer the rights to use the Placer.ai name and logo, provided that any such use of the Placer.ai name and logo must clearly indicate that Placer is the provider of data only, and is not involved in any analysis, conclusion, recommendation). Customer shall not, directly or indirectly, resell, distribute, sublicense, display or otherwise provide Placer Data to any third parties, except that Customer may display Placer Data as part of Research Data.

3. Term and Termination.

Initial Term: The initial term of this Order Form will begin as of the last signature date set forth below, and will continue for 12 consecutive months thereafter (the “**Initial Term**”). Each renewal or additional term, if any, is referred to as “**Additional Term**,” and the Initial Term and any Additional Terms are referred to collectively as the “**Term**.”

Additional Term: Following expiration of the Initial Term, this Order Form shall be automatically renewed for additional periods of the same duration as the Initial Term, unless either party provides written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term.

Termination: Either party may terminate this Order Form upon thirty (30) days’ notice if the other party materially breaches any of the terms or conditions of this Order Form or the Agreement (as defined below), and the breach remains uncured during such thirty (30) days. In addition, Placer may immediately suspend Customer’s access to the Services, or terminate the Order Form, in the event of non-payment by the Customer or breach by Customer of any restrictions regarding usage of the Services.

4. Fees.

\$7,000/year invoiced: in full upon signing this Order Form.

Fees for the Initial Term represent a promotional rate for the Initial Term only and will be subject to an increase to the prevailing market rate for Additional Terms.

Invoice sent electronically to Customer’s billing contact email via NetSuite.

Customer shall pay the fees set forth above in this Order Form. Customer agrees that if any event occurs that will result in a material increase in Customer’s usage of the Services (whether due to a merger or acquisition or otherwise), Customer will notify Placer in writing no later than thirty (30) days following the date of such event and Placer reserves the right to increase the Customer’s Annual Fee accordingly. If such event consists of Customer’s merger with or acquisition of another customer of Placer, the Annual Fee increase shall be in an amount no less than the pro-rated annual fee of such other customer.

Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection.

Customer is responsible for all applicable taxes arising directly from the Services other than U.S. taxes based on Placer's net income.

If Customer believes that Placer has billed Customer incorrectly, Customer must contact Placer no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared in order to receive an adjustment or credit. Inquiries should be directed to Placer's customer support department at support@placer.ai.

Placer may increase the Fees any time following the Initial Term (but not more frequently than once in any twelve (12) month period) unless otherwise agreed in this Order Form. The amount of such annual increase will equal the greater of CPI or five percent (5%) per annum.

In the event of any termination, Customer will pay in full for the Services.

All billing will be sent via electronic invoice to the Customer contact indicated above. Customer shall pay all fees within thirty (30) days of the invoice date.

5. Support.

Placer will use commercially reasonable efforts to provide customer service and technical support in connection with the Services on weekdays during the hours of 9:00 A.M. through 5:00 P.M. Pacific Time, with the exclusion of federal holidays. For any such support, please contact us at support@placer.ai.

6. Mutual NDA.

Each party (the "**Receiving Party**") understands that the other party (the "**Disclosing Party**") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "**Proprietary Information**" of the Disclosing Party). Proprietary Information of Placer includes, without limitation, non-public information regarding features, functionalities and performance of, and pricing for, the Services. The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted by the Agreement) or disclose to any third party any Proprietary Information. The foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, (b) was in the possession of or known to the Receiving Party, prior to disclosure thereof by the Disclosing Party, without any restrictions or confidentiality obligations, (c) was rightfully disclosed to it, without any restrictions or confidentiality obligations, by a third party, (d) was independently developed without use of any Proprietary Information of the Disclosing Party, or (e) is required to be disclosed by law, provided that the Receiving Party provides the Disclosing Party with prompt written notice of such requirement and reasonably cooperates with the Disclosing Party to limit or challenge such requirement. These provisions regarding Proprietary Information shall apply in perpetuity and shall survive any termination of the Order Form or the Agreement.

7. Miscellaneous.

Notices. All notices under the Order Form and the Agreement will be in writing and will be deemed to have been duly given (a) upon delivery by a recognized delivery service (e.g., FedEx) with delivery confirmation, (b) upon receipt, if sent by U.S. certified or registered mail, return receipt requested, or (c) when sent via email, if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient. Notices shall be sent to the addresses set forth in the Order Form, which addresses may be subsequently modified by written notice given in accordance with these provisions.

Trial Offering. If Placer provides Customer with additional Services or Placer Data during the Term and identifies such Services or Placer Data as for evaluation or trial purposes only (a “**Trial Offering**”), access to the Trial Offering is permitted only during the period designated by Placer (or if not designated, 30 days from receipt of access) (“**Trial Subscription Term**”), unless the Trial Offering is earlier terminated as provided below. During the Trial Subscription Term, Customer may only use the Trial Offering for internal evaluation purposes and may not otherwise use or distribute the Trial Offering for any other purposes. Notwithstanding any provision included in this Order Form or the Agreement to the contrary, in respect of the Trial Offering Customer acknowledges and agrees that: (i) either party may terminate the Trial Subscription Term immediately and without liability upon written notice to the other party; (ii) any Trial Offering is provided “as is”; (iii) Placer provides no warranty, service levels or indemnity for any Trial Offering and (iv) Placer's liability related to any Trial Offering will not exceed USD \$100. Notwithstanding the foregoing, the Services and Placer Data provided in this Order Form is not considered a Trial Offering.

Funding Failure Termination Right. If funds for continued payments under this Agreement by the Customer are at any time unavailable or are insufficient for the Initial Term or any Additional Term, through failure of any entity, including the Customer itself, to appropriate such funds, then the Customer shall, within ten (10) days of such determination, provide notice to Placer and both Placer and the Customer shall have the right to immediately terminate this Order Form without penalty or further payment by the Customer. Public Records Laws. Placer acknowledges that if Customer is subject to the applicable public records laws and regulations for Wisconsin state (“Public Records Laws”), that all obligations imposed by this Agreement are subordinate to Customer’s obligations under Public Records Laws. Notwithstanding the foregoing, Customer agrees that it will keep Placer's Proprietary Information (including any Placer Data) confidential in accordance with this Order Form and the Agreement unless otherwise required by applicable law, including Public Records Law. License Agreement Amendments: For the purposes of this Order Form only, the Agreement is hereby amended as follows:

- If applicable law prohibits Customer from indemnifying Placer, then Section 5.b of the Agreement, beginning “Customer shall defend, indemnify and hold Placer harmless...”, is hereby deleted in its entirety.
- The third to the last sentence of Section 8 of the Agreement is hereby removed in its entirety and replaced with the following: “This Agreement shall be governed by the laws of the State of Wisconsin without regard to its conflict of laws provisions.”

Promotional Use. Customer grants Placer the right to use Customer’s company name and company logo, for Placer’s promotional purposes.

This Order Form is entered into by and between Customer and Placer effective as of the date of the last signature below. This Order Form and use of the Services are governed by, and Customer and Placer agree to, the License Agreement located at <https://www.placer.ai/placer-license-agreement/> (the “**Agreement**”); provided, however, that in the event of any conflict between this Order Form and the Agreement, this Order Form shall control. Unless otherwise defined in this Order Form, capitalized terms herein have the same meaning as in the Agreement.

“Customer”

“Placer”

Town of Somerset, Wisconsin
By:
Name:
Title:
Date:

Placer Labs, Inc.
By:
Name:
Title:
Date:

PRICING PROPOSAL



Placer.ai *for*

Somerset, WI



Over 1000 Civic Clients

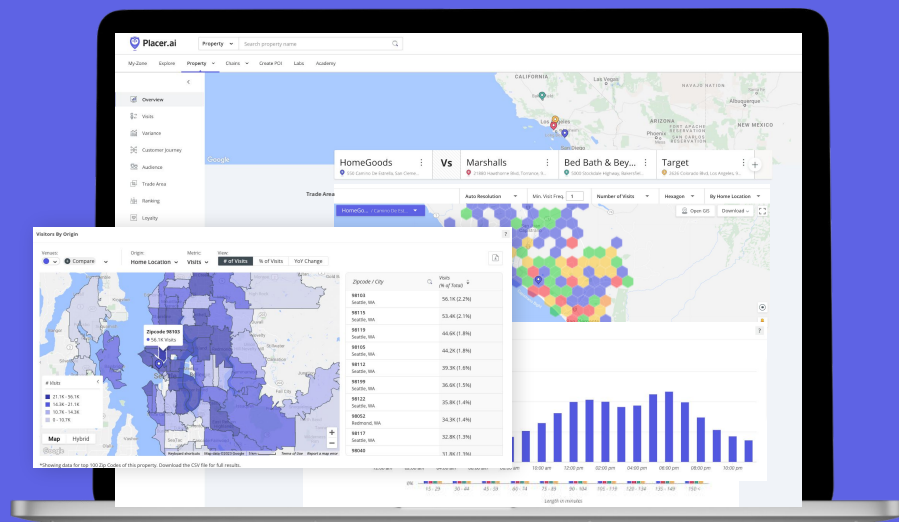
Cities, Counties, States, Districts, Downtowns, Business Improvement Districts, Economic Development Organizations, Destination Marketing Organizations, Chambers of Commerce, Parks and Recreation, Convention and Visitors Bureaus, Universities, etc.



3000+
CUSTOMERS



30+
INDUSTRIES



CIVIC



Placer is a **Privacy First** Company

- ❖ We only collect location data.
- ❖ Data comes from devices where app users opt-in to sharing location data.
- ❖ We remove sensitive locations from our panel.
- ❖ Visit Placer's [Trust Center](#) for more information.



We Don't Collect User Identifiers

All data we receive is stripped of identifiers, including MAIDs, email addresses and phone numbers through our proprietary *differential privacy service* (DPS) — keeping all PII out of our data.



We are Fully Compliant

Compliant with General Data Protection Regulations Legislation (GDPR), and California Privacy Rights Act of 2020 (CCPA)



We Never Share User Level Data

We only provide aggregated statistical information about physical locations, such that every bit of information preserves K-anonymity of 50.



How Civic Leaders use Placer Data



Retail Analysis & Recruitment

- Discover retail demand and visitation
- Reveal retail leakage
- Identify best fit retailers for specific sites



Event Analysis

- Reveal attendance numbers for any event
- Increase Sponsors and Vendors
- Optimize marketing
- Reveal economic impact



Travel & Tourism

- Overnight Visitor metrics for every city
- Data for any event, attraction, convention
- Visitor home origin and journey
- Visitor spend data*



Forecast Revenue & Optimize Incentives

- Reveal sales data for retail businesses
- Inform incentives with visitation and sales data
- Forecast revenue from sales tax



Parks & Recreation / Transportation

- Visit metrics for any park or open space
- Demographics of parks users
- Economic impact of parks users
- Inform Transit Network Planning, Street Planning and Equity Strategy with data for every road



Reports for Marketing, Communications, and Grant Writing

- Reports for Council, Boards, Stakeholders
- Support Grant Applications and Reporting
- Automated monthly reports



Workforce Analysis & Business Attraction

- Analyze workforce demographics and potential for any site or region
- Bolster recruitment efforts



Economic Recovery and Growth

- Measure Economic Impacts of COVID
- See how Remote Work affects local economy
- Measure efficacy of ARPA investments.



Support Local Business

Identify gaps in retail offerings. Provide insights about customer journey, dwell time, and marketing effectiveness.

WORLD CLASS SUPPORT



FAST ONBOARDING & ONGOING SUPPORT

- ★ Customer success manager for entire subscription
- ★ Regular meetings to assess needs and new use cases
- ★ Informative sessions regarding new product launches



CONSULTATION & TRAINING

- ★ Leverage your CSM to guide you to the custom reports and presentations you need
- ★ Live, online training sessions to learn the platform and data
- ★ Stay up-to-date on product release to unlock new use cases



KNOWLEDGE SHARING & INSIDER INSIGHTS

- ★ Learn methods & best practices your CSM has helped others with
- ★ Tap the entire Placer community for ideas based on your needs
- ★ Access a library of case studies/guides tailored to your industry

Your Placer.ai subscription also includes events and resources like...

MONTHLY INDUSTRY WEBINARS

Scheduled training, online resources, and recorded content to further aid in customer enablement.

PRODUCT RELEASE WEBINARS

Monthly group webinars to overview and learn how to apply Placer's monthly product updates.

KNOWLEDGE & TRAINING

Comprehensive training resources available directly in the platform (e.g. Academy, Help Center)

MONTHLY REPORTS



DATA AT YOUR FINGERTIPS

Get a snapshot of your City, County, District plus Points of Interest. See the visitation trends and overall metrics for a primary point of interest, whether it be an entire city, a district, or a venue(s). Evaluate category trends for retail, office, restaurants, hotels.

- **Overall Metrics** for primary point of interest (could be entire city, district, or venue(s)).
- **Category Trends** for retail, office, restaurants, hotels.
- **POI Widget** for any POI

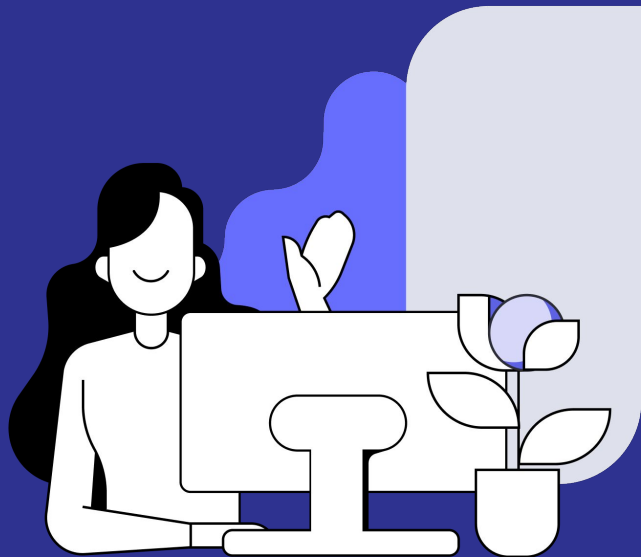
HOW IT WORKS:

Get reports delivered direct to your inbox. Share data with local leaders, business and property owners, stakeholders, real estate professionals, granting agencies, etc. Promote content via email, social media, and websites.



UNLIMITED DATA & GUARANTEED SUPPORT

Explore data on the platform or have it delivered to you. Work with your dedicated support professional **every step of the way.**



24/7 PLATFORM ACCESS

Explore and analyze on-demand with self-service access to the world's leading location analytics platform



AUTOMATED DATA FEEDS & API

Employ automated data delivery via Placer's customizable data feeds and API. Also available via marketplace partnerships, including Snowflake and AWS.



WHITE-GLOVE SERVICE

Enjoy expert strategic guidance from your team of dedicated support professionals, or engage our analytical research team for bespoke analysis and insights.

PRICING



\$7,000

12 MONTH SUBSCRIPTION

WHAT'S INCLUDED:

- Unlimited users
- US access for POIs
- Unlimited venue or region lookups/queries, and no additional cost to index venues or regions or add traffic pins to the platform
- Access to the Placer.ai data team for custom reports
- Access to the listed demographic, psychographic, and segmentation data sets
- No implementation costs

INCLUDED:

- | | |
|--------------------------|------------------------|
| ✓ Census 2020 & 2022 | ✓ STI: Market Outlook |
| ✓ STI: Popstats | ✓ STI: Workplace |
| ✓ STI: Spending Patterns | ✓ STI: Experian Mosaic |



Explore More With Placer.ai

Thank You

Max Franklin
Account Executive
708-513-8227
max.franklin@placer.ai

www.placer.ai



3000+
CUSTOMERS



12+
INDUSTRIES



360°
CUSTOMER DATA



Comprehensive Outdoor Recreation Plan 2023-2029

**Village of Somerset
St. Croix County, Wisconsin
June 2024**

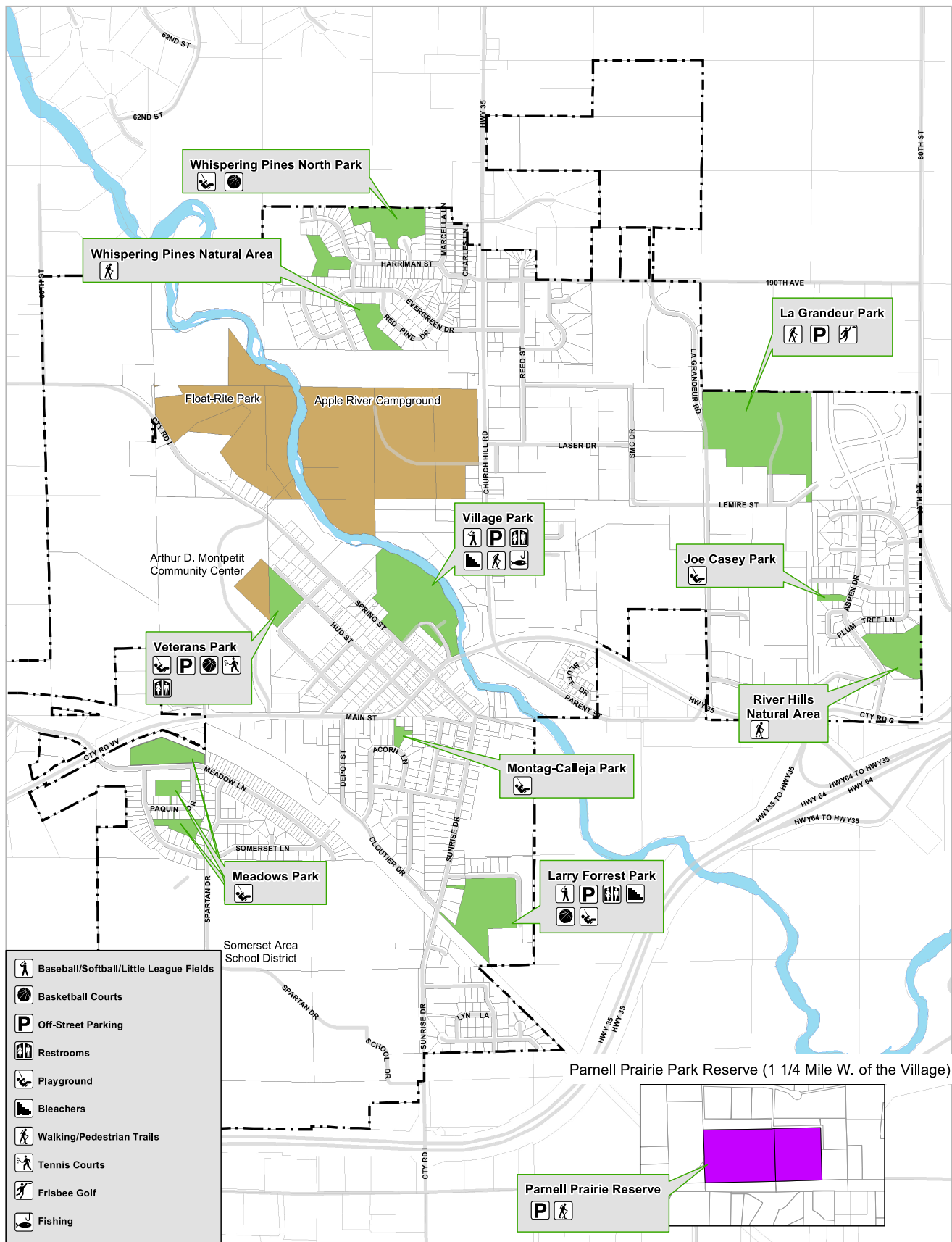
Prepared by:

MSA Professionals Services, Inc.
60 Plato Blvd #420
St. Paul, MN 55107
Phone: (612) 548-3132
www.msa-ps.com

Project No. 08783105

© June 2024 MSA Professional Services, Inc.





PARK AND RECREATION AREAS FACILITIES AND SERVICES MAP

Village of Somerset

0 500 1,000 Feet

Village of Somerset
St. Croix County, WI



Comprehensive Outdoor Recreation Plan 2024-2029 Village of Somerset

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CHAPTER 1 – INTRODUCTION

1.1 PLAN PURPOSE

The Village of Somerset realizes the importance that parks and open spaces have on the Village's character and quality of life. The Village is committed to providing for the recreational needs of its current and future residents. This plan intends to guide the continual improvement of the Village's parks and open spaces and to maintain the Village's eligibility for state and federal parks and recreation grants. It envisions a connected system of parks and open spaces throughout the community, related to the Village's natural resources, geography, and neighborhoods.

The plan is intended to be a support document and component of the Village of Somerset Comprehensive Land Use Plan. This plan along with other long-range plans and development related ordinances will be used to implement the Village's parks and recreation program.

Specifically, the plan provides:

- Information regarding demographic trends and natural resource concerns.
- An inventory of existing parks and open spaces.
- An analysis of parkland and recreational needs and demands.
- General policy direction regarding park and open space planning and maintenance.
- Recommendations for improving existing park facilities.
- Recommendations for park and open space acquisition and redevelopment projects.
- Implementation strategies.

This plan identifies conceptual locations and recommendations for diverse types of parks, natural areas, and recreational facilities. In nearly every case, more detailed planning, engineering, study, budgeting, and discussion will be necessary before decisions are made to actually acquire land or construct recreational facilities.

1.2 PLANNING PROCESS

Recreation planning has been an essential component of long-range community planning in Somerset. MSA prepared the Outdoor Recreation Plans in 2013 and 2019 for the Village. This plan functions as an update of the 2024 plan and proposes recreation improvements for the next five years, to 2029.

In 2023, the Village contracted with MSA Professional Services, Inc. to assist with the previous outdoor recreation plan. Preparation and adoption of this plan occurred over the subsequent months. Oversight for the project was provided by the Public Works Committee and Village Board. In the preceding month, Village Staff and MSA facilitated an online community survey to gather citizen feedback on desired park and recreational facilities.

It is the Village's intention to update this plan every five years, in part to remain eligible for park and recreation grants and as a best practice to ensure the plan remains relevant to Somerset. This plan was developed following the Guidelines for the Development of Local Comprehensive Outdoor Recreation Plans created by Wisconsin Department of Natural Resources. The plan content and format have been tailored to fit the needs of the community.

1.3 THE ROLE OF PARKS

Proper Planning is essential for the Village's park and open space system to continue to meet the recreational needs of the community, as well as continue to preserve valuable natural areas. Recreational facilities provide the following benefits to the community:

1. Community Image – Local Parks provide opportunities for formal and informal social gatherings. Community festivals, organized recreational events, or chance meetings between residents all provide opportunities for residents to socialize with people they might not otherwise meet or stay connected with. In addition, having excellent park and recreation facilities can be a source of pride for a community. These factors contribute to the community's image of itself.
2. Community Health – With the rising trend of obesity, especially among children, the Village's park and recreational facilities can play a vital role in maintaining and improving the health of residents in the community and aiding in physical development of children. Parks provide sanctuaries and places for residents to recharge.
3. Ecological Health – While parks and open spaces provide opportunities for improvements to the health of residents, they also contribute to the greater ecological health of the Village. Local parks are often tied together with environmentally sensitive areas such as wetlands, floodplains, and woodlands. These areas provide food and shelter to local wildlife and natural stormwater retention. Individual parks can provide "rooms" of natural resource activity; however, they become even more functional when they can be linked together by "hallways" of environmental corridors.
4. Economic Prosperity – Leisure time is a key component of everyone's lifestyle and increasingly people are choosing to live based upon quality-of-life amenities such as the amount and type of recreational facilities that a community can offer. The ability to retain and attract new residents has direct economic benefits to the Village. Studies have concluded that property values generally increase the closer residential lots are to recreational facilities.

1.4 TYPES OF PARKS

There are several types of parks, including:

1. Mini-Parks. Also referred to as a "Tot Lot" or "Pocket Park," these are typically located on a small (less than 2 acre) lot within a residential or business district. Often these sites were originally platted development lots but for any of a multitude of factors were converted into a park. Mini parks are generally limited to small gathering places that include benches and playgrounds.
2. Neighborhood Parks. In addition to the facilities discussed above, Neighborhood Parks often include picnic shelters, active use areas such as basketball courts, tennis courts, pickleball courts, baseball fields or soccer fields. Neighborhood Parks are generally 3-10 acres in size.

3. Community Parks. In addition to the facilities discussed above, Community Parks often include bathrooms, off street-parking and multiple active use areas such as basketball courts, tennis courts, pickleball courts, baseball fields or soccer fields. Community Parks are generally twenty-five acres or more.
4. Natural Area. Natural Areas may be established to conserve woodlands, floodplains, prairies, steep slopes, and wildlife habitats. Improvements may include off-street parking areas, hiking trails and mountain bike trails.

CHAPTER 2 – ABOUT THE VILLAGE OF SOMERSET

The following chapter details community history, demographic data, and some important natural resources in the Village of Somerset. The information comes from a variety of sources including the US Census, the 2023 Comprehensive Plan and the 2019 Outdoor Recreation Plan.

2.1 LOCAL AND REGIONAL CONTEXT

The Village of Somerset is in St. Croix County, approximately twenty miles northeast of the Twin Cities Metropolitan Area and connected thereto by Wisconsin State Highway 35/64. Many residents live in Somerset but work in the Twin Cities Metropolitan Area. The new St. Croix River Crossing Bridge opened in 2017. It provides significantly better transportation access to Minnesota State Highway 36 and eventually to Interstate Highway 494 than what previously existed through downtown Stillwater.

2.2 DEMOGRAPHICS

This section describes some of the historical trends for the Village of Somerset as it pertains to population, age composition, housing, and school enrollment.

Year	1950	1960	1970	1980	1990	2000	2010	2020	2030*
Population	531	729	778	860	1,065	1,556	2,635	3,084	3,725
% Change		37.3%	6.7%	10.5%	23.8%	46.1%	69.3%	17.0%	19.5%

Source: *2021 ACS 5-Year Est., Decennial Census, DOA Population & Household Projections

Table 1: Historical Population in Village of Somerset

Community	2010	2020	Number Difference	% Change
Town of Somerset	4,036	4,777	743	18.4%
St. Croix County	84,345	93,536	9,191	13.8%

Source: *2021 ACS 5-Year Est., Decennial Census, DOA Population & Household Projections

Table 2: Historical Population in Town of Somerset & St. Croix County

Year	2010	2015	2020	2025*	2030*	2035*	2040*
Population	2,635	3,225	3,084	3,435	3,725	3,935	4,100

Source: *2021 ACS 5-Year Est., Decennial Census, DOA Population & Household Projections

Table 3: Population Projections

Age	2000	2010	2020	Numerical Change between 2000-2020	% Change between 2000-2020
Under 5	145	278	282	137	94%
5 to 9	146	239	226	80	55%
10 to 14	109	217	274	165	151%
15 to 19	122	175	249	127	104%
20 to 24	155	165	269	114	74%
25 to 29	182	270	234	52	29%
30 to 34	120	292	331	211	176%
35 to 39	159	232	202	43	27%
40 to 44	111	163	227	116	105%
45 to 49	83	156	199	116	140%
50 to 54	58	129	99	41	71%
55 to 59	28	108	103	75	268%
60 to 64	31	65	112	81	261%
65 to 69	26	42	69	43	165%
70 to 74	23	41	70	47	204%
75 to 79	25	16	17	-8	-32%
80 to 84	17	25	15	-2	-12%
85 +	14	22	18	-4	29%
Total	1,554	2,635	2,996	1,442	106%

Source: 2000, 2010 and 2020 US Census

Table 4: Age Composition

According to Wisconsin Department of Administration, the January 1, 2020, population of the Village of Somerset was 3,084.

2.3 PHYSICAL CHARACTER AND ENVIRONMENTAL RESOURCES

The Village of Somerset's physical character is dominated by the Apple River which cuts a deep valley through the center of the Village and the rolling terrain on either side of it that was formed as result of glacial sculpting and deposition of glacial draft. The rolling terrain results in pockets of wetlands that attract wildlife.

2.4 EXISTING LAND USE

Commercial land uses exist mostly along Main Street and State Highway 35. Industrial land uses exist mainly in the northeast portion of the Village generally following La Grandeur Road north of State Highway 35. Residential land uses exist around the periphery of the commercial and industrial areas. Several large campgrounds exist within, and adjacent to, the Village, catering to tourists enjoying tubing on the Apple River and attending music festivals at the Somerset Amphitheater.

2.5 FUTURE LAND USE

According to the 2023 Comprehensive Land Use Plan, future land uses will generally follow existing land uses within the existing development areas. In the future development areas land uses will include:

1. To the southeast, near the State Highway 35/64 interchange, future development will be mixed use.
2. To the northeast, future development will be predominantly industrial.
3. To the east, southwest, west, and northwest, future development will be predominantly residential.

CHAPTER 3 – PARK & RECREATION INVENTORY

The following chapter documents existing park and recreation facilities within the Village of Somerset. Maps of the village facilities can be found in **Appendix A**.

3.1 EXISTING VILLAGE FACILITIES

The Village of Somerset manages eleven existing parks or natural areas:

Name	Acres	Description
Joe Casey Park (River Hills)	0.6	Active parkland with playground.
La Grandeur Natural Area	26.0	Passive parkland with wetlands and woodlands. Used for disc golf, hiking and geocaching.
Larry Forrest Memorial Park	11.0	Active parkland with baseball, basketball, and playground. Restrooms.
Montag/Calleja Park	0.8	Active parkland with playground.
Parnell Prairie Reserve	49.5	Jointly owned with Town of Somerset. Passive parkland. Former landfill. Used for hiking and cross-country skiing.
River Hills Natural Area	7.2	Passive parkland with wetlands and grasslands.
Meadows Park (Somerset Meadows)	3.5	Three distinct active parklands. One playground.
Veterans Memorial Park	4.5	Active parkland with Memorial marker, picnic shelters, playground, basketball, and pickleball. Restroom.
Village Park	13.0	Active parkland with baseball, volleyball, and ice rink. Access to Apple River for tubing and boating. Restrooms.
Whispering Pines Natural Area	3.6	Passive parkland with wetlands and woodlands.
Whispering Pines North	7.0	Small park with playground and basketball court
Total	126.7	
Total Without Natural Areas	40.4	

Table 5: Existing Village Parkland

3.2 PRIVATE FACILITIES

Extensive private recreational facilities exist within the Village of Somerset:

<u>Name</u>	<u>Acres</u>	<u>Description</u>
Somerset Youth Civic Center (Arthur Montpetit Community Center)	3.2	Indoor and outdoor hockey facility utilized by Somerset Hockey Association
Apple River Campground	68.0	Camping for recreational vehicles and tents. Picnic areas. Pools. Apple River tubing.
Somerset Amphitheater	160	Camping for recreational vehicles and tents. Picnic areas. Outdoor concert stages.

Table 6: Existing Private Facilities

3.3 SCHOOL & CHURCH FACILITIES

Several semi-private recreational facilities exist within the Village of Somerset:

<u>Name</u>	<u>Acres</u>	<u>Description</u>
School District of Somerset Campus	20.5	Baseball, football, track, soccer, playground.
St. Anne's School	5.3	Baseball, soccer, playground.
Christ Lutheran Church	1.0	Softball.

Table 7: Existing School and Church Facilities

CHAPTER 4 – ANALYSIS OF DEMAND

This chapter presents an analysis of how well the Village's existing park and recreational facilities satisfy current needs in the community. The adequacy of the existing park and recreation system are evaluated using the following methods:

1. Quantitative Analysis – a comparison of existing parkland acreage and population projections versus park and recreational service standards.
2. Geographic Analysis – An analysis of the geographic distribution of parkland.
3. Qualitative Analysis – A summary of public input regarding Village Parks gathered through the online community survey.

Sidewalks and trails are analyzed based upon their connections to major traffic generators.

4.1 QUANTITATIVE ANALYSIS

One method of determining parkland adequacy is to compare the amount of land set aside for parks and recreational areas. As shown in Table 5, the Village currently has 126.7 acres of parkland, not including private, school and church facilities. This translates to 41.1 acres per 1,000 residents based upon the 2020 population. If one were to ignore the natural areas, the ratio would be 13.1 acres per 1,000 residents.

In 2030, based upon the projected population, the existing parkland (not including natural areas) will drop to 10.8 acres per 1,000 residents.

According to the National Recreation and Park Association, it is recommended that twelve acres of parkland be provided per 1,000 residents. The Village of Somerset currently exceeds this recommendation but by 2030 it will not. Therefore, new parkland must be created as part of future development.

4.2 GEOGRAPHIC ANALYSIS

The Quantitative Analysis summarized above does not consider the location of the park and open space facilities in relation to the resident's homes and workplaces. The National Recreation and Park Association recommends that all residents should live within one-quarter mile of some sort of parkland, within one-half mile of a neighborhood park and within two miles of a community park.

The Village of Somerset is currently well served geographically. As new development occurs along the perimeter of the Village, this will erode. Therefore, new parkland must be created as part of future development.

4.3 QUALITATIVE ANALYSIS

The Quantitative and Geographic Analysis' above do not consider the recreational opportunities provided within the parks. To gauge this, the Village conducted an online community survey. This survey was publicized through the Village of Somerset and School District of Somerset websites and at several Village Board meetings. The results of the survey generally found satisfaction with the amenities provided in the parks. A summary of the survey can be found in **Appendix B**.

4.4 SIDEWALKS AND TRAILS

The Village maintains an extensive sidewalk and trail network. See Maps in **Appendix C**. Major segments include:

1. Sidewalks near Downtown. Sidewalks along Main, Spring, Hud, Garfield, Frances, Depot, Cloutier, Belisle, and Sunrise ensure that residents within a reasonable walking distance of Downtown can access it on foot.
2. Sidewalks within recent new development areas including River Hills North, Whispering Pines North III, and Winesap Prairie. The Pine Vale development is under construction. That development includes sidewalks. These sidewalks ensure that residents can traverse their neighborhoods on foot to visit a neighbor or get exercise.
3. Sidewalks on Sunrise Drive (County Highway I) and Church Hill Road (State Highway 35) provide safe walking accommodations in highly trafficked areas.
4. Trails to/through School District of Somerset Campus provide students with safe routes to school.
5. There are additional trails on Main Street, Church Hill Road, Laser Drive, Le Grandeur Road and near River Hills. As a result of successful TAP grant application, the Village has authorized design of trail segments on Church Hill Road, SMC Drive, Lemire Street, La Grandeur Road, and near River Hills. These trails ensure residents can travel from their neighborhoods to several major employers on foot or by bicycle.

Major deficiencies within the existing sidewalk and trail network are:

1. Lack of a trail or sidewalk from Somerset Meadows to Downtown. Lack of a trail or sidewalk has led to people illegally crossing the railroad tracks from Somerset Lane to Depot Street.
2. Lack of a trail along the Apple River from Village Park to serve the State Trunk Highway 35/64 interchange. A trail would connect Growing Wings facility and the mixed-use area of the Future Land Use map to Village Park and the downtown.

Minor deficiencies (or deficiencies that are dependent upon prior resolution of major deficiencies) within the existing sidewalk and trail network are:

1. Lack of a sidewalk on Parnell and Germain Streets from Spring Street to Frances Street. This limits pedestrian access to Veterans Park.

2. Lack of a sidewalk on Acorn Lane and Oak Street from Montag-Calleja Park to Sunrise Drive. This limits pedestrian access to Montag-Calleja Park.

As new development occurs along the perimeter of the Village, sidewalks and trails must be provided within the developments and must connect to existing sidewalks and trails.

CHAPTER 5 – GOALS, OBJECTIVES AND POLICIES

This chapter describes the long-range vision for the Village's park and open space system. The long-range vision describes the system as it is desired to be in 2029 or sooner.

5.1 GOALS AND OBJECTIVES

1. Protect Sensitive Natural Resources:
 - a. Preserve and protect surface waters, wetlands, shorelands and floodplains.
 - b. Maintain existing natural areas and use for passive recreation and educational purposes.
2. Enhance Access to Natural Resources:
 - a. Acquire additional parklands.
 - b. Provide passive recreational opportunities.
 - c. Conserve and promote natural areas and habitats.
3. Protect and enhance sites of cultural or historical significance:
 - a. Maintain historical identity and links to the past.
 - b. Provide educational activities.
4. Provide quality park facilities and a variety of recreational opportunities and experiences to meet the needs of the community's residents:
 - a. Create active and passive recreational opportunities for all ages and abilities.
 - b. Develop parks in areas where there are residential concentrations.
5. Minimize park maintenance costs:
 - a. Ensure quality recreational opportunities in the future.
6. Expand Sidewalk and Trail System:
 - a. Provide safe passage from residential areas to traffic generators (parks, schools, public buildings, commercial).
 - b. Provide sidewalks and/or trails along highly trafficked streets and highways.
 - c. Provide connectivity to other sidewalks and trails.

5.2 POLICIES

1. The Village strives to ensure that most residents are within one-quarter mile of some sort of parkland and that at least twelve acres of parkland are provided per 1,000 residents.
2. The Village requires that residential developments dedicate one acre of parkland for every 33 *(Revised from 75 in April 2018)* residential units as a condition of approval of new developments as per Village Code 14-1-81-(b).
3. The Village coordinates park and open space planning with civic organizations, Town of Somerset, St. Croix County and State of Wisconsin to enhance regional recreational opportunities and prevent duplication of facilities.
4. The park and recreation system should provide opportunities for all persons regardless of race, creed, age, sex, or economic status. Special efforts should be made to provide for easy access to, and use of, all facilities by the elderly, ill and handicapped, young, and other less mobile groups in the community.
5. Facilities should be centrally located within the area that they are intended to serve and must have safe and adequate access and be distributed so that all persons in the community can be served.
6. Land acquired for use as parks should be suitable for the specific intended purpose and, when possible, for multiple uses.
7. The design of individual parks should be as flexible as possible to reflect the changing patterns of recreational needs in a given service area.
8. Citizen involvement in the recreation and open space decision-making should be encouraged.
9. Facility development must be reviewed with safety in mind, adhering to accepted standards prior to installation.
10. All park names must be reviewed and approved by the Village Board. Names should be purposeful, symbolic, uncontroversial and must fall within one of the following classifications:
 - a. Places or Features – Natural phenomenon, recognizable area, neighborhood, animal, or plant.
 - b. Historic Events – military battles, discoveries, explorations, or community development.
 - c. Person's Name – large donors, local military heroes, national officials, state officials, local officials. Names should not be that of a living person.
 - d. Great Causes – ecological, friendship, independence, or peace.

CHAPTER 6 – RECOMMENDATIONS

The analysis outlined in Chapter 4 reveals the need for improvements to existing facilities as well as acquisition and development of new sites for future recreational use. The recommendations of this plan are divided into four major sections:

1. Recommendations for Existing Parks
2. Recommendations for New Parks
3. Recommendations for Sidewalks and Trails
4. Miscellaneous recommendations

The timeline for completion of the recommendations will likely, due to budgetary restraints, exceed the length of this plan's duration. Many of the recommendations regarding New Parks will be coordinated with the annexation and/or approval of development proposals which will be entirely dependent upon development demand.

6.1 EXISTING PARKS

Enhancing the park system generally means adding new park facilities to them. The Village must simultaneously commit to maintaining the existing park system in a satisfactory condition by providing sufficient funds for operations. The budget should include funding for the following items:

1. Maintaining and replacing existing equipment as needed.
2. Maintaining the landscaping (i.e. mowing) in good condition.
3. Providing sufficient resources in support of recreational programs.
4. Maintaining safe and accessible environment at all parks.

The following specific upgrades are recommended in existing parks:

6.1.1 ALL PARKS

The following improvements are recommended for all Village Parks:

1. Research, survey, and monument park boundaries to clearly delineate public and private lands. If discrepancies exist, attempt to resolve them with the adjacent landowner(s).
2. Develop and install standard wayfinding signage to direct users from major roadways to each park.
3. Develop and install standard monument signage at all parks.

6.1.2 JOE CASEY PARK (RIVER HILLS)

Improve signage.

6.1.3 RIVER HILLS NORTH NATURAL AREA

No improvements recommended at this time.

6.1.4 LA GRANDEUR NATURAL AREA

Maintain and consider improvements to the Disc Golf course.

6.1.5 LARRY FORREST MEMORIAL PARK

Upgrade bathroom with commercial-grade fixtures. Add concrete pads under new bleachers.

6.1.6 MEADOWS PARK

Reinstall benches at proper height/angle. Construct paved trail around pond.

6.1.7 MONTAG-CALLEJA PARK

Remove some trees to open park.

6.1.8 PARNELL PRAIRIE

Continue to allow the Town of Somerset to maintain and make improvement decisions to the park.

6.1.9 VETERANS PARK

Construct paved trail from picnic shelters to bathroom to memorial and basketball/pickleball courts. Resurface basketball court and replace bathroom pavilions.

6.1.10 VILLAGE PARK

Revisit Village Park Master Plan and phased improvements.

6.1.11 WHISPERING PINES NORTH AND WHISPERING PINES NATURAL AREA

Maintain as-is.

6.2 NEW PARKS

As shown in Figure 1, and discussed in Chapter 4, existing development areas are generally well served. However, if land becomes available that would enable the Village to improve park availability, particularly land along the Apple River or other environmentally sensitive areas, the Village should consider acquisition on a case-by-case basis.

In certain cases, particularly where the new development area is well served by existing parks and/or the land is generally not suitable for parkland, the Village may permit developers to satisfy parkland requirements by paying fees-in-lieu. The Village Board should take care not to accept fees-in-lieu when it would leave a neighborhood underserved by parkland.

The following specific parkland needs are noted in future development areas:

6.2.1 EAST FUTURE DEVELOPMENT AREA

This area includes the expansion of River Hills and development around the State Highway 35/64 interchange (some of which would require annexation). These areas are a significant distance from existing Neighborhood Parks. Therefore, a Neighborhood Park is desired in this vicinity. In addition, Mini-Parks should be provided within one-quarter mile of all residential units. Reserve a portion of the lower area for a future dog park. Develop a master plan for river walk and other park amenities.

6.2.2 SOUTHWEST FUTURE DEVELOPMENT AREA

This area includes the expansion of Somerset Meadows around the School District of Somerset Campus. These areas are a significant distance from existing Neighborhood Parks. Therefore, a Neighborhood Park is desired in this vicinity. In addition, Mini-Parks should be provided within one-quarter mile of all residential units.

6.2.3 NORTH FUTURE DEVELOPMENT AREA

This area includes expansion of the Village to the north (some of which will require annexation). These areas are a significant distance from existing Community Parks. Therefore, a Community Park is desired in this vicinity. In addition, Mini-Parks should be provided within one-quarter mile of all residential units.

6.3 SIDEWALKS AND TRAILS

Sidewalks and trail improvements are highly capital intensive. Therefore, it is necessary to prioritize improvements:

6.3.1 GREATEST NEED

Projects which are considered "Greatest Need" should commence planning within 1-2 years of the adoption of this plan. However, implementation will require coordination with other stakeholders including WisDOT and/or adjacent landowners which may delay implementation. Highest priority improvements are:

1. Study best route to provide sidewalk or trail connection from Somerset Meadows to Downtown. May consider sidewalk or trail along Business State Highway 64, formal at-grade pedestrian crossing or pedestrian bridge over the Railroad tracks.

6.3.2 HIGH PRIORITY

High priority recommendations should commence planning 3-5 years from the adoption of this plan. However, implementation will require coordination with other stakeholders including WisDOT and/or adjacent landowners which may delay implementation. Moderate priority improvements are:

1. Construct sidewalks on Acorn Lane and Oak Street from Montag-Calleja Park to Sunrise Drive.
2. Construct trails on SMC Drive and Lemire Street from Laser Drive to Aspen Drive. This would connect River Hills to the existing Laser Drive and La Grandeur Road Trails and complete the east/west backbone through the industrial park. Note this trail is in design.
3. Construct trail on La Grandeur Road from Lemire Street to State Highway 35. This would connect the existing La Grandeur Road Trail to the proposed State Highway 35 Trail (see 6.3.1, above). This would complete the north/south backbone through the industrial park. Note this trail is in design.
4. Construct sidewalks on Parnell and Germain Streets from Spring Street to Frances Street.
5. Construct trail from Village Park along the Apple River to the State Trunk Highway 35/64 interchange. This would connect the Growing Wings facility and the mixed-use area of the Future Land Use map to Village Park and the downtown.
6. Construct a dog park in TID 5.

6.3.3 PLANNED

As new development occurs along the perimeter of the Village sidewalks and trails must be provided within the developments in accordance with Village Code 14-1-55. These sidewalks and trails must be extended to connect to existing sidewalks and trails which will, from time to time, require extension of sidewalks and trails along existing roadways or in easements dedicated for this purpose.

CHAPTER 7 – IMPLEMENTATION

This chapter summarizes tools and mechanisms that the Village can use to fund implementation of the park, sidewalk and trail recommendations discussed in Chapter 6.

7.1 TOOLS AND MECHANISMS TO FUND IMPLEMENTATION

Maintenance and operational expenses of the Village's parks are generally funded through property taxes and user fees. As the park system grows, the need to increase funding to meet the basic maintenance needs and operational costs will also grow. Often there are insufficient funds to undertake major capital improvements. There are a variety of potential funding sources to assist with up-front capital costs:

7.1.1 GRANT PROGRAMS

An important source of funding is grant programs offered by state and federal agencies, especially the Wisconsin Department of Natural Resources and Wisconsin Department of Transportation. The following are common state and federal park and trail grant programs:

1. Land and Water Conservation Fund (LAWCON). Administered by WisDNR. Fifty percent local match required. Mainly used for acquiring land for, and constructing, public outdoor recreation facilities.
2. Recreational Trails Program. Administered by WisDNR. Fifty percent local match required. Mainly used for acquiring land for, and constructing, trails and trailhead facilities.
3. Urban Forestry. Administered by WisDNR. Fifty percent local match required, maximum \$25,000. Mainly used for developing urban forestry plan, training village forester, conducting street tree inventory.
4. Knowles-Nelson Stewardship Program. Administered by WisDNR. Fifty percent local match required. Mainly used for parkland acquisition.
5. Transportation Alternatives Program. Administered by WisDOT. 25%t local match required. Mainly used for safe routes to schools.

7.1.2 COMMUNITY FUNDRAISING & VOLUNTEER GROUPS

Community groups and civic organizations are sometimes willing to organize fundraising efforts to assist with these costs. In addition, they may be able to marshal volunteer labor to assist with small development projects such as trail creation or playground installation. Local businesses support should be sought.

7.1.3 501(C)3 FOUNDATION

The Village can set up an endowment fund as an additional means to provide continual financial support for park acquisition and development. An endowment fund works like a permanent savings account. The amount individuals give is never spent. Only the interest income is spent thereby providing a continual source of funding. Gifts to an endowment fund may be tax deductible.

7.1.4 TAX INCREMENT FINANCING

As part of a broader plan to redevelop an area, the Village can use tax increment financing to assist with parkland or trail acquisition and development. There are some limitations to what revenues from a TIF can be used to pay for, generally the cost of constructing public buildings, such as restrooms, cannot be funded with TIF.

7.1.5 NEW DEVELOPMENT PARKLAND DEDICATION

Village Code 14-1-81 requires parkland dedication as a condition of new development. In general, development of new parkland beyond site grading is the responsibility of the Village although this can be negotiated as part of the Development Agreement with the developer.

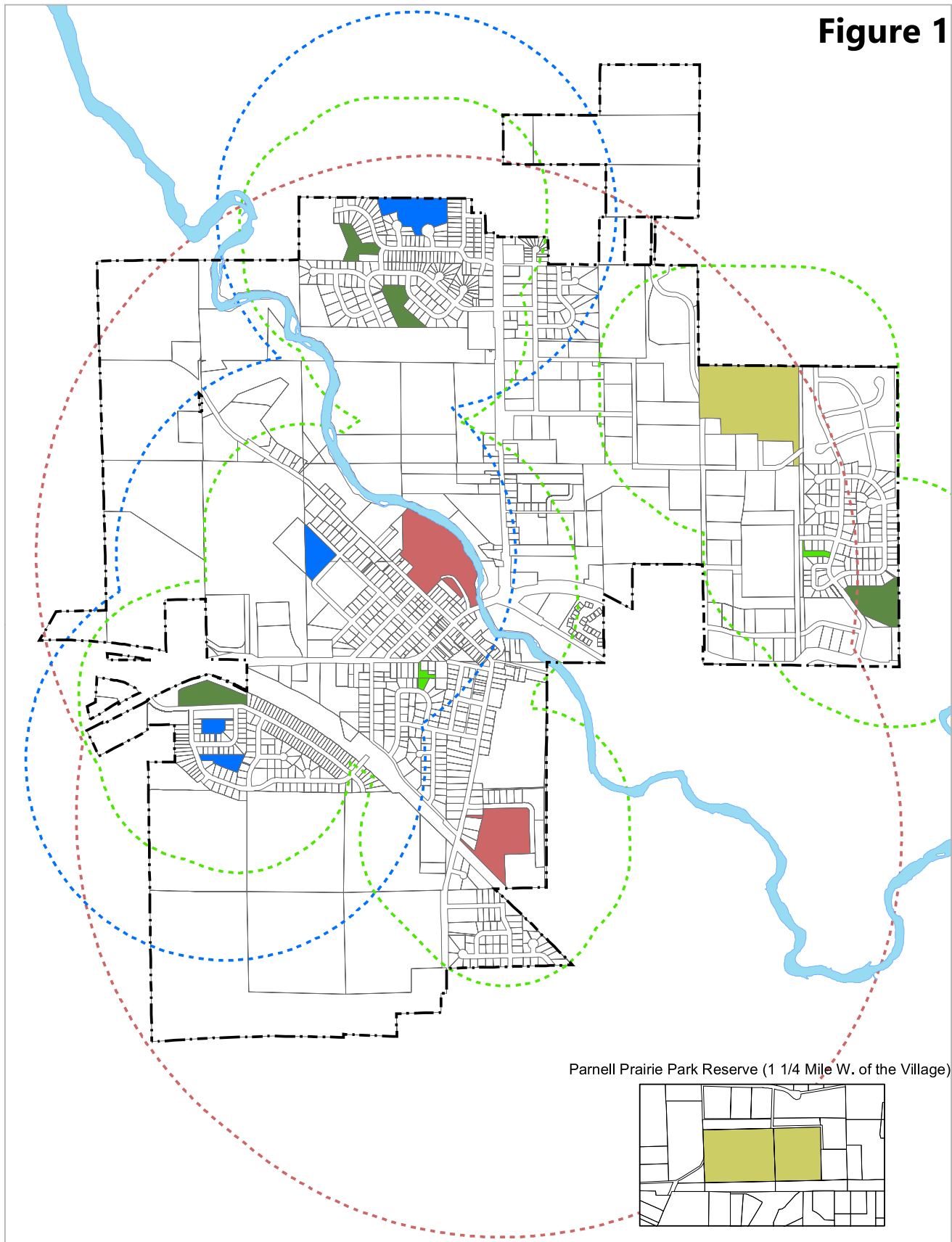
In certain cases, particularly where the new development area is well served by existing parks and/or the land is generally not suitable for parkland, the Village may permit developers to satisfy parkland requirements by paying fees-in-lieu. The Village Board should take care not to accept fees-in-lieu when it would leave a neighborhood underserved by parkland.

7.1.6 NEW DEVELOPMENT SIDEWALKS AND TRAILS

As new development occurs along the perimeter of the Village, sidewalks and trails must be provided within the developments in accordance with Village Code 14-1-55. These sidewalks and trails must be extended to connect to existing sidewalks and trails that will, from time to time, require extension of sidewalks and trails along existing roadways or in easements dedicated for this purpose.

APPENDIX A: Park Maps

Figure 1



Parnell Prairie Park Reserve (1 1/4 mile W. of the Village)

PARK CLASSIFICATIONS & SERVICE BOUNDARIES

Village of Somerset

0 500 1,000 Feet

- Major Water Bodies
- 1/4 mile Park radius
- Neighborhood Park (1/2 mile radius)
- Community Park (1 mile radius)

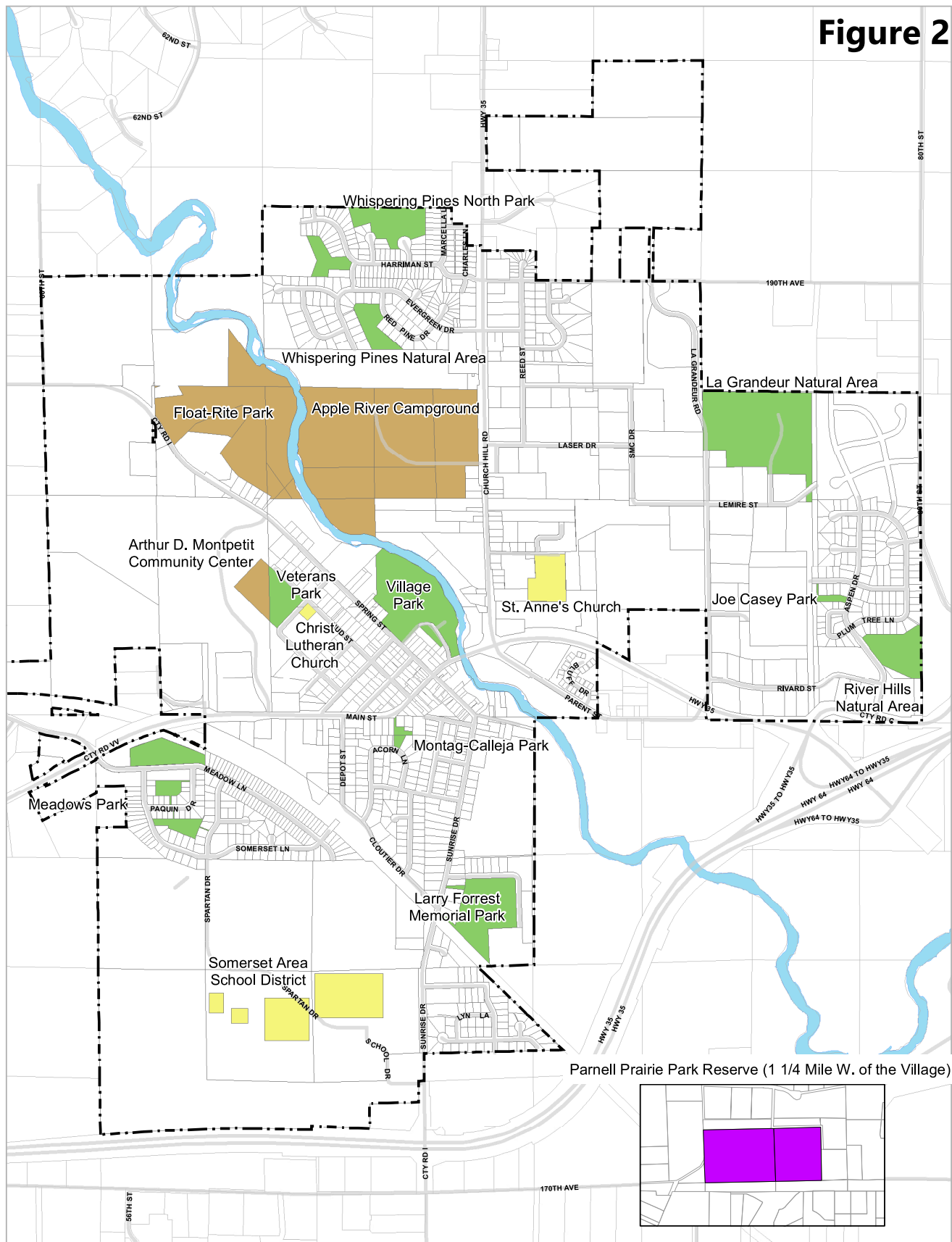
- Village Owned Park Classifications**
- Community Park
 - Conservancy/Natural Areas
 - Mini Park/Tot Lot
 - Neighborhood Park
 - Special Areas

Village of Somerset
St. Croix County, WI



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Figure 2



PARK AND RECREATION AREAS & JURISDICTIONAL AUTHORITY

Village of Somerset

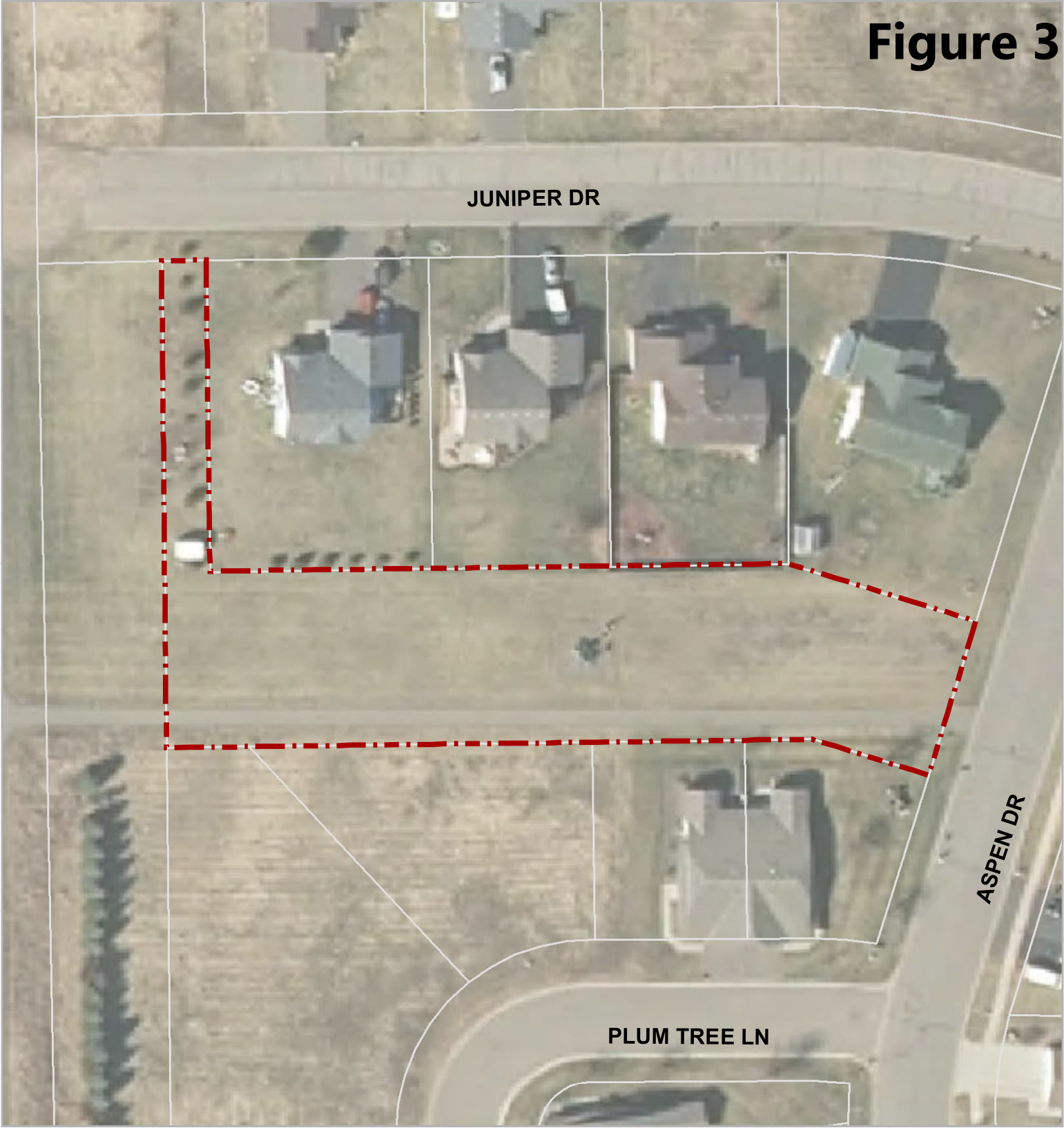
0 500 1,000 Feet

- Town-Village Joint Ownership
- School and Church Parks
- Private Recreation Areas
- Major Water Bodies
- Village Owned Parks and Open Space

Village of Somerset
St. Croix County, WI



Figure 3



JOE CASEY PARK

Village of Somerset
St. Croix County, WI



Park Boundary

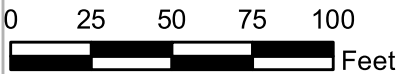
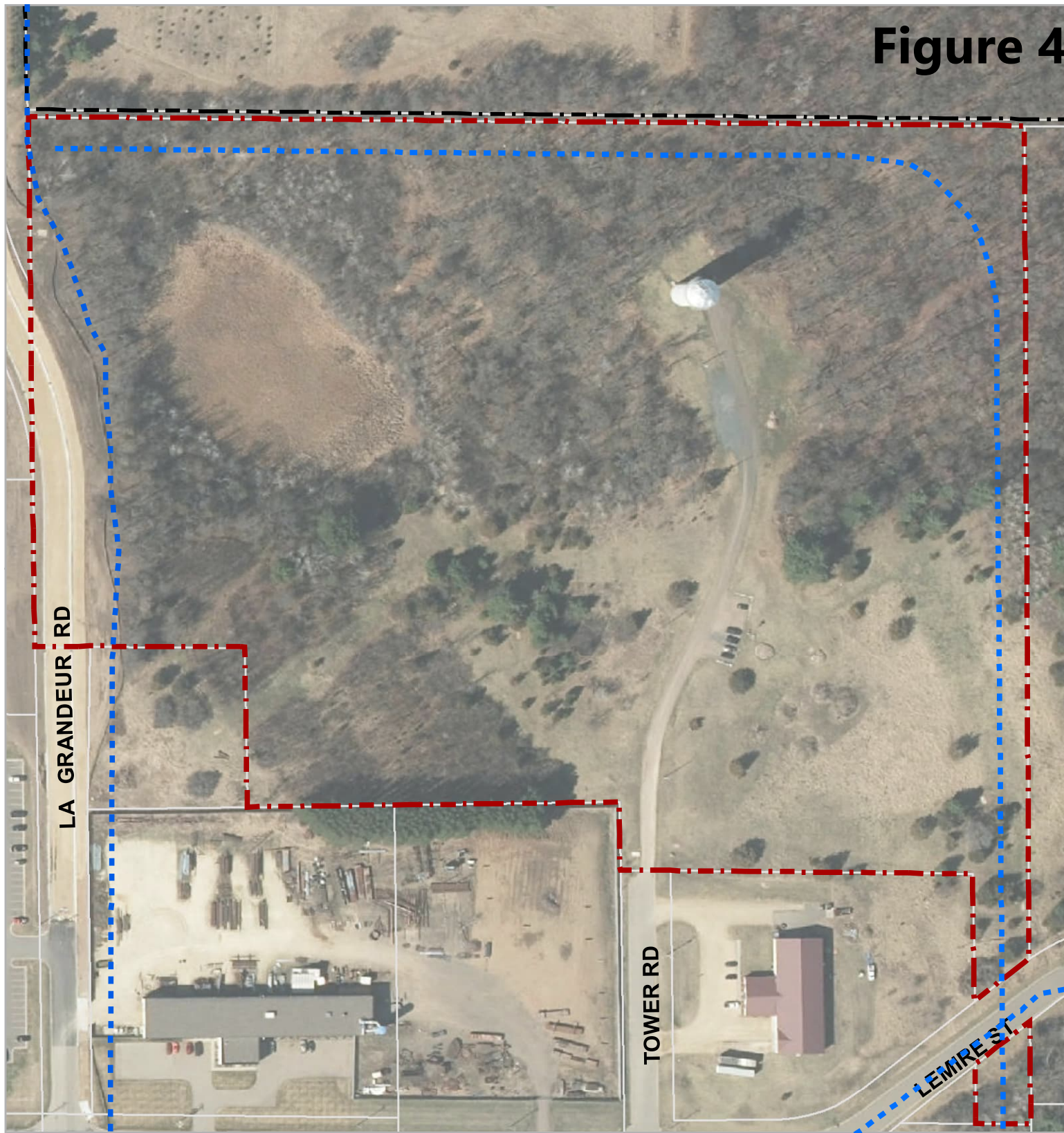


Figure 4



LA GRANDUER NATURAL AREA

Village of Somerset
St. Croix County, WI



Village of Somerset Boundary



Trails



Park Boundary

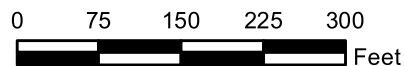
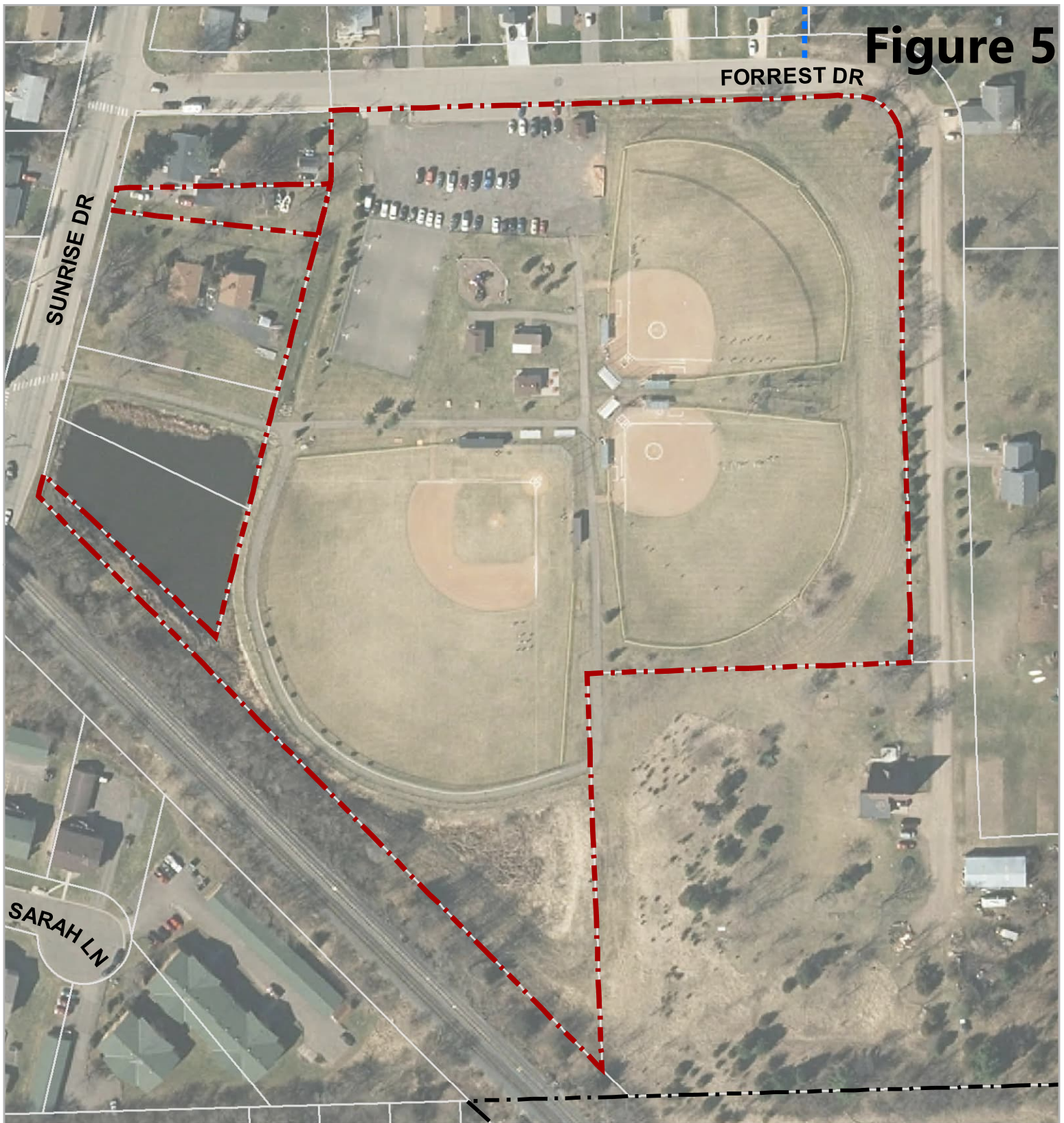


Figure 5



LARRY FORREST MEMORIAL PARK

Village of Somerset
St. Croix County, WI



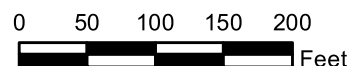
Village of Somerset Boundary



Trails

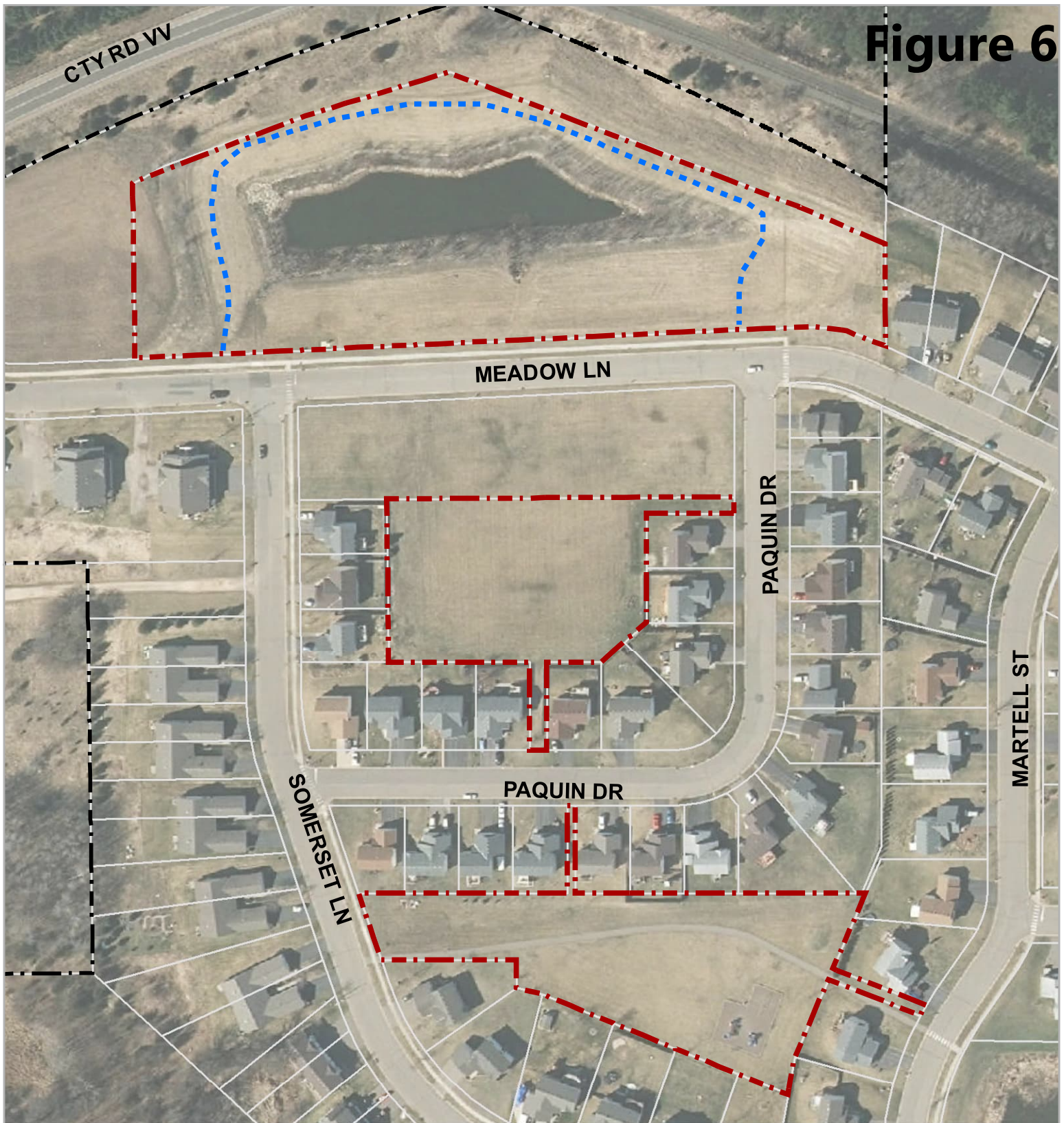


Park Boundary



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Figure 6



MEADOWS PARK

Village of Somerset
St. Croix County, WI



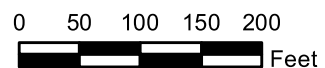
Village of Somerset Boundary



Trails



Park Boundary



MAIN ST

ACORN LN

Village of Somerset
St. Croix County, WI

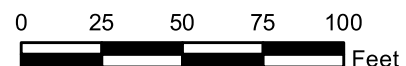
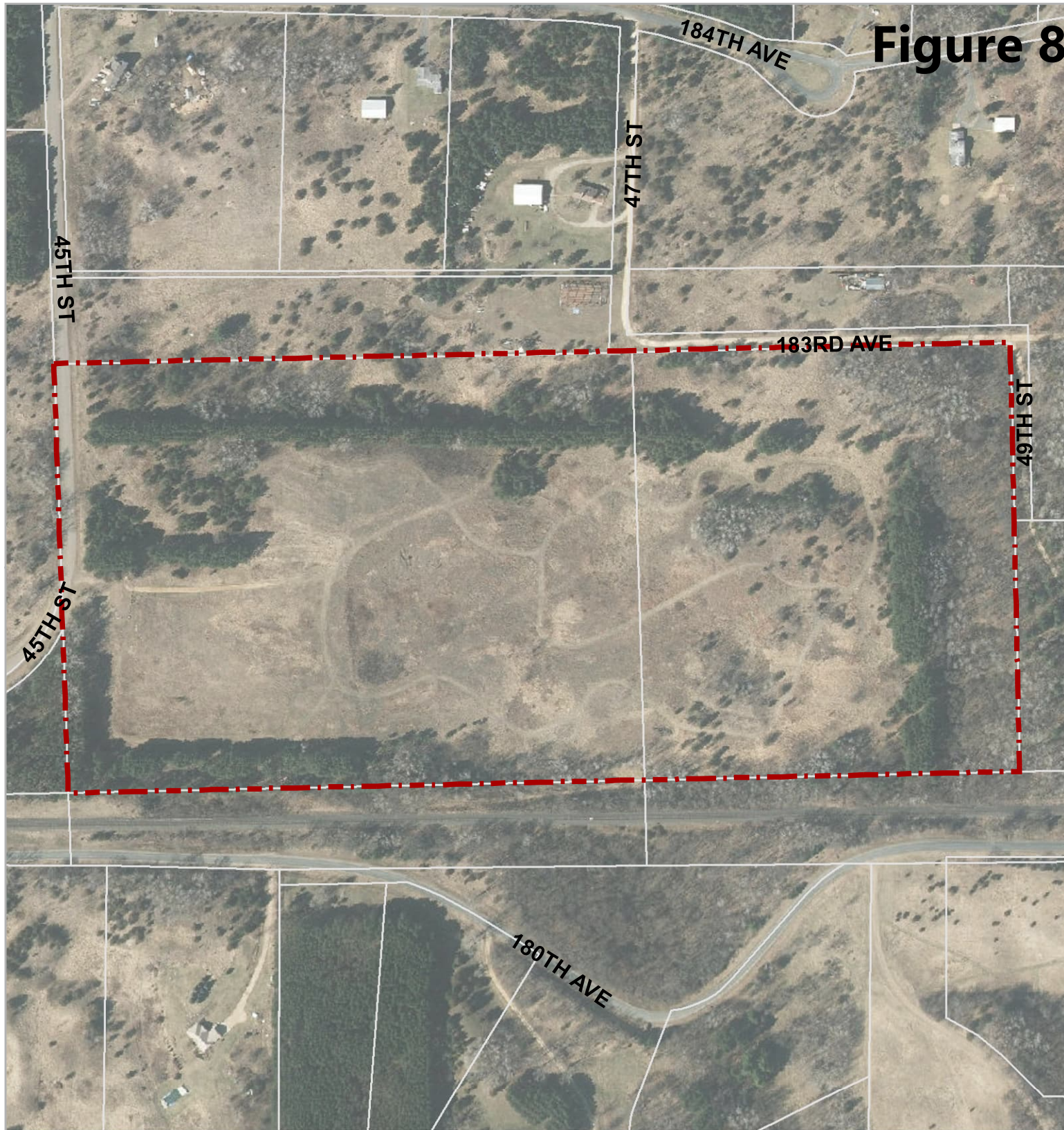
**PROFESSIONAL SERVICES**

Figure 8



PARNELL PRAIRIE RESERVE

Village of Somerset
St. Croix County, WI

 Park Boundary

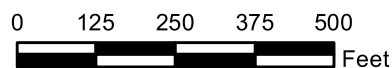
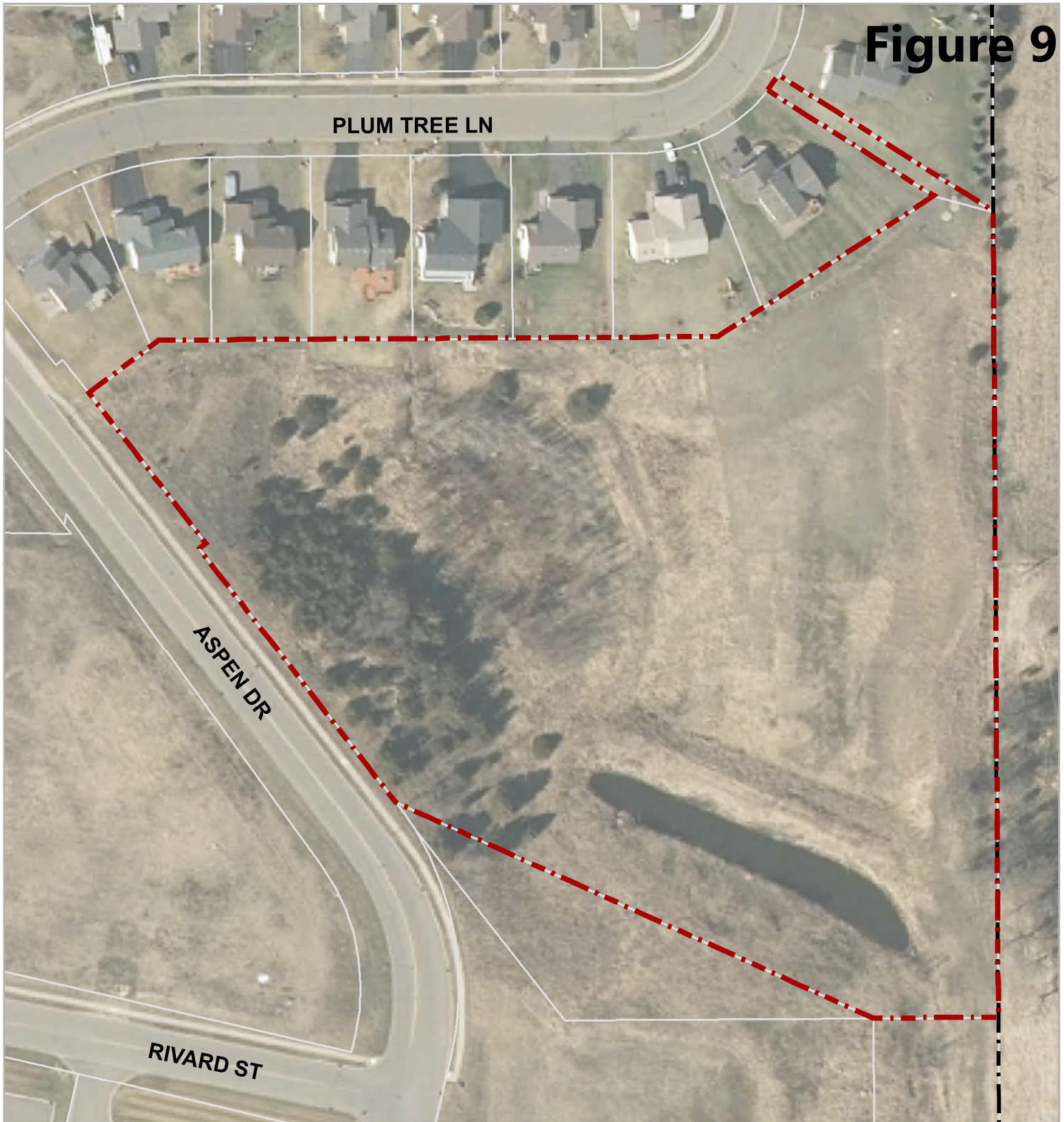


Figure 9



RIVER HILLS NATURAL AREA

Village of Somerset
St. Croix County, WI



Park Boundary



Village of Somerset Boundary

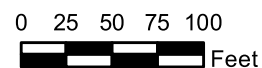
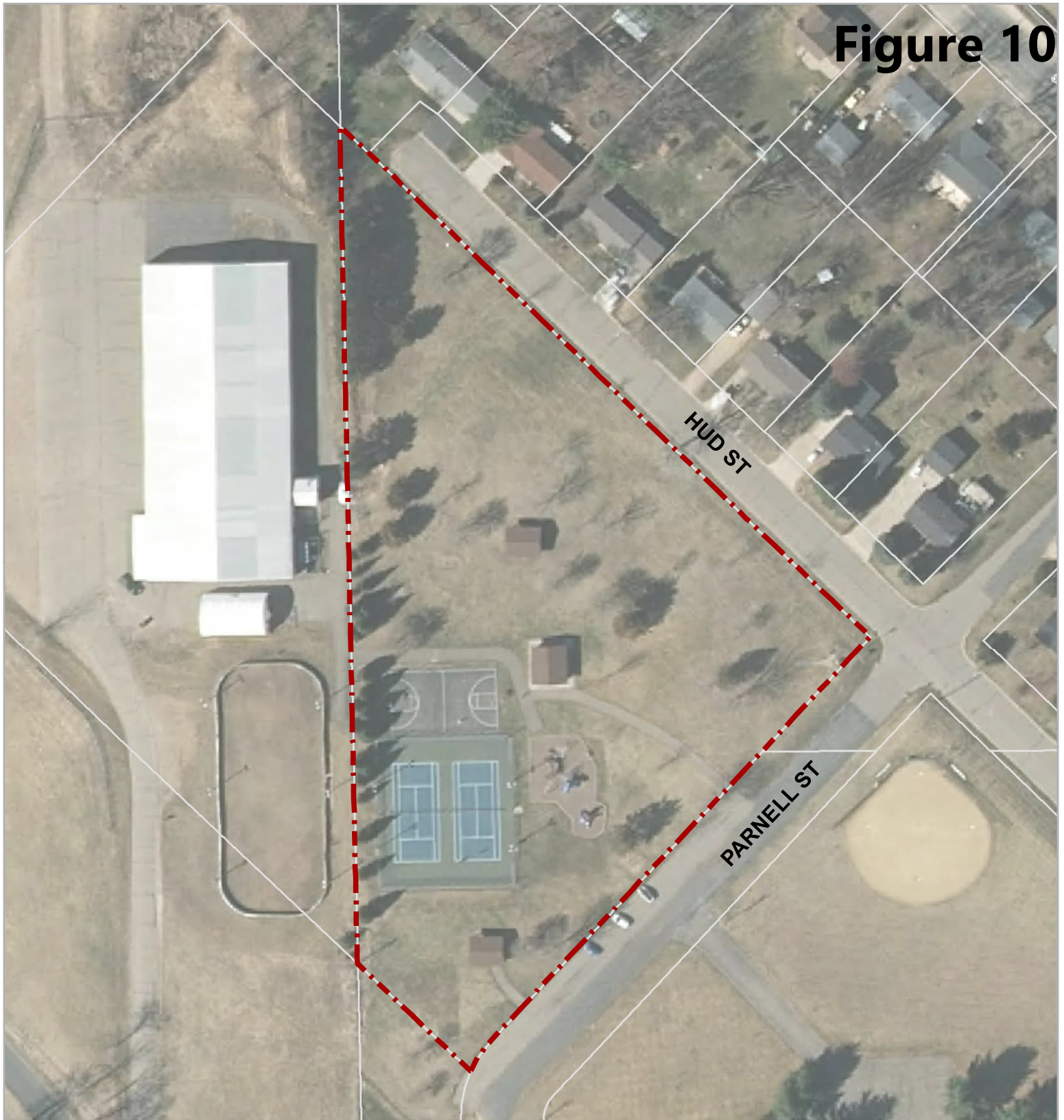


Figure 10



VETERANS PARK

Village of Somerset
St. Croix County, WI

 Village of Somerset Boundary

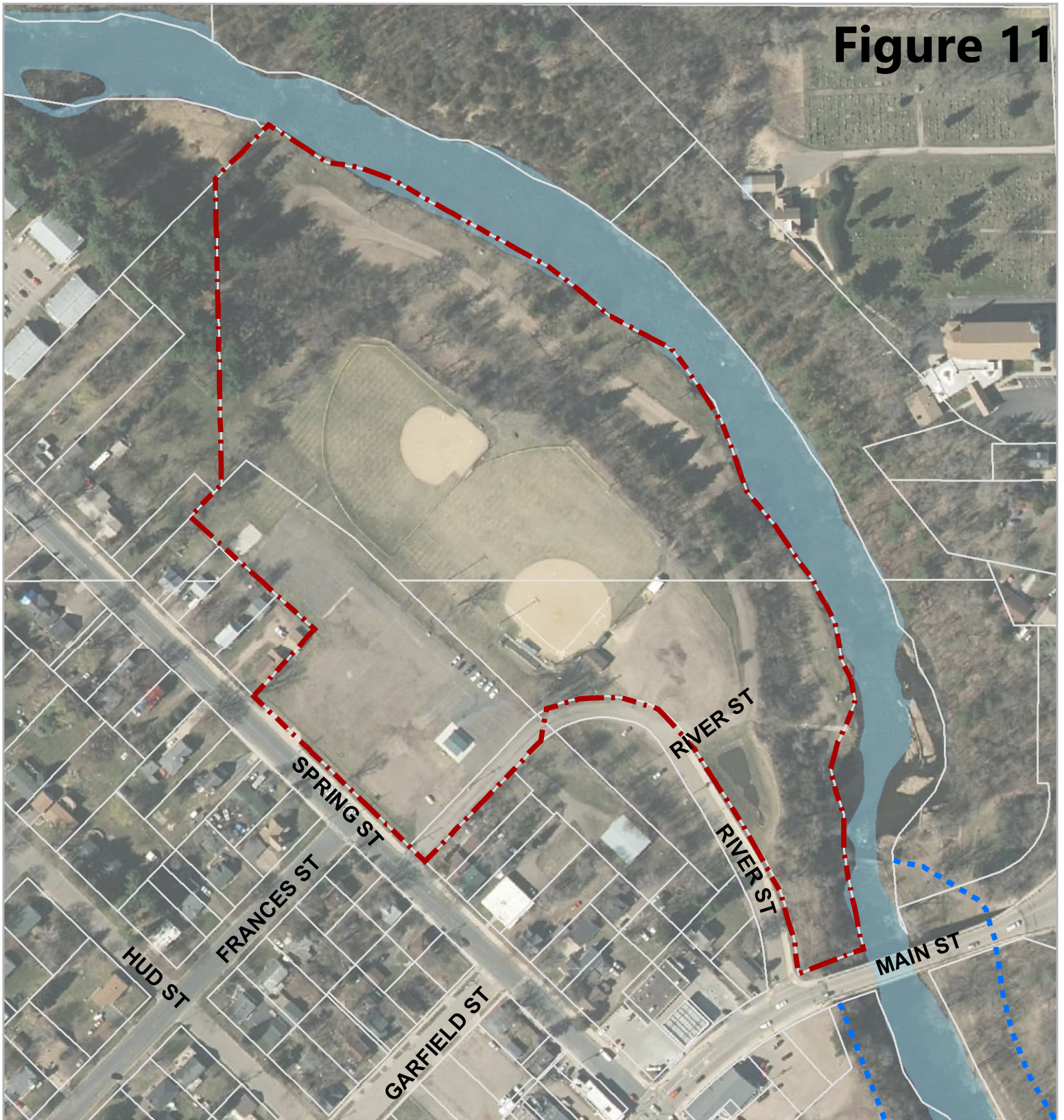
 Park Boundary

0 25 50 75 100
 Feet



MSA
PROFESSIONAL SERVICES

Figure 11



VILLAGE PARK

 Park Boundary

 Village of Somerset Boundary

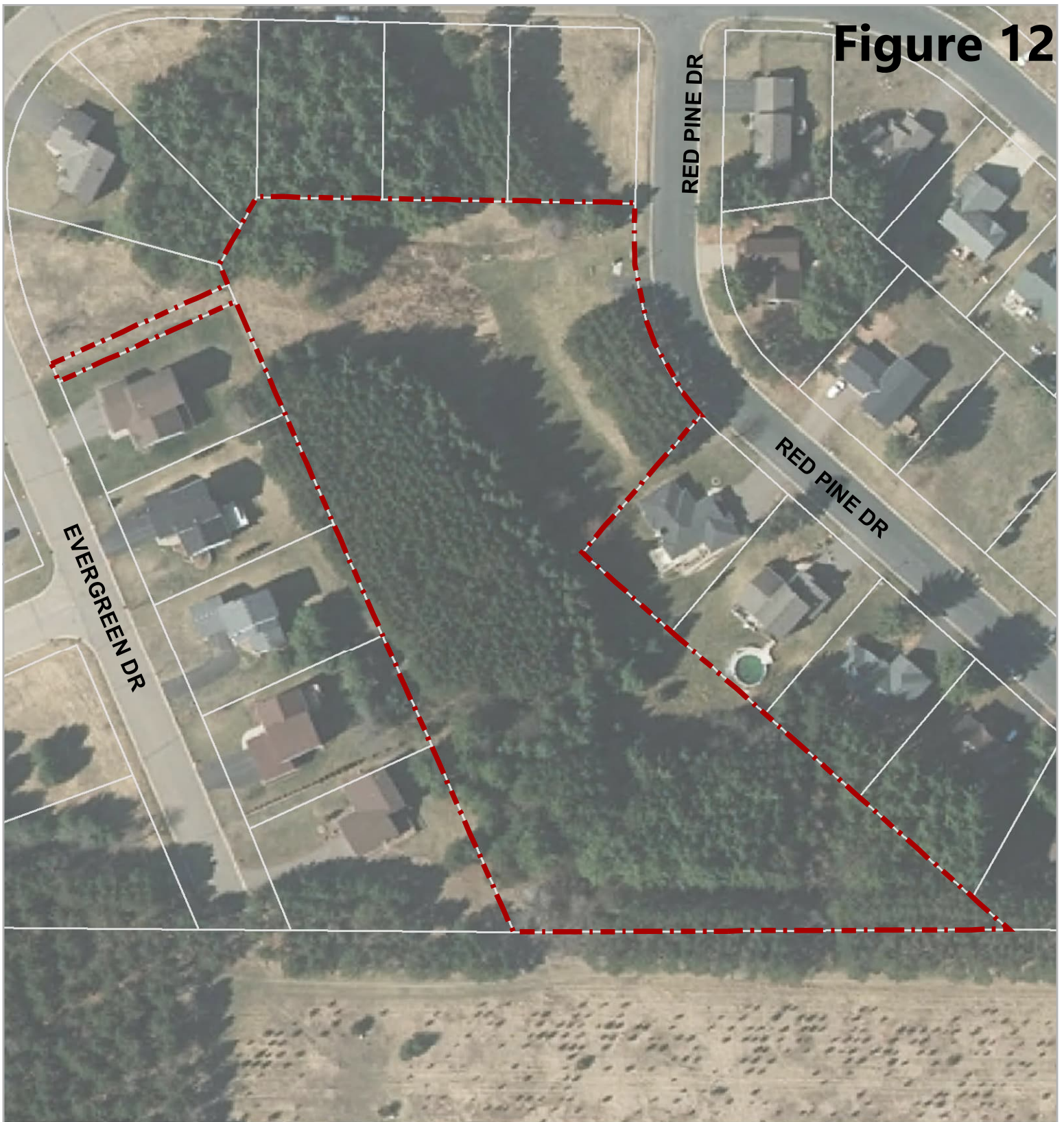
Village of Somerset
St. Croix County, WI



0 75 150 225 300
Feet

MSA
PROFESSIONAL SERVICES

Figure 12



WHISPERING PINES NATURAL AREA

Village of Somerset
St. Croix County, WI



Park Boundary



Village of Somerset Boundary

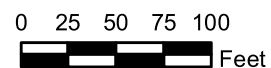
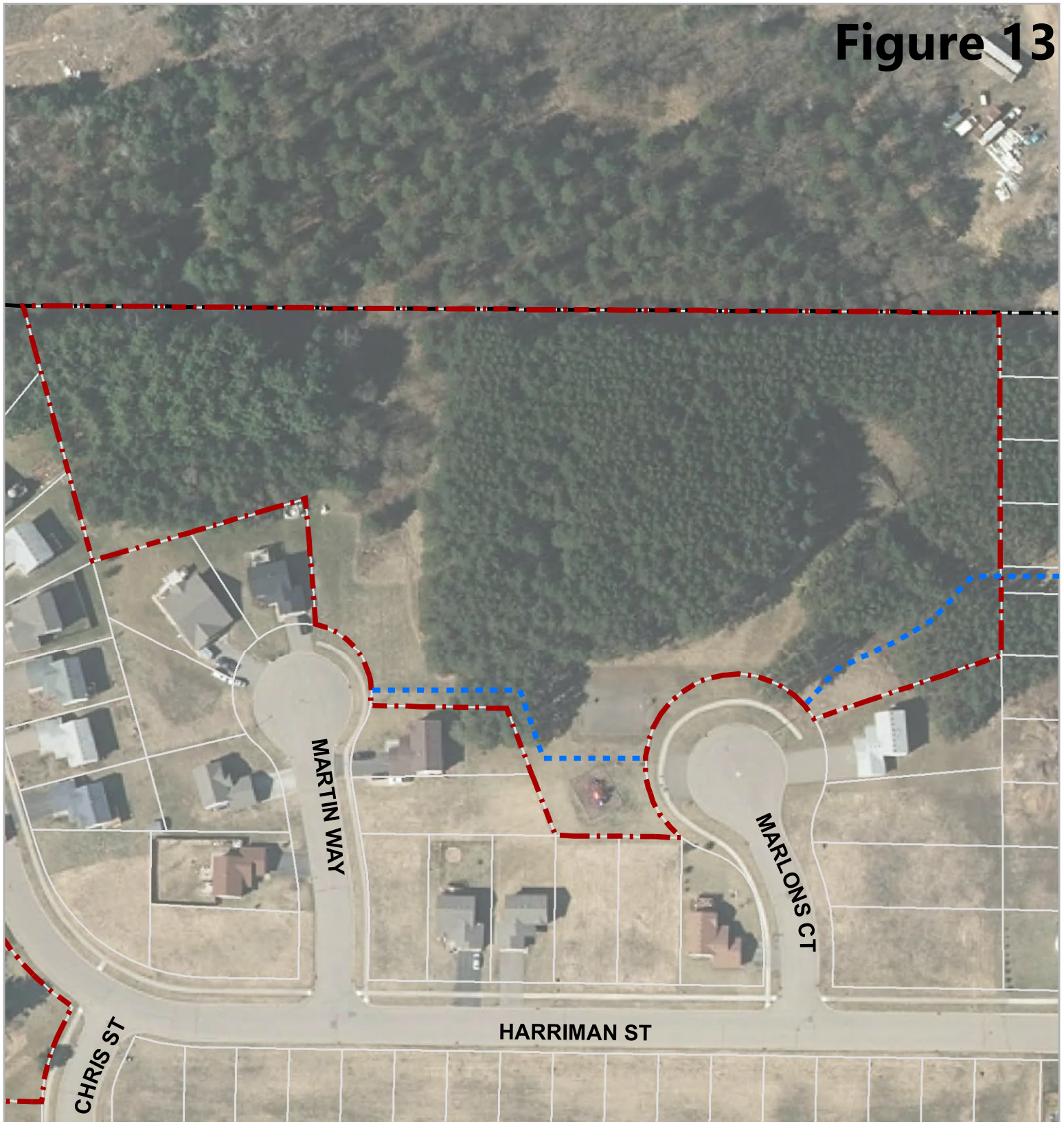


Figure 13



WHISPERING PINES NORTH PARK

Village of Somerset
St. Croix County, WI



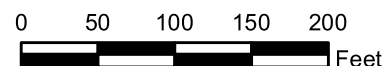
Village of Somerset Boundary



Park Boundary



Trails



APPENDIX B: Community Survey

To: Public Works Committee
From: Charles D. Schwartz
Subject: CORP Public Input Survey
Date: June 12, 2024

This memo summarizes the Public Input Survey that was completed for the Comprehensive Outdoor Recreation Plan (CORP) update. The survey was posted on the Village and School District websites. Two hundred forty-two (242) responses were received. This up from 51 responses that were received 5-years ago. A copy of the survey results is attached.

My summary of the survey is as follows:

1. We received a pretty good distribution of responses, as shown in Question #1. Eighty percent (80%) of respondents live or work in the Village. Nearly 60% have lived in the Village for more than 6 years.
2. Sixty-nine percent (69%) rated park as Important, Very Important, or Extremely Important.
3. Three parks including Larry Forrest Memorial Park, Veterans Park, and Village Park appear to get the most use.
4. More than 50% of respondents visit Parnell Prairie more than 5 times a year.
5. The primary reasons people use the parks is to enjoy the outdoors, walk/bike, and to use the playground. The majority of respondents are of the opinion the parks are well maintained.
6. Several amenities were desired. Multiuse pedestrian trails (57%), splash pads (47%), indoor aquatic center (45%) and more playgrounds (41%) were the most popular. Dog parks (21%) and pickleball courts (28%) were less desirable than I anticipated.
7. A slight majority do not want a dog park in the Village. For those supportive of a dog park identified La Grandeur Natural Area as the preferred location.

8. Seniors and people with disabilities are the groups people feel are the most underserved.
9. Respondents would like the village to invest and maintain existing parks and build major new facilities rather than acquire natural areas or develop additional parks.

Recommendations:

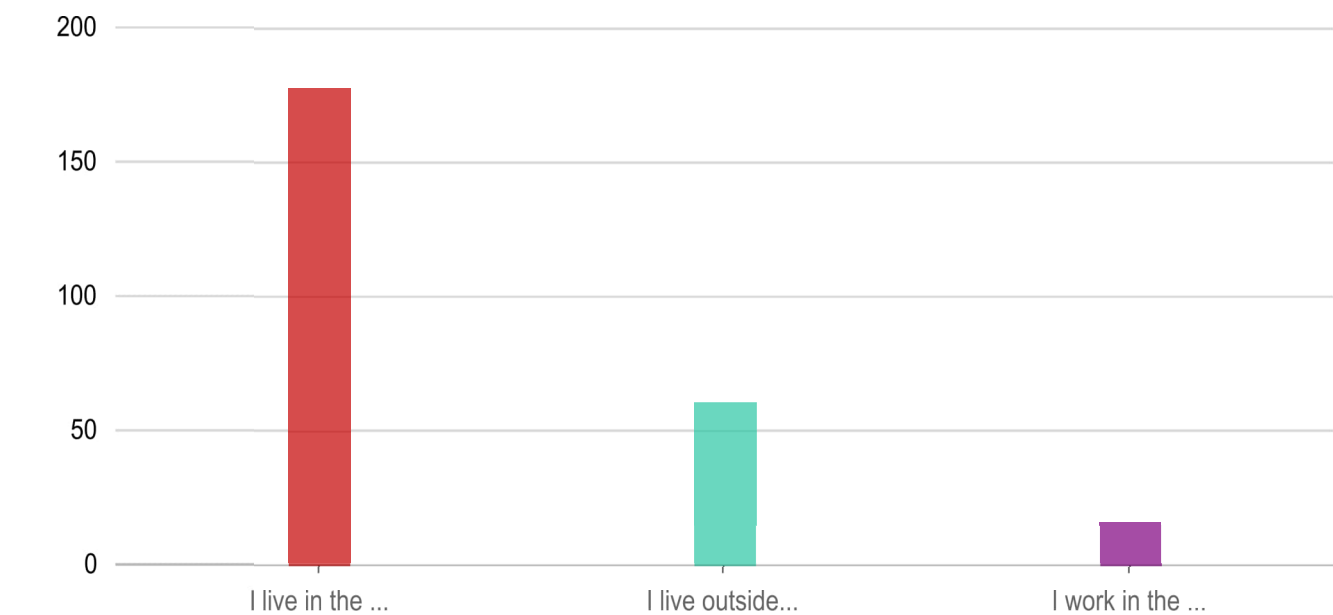
1. Consider reserving a portion of TID 5 for a future dog park.



2. Current budgets appear sufficient for maintenance work. Consider putting away additional funds for future park improvements.
3. Consider posting the updated Village Parks Map (to be updated with this CORP Update) prominently at Village Hall and on the Village Website.
4. Consider standardizing and installing wayfinding signage to direct users from main roadways to the parks.
5. Consider standardizing and installing monument signage at all parks/natural areas.
6. Consider focusing major near-term efforts on Larry Forrest Memorial Park, Veterans Park, and Village Park.

CORP Feedback Survey

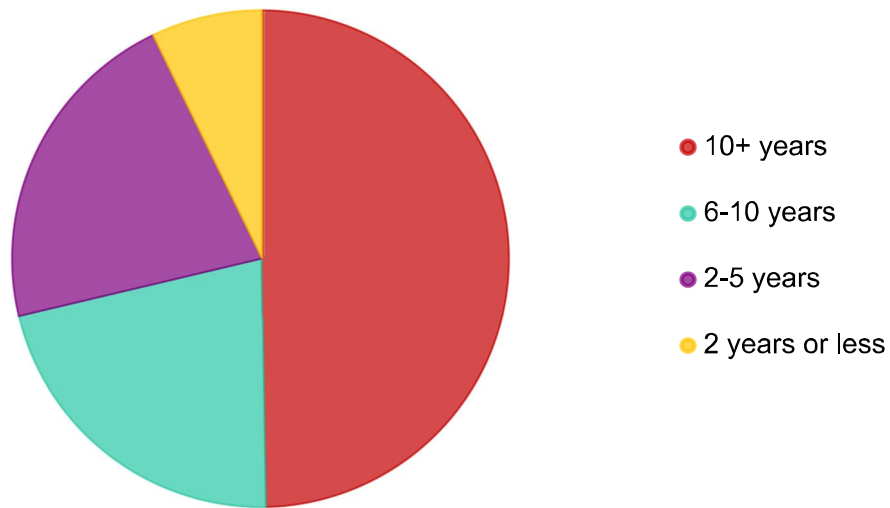
What is your connection to the Village of Somerset? (Check all that apply)



Answers	Count	Percentage
I live in the Village of Somerset	178	73.55%
I live outside the Village of Somerset	61	25.21%
I work in the Village of Somerset	16	6.61%

Answered: 242 Skipped: 0

If you live in the Village of Somerset, how long have you lived here?



Answers

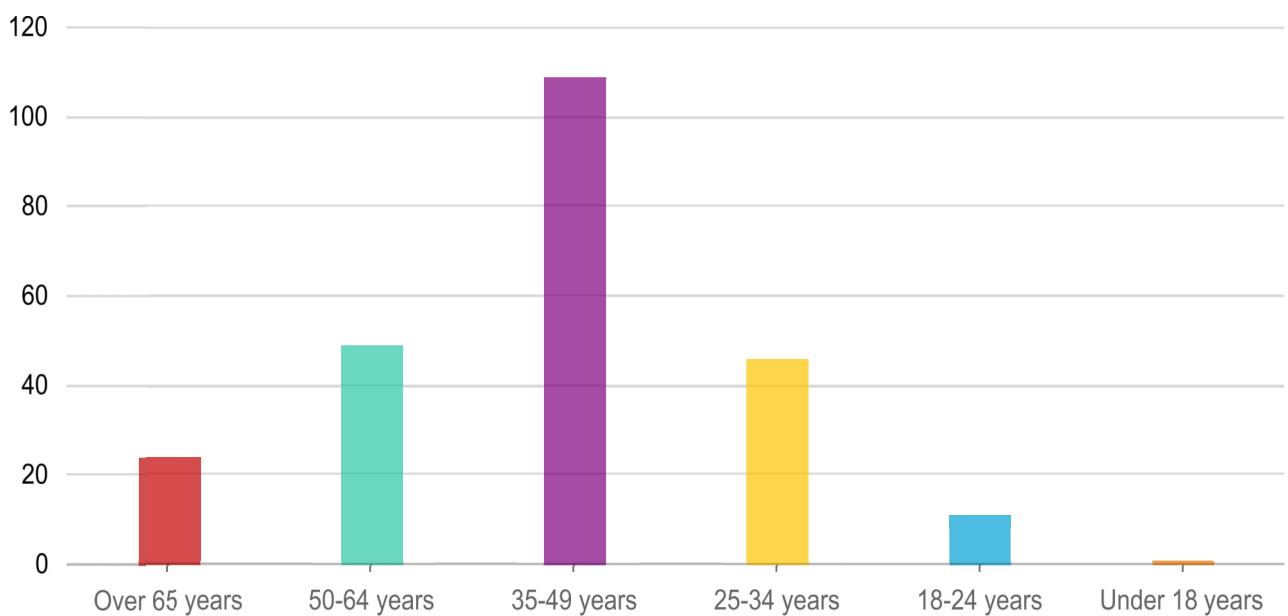
Count

Percentage

10+ years	97	40.08%
6-10 years	42	17.36%
2-5 years	42	17.36%
2 years or less	14	5.79%

Answered: 195 Skipped: 47

What is your age?



Answers**Count****Percentage**

Over 65 years

24

9.92%

50-64 years

49

20.25%

35-49 years

109

45.04%

25-34 years

46

19.01%

18-24 years

11

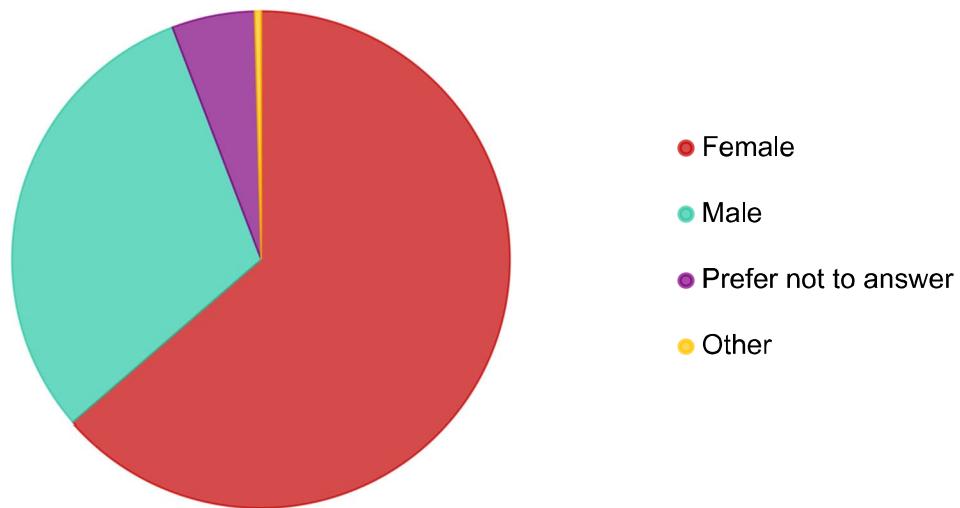
4.55%

Under 18 years

1

0.41%

Answered: 240 Skipped: 2

What is your gender?**Answers****Count****Percentage**

Female

154

63.64%

Male

74

30.58%

Prefer not to answer

13

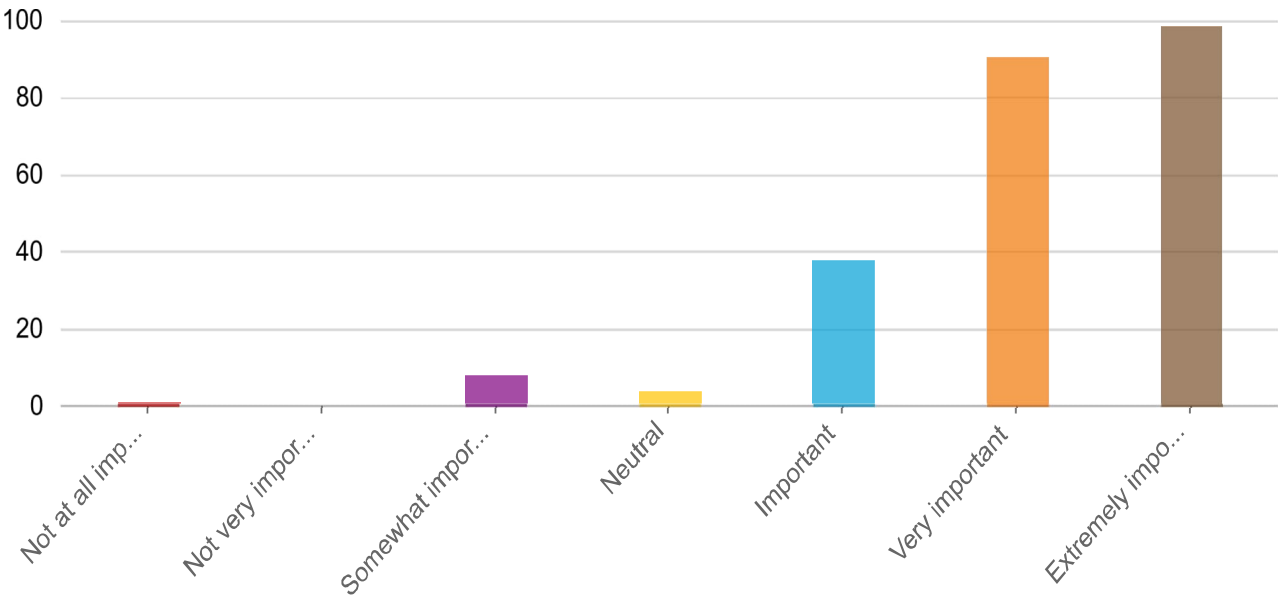
5.37%

Other

1

0.41%

How important are parks and recreation to the overall quality of life in the...



Answers	Count	Percentage
Not at all important	1	0.41%
Not very important	0	0%
Somewhat important	8	3.31%
Neutral	4	1.65%
Important	38	15.7%
Very important	91	37.6%
Extremely important	99	40.91%

How often do you visit the following parks on an annual basis?

o Village Park



- Frequently (1+ times a week)
- Sometimes (1-2 times a month)
- Rarely (less than 5 times a year)
- Never

Answers

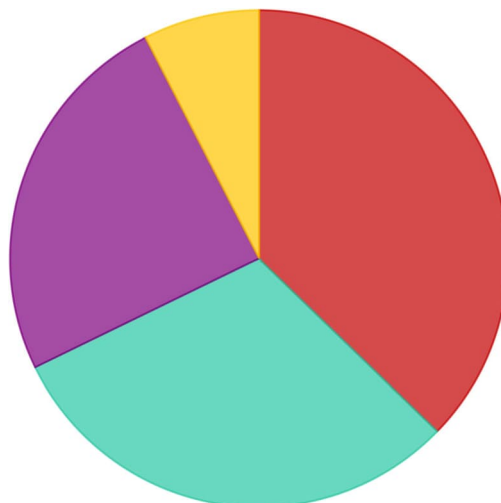
Count

Percentage

Frequently (1+ times a week)	83	34.3%
Sometimes (1-2 times a month)	77	31.82%
Rarely (less than 5 times a year)	68	28.1%
Never	10	4.13%

Answered: 238 Skipped: 4

o Veteran's Park



- Rarely (less than 5 times a year)
- Sometimes (1-2 times a month)
- Frequently (1+ times a week)
- Never

Answers**Count****Percentage**

Rarely (less than 5 times a year)

89

36.78%

Sometimes (1-2 times a month)

73

30.17%

Frequently (1+ times a week)

59

24.38%

Never

18

7.44%

Answered: 239 Skipped: 3

o Larry Forrest Park

- Sometimes (1-2 times a month)
- Rarely (less than 5 times a year)
- Frequently (1+ times a week)
- Never

Answers**Count****Percentage**

Sometimes (1-2 times a month)

85

35.12%

Rarely (less than 5 times a year)

71

29.34%

Frequently (1+ times a week)

59

24.38%

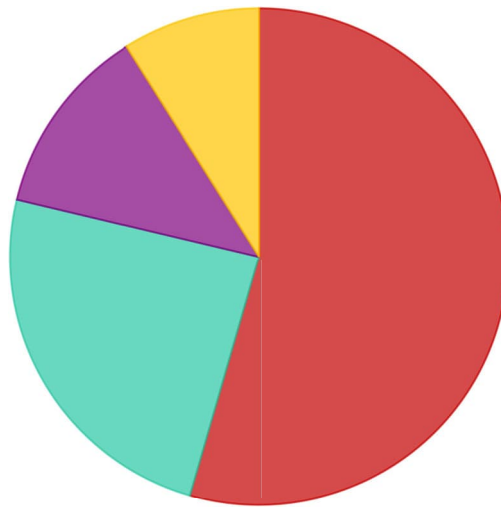
Never

25

10.33%

Answered: 240 Skipped: 2

o Joe Casey Park



- Never
- Rarely (less than 5 times a year)
- Sometimes (1-2 times a month)
- Frequently (1+ times a week)

Answers

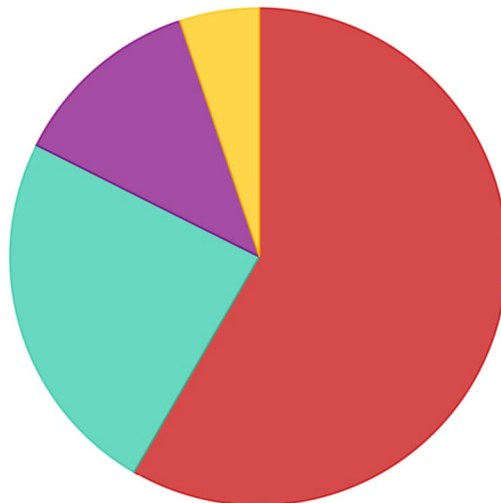
Count

Percentage

Never	128	52.89%
Rarely (less than 5 times a year)	57	23.55%
Sometimes (1-2 times a month)	29	11.98%
Frequently (1+ times a week)	21	8.68%

Answered: 235 Skipped: 7

o Whispering Pines North Park



- Never
- Rarely (less than 5 times a year)
- Frequently (1+ times a week)
- Sometimes (1-2 times a month)

Answers**Count****Percentage**

Never

136

56.2%

Rarely (less than 5 times a year)

56

23.14%

Frequently (1+ times a week)

29

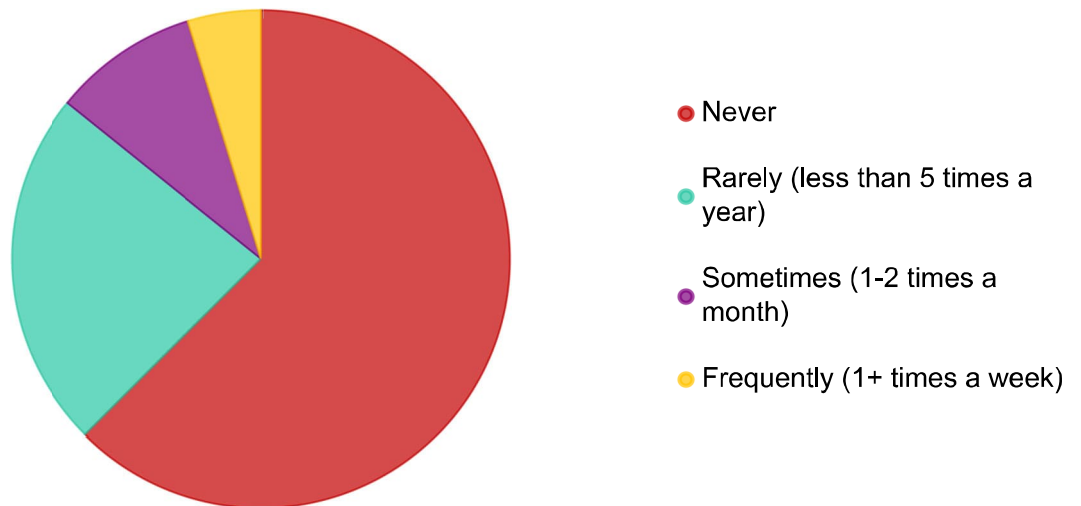
11.98%

Sometimes (1-2 times a month)

12

4.96%

Answered: 233 Skipped: 9

Montag-Calleja Park**Answers****Count****Percentage**

Never

145

59.92%

Rarely (less than 5 times a year)

54

22.31%

Sometimes (1-2 times a month)

22

9.09%

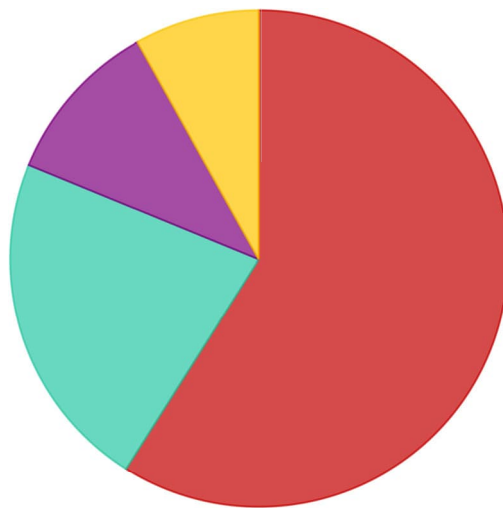
Frequently (1+ times a week)

11

4.55%

Answered: 232 Skipped: 10

Meadows Park



- Never
- Rarely (less than 5 times a year)
- Frequently (1+ times a week)
- Sometimes (1-2 times a month)

Answers

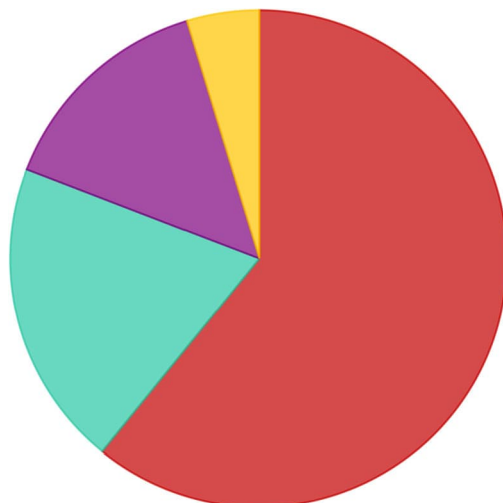
Count

Percentage

Never	138	57.02%
Rarely (less than 5 times a year)	52	21.49%
Frequently (1+ times a week)	25	10.33%
Sometimes (1-2 times a month)	19	7.85%

Answered: 234 Skipped: 8

o Disc Golf



- Never
- Rarely (less than 5 times a year)
- Sometimes (1-2 times a month)
- Frequently (1+ times a week)

Answers**Count****Percentage**

Never

143

59.09%

Rarely (less than 5 times a year)

47

19.42%

Sometimes (1-2 times a month)

34

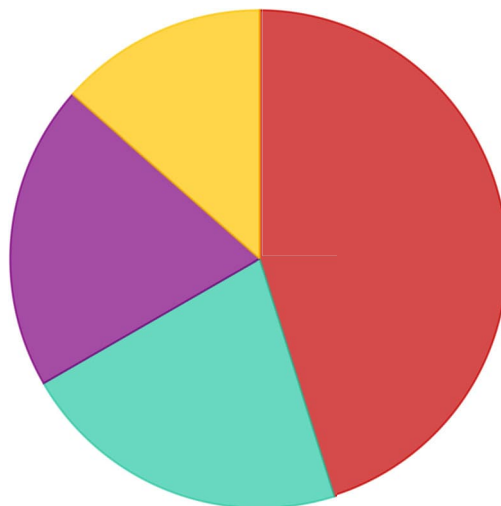
14.05%

Frequently (1+ times a week)

11

4.55%

Answered: 235 Skipped: 7

o Parnell Prairie

● Never

● Rarely (less than 5 times a year)

● Sometimes (1-2 times a month)

● Frequently (1+ times a week)

Answers**Count****Percentage**

Never

107

44.21%

Rarely (less than 5 times a year)

51

21.07%

Sometimes (1-2 times a month)

47

19.42%

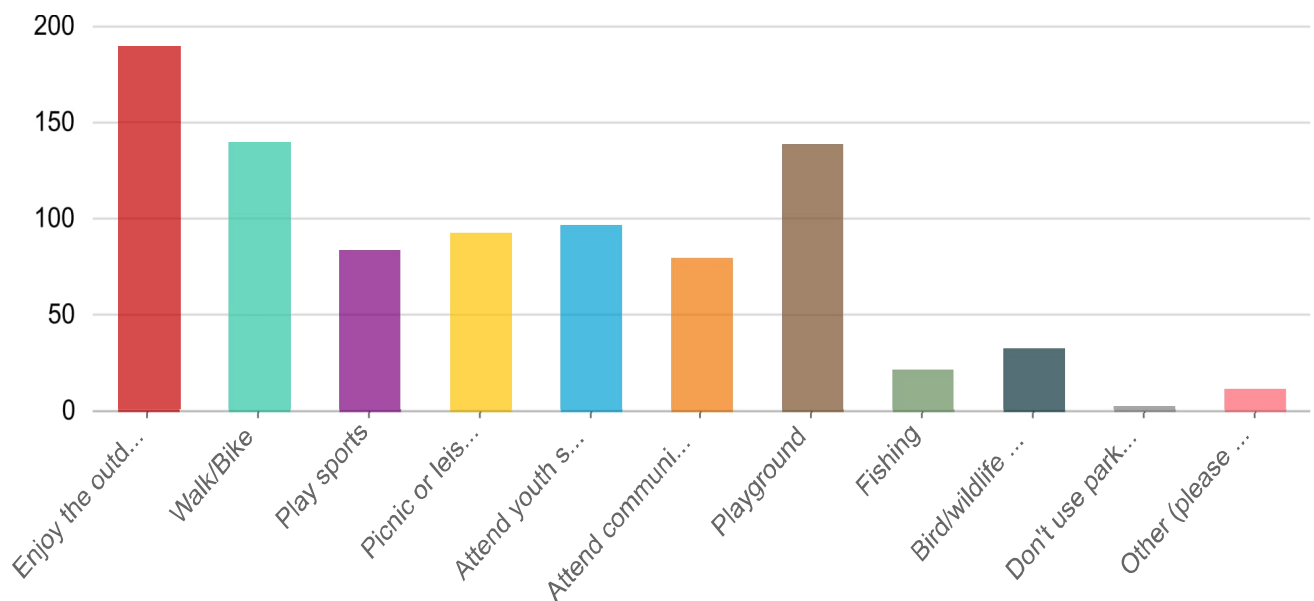
Frequently (1+ times a week)

32

13.22%

Answered: 237 Skipped: 5

What are the primary reason(s) you use parks in the Village of Somerset? (Check at all...



Answers	Count	Percentage
---------	-------	------------

Enjoy the outdoors	190	78.51%
Walk/Bike	140	57.85%
Play sports	84	34.71%
Picnic or leisure activities	93	38.43%
Attend youth sporting events	97	40.08%
Attend community or civic festivals/events	80	33.06%
Playground	139	57.44%
Fishing	22	9.09%
Bird/wildlife watching	33	13.64%
Don't use parks	3	1.24%
Other (please list)	12	4.96%

Answered: 241 Skipped: 1

If you answered "other" to the previous question, please list the reasons you use parks in...

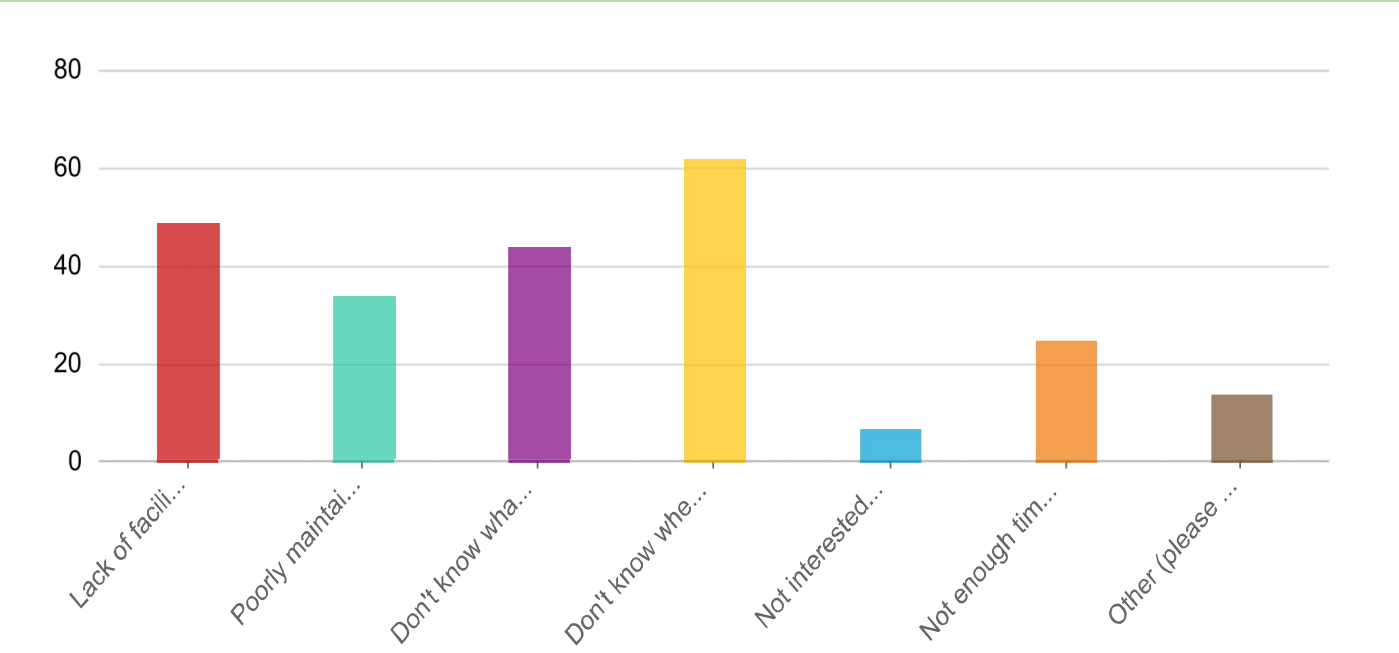
The word cloud requires at least 20 answers to show.

Word	Count
pickleball	3
dog	3
dogs	2
walking	2
court	2
Walk	1
Toddler	1
loves	1
Swimming	1
river	1
Running	1
reasons	1
kayaking	1
Lemire	1
family	1
reunion	1
meadows	1
put	1
oval	1
pickle	1
ball	1
love	1

playing	1
tennis	1
Exercise	1
walking.	1
Bring	1
Bike	1

Answered: 14
 Skipped: 228

If you rarely or never use the parks in the Village of Somerset, what are the reasons why...



Answers	Count	Percentage
Lack of facilities/amenities	49	20.25%
Poorly maintained	34	14.05%
Don't know what is available	44	18.18%
Don't know where the parks are located	62	25.62%
Not interested in parks	7	2.89%

Not enough time	25	10.33%
Other (please list)	14	5.79%

Answered: 140 Skipped: 102

If you answered "other" to the previous question, please list the reasons you rarely/never...

The word cloud requires at least 20 answers to show.

Word	Count
Parks	5
isn't	2
live	2
playgrounds	2
kids	2
Location	2
walking	1
trails	1
Whispering	1
pinos	1
close	1
village.	1
end	1
areas	1
bigger	1
/	1
inclusive	1

kid	1
focused	1
grown.	1
swings.	1
kids.	1
"sometimes"	1
grandkids	1
there.	1
bike	1
paths	1
joining	1
together!!!	1
There's	1
afew	1
street	1
son	1
older	1
visit	1
home;	1
closer	1
amenities	1
convenient	1
me.	1

Equipment	1
age	1
toddler	1
Don't	1
area	1

Answered: 16 Skipped: 226

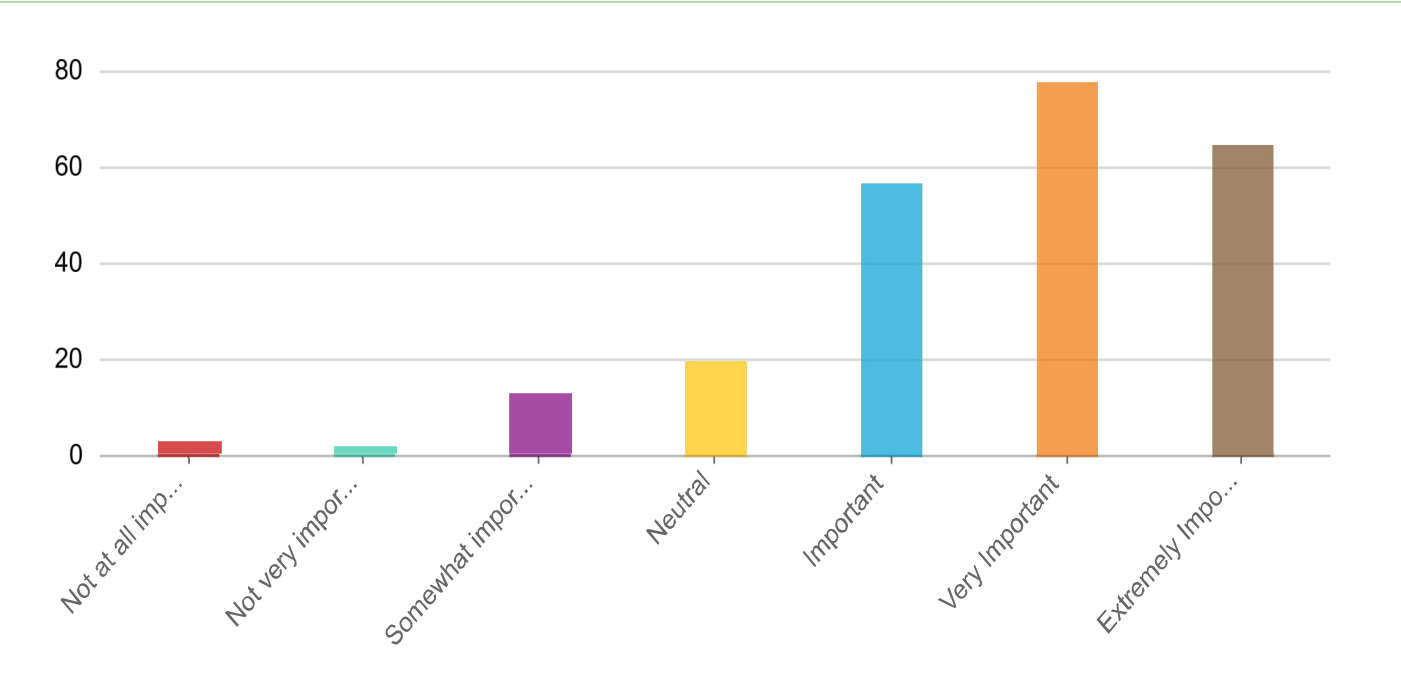
How would you rate the general condition and maintenance of parks and...



Answers	Count	Percentage
Poor	19	7.85%
Okay	89	36.78%
Good	91	37.6%
Very good	37	15.29%
Excellent	3	1.24%

Answered: 239 Skipped: 3

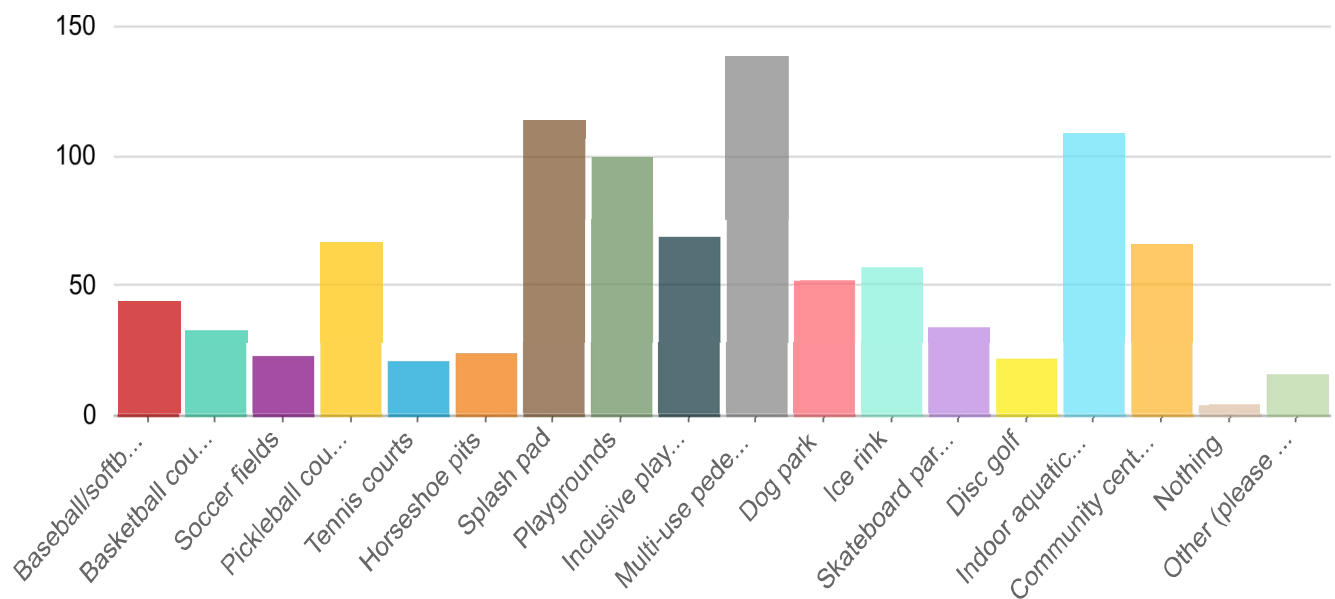
How would you rate the importance of natural open spaces in the Village of...



Answers	Count	Percentage
Not at all important	3	1.24%
Not very important	2	0.83%
Somewhat important	13	5.37%
Neutral	20	8.26%
Important	57	23.55%
Very Important	78	32.23%
Extremely Important	65	26.86%

Answered: 238 Skipped: 4

What additional park and recreation amenities/facilities would you like to see in the Villa...



Answers

Count

Percentage

Baseball/softball fields	44	18.18%
Basketball courts	33	13.64%
Soccer fields	23	9.5%
Pickleball courts	67	27.69%
Tennis courts	21	8.68%
Horseshoe pits	24	9.92%
Splash pad	114	47.11%
Playgrounds	100	41.32%
Inclusive playgrounds	69	28.51%
Multi-use pedestrian trails	139	57.44%
Dog park	52	21.49%
Ice rink	57	23.55%
Skateboard park	34	14.05%
Disc golf	22	9.09%

Indoor aquatic center	109	45.04%
Community center (no pool)	66	27.27%
Nothing	4	1.65%
Other (please list)	16	6.61%

Answered: 237 Skipped: 5

If you answered "other" to the previous question, please list additional amenities/facilities...

The word cloud requires at least 20 answers to show.

Word	Count
trails	6
park	5
river	4
walking	3
Community	3
Bike	3
picnic	3
courts	2
walk	2
area	2
center	2
upgraded	2
5	1
Sonerset	1
ice	1

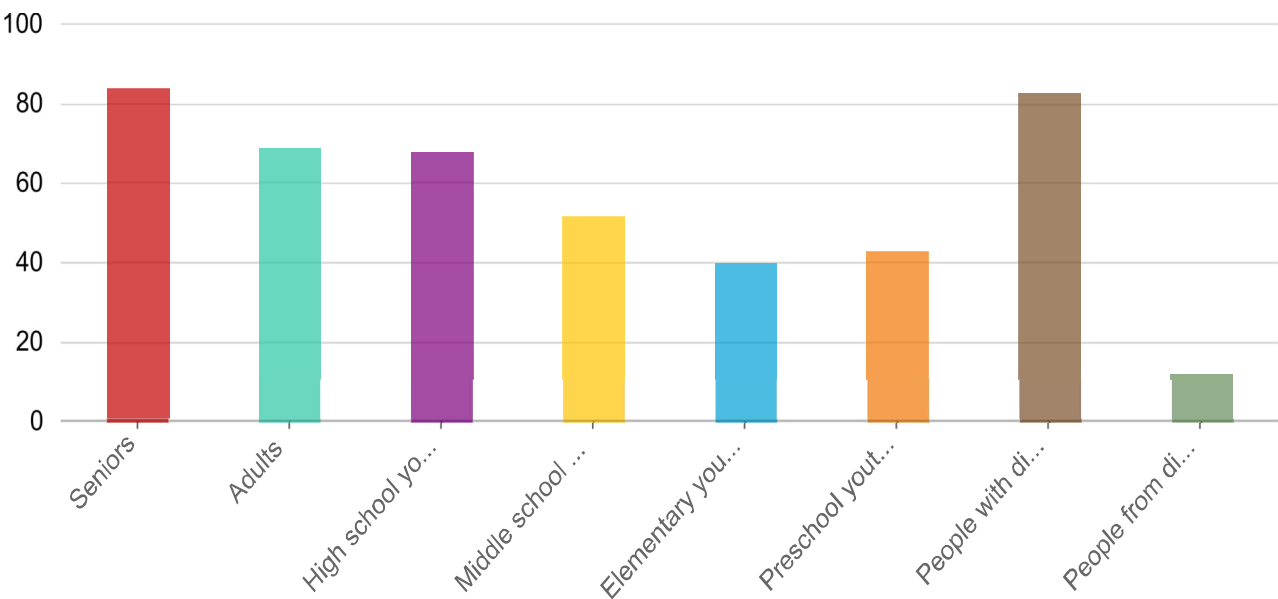
year	1
round	1
benefit	1
support	1
building.	1
add	1
indoor	1
basketball	1
pickle	1
ball	1
central	1
activity	1
centered	1
hockey	1
rink.	1
tubers	1
Deserves	1
it.	1
Volleyball.	1
village	1
vets	1
permanent	1
gym/workout	1

equipment	1
Nature	1
limited	1
sidewalk	1
space	1
biking/walking	1
dog	1
to.	1
special.	1
Lighting	1
tables.	1
can't	1
enjoy	1
night	1
tables	1
dangerous	1
sit	1
on.	1
Fishing	1
pier	1
beach	1
Garden	1
paths	1

town	1
joins	1
path	1
maintained	1
sidewalks	1
gardens	1
trees	1
updated	1
palygrounds.	1
kids	1
playgrounds	1
stink	1
date	1
reflect	1
poorly	1
community.	1
trail	1

Answered: 18 Skipped: 224

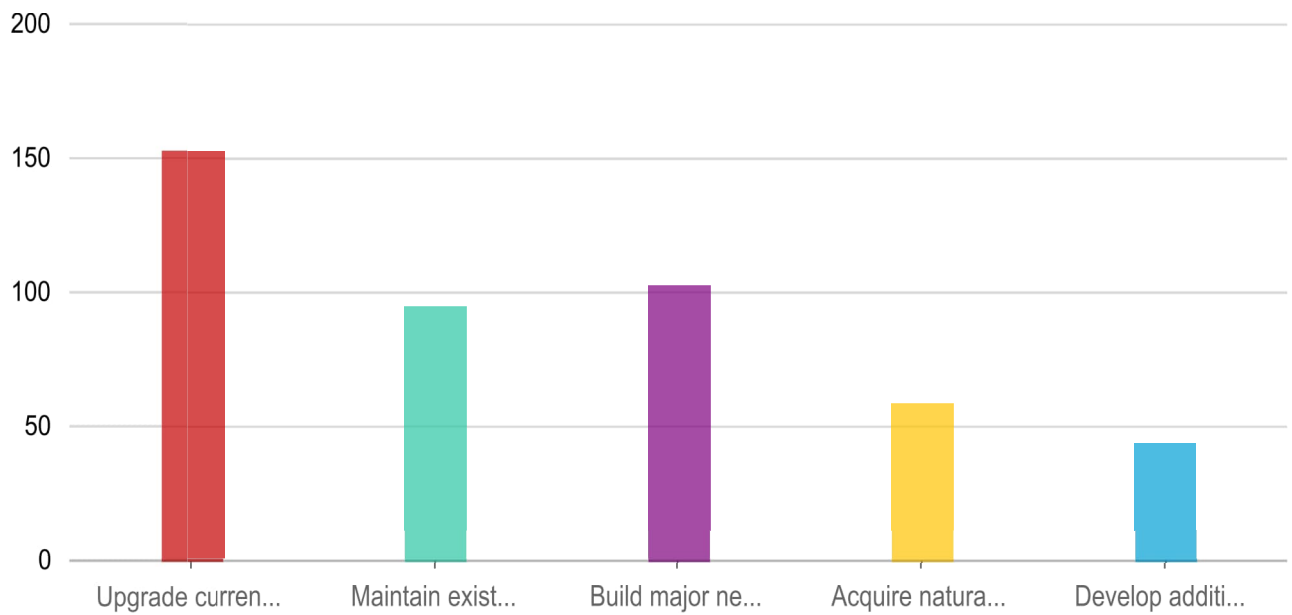
Which groups do you feel are most underserved by current park amenities/facilities?...



Answers	Count	Percentage
Seniors	84	34.71%
Adults	69	28.51%
High school youth	68	28.1%
Middle school youth	52	21.49%
Elementary youth	40	16.53%
Preschool youth	43	17.77%
People with disabilities	83	34.3%
People from diverse cultures	12	4.96%

Answered: 200 Skipped: 42

How can the Village of Somerset’s park system be improved? (Please check top 2...



Answers	Count	Percentage
---------	-------	------------

Upgrade current parks and facilities	153	63.22%
--------------------------------------	-----	--------

Maintain existing parks and facilities	95	39.26%
--	----	--------

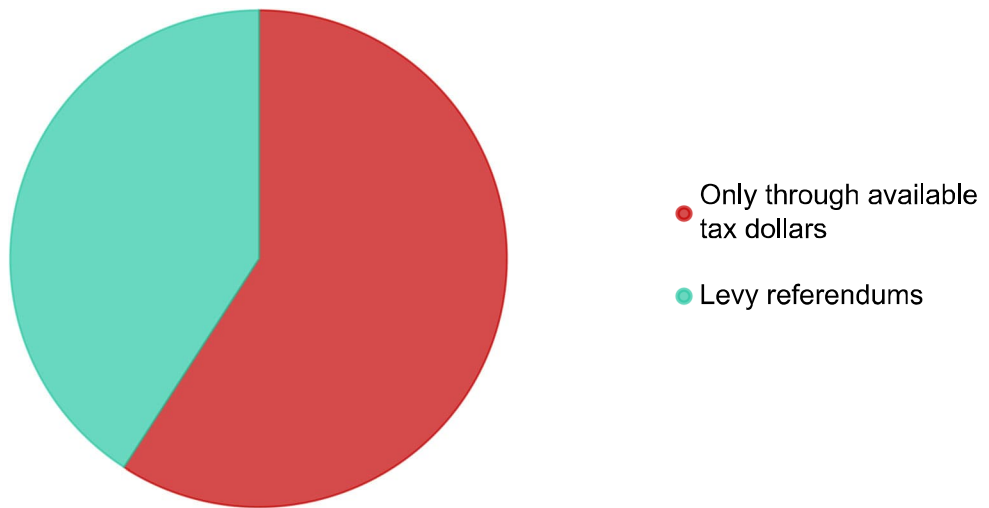
Build major new facilities (e.g. multi-sports complex, community center, aquatic center)	103	42.56%
--	-----	--------

Acquire natural areas	59	24.38%
-----------------------	----	--------

Develop additional parks	44	18.18%
--------------------------	----	--------

Answered: 237 Skipped: 5

How do you feel parks and recreation facilities should be funded?



Answers

Count

Percentage

Only through available tax dollars

136

56.2%

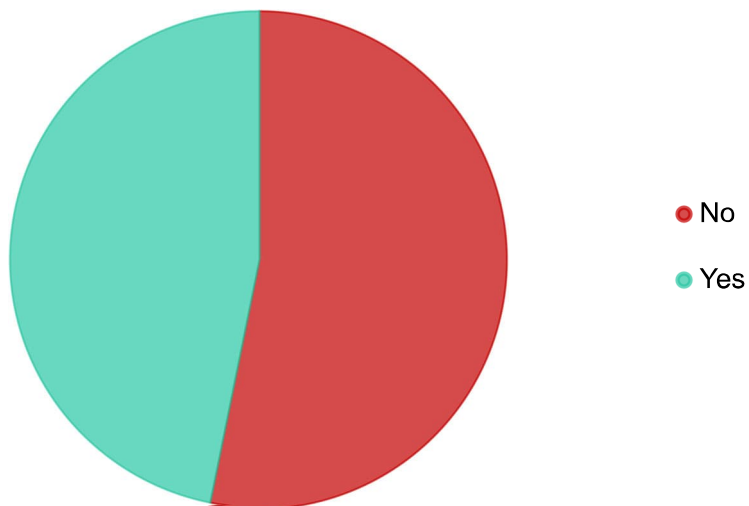
Levy referendums

94

38.84%

Answered: 230 Skipped: 12

Would you support a dog park in the Village of Somerset?



Answers**Count****Percentage**

No

126

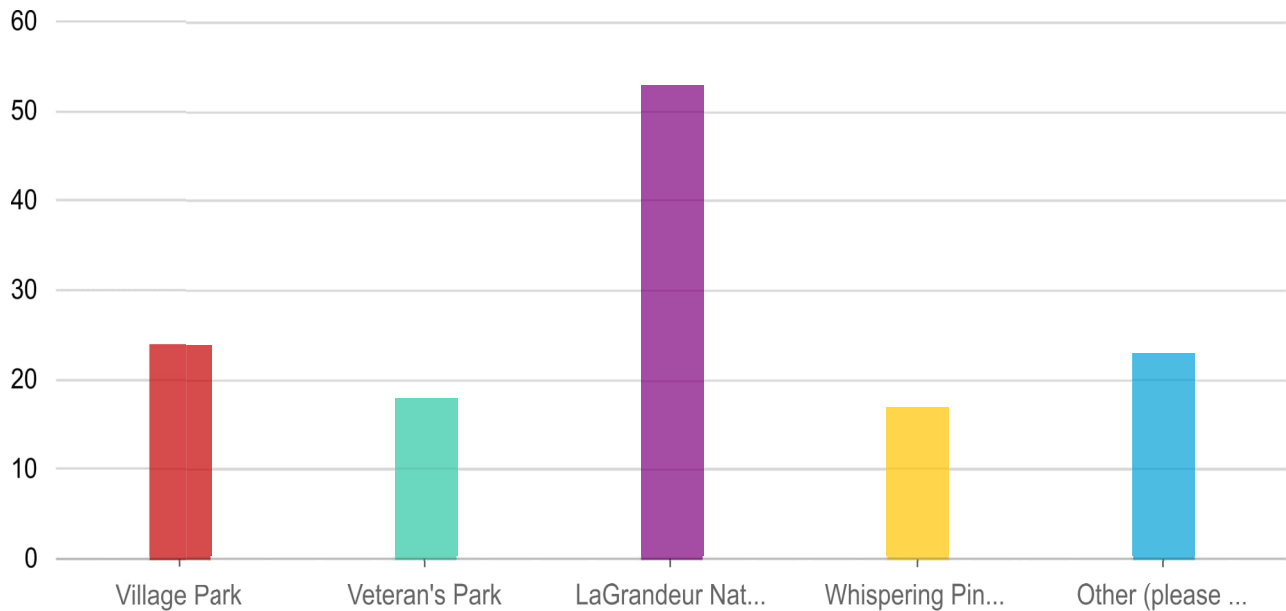
52.07%

Yes

111

45.87%

Answered: 237 Skipped: 5

If you answered yes to the previous question, which area of the Village woul...**Answers****Count****Percentage**

Village Park

24

9.92%

Veteran's Park

18

7.44%

LaGrandeur Natural Area/Disc Golf Course

53

21.9%

Whispering Pines North Park (green space area)

17

7.02%

Other (please list)

23

9.5%

Answered: 135 Skipped: 107

If you answered "other" to the previous question, please list alternative possible...



Word	Count
park	27
village	10
dog	10
Parnell	7
prairie	6
dogs	6
land	5
Legrandeur	4
village.	4
township	4
Whispering	3
Pines	3
North	3
kids	3

Barking	3
industrial	3
River	3
work	3
close	2
Awful.	2
vets	2
find	2
houses	2
possibly	2
space	2
community	2
Veteran's	2
Apple	2
west	2
St.	2
Anne's	2
Church	2
big	1
run	1
play	1
people's	1
homes.	1

protected.	1
streets	1
dangerous	1
Harriman.	1
Adding	1
traffic	1
busy-	1
playing	1
pickle	1
ball	1
basketball	1
tennis	1
flying	1
kites	1
hanging	1
hammocks	1
trees	1
scenic.	1
disrupt	1
tranquil	1
setting	1
scare	1
wild	1

life.	1
lots	1
space.	1
donate	1
land.	1
Small	1
smaller	1
Preseve	1
top	1
playground	1
nervous.	1
high	1
profile	1
areas	1
suggestion	1
house	1
love	1
friends	1
large	1
enough.	1
people	1
houses.	1
noise	1

smell	1
poop	1
Somerset.	1
buying	1
back	1
unutilized	1
green	1
current	1
business.	1
country	1
appropriate.	1
great	1
prefer	1
instead.	1
put	1
existing	1
located	1
well.	1
village-owned	1
feel	1
piece	1
residential	1
area	1

ooportunity	1
upgraded	1
use.	1
Finding	1
open	1
field	1
wooded	1
trails	1
hills	1
woodsy	1
ideal	1
stuff	1
loud	1
bark	1
play.	1
Richmond	1
country.	1
disc	1
golf	1
course!	1
place	1
good	1
thing	1

Answered: 29 Skipped: 213

Is there anything else we should know about parks and recreation in the Village of...



Word	Count
park	63
dog	39
parks	28
Village	27
Park.	15
kids	14
Somerset	13
area	12
river	12
dogs	11
people	11
walk	11

put	11
walking	11
nice	10
trails	10
Whispering	9
Pines	9
community	9
love	9
town	9
parks.	8
beautiful	8
areas	7
great	7
space	7
paths	7
enjoy	6
fields	6
current	6
make	6
Prairie	6
-	6
place	5
North	5

build	5
adding	5
natural	5
baseball	5
additional	5
playground	5
small	5
Meadows	5
play	5
good	5
Veterans	5
It's	5
Parnell	5
picnic	4
residents	4
add	4
busy	4
back	4
older	4
maintenance	4
ball	4
feel	4
area.	4

lot	4
there.	4
years	4
Center	4
community.	4
dogs.	4
land	4
run	4
possibility	3
it.	3
etc.	3
time	3
Apple	3
River.	3
maintain	3
poor	3
things	3
pickle	3
playgrounds	3
best.	3
addition	3
areas.	3
constructed	3

children	3
softball	3
twin	3
parking	3
field	3
connecting	3
adults	3
develop	3
path	3
walking/biking	3
don't	3
There's	3
grew	3
family	3
Somerset.	3
updated	3
facilities	3
crew	3
nature	3
live	3
35	2
neighborhood.	2
cleaning	2

leash.	2
lives	2
pick	2
yard	2
mulch	2
pay	2
pretty	2
frustrating	2
summer	2
concerts	2
fireworks	2
bridge	2
side	2
resident	2
growth	2
Industrial	2
amenities	2
sports.	2
preserving	2
continues	2
grow	2
garbage	2
cans	2

lighting	2
lots	2
Cities.	2
important	2
courts	2
residential	2
more.	2
development	2
property	2
families	2
improved	2
homes	2
touch	2
worst	2
western	2
Wisconsin	2
maintained.	2
ago	2
traveling	2
cities	2
incredibly	2
location	2
bike/	2

town.	2
wooded	2
facilities.	2
supporting	2
inclusive	2
specifically	2
neighborhood	2
mention	2
Workout	2
Somerset!	2
here.	2
tiny	2
Centre	2
Richmond	2
on.	2
can't	2
paths.	2
cross	2
seniors	2
splash	2
pad	2
pool	2
developed	2

travel	2
bit.	2
places	2
preserve	2
youth	2
board	2
grass	2
safe	2
outdoor	2
bike	2
piece	2
disc	2
golf	2
main	2
park;	2
township	2
job	2
limited	2
(in	2
connect	2
signage	2
disturb	2
them.	2

grandkids	2
big	2
improve	2
country	2
mile	2
village.	2
shelter	2
smell	2
existing	2
resources	2
features.	2
names	2
3	1
table	1
Joe	1
Casey	1
thought	1
part	1
original	1
plan	1
hasn't	1
done.	1
tubing	1

born	1
raised	1
utilize	1
enjoying	1
water	1
scenery.	1
bringing	1
park.....	1
specific	1
include	1
issues	1
Owners	1
running	1
homeowner	1
frustrated	1
poop	1
owner.	1
desperately	1
fresh	1
swings.	1
absolutely	1
remulch	1
rough.	1

happening?	1
decent	1
vetrans	1
beacuse	1
year	1
round.	1
Hockey	1
door	1
(loud)	1
south	1
end	1
sunrise	1
tube	1
long	1
chance	1
true	1
greatest	1
asset	1
lets	1
SAVE	1
TREASURE	1
adolescents.	1
kid	1

interested	1
sports	1
locations	1
skate	1
awesome	1
addition.	1
hiking	1
MTB	1
well.	1
housing	1
developments.	1
speak	1
character	1
gross	1
tables	1
embarrassing.	1
parks!	1
maintaining	1
providing	1
spaces!	1
ton	1
longevity.	1
attention.	1

notice	1
basketball	1
public	1
works/park	1
plates	1
maintained	1
parks/things	1
stretch	1
guessing	1
requiring	1
built	1
developers	1
schools.	1
updating.	1
alot	1
provide	1
draw.	1
brings	1
number	1
users	1
lacking	1
swings	1
climbing	1

activities	1
nice.	1
benches	1
adjusted	1
average	1
individuals.	1
lean	1
giraffe	1
legs	1
ground.	1
flowers	1
daylilies	1
butterfly	1
bushes	1
brighten	1
hesitation	1
grossly	1
Somone	1
spun	1
donuts	1
gravel	1
ruts	1
leaves	1

embedded	1
stop	1
fencing	1
curling	1
up.	1
watered.	1
bluntly	1
playing	1
concrete.	1
witnessed	1
ground	1
hits	1
roll	1
fence	1
received	1
numerous	1
complaints	1
opposing	1
coaches	1
conditions.	1
Teams	1
week	1
imagine	1

negative	1
impressing	1
receives.	1
unique	1
cool	1
difference	1
Terrific	1
work!	1
asset.	1
ages	1
have.	1
businesses	1
offered	1
parents.	1
Putting	1
congested	1
isn't	1
option.	1
abundance	1
&	1
young	1
players	1
games	1

played	1
summer.	1
doesn't	1
sense.	1
roads	1
repair	1
traffic	1
feels	1
counter	1
productive.	1
gym	1
classes.	1
amazing!	1
money	1
upgrade	1
oval	1
newer	1
townhouses	1
Paquin	1
Lane.	1
court	1
middle	1
park/picnic	1

highlighting	1
this.	1
types	1
Will's	1
NR.	1
ahead	1
kids.	1
disappointing	1
center.	1
rec	1
offer	1
age	1
groups-plus	1
jobs	1
locals.	1
packed	1
time.	1
aquatics	1
classes	1
birthday	1
parties...the	1
list	1
this?	1

competitive	1
attract	1
members.	1
moved	1
happy	1
taxes	1
amenities!	1
priority..	1
events	1
spook	1
create	1
bike/walking	1
35.	1
Paved	1
walkway	1
loves	1
Richmond.	1
son	1
swimming	1
often.	1
We'd	1
found	1
Township.	1

espe	1
ially	1
front	1
opportunity	1
leisure	1
activities.	1
find	1
younger	1
friendly	1
playgrounds.	1
green	1
spaces	1
recreation.	1
noisy	1
unsanitary	1
pets	1
ruined	1
NA	1
grandchildren	1
communities	1
watch	1
easy	1
compared	1

score	1
full	1
groom	1
infields	1
grass.	1
City	1
Hammond	1
groomed	1
scoreboard	1
safely	1
equipment.	1
tons	1
pieces	1
bored	1
asap!	1
wonderful	1
hike.	1
Preserve--a	1
dedicated	1
Town-owned	1
hiking--is	1
destroyed	1
brand-new	1

rare	1
remnant	1
torn	1
smothered	1
sand	1
pavers	1
wood	1
chips.	1
set	1
tee	1
pads	1
fairways	1
crossing	1
hikers	1
walkers	1
longer	1
peaceful	1
tranquility	1
constantly	1
worried	1
headhunted.	1
noting	1
latest	1

meeting.	1
approached	1
leaned	1
top	1
someone's	1
mixed	1
playing.	1
staff	1
work	1
funds	1
get!	1
floating	1
large	1
industry.	1
frequently	1
upgraded.	1
general.	1
hard	1
school	1
downtown	1
highway.	1
^	1
opposed	1

local	1
park—including	1
summer)	1
snow	1
shoe	1
winter)	1
that.	1
forgotten.	1
haven't	1
roughly	1
years.	1
muddy.	1
woods.	1
recreation	1
sidewalk	1
dangerous	1
nearest	1
path.	1
sidewalk/path	1
blocks.	1
fund	1
raisers	1
donations	1

afford	1
higher	1
taxes.	1
made	1
hills	1
hill	1
Sutherland	1
Street	1
Preserve.	1
moving	1
forward	1
designated	1
raising	1
signs	1
poorly	1
active	1
painting	1
sidewalks	1
left	1
weeds	1
cracks	1
ran	1
lilac	1

bush.	1
rough	1
shod	1
leave	1
digits.	1
owner	1
free	1
elementary	1
children.	1
wok	1
"diverse	1
community"	1
nonsense	1
inform	1
(PLEASE	1
rainbow	1
flags	1
stupid	1
that)	1
palygrounds.	1
open	1
uneven	1
night	1

activities	1
residents.	1
THANKS!	1
interact	1
sad	1
turned	1
recently	1
returned	1
special	1
friends'	1
do.	1
incorporate	1
life.	1
block	1
minimal	1
sporting	1
events.	1
issue	1
lack	1
space/parking	1
space.	1
heard	1
I'm	1

familiar	1
support	1
begin	1
with.	1
humans	1
animals—it's	1
satisfy	1
you.	1
Mary	1
Osceola	1
Medical	1
Teddy	1
Bear	1
Stillwater	1
Focus	1
thrive	1
city.	1
Donnie	1
Coming	1
options	1
shade	1
equipment	1
hot	1

sun	1
(sometimes	1
equipment)	1
warmer	1
months.	1
Cameras	1
catch	1
tearing	1
-up	1
school.	1
improving	1
VV	1
entering	1
pedestrian	1
section.	1
improvements	1
looked	1
storm	1
Lagranduer?	1
plans	1
trail	1
awesome.	1
riverhills	1

bought/built	1
reason;	1
privacy.	1
residences/business/sports	1
terrible.	1
Hudson's	1
Grandview	1
past	1
strong	1
odor	1
poop.	1
belongs	1
things.	1
appropriate.	1
Oud	1
tax	1
dollars	1
necessary.	1
Oftentimes	1
unused.	1
focused	1
elsewhere.	1
trails.	1

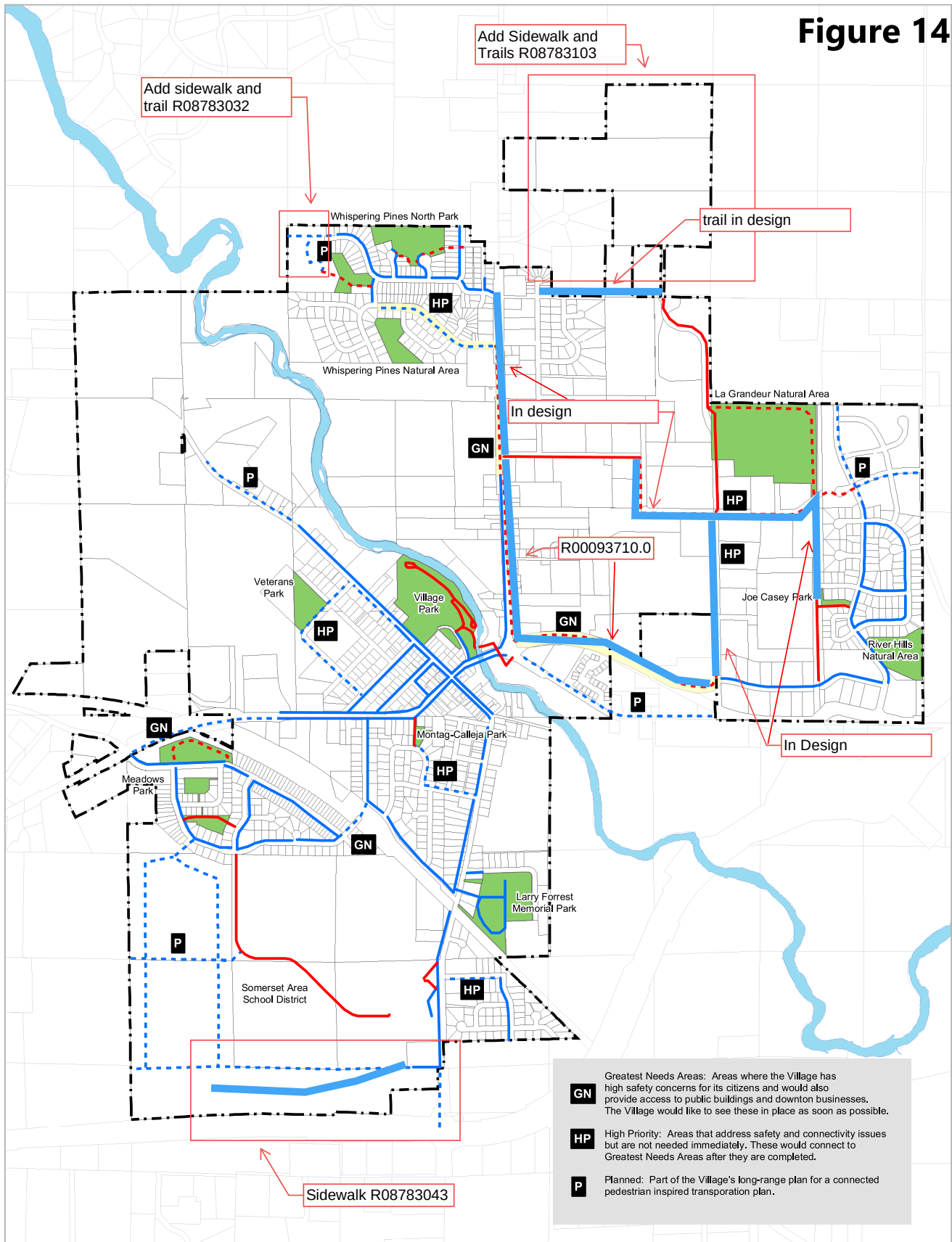
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pristine	1
setting	1
needed.	1
treasured.	1
remember	1
siome	1
disabled	1
short	1
adequate	1
handicap	1
close	1
cases	1
1/4	1
miles.	1
pictures	1
interesting	1
Somerset's	1
past.	1
such?	1
Personally	1
I've	1

learn	1
Larry	1
Forrest	1
person	1
recognizes.	1
fairly	1
flat	1
walk.	1
let's	1
engage	1
citizens	1
beauty	1
pride	1

Answered: 71 Skipped: 171

APPENDIX C: Sidewalk and Trail Maps

Figure 14



PROPOSED SIDEWALK & BICYCLE TRAILS

Village of Somerset

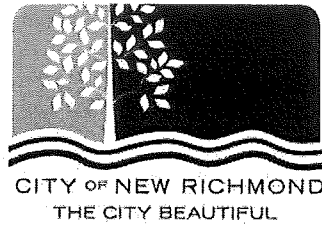
0 500 1,000 Feet

- Proposed Bike-Pedestrian Trails
- Existing Bike-Pedestrian Trails
- Proposed Sidewalk
- Existing Sidewalks
- Major Water Bodies
- Village Owned Parks and Open Space
- Safe Routes to School Priority Routes

Village of Somerset
St. Croix County, WI



MSA
PROFESSIONAL SERVICES



WORKING IN RIGHT-OF-WAY PERMIT APPLICATION

Fees - \$400 + \$0.60/LF installed (tree planting/pruning exempt from fees)

Work area must be contiguous. A new permit must be applied for in each new area

APPLICANT

CONTRACTOR /COMPANY

CONTACT PHONE

CONTRACTOR EMAIL

PROPERTY OWNER

PROPERTY ADDRESS/LOCATION

ESTIMATED START DATE

ESTIMATED COMPLETION DATE

must be within 90 days of start date

TYPE OF WORK TO BE DONE (Check all that apply):

- | | |
|--|---|
| ☐ UTILITY EXCAVATION | IF SO, TYPE OF UTILITY |
| ☐ STREET EXCAVATION | ☐ CURB/GUTTER EXCAVATION |
| ☐ SIDEWALK WORK | ☐ DRIVEWAY INSTALLATION/MODIFICATION |
| ☐ TREE PLANTING/PRUNING | ☐ OTHER |

IF UTILITY WORK, LOCATION IS:

- | | |
|---------------------------------------|--|
| ☐ Overhead | ☐ Underground |
| ☐ Crossing ROW | ☐ Parallel to ROW |

IF UTILITY WORK, PROPOSED METHOD OF INSTALLATION:

- | | | | |
|---|---|---|--|
| ☐ Directional Bore | ☐ Pneumatic Bore | ☐ Jack & Bore Tunnel | ☐ Open Cut |
| ☐ Trench | ☐ Plow | ☐ Suspend on Poles | ☐ Suspend on Towers |

DESCRIPTION OF WORK TO BE DONE

OF LINEAL FEET OF WORK WITHIN ROW

Proper Safety Equipment must be utilized when working within the right-of-way.

Call Diggers Hotline at 8-1-1 before work begins.

CONDITIONS

1. The City Public Works Department shall be notified prior to any excavation taking place within the right-of-way.
2. It is the responsibility of the applicant to ascertain that the work will be located within the public right-of-way or associated easements.
3. Applicant will provide proof of liability insurance of not less than \$500,000 per one person, \$500,000 per one accident, and property damage coverage of not less than \$500,000.
4. All disturbed areas shall be returned to their present condition or better. Sidewalks, curb, gutter and street shall be restored to the current details and specifications of the City of New Richmond.
5. All work shall be in compliance with all Federal, State, and Local Safety regulations.
6. Traffic control shall be used at all times and shall be in accordance with the Manual on Uniform Traffic Control Devices.
7. The applicant will be responsible for any additional Federal, State, and Local permits which may be required.
8. The work shall be warranted for a period of one (1) year from final completion of restoration. Should the restoration not meet City standards or fail within the one-year period, the applicant will be responsible for correction of the work. Failure to correct the work will result in the corrective work being completed by the City or the City's designee/contractor with all costs being the responsibility of the applicant.
9. The applicant agrees to indemnify and hold harmless the City, its employees and its agents from any cost, claim, suit, liability and/or award which might result because of work authorized by this permit. The applicant agrees to assume any and all damages resulting from the work.
10. The work associated with this permit shall not impede access for emergency vehicles (police, fire, ambulance). Provisions shall be made for the safety of pedestrian and bicycle traffic.
11. The Public Works Department must inspect all street openings prior to restoration of pavement, concrete and/or curb and gutter.
12. Applicant shall notify the City Public Works Department following completion of all restoration work.
13. All open excavations shall be backfilled within 7 days of opening.
14. A surety of 120% of the costs of all site restoration may be required from the Applicant, not to exceed \$10,000. This can be paid with check, bond or letter of credit. The surety shall cover claims made for work performed and an additional one (1) year warranty period.
15. The permit is good for 90 days. The completion date entered on the application must not be later than 90 days after the start date.

REVOCATION

This permit is subject to IMMEDIATE REVOCATION should any of the requirements of this permit not be followed, if unsafe conditions develop, or from any of the following:

- Contractor commences work prior to all utility locating being complete.
- Contractor causes damage to existing facilities more than one time.
- Contractor fails to perform work according to provided plans or restore work according to City Specifications and requirements.

STANDARDS

Restoration shall be in accordance with City of New Richmond standard details and specifications including the following:

Concrete Curb and Gutter

1. Where necessary, curb and gutter shall be removed at the nearest joint and/or with a clean vertical saw cut.
2. There shall be no change in grade without authorization of the Director of Public Works. Existing sags, heaves, or unacceptable grades shall be corrected.
3. Curb and gutter shall match the existing curb.

Driveway / Sidewalk

1. Concrete driveways and sidewalks crossing driveways shall be a minimum of 6-inches thick.
2. No change in driveway width shall be made unless approved by the Director of Public Works.
3. Sidewalk width shall match the existing sidewalk with a minimum width of 4 feet. Thickness of sidewalk shall be 4 inches thick unless crossing a driveway.

Street

1. Concrete pavement shall match the thickness of the existing pavement and shall be doweled or tied as appropriate.
2. Asphalt pavement shall match the thickness of the exiting pavement with a minimum thickness of 3 inches.
3. Aggregate base course under pavements shall match the existing base course with a minimum thickness of 8 inches.

All restoration shall take place within 30 days of disturbance.

APPLICANT SIGNATURE

DATE

APPROVED – SIGNATURE OF DIRECTOR OF PUBLIC WORKS

DATE

LF x \$0.60 =

+ \$400 APPLICATION FEE

TOTAL DUE:

PAYMENT AMOUNT

RECEIPT #

DATE

No person shall excavate in any street, alley or public easement or ground without a permit therefor from the Village Board. The cost of a permit shall be as set by resolution of the Village Board from time to time and shall cover the cost of one inspection. The cost of all additional inspections shall be billed to the permit holder as incurred.

B.

Protection of the public. No permit shall be issued unless the method of construction and location of the work to be performed shall be such that the public safety and convenience will not be impaired. The person seeking the permit shall erect such barriers, warning lights and signs as to adequately inform the public of the nature and location of the work being performed.

C.

Repair of street or excavation opening. The person to whom a permit is issued under this section shall complete the work involved as soon as possible and shall immediately repair all pavements, gutters, sidewalks and landscaping in as good condition as before the opening and as may be directed by the Village Board. Before a permit is issued, the person to whom the permit is to be issued shall post either a cash deposit in an amount as set by resolution of the Village Board from time to time a performance bond or letter of credit to warranty the proper completion of the restoration work. All deposits shall be refunded, less the cost of any additional inspections or other restoration costs incurred by the Village, upon satisfactory completion of the work.

**A RESOLUTION APPROVING AN ALL-HAZARD MITIGATION PLAN
FOR THE VILLAGE OF SOMERSET**

WHEREAS, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risk to people, businesses, infrastructure, and property from hazards and their effects; and,

WHEREAS, St. Croix County has updated and prepared the *St. Croix County Multi-Hazard Mitigation Plan, 2024-2029* (hereafter “the Plan”) to assess the magnitude of hazard risks and develop strategies for minimizing or reducing these risks; and,

WHEREAS, the Village of Somerset recognizes the threat that natural hazards pose to people and property and actively participated in the Plan update process through meetings and interviews with Village staff as well as through a capacity assessment survey and the review of draft plan materials; and,

WHEREAS, the Plan will be reviewed by Wisconsin Emergency Management as meeting the requirements of the Federal Disaster Mitigation Act of 2000 and applicable Code of Federal Regulations, including the updated Local Hazard Mitigation Plan Guidance, effective April 2023; and,

WHEREAS, adoption of the Plan by the Village Board will meet prerequisite requirements that enables the Village of Somerset to apply for FEMA grant dollars for hazard mitigation projects;

NOW, THEREFORE BE IT RESOLVED, the Village Board adopts the *St. Croix County Multi-Hazard Mitigation Plan, 2024-2029* with the intent of implementing the Plan recommendations and advancing the Plan goals as funding and resources allow. While Plan content related to St. Croix County and the Village of Somerset may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the Village of Somerset to re-adopt any further iterations of the Plan. Subsequent plan updates following the approval period for this Plan will require separate adoption resolutions.

Mike Kappers, Village President

Tasia Berger, Village Clerk

Date Approved: 06/18/2024

VILLAGE OF SOMERSET HAZARD MITIGATION SUB-PLAN

Primary Contact:	Chief of Police
Planning Meetings:	• Primary planning meeting with WCWRPC staff occurred on 8/29/23 at the Village Hall. Sign-in sheet excerpt in Appendix B identifies participants. • Village did not participate in a mitigation/preparedness capabilities assessment survey; capabilities based on 8/29/23 meeting. • Resolution adopting the Hazard Mitigation Plan and Sub-Plan will be approved by Village Board at a public meeting. Resolution included in Appendix A.

Community Profile

This table provides a brief overview of key community characteristics, primarily from the 2020 U.S. Census, which are important to assessing capacity and vulnerabilities. For example, the entire population and all above-ground structures in the community are vulnerable to a tornado event, while mobile homes have an elevated vulnerability.

Population	1,386
Median Age	29.3 years
Underserved, disadvantaged, or uniquely vulnerable populations	Seniors; Residents with a disability; very large visitor population (festivals/concerts, tubing)
Assessed Improvements (2023)	Residential: \$177,665,000; Commercial: \$53,879,200; Manuf.: \$13,773,100
# of Housing units	3,019
# of Mobile Homes	0
Notable Community Lifelines or Critical Facilities	See map at end of sub-plan and Appendix D.

Hazard Risk Assessment

This table describes past hazard events impacting the community and any unique vulnerabilities to each event. This assessment is supplemented by the risk assessment map included at the end of this Mitigation Sub-Plan for the community. Also see the Risk Assessment in Section III of the main text of the St. Croix County mitigation plan for general risks and vulnerabilities applicable to most or all communities.

Hazard	History & Past Impacts	Vulnerabilities & Potential Impacts
Tornado & High Winds	No recent tornado history in immediate area. Occasional high winds, but no unique or significant damage noted. In 2023, concert grounds was evacuated 2x due to severe weather warnings; visitors informed to take shelter in vehicles.	High vulnerabilities. With campground, river floating/tubing, and concerts, can be over 30,000 visitors in the areas on summer days. 6-10 concerts per year with avg. 25,000 persons and onsite camping. No safe room options available.
Hail & Lightning	6 injured and 1 death in past at festival grounds due to lightning.	While most homes have basements, some newer construction is slab-on-grade. No community safe room available.

Winter Storm, Ice, & Extreme Cold	Sporadic waterline freezing along Arnold Street in past, but this has been corrected and some lines insulated. About 20 laterals froze during 2014-2015 Polar Vortex, but no mains.	Dripping used to help prevent freeze-ups. Power loss greatest vulnerability. No formally designated warming shelter; school (has generator) or churches are options.
Extreme Heat	No unique history noted.	Concert goers, especially if “packed in” pose the highest vulnerability. Seniors also have an elevated vulnerability. No formally designated cooling shelter ; school (has generator) or churches are options.
Long-Term Power Outage	Used to occur more frequently, but improved. Short-term loss in June 2017. Heavy snows in Dec 2022 left some residents and businesses without power for 3-5 hours. No areas uniquely prone.	No unique concerns noted. Generators available for Village Hall/Police/EOC, Fire Hall, 1 well, wastewater plant, and some liftstations (1 fixed, 1 portable). Needed generators for Well 5 and watershed; fire protection could become an issue if power outage and only 1 well available.
Flooding – Riverine or Overbank	No NFIP claims or major impacts. Most of the floodplain is park. Lost the footbridge over the Apple River in 1993 and 2001.	Highest concern is a structure near Float Rite Park, but no recent flood damage reported. Sewer & water lines hanging under the bridge.
Flooding – Stormwater or Overland	Most past concerns have been remedied. Some past drainage and ponding problems to the north of Forrest Drive.	Stormwater management plan has been adopted. As more development occurs, the potential for stormwater flooding increases unless carefully planned.
Dams	No dams in the Village and no high- or significant-hazard dams immediately upstream.	No dam vulnerabilities identified.
Drought	No significant impacts within the Village from past droughts. .	No unique concerns noted. Good well capacity.
Hazardous Materials Spills	1985 tire fire, but no contamination found. Highway 65 bridge "cooked" during a line break.	Highway 65 truck traffic, railroad and high pressure natural gas line are the highest HazMat spill concerns. Railroad spill a special concern due to proximity to school. Would be valuable if HazMat response assistance available from Minnesota.
Active Threats	No significant events in the community. Some limited security situations at concert/festival.	School and concert grounds are the greatest vulnerabilities or sites of concern. Frequent training between school and police department; school has hardened buildings and limits access. Concert/festival grounds has own security staff with post-event debriefs.
Cyber-Attack	No significant events impacting municipal facilities or services.	No unique concerns noted.

Notable Trends or Changing Priorities

Have any hazard-related priorities changed since the previous mitigation plan?	Decreased stormwater/overland flooding due to Village infrastructure improvements. Increasing concerns with active threats and extreme heat among concert goers.
Are there any other trends influencing these concerns, such as changes in development, demographics, or weather patterns/climate?	Increasing extreme heat events in region. Increasing active threats nationally. Increasing high wind storms in region may be increasing demand for safe rooms.

Capabilities Assessment

The following is a general assessment of the community's resiliency and capabilities to mitigate, respond to, and recover from a disaster event. It also notes if mitigation or preparedness has been integrated into planning mechanisms. This assessment was completed by the community through a web-based survey, with some supplemental information from the community meeting and other sources (e.g., fire department survey, NFIP Community Status Book). The list of potential plans, policies, and other actions is not exhaustive and it is not expected that the community has undertaken all actions listed.

Planning Activities

Community Emergency Operations or Response Plan (EOP)	No
Community Evacuation Plan and/or Exercises	No
Continuity of Government Plan	No
Comprehensive Plan	Adopted; does not incorporate mitigation or preparedness
Stormwater Management Plan	Adopted; does not incorporate mitigation or preparedness
Historic Preservation Plan or Ordinance	Not sure; unknown
Capital Improvements Plan or Similar Budget	No
Involve Fire & Law Enforcement in planning & development plan review	Do this as needed.
Special emergency notification procedures or preparedness plans for vulnerable populations	no

Policies, Codes, & Ordinances

Building Codes	Adopted; does not incorporate mitigation or preparedness
Building Code Efficiency Grading Schedule	No policy/code
Zoning Ordinance	Adopted; does not incorporate mitigation or preparedness
Subdivision Ordinance	Adopted; does not incorporate mitigation or preparedness
Site Plan Review Requirements	Adopted; does not incorporate mitigation or preparedness
Floodplain Management	
<i>Initial Flood Hazard Boundary Map:</i>	05/24/74
<i>Initial FIRM Identified:</i>	05/04/89
<i>Current Effective FIRM Date:</i>	03/16/09
<i>Date Community First Joined NFIP (Reg-Emer)</i>	05/04/89
<i>NFIP Participation Status (and reason if not participating):</i>	Participant
<i>Floodplain Regulations w/ NFIP standards:</i>	Has a floodplain ordinance, but may not be consistent with the latest WDNR model.
<i>Designated position or committee for floodplain management, floodplain zoning, & NFIP compliance:</i>	Zoning Administrator, then Plan Commission
<i>Other ongoing floodplain management activities:</i>	Will reassess NFIP participation as part of upcoming comprehensive plan update.
Stormwater Management Ordinance	Adopted; does not incorporate mitigation or preparedness
Stormwater Utility	Adopted; does not incorporate mitigation or preparedness
Winter Emergency Policies	Adopted; does not incorporate mitigation or preparedness

Mitigation & Preparedness Actions for Facilities

Debris Site identified for storm debris disposal (not just woody debris)	No
Emergency Operations Center designated with generator/back-up power	Yes
Public Storm Shelter/Community Safe Room designated	Partially complete
Public Heating/Cooling Shelter designated with generator/back-up power	Partially complete
Storm/warning siren on back-up power	Yes. Good coverage.
Storm/warning siren that can be activated remotely	Yes. Activated by County dispatch.
Active shooter/threat plans and/or security hardening for municipal buildings	Some limited hardening of buildings.
Other Mitigation & Preparedness Actions	
Review EOP at least annually	Partially complete
Individuals in EOP have ICS/NIMS training	Yes
Public Information Officer designated & trained	No
Municipal officials and staff participate in regular disaster or emergency response exercises	No
Community-level efforts to improve hazard preparedness among residents	No
Adopted billing rates for public works labor & equipment use during emergencies	No
Adopted mutual aid agreements for public works equipment/personnel support	Yes
Adopted emergency contracting and purchasing policies	No
Cyber-security systems, off-site/cloud back-up, and recovery policies or plans for municipal records	Some cyber-security actions completed. Managed services via an IT contract.
Cyber-security systems and policies for municipal utilities	
Municipal buildings/staff have NOAA All Hazards Radios or signed-up for Code Red	No
Other Flood Mitigation projects or activities	No
Municipal Dam-related planning or actions	No dam.
Barriers to mitigation or preparedness actions	Funding to complete projects. Some public/visitors not familiar with emergency warning systems, preparedness actions, RAVE, etc. Very large visitor population and concerts limit mitigation options (e.g., can't build a safe room big enough for everyone). The Somerset Amphitheater has 4 access/egress points and requires about 1.5 hours for full evacuation.
Other:	Red Cross shelters identified in Village EOP. Village uses Facebook and webpage to keep public informed and other preparedness outreach.

Mitigation Strategy Recommendations

The overall mitigation goal statements in Section VI.A. of the St. Croix County mitigation plan are shared by all participating communities.

The community will strive to implement the following mitigation actions/projects as resources and funding allows, though priorities could change due to a variety of fiscal, technical, or other factors,

including changes in hazard risks. Sections VI.C. and D. of the St. Croix County mitigation plan includes additional mitigation and preparedness actions that are intergovernmental in nature and not specific to the community, but may suggest coordination and funding opportunities.

The following recommended actions/projects are specific to the community:

Action/Project	Priority & Timeline	Primary Responsible Party	Potential Resources
1. Continue joint emergency planning and exercises with Somerset Amphitheater ownership and security staff. Particular emphasis should be given to severe weather, active threats/civil disturbance, preparedness messaging, and evacuation/reunification management. Explore options for adding another access/egress point, perhaps for emergency use only. Include joint debriefs at the end of each concert season.	High; Ongoing	Somerset Amphitheater, Village Police Chief	County Emergency Management and/or WEM may have some resources to assist if needed.
2. Explore designation or development of a community safe room (storm shelter), <u>if</u> there is increased community demand. The shelter may not necessarily be owned by the Village, but could target a specific user group (e.g., campers, concert staff, certain slab-on-grade subdivisions). If a generator and HVAC system are provided, consider using the safe room space as a heating/cooling shelter and emergency assembly location. For new safe room construction, consider the incorporation of nature-based stormwater management systems (e.g., rain barrels, rain garden) to mitigate site runoff.	Medium-to-Low; 3-5 years No public demand for safe room to date.	Residents should express need; Village Board	FEMA Hazard Mitigation Grant Programs (BRIC & HMA) WCWRPC and Wisconsin Emergency Management can provide grant-related guidance
3. Every 2-4 years, conduct a brief tabletop exercise of the City's Emergency Operations Plan with persons identified in the EOP and Village officials so everyone has a basic understanding of roles and responsibilities.	Medium-to-High; 1-3 years	Police Chief and Village Board	County Emergency Management may be able to provide some support. Online ICS/NIMS training and courses through WEM are also available.

4. As funding allows, install emergency power generators for Village liftstations.	Medium; 3-5+ years as resources allow	Village Board & Public Works	Would likely require Village funding. Very few grant resources for such generators, unless part of a larger infrastructure grant project.
5. Integrate mitigation plan recommendations as part of the next comprehensive plan update, including re-assess floodplain management measures and participation in the NFIP program.	Medium-to-Low; 1-3 years	Plan Commission and Village Board	CDBG Planning Grant, if income-eligible; WDNR for technical support if needed
6. As opportunities allow, collaborate with County Emergency Management and other partners (e.g., Public Health, Red Cross, Electric Provider) to increase public participation in RAVE or related smart phone apps, awareness of emergency siren use and warning systems, and public preparedness in general. Special outreach and messaging should be considered for visitors and concert-goers; this may require special signage and web-based/social media approaches to reach the younger audience.	Medium-to-High; ongoing	Village Clerk & Board; Police/Fire Department Somerset Amphitheater	County Emergency Management & partners have educational materials Could implement local outreach annually during Severe Weather Awareness Week and/or Preparedness Month using social media, posters, utility bill inserts, etc.

Sub-Plan Coordination and Integration

The previous Capacity Assessment section identifies how this Mitigation Sub-plan has been integrated into or coordinated with other municipal plans or planning mechanisms. During the planning process, the following opportunities were identified to integrate the mitigation strategies into other community planning mechanisms:

- The Village maintains a 5-year capital improvements plan (CIP) and a stormwater management plan that integrate mitigation projects are needed and resources allow.
- Continued emergency planning and exercises with Somerset Amphitheater ownership and security provide opportunities to explore further preparedness and mitigation measures.
- Future Village comprehensive plan updates provide an opportunity to integrate mitigation strategies, including obtaining public input on the need for a community safe room.
- The next section describes how this Sub-Plan will be maintained, including a periodic review of opportunities to strengthen the coordination and integration with other planning mechanisms.

Sub-Plan Adoption and Maintenance

Plan Adoption	Once updated, the community's governing body will adopt the County's overall hazard mitigation plan (and any future revisions/amendments) by resolution during a noticed public meeting in adherence with Wisconsin Open Meetings laws. This community-specific Hazard Mitigation Sub-Plan is an appendix of the County's overall plan. The community may modify and re-adopt its Sub-Plan by resolution during a noticed public meeting at any time at their discretion.
Plan Maintenance	During the second quarter of each year or following a declared disaster event, the primary mitigation plan contact will review this Mitigation Sub-Plan concurrently with (at the same time as) the annual review of the municipal Emergency Operations Plan. Other municipal and agency officials (e.g., public works, fire department, law enforcement) may be involved in this review or consulted as needed. The Mitigation Sub-Plan will be reviewed for: • Any significant changes in vulnerabilities, priorities, or trends, including to populations, structures, community lifelines, and weather/event patterns. • Any significant changes in capabilities or barriers to plan implementation. • Opportunities to strengthen plan coordination (i.e., integrate mitigation and preparedness into other community planning mechanisms). • Potential new mitigation and preparedness strategies, projects, or grant opportunities. • Any comments or discussion with the public, partners, or other stakeholders. If potential changes to the Sub-Plan are being considered, the planning contact will: 1. The community's planning contact will contact County Emergency Management and West Central Wisconsin Regional Planning Commission (WCWRPC) to discuss the proposed changes and any guidance regarding potential resources and next steps. The community may also request that the County consider changes to the County's overall mitigation plan. 2. Provide the suggested changes to the community's emergency planning committee, plan commission, or governing body for consideration. Should it be determined that a Mitigation Sub-Plan change is needed, the governing body will adopt the Sub-Plan as noted previously. Such changes will be limited to this community-specific Mitigation Sub-Plan. Changes to this Sub-Plan may be made in the future without County Board or other participant re-adoption of the County's overall mitigation plan.
Plan Updates	The community intends to be a full participant in five-year updates of the County's overall hazard mitigation plan, which will include reviewing and updating the information provided in this Mitigation Sub-Plan. Changes to Sub-Plan content may be necessitated by applicable mitigation rules and planning guidance in effect at that time.
Continued Public Participation	The community will provide opportunities for public participation throughout its mitigation planning processes, including: (1) all governing body or committee actions regarding the Sub-Plan shall be conducted in adherence with the Wisconsin Open Meetings rules; (2) public comments will be accepted on draft Sub-Plans and Sub-Plan changes prior to adoption; and (3) public input and ideas on potential risks, vulnerabilities, capabilities, or mitigation projects are welcomed and will be considered.

VILLAGE OF SOMERSET - HAZARD ASSESSMENT

St. Croix County Hazard Mitigation Plan - 2023

With 10-18 festival days per year averaging 25,000-30,000 guests, on-site camping, and only 4 access/egress points, the Somerset Amphitheatre is uniquely vulnerable to various hazard events (e.g., tornados/high winds, lightning, active threats/civil disturbance). There has been 1 storm-related death and lightning injuries in the past. No shelter is available; concert goers are advised to shelter in their vehicles.

Somerset has a very high visitor population during the summer months, including rental properties, campgrounds, concert grounds, and river tubing. Up to 1,500 tubers and campers on a summer day.

Parts of Float Rite Park are located in the 100-year floodplain, which is the Village's largest riverine flood vulnerability. There are also sewer and water mains under the Main St. bridge.

Highways 64 and 35 and the railroad pose the highest HazMat spill concerns, with the school located in very close proximity.

Most homes have basements, but increasing number of slab-on-grade homes, which are often preferred by seniors (aging in place). The Village does not have a designated community safe room.

The majority of 100-year flooding is park and open space. No NFIP claims to date. Riverine flooding impacts have been largely limited to the wash-out of a footbridge in 1993 and 2001.

Legend

-  Municipal Boundary
-  100-yr Floodplain

-  Storm Siren
-  School

2024-03
COMPLIANCE MAINTENANCE RESOLUTION

BE IT RESOLVED that the Village of Somerset informs the Wisconsin Department of Natural Resources that the following actions were taken by the Village Board.

1. Reviewed the Compliance Maintenance Annual Report which is attached to this resolution.

Passed by the Village Board on June 18, 2024.

Mike Kappers, Village President

Tasia Berger, Village Clerk

CMAR Report Year **2023**

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/11/2024

2023

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 702	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.1950	x	266	x	8.34	=	432
February	0.1986	x	244	x	8.34	=	405
March	0.1970	x	210	x	8.34	=	344
April	0.2609	x	181	x	8.34	=	394
May	0.2194	x	272	x	8.34	=	498
June	0.2086	x	207	x	8.34	=	361
July	0.2132	x	171	x	8.34	=	305
August	0.2026	x	218	x	8.34	=	368
September	0.2011	x	299	x	8.34	=	501
October	0.1916	x	314	x	8.34	=	501
November	0.1933	x	345	x	8.34	=	556
December	0.1768	x	328	x	8.34	=	483

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	.375	x	90	=	0.3375
		x	100	=	.375
Design BOD, lbs/day	650	x	90	=	585
		x	100	=	650

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/11/2024

2023

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2023-03-16

☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☐ Yes

☒ Yes

☐ Yes

☒ No

☐ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☐ Yes

gallons

☒ No

Holding Tanks

☐ Yes

gallons

☒ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2024 2023

☐ Yes ☒ No If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/11/2024

2023

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	11	1	0	0
February	30	27	12	1	0	0
March	30	27	19	1	0	0
April	30	27	14	1	0	0
May	30	27	10	1	0	0
June	30	27	9	1	0	0
July	30	27	4	1	0	0
August	30	27	3	1	0	0
September	30	27	3	1	0	0
October	30	27	4	1	0	0
November	30	27	3	1	0	0
December	30	27	3	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2023-03-16

☐ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

none

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2024 2023

If Yes, please explain: 4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test? ☐ Yes ☒ No If Yes, please explain: 4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity? ☐ Yes ☐ No ☒ N/A Please explain unless not applicable:	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2024 2023

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	2	1	0	0
February	30	27	4	1	0	0
March	30	27	5	1	0	0
April	30	27	3	1	0	0
May	30	27	3	1	0	0
June	30	27	7	1	0	0
July	30	27	4	1	0	0
August	30	27	3	1	0	0
September	30	27	2	1	0	0
October	30	27	2	1	0	0
November	30	27	2	1	0	0
December	30	27	3	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0
NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0						
1.2 If any violations occurred, what action was taken to regain compliance?						

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2024 2023

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.168	1	0
February	1	0.222	1	0
March	1	0.257	1	0
April	1	0.218	1	0
May	1	0.358	1	0
June	1	0.411	1	0
July	1	0.381	1	0
August	1	0.200	1	0
September	1	0.231	1	0
October	1	0.214	1	0
November	1	0.162	1	0
December	1	0.137	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2024 2023

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

☐ Land applied under your permit

☐ Publicly Distributed Exceptional Quality Biosolids

☒ Hauled to another permitted facility

☐ Landfilled

☐ Incinerated

☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - SLUDGE TO WCWBF

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75										<16				0	0
Cadmium		39	85										<.63				0	0
Copper		1500	4300										81				0	0
Lead		300	840											<17			0	0
Mercury		17	57										<3.5				0	0
Molybdenum	60		75										<11			0		0
Nickel	336		420										5.8			0		0
Selenium	80		100										<40			0		0
Zinc		2800	7500										110				0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

☒ 0 (0 Points)

☐ 1-2 (10 Points)

☐ > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

☐ Yes

☐ No (10 points)

☒ N/A - Did not exceed limits or no HQ limit applies (0 points)

☐ N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

☒ 0 (0 Points)

☐ 1 (10 Points)

☐ > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

☐ Yes (20 Points)

☒ No (0 Points)

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/11/2024

2023

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified? 	0
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ☐ >= 180 days (0 Points) ☐ 150 - 179 days (10 Points) ☐ 120 - 149 days (20 Points) ☐ 90 - 119 days (30 Points) ☐ < 90 days (40 Points) ☒ N/A (0 Points) 6.2 If you checked N/A above, explain why. No Biosolids storage exists on site	0
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: n/a	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/11/2024

2023

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing 1.1 Was your wastewater treatment plant adequately staffed last year? ● Yes ○ No If No, please explain: Could use more help/staff for: 1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping? ● Yes ○ No If No, please explain:	
2. Preventative Maintenance 2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items? ● Yes (Continue with question 2) ☐☐ ○ No (40 points)☐☐ If No, please explain, then go to question 3: 2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment? ● Yes ○ No (10 points) 2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly? ● Yes ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points)	0
3. O&M Manual 3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed? ● Yes ○ No	
4. Overall Maintenance /Repairs 4.1 Rate the overall maintenance of your wastewater plant. ○ Excellent ● Very good ○ Good ○ Fair ○ Poor Describe your rating: preventative maintenance is followed on a monthly schedule.	

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:
6/11/2024 2023

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Somerset Wastewater Treatment Facility

Last Updated: Reporting For:

6/11/2024

2023

Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

JAMES T THANIG

Certification No:

33418

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X		X	
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X		X	
C	Biological Solids/Sludges	X		X	
P	Total Phosphorus	X		X	
N	Total Nitrogen				
D	Disinfection	X		X	
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	X	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- ☐ Yes
- ☐ No
- ☒ N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

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☐ An arrangement with another certified operator ☒ An arrangement with another community with a certified operator ☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year ☐ A consultant to serve as your certified operator ☐ None of the above (20 points) If "None of the above" is selected, please explain:	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: ☒ Averaging 6 or more CECs per year. ☐ Averaging less than 6 CECs per year. Advanced Certification: ☐ Averaging 8 or more CECs per year. ☐ Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

1. Provider of Financial Information

Name:

Andrea Otto

Telephone:

715-247-3395

(XXX) XXX-XXXX

E-Mail Address
(optional):

aotto@villageofsomerset.us

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2023

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2024

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 845,318.15

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 845,318.15

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 42,514.68

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 887,832.83

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 710,175.00

0

Please note: If you had a CWFPL loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Phase 1 of WWTP upgrades: Sludge Storage, Chemical Feed System, SBR upgrades, Larger Headworks building, Generator, updated SCADA.	\$4,195,000	2023
2	Phase 2 of WWTP upgrades: Larger influent pumps, second grit chamber, Larger Blowers, replace river crossing line.	\$1,942,000	2026

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 4

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	2,836	21
February	2,665	13
March	2,333	17
April	2,166	18
May	1,898	23
June	1,875	18
July	1,618	22
August	1,630	27
September	1,848	17
October	1,796	23
November	2,061	18
December	2,616	19
Total	25,342	236
Average	2,112	20

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

none at this time.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	43,040	6.05	7,114	13.39	3,214	
February	33,280	5.56	5,986	11.34	2,935	
March	35,120	6.11	5,748	10.66	3,295	
April	32,960	7.83	4,209	11.82	2,788	
May	29,600	6.80	4,353	15.44	1,917	
June	32,800	6.26	5,240	10.83	3,029	
July	33,280	6.61	5,035	9.46	3,518	
August	35,280	6.28	5,618	11.41	3,092	
September	38,720	6.03	6,421	15.03	2,576	
October	32,640	5.94	5,495	15.53	2,102	
November	34,240	5.80	5,903	16.68	2,053	
December	47,040	5.48	8,584	14.97	3,142	
Total	428,000	74.75		156.56		0
Average	35,667	6.23	5,809	13.05	2,805	0

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☒ Biological Phosphorus Removal
- ☒ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☐ Mechanical Sludge Processing
- ☐ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

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7.2.2 Comments: 7.3 Future Energy Related Equipment 7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility? none at this time.	
8. Biogas Generation 8.1 Do you generate/produce biogas at your facility? ☒ No ☐ Yes If Yes, how is the biogas used (Check all that apply): ☐ Flared Off ☐ Building Heat ☐ Process Heat ☐ Generate Electricity ☐ Other:	

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean 20% of the system, televise 10% of the system, clean all lift stations, video the interceptor, fix manhole castings that have sunk, Mark manholes on dead-end streets to protect them from snowplows, find missing manholes from the GIS system, mark test manholes in GIS in the industrial park.

Did you accomplish them?

- ☐ Yes
- ☒ No

If No, explain:

Still unable to video the interceptor due to road construction and a temporary lift station being setup for the bridge crossing, we were unable to stop flow to film.

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance (Title 9, Chapter 2, Article A)

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2010-11-11

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☐ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

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- ☐ Equipment and replacement part inventories
- ☐ Up-to-date sewer system map
- ☐ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☐ A description of routine operation and maintenance activities (see question 2 below)
- ☐ Capacity assessment program
- ☐ Basement back assessment and correction
- ☐ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

0

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☒ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	20	% of system/year
Root removal	3	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	10	% of system/year
Manhole inspections	20	% of system/year
Lift station O&M	1	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed

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Private sewer inspections % of system/year

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

26	Total actual amount of precipitation last year in inches
32	Annual average precipitation (for your location)
19	Miles of sanitary sewer
4	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
1	Number of basement backup occurrences
2	Number of complaints
.205	Average daily flow in MGD (if available)
.232	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.05	Basement backups (number/sewer mile)
0.11	Complaints (number/sewer mile)
1.1	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?	
☐ Yes	
☒ No	
If Yes, please describe:	
5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:	
no changes	
5.4 What is being done to address infiltration/inflow in your collection system?	
nothing at this time	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0030252

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	128
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

Resolution 2024-04

Village Board meetings are held on the third (3rd) Tuesday of each month. Per Village Ordinances, a regular meeting date may be changed by resolution adopted by the Village Board at a regular meeting at least ten (10) days prior to the changed meeting date.

The Village Board will hold its regular board meeting on Monday, July 15, 2024.

Mike Kappers, Village President

Tasia Berger, Village Clerk

Date Approved: 06/18/24

Sec. 13-1-23. - General site standards.

- (a) *Site Suitability.* No land shall be used or structure erected where the land is held unsuitable for such use or structure by the Village Board by reason of flooding, concentrated runoff, inadequate drainage, adverse soil or rock formation, unfavorable topography, low percolation rate or bearing strength, erosion susceptibility, or any other feature likely to be harmful to the health, safety, prosperity, aesthetics and general welfare of this community. The Village Board, in applying the provisions of the Section, shall in writing recite the particular facts upon which it bases its conclusion that the land is not suitable for certain uses. The applicant shall have an opportunity to present evidence contesting such unsuitability if he/she so desires. Thereafter, the Village Board may affirm, modify, or withdraw its determination of unsuitability.
- (b) *Street Frontage.* All lots shall abut upon a public street or other officially approved means of access, and each lot shall have a minimum frontage at the back of the curb of fifty (50) feet; however, to be buildable, the lot shall comply with the frontage requirements of the Zoning District in which it is located.
- (c) *Principal Structures.* All principal structures shall be located on a lot. Only one (1) principal structure shall be located, erected or moved onto a lot. Except in any residential lot, the Village Board, upon the recommendation of the Plan Commission, may permit as a conditional use more than one (1) principal structure per lot in any district where more than one (1) such structure is needed for the orderly development of the parcel. Where additional structures are permitted, the Village Board, upon the recommendation of the Plan Commission, may impose additional yard requirements, landscaping requirements or parking requirements, or require a minimum separation distance between principal structures.
- (d) *Dedicated Street.* No zoning permit shall be issued for a lot which abuts a public street dedicated to only a portion of its proposed width and located on that side thereof from which the required dedication has not been secured.
- (e) *Lots Abutting More Restrictive Districts.* Lots abutting more restrictive district boundaries shall provide side and rear yards not less than those required in the more restrictive abutting district. This does not apply to adjacent residential districts. The street yard setbacks in the less restrictive district shall be modified for a distance of not less than sixty (60) feet from the more restrictive district boundary line so such street yard setbacks shall be no less than the average of the street yards required in both districts.
- (f) *Preservation of Topography.* In order to protect the property owner from possible damage due to change in the existing grade of adjoining lands, and to aid in preserving and protecting the natural beauty and character of the landscape, no change in the existing topography of any land shall be made which would result in increasing any portion of the slope to a ratio greater than one and one-half (1½) horizontal to one (1) vertical, within a distance of twenty (20) feet from the

property line, except with the written consent of the owner of the abutting property and with the approval of the Village Board, following a recommendation from the Plan Commission; or which would alter the existing drainage or topography in any way as to adversely affect the adjoining property. In no case shall any slope exceed the normal angle of slippage of the material involved, and all slopes shall be protected against erosion.

(g) *Decks*. For purposes of this Chapter, decks shall be considered a part of a building or structure.

(h) *Double-Frontage Lots*. Buildings on through lots and extending from street to street may have waived the requirements for a rear yard by furnishing an equivalent open space on the same lot in lieu of the required rear yard provided that the setback requirements on both streets be complied with.

(i) *Landscaping and Screening*.

(1) *Purpose and Objectives*. The preservation of existing trees and vegetation as well as the planting of new trees and vegetation can significantly add to the quality of the physical environment of the community. This section provides for health, safety, and welfare of the residents of the city and is intended to:

- a. Promote the reestablishment of vegetation in urban areas for aesthetic, health and urban wildlife reasons.
- b. Establish and enhance a pleasant visual character which recognizes aesthetics and safety issues.
- c. Promote compatibility between land uses by reducing the visual, noise and lighting impacts of specific development on users of the site and abutting uses.
- d. Unify development and enhance and define public and private spaces.
- e. Promote the retention and use of existing vegetation.
- f. Aid in energy conservation by providing shade from the sun and shelter from the wind; and
- g. Reduce flooding and erosion by stabilizing soils with trees and vegetation.

(2) *Landscaping Plan*. A landscaping plan shall be submitted at the time of site plan/preliminary plat review for any:

- a. New development or new building construction in any commercial, industrial, single-family residential, multiple-family residential, public/institutional, or planned unit development.
- b. Modification or expansion of a building or improvements to a site, and/or when there is a change in land use. Landscaping requirements shall be applied to those portions of the site that are directly affected by the proposed improvements, or change in land use, as

determined by the Building Inspector. In all cases appropriate screening and buffering shall be provided for the entire site.

- c. No building permit for any construction shall be issued until a landscape plan is approved.
- (3) *General Plan Requirements.* Landscape plans shall be prepared by a landscape architect or other qualified person acceptable to the Building Inspector at a legible scale and shall include the following:
- a. Boundary lines of the property with accurate dimensions.
 - b. Locations of existing and proposed buildings, parking lots, roads and other improvements.
 - c. Details of restoration of disturbed areas including areas to be sodded or seeded.
- (4) *Design Standards and Guidelines.* All landscape plans shall adhere to the following:
- a. *Landscape Areas.*
 - 1. All open areas of a lot which are not used or improved for required parking areas, drives or storage shall be landscaped with a combination of over-story trees, under-story trees, coniferous trees, shrubs, flowers, and ground cover materials.
 - 2. Single-family residential lots must maintain vegetation in the villages right-of-way and along the five-foot perimeter of the property, except in areas where the required driveway access is located. An exception to this restriction would be landscaping materials (two (2) to three (3) feet in width) adjacent to a residential driveway. No irrigation shall be placed in the right-of-way.
 - b. *Trees.* The Village encourages tree planting on lots with no trees, but such trees shall not over fifty (50) percent of total yard dimensions. For all single-family residential lots requiring a building permit for construction of a new structure to be used for human habitation, at least one (1) tree shall be planted in the front yard, and side yard if abutting the street on a corner lot. Such trees shall be either coniferous trees at least six (6) feet high or deciduous trees at least two and one-half (2 ½) inches caliper, and such trees planted shall meet other applicable Code provisions, including but not limited to the requirements in Section 6-4-7 regarding prohibited and restricted trees and planting requirements in that Section. The requirement to plant new trees under this subsection shall not apply if at least two (2) significant trees, as defined in Section 13-1-23(i)(4)d.1., exist and remain on the lot at the time of the issuance of the certificate of occupancy for the structure on that lot.
 - c. *Sodding and Seeding.* All front (including boulevards), side or rear yards facing a right-of-way shall be sodded with the following exceptions:
 - 1.

Single-family residential lots are not required to sod, but turf must be established within thirty (30) days after the village has issued a certificate of occupancy. Turf shall be established within the front yard (including to the rear of the structure abutting the street on a corner lot) not less than thirty (30) days prior to occupancy. The counting of the thirty (30) days shall be paused during the time between October 1 and May 1, but said count shall be resumed after May 1. All silt fence or hay bale erosion controls must be maintained until turf is established. A citation shall be issued if turf is not established within the front yard, side yard(s), and rear yard as required by this subsection.

2. All other zoning districts may seed their lots when the village determines sod is not practical or desirable such as, but not limited to, campus area of schools, recreational playfields, open space, sites that are rough graded and areas that cannot be developed (such as those in a power line easement).
3. Seeding of future expansion areas as shown on approved plans.
4. Undisturbed areas containing existing viable natural vegetation which can be maintained free of foreign and noxious plant materials.
5. Areas designated as open space or future expansion areas properly planted and maintained with prairie grass.

d. *Existing Trees.*

1. As a condition of subdivision approval or the issuance of grading or building permit, the village may require the applicant to replace any significant trees which are damaged or destroyed as a result of development or construction activities. Significant trees are defined as, a tree with a diameter of twelve (12) inches or more when measured at four (4) feet above ground level. Significant trees that are damaged or destroyed shall be replaced with a Coniferous tree at least six (6) feet high or a deciduous tree at least two and one-half (2½) inches caliper.
2. All single-family residential units shall provide landscaping according to [Section] 13-1-192 of the Village Code.

e. *Parking Lots/Planting Islands.* Refer to Village of Somerset Ordinance [Section] 13-1-92, Parking spaces and lots.

f. *Slopes and Berms.* Final slopes of greater than 3:1 will not be permitted without special treatment such as terracing or retaining walls. All berms must incorporate trees and plantings into the design. In no situation shall berms be used as the sole means of screening.

g. *Landscape Maintenance.* The property owner shall be responsible for maintenance and replacement of trees, shrubs, grass, ground covers and sod which are part of the approved landscape plan. If any such plant materials are not maintained or replaced, the village may utilize ordinance[Section] 1-1-6, General penalty; continuing violations; other

remedies; court costs to replace the newly planted or protected landscaping or to deem this to be a nuisance and proceed with abatement and recovery of cost upon notice in accordance with the provisions of ordinance[Section] 8-1-6, Grass and weeds exceeding eight (8) inches declared nuisance; inspection; abatement.

1. The owner is responsible for keeping trees in a plumb position. When staking or securing trees is done, it shall occur so as not to create any hazards or unsightly obstacles.
 2. Plants must be maintained to be kept in sound, healthy and vigorous growing conditions and free of disease, insect eggs and larvae.
- (5) *Landscape Escrow*. A landscape escrow shall be secured on all residential lots at the time the building permit is issued to assure completion of the landscaping requirements of this Section. Unless otherwise designated by resolution of the village Board of Trustees, the amount of the escrow shall be established by the building inspector or Village engineer and shall equal as closely as possible the cost to the village of having to hire a contractor to complete the landscaping and screening requirements required by this Section. The escrow amount shall be provided to the village in a form acceptable to the Village engineer or building inspector and may include, but is not limited to a bond, cash, or an irrevocable letter of credit. The escrow shall be released when the landscaping and screening requirements of this Section have been completed to the satisfaction of the village. If any portion of the landscaping and screening requirements are not completed, the village may cause such landscaping and screening to be completed and draw upon the landscaping escrow deposit for the cost of completion. The owner of the property or lot shall be given notice by certified mail that the Village plans to proceed with completion of the landscaping improvements at least ten (10) days prior to the commencement of work. The village, its employees, agents or contractors shall have the right to go upon the property to complete the landscaping improvements without permission of the owner of the property or lot, and shall not be liable for trespass.

(Ord. No. A-671, § 1, 10-19-2021; Ord. No. 681-A, 4-18-2023; Ord. No. 684-A, 6-20-2023)

Save

Print

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Form
AB-200Alcohol Beverage License
Application

For Municipal Use Only

Municipality

License Period

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ 100
- ☐ "Class A" Liquor \$ _____ ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees

License Fees	\$ <u>100</u>
Background Check Fee	\$ <u>13.00</u>
Publication Fee	\$ <u>7.00</u>
Total Fees	\$ <u>120</u>

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)			
2. Business Trade Name or DBA <u>Edgy Eats LLC</u>			
3. FEIN <u>99-2992820</u>		4. Wisconsin Seller's Permit Number <u>456-1031754069-02</u>	
5. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization			
6. State of Organization <u>Wisconsin</u>		7. Date of Organization <u>5-5-2024</u>	
8. Wisconsin DFI Registration Number <u>E066112</u>			
9. Premises Address <u>120 Parent St</u>			
10. City <u>Somerset</u>		11. State <u>WI</u>	12. Zip Code <u>54025</u>
13. County <u>St Croix</u>		14. Governing Municipality: ☐ City ☐ Town ☒ Village of: <u>Somerset</u>	
15. Aldermanic District		16. Premises Phone <u>612.910.1221</u>	
17. Premises Email <u>ali@appleriver.com</u>		18. Website <u>www.edgy-eats.com</u>	
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. <u>see map</u>			
20. Mailing Address (if different from premises address) <u>PO BOX 67</u>			
21. City <u>Somerset</u>		22. State <u>WI</u>	23. Zip Code <u>54025</u>

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . ☐ Yes ☒ No
beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☐ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No
6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☐ No
7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Kaufman	Alisa	owner	612.910.1221

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

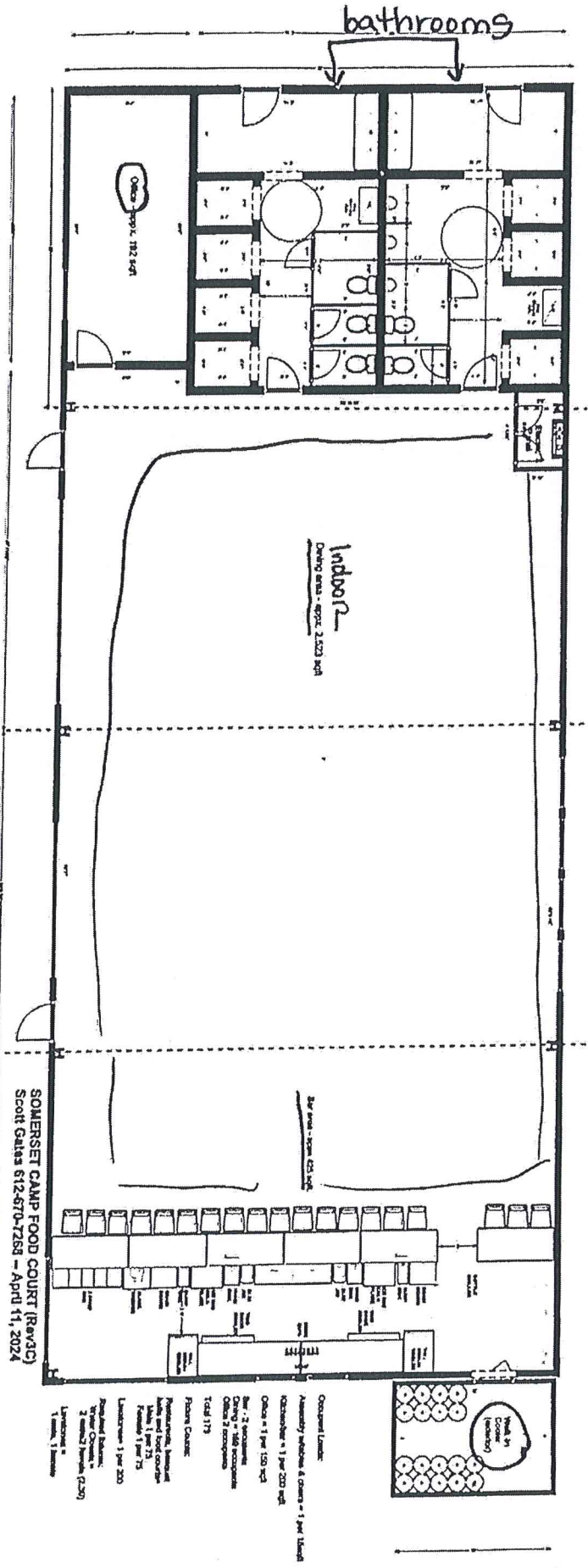
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name	First Name	M.I.
Kaufman	Alisa	M
Title	Email	Phone
owner	ali@apple river.com	612.910.1221
Signature	Date	
Alisa Kaufman	5-14-24	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	

Highlighted areas are liquor storage



* many highlight = outd
diner
con

Serving Alcohol

is proud to present this certificate to

Alisa Kaufman

for successful completion of the online course



Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.

Verify online at
servingalcohol.com

Verification Code
cWBKQm1DvC

Date Issued
May 15th, 2024

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.

Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>

Wisconsin Alcohol Seller/Server Course

Name: Alisa Kaufman

Certification Date: May 15th, 2024

Certificate Code: cWBKQm1DvC

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>

Save

Print

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Form
AB-100Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Edgy Fats LLC

2. Business Trade Name or DBA

Edgy Fats

3. Entity Type (check one)

☐ Sole Proprietor
 ☐ Partnership
 ☒ Limited Liability Company
 ☐ Corporation
 ☐ Nonprofit Organization

Part B: Individual Information

1. Last Name

Kaufman

2. First Name

Alisa

3. M.I.

M

4. Relationship to Business (Title)

President

5. Email

ali@appleriver.com

6. Phone

612.910.1221

7. Home Address

1107 Circle Pine Dr

8. City

New Richmond

9. State

WI

10. Zip Code

54017

11. Date of Birth

05-08-81

12. Drivers License/State ID Number

H400-0138-1668-05

13. Drivers License/State ID State of Issuance

Wisconsin

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years
3Months
8

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address	City	State	Zip Code
Previous Address 1 2195 Station Village Way #1115	San Diego	CA	92108
Previous Address 2 5655 W 35th St #415	St Louis Park	MN	55416
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	St. Croix County	MN	Hennipen	ND	Grand Forks		
CA	San Diego County	MN	Anoka County				

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Alisa Kaufman

Date

5/14/24

Form
AB-101

Alcohol Beverage Appointment of Agent

Date

Agent Type (check one)

- ☒ Original (no fee) ☐ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Edgy Eats LLC

2. Business Trade Name or DBA

Edgy Eats

3. Entity Type (check one)

- ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

- ☒ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Kaufman

2. First Name

Alisa

3. M.I.

M

4. Email

ali@appleriver.com

5. Phone

612.910.1221

6. Home Address

1107 Circle Pine Dr

7. City

New Richmond

8. State

WI

9. Zip Code

54017

10. Age

43

11. Drivers License/State ID Number

H400-0138-1668-05

12. Drivers License/State ID State of Issuance

WISCONSIN

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Kaufman	First Name Alisa	M.I. M
Title President	Email ali@appleriver.com	Phone 612.910.1221
Signature Alisa Kaufman		Date 5-14-24

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Kaufman	First Name Alisa	M.I. M
Signature Alisa Kaufman		Date 5-14-24

VILLAGE OF SOMERSET
Beer Garden Application

Applicant Information:

Name: Alisa Kaufman (Howell)
Company: Edgy Eats
Company Address: 120 Parent St
Somerset WI 54025
Phone No.: 612 910 1221

Description of Property to be used:

40 x 100 metal building ~~off~~ - area to North & East
of the building described

Date(s): year round

Estimate of number of users, participant and spectators for the event:

100 - 200

Hours of Operation: m-Sun (everyday) 10am - 2am

Noise Control: n/a

Plan for Maintaining Cleanliness:

daily cleaning

The following must be submitted with the application as an attachment:

Site Plan see application
Permit Fee

Village use only

Date Submitted: _____

Date reviewed by Public Safety: _____

Date reviewed by Village Board: _____

Date Approved: _____

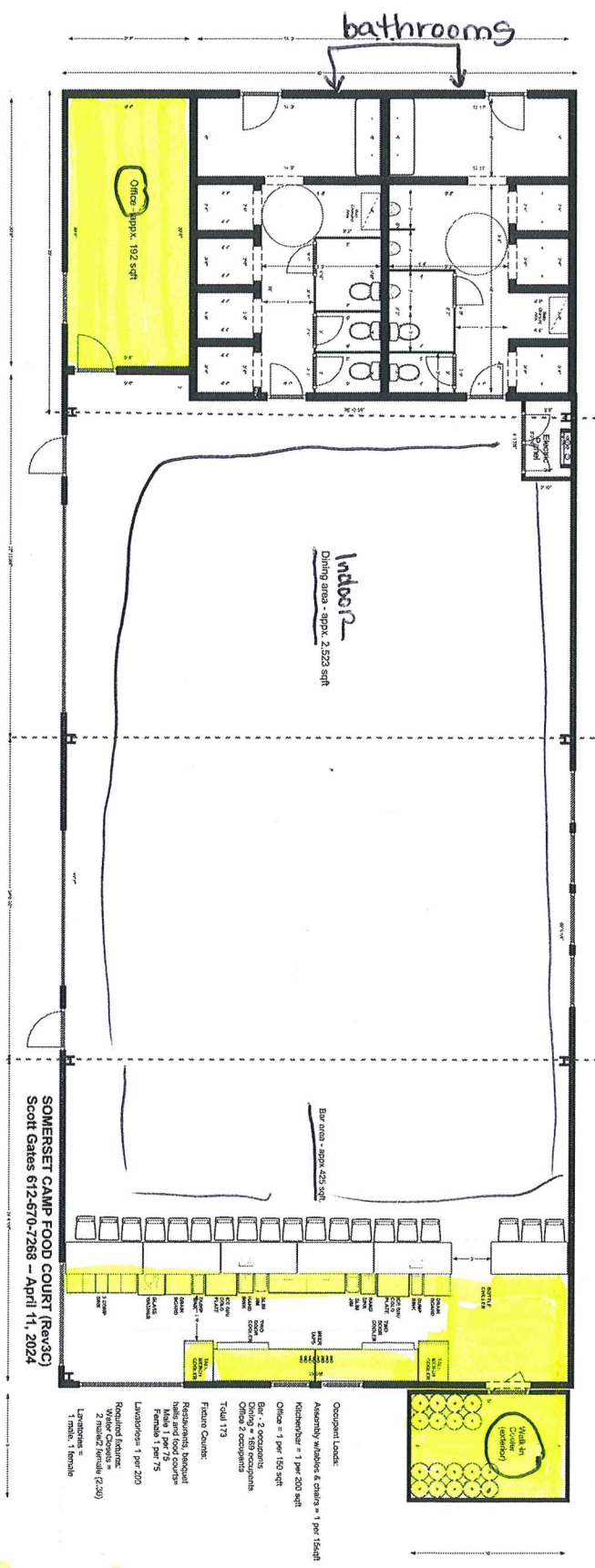
Date Disapproved: _____

Permit Expiration Date: _____

Date Fee Paid: _____

Permit Fee \$20.00

Highlighted areas are liquor storage



* wavy highlight = outdoor dining & consumption

APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS

Somerset, Wisconsin

Fee: \$7.00

PART "A"

To the governing body of the Village of Somerset, Wisconsin:

I hereby apply for a License to serve, from date hereof to June 30, 2022, inclusive (unless sooner revoked), Fermented Mal Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

I certify that I am 43 years of age and (do)(do not) have an arrest for a pending charge (NOTE: If there is a pending arrest, the Clerk may determine the details to see if the charge substantially related to the licensed activity).

Details of pending charge: _____

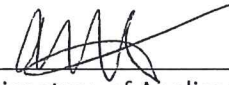
CHECK ONE:

☒ I further certify that I have no conviction record.

☐ I certify that I have a conviction record as set forth in Part B.

This information will be used by the licensing authority to determine if the convictions are for offenses the circumstances of which substantially relate to the circumstances of the licensed activity. Reference Section 111.32, 111.322, and 111.325, Wisconsin State Statues.

Birth Date: 05-08-81



Signature of Applicant

Part "B"

Answer the following questions fully and completely:

Telephone #: 612.910.1221

Name of Applicant Alisa M Howell - Kaufman
First Middle Initial Last

Address of Applicant 1107 Circle Pine Dr New Richmond, WI 54017
Street City State Zip

Have you been convicted of any felony? NO

Date(s) of such conviction(s)

Name of Court(s)

Nature of Offense(s)

Have you been convicted of any **misdemeanor(s)**? Yes ✓ No

Date(s) of such conviction(s)

Name of Court(s)

Nature of Offense(s)

Have you been convicted of violating an **Ordinance or other offense (i.e. traffic)**? Yes ✓ No

Date(s) of such conviction(s)

Name of Court(s)

Nature of Offense(s)

Have you been convicted of violating any **license law or ordinance regulating the sale of beverages or intoxicating liquors**? Yes ✓ No

Date(s) of such conviction(s)

Name of Court(s)

Nature of Offense(s)

CERTIFICATION

ALL INFORMATION PROVIDED AND STATEMENTS MADE BY ME AS PART OF THIS APPLICATION, OR AS PART OF ANY ADDITIONAL INFORMATION PROVIDED IN SUPPORT OF THIS APPLICATION, ARE COMPLETE, CORRECT, AND TRUE TO THE BEST OF MY KNOWLEDGE.


Signature of Applicant

5-28-25
Date Signed



BOARD, COMMITTEE AND COMMISSION APPOINTMENT APPLICATION

Date:

Name:

Home Address:

Phone Number:

Email Address:

Employer:

Occupation:

Please select which Board/Committee/Commission you would like to apply for:

	Board/Committee/Commission Name	Frequency of Meetings	Term
☐	Board of Zoning Appeals	As needed	3 years
☐	Economic Development Committee	As needed	1-3 years
☐	Fire/Rescue Commission	Quarterly	2 years
☐	Housing Program Committee	As needed	2 years
☐	Library Board	Monthly	3 years
☐	Plan Commission	Monthly	3 years
☐	Police Board of Review	As needed	5 years
☐	St. Croix Bike & Pedestrian Trails Coalition	As needed	2 years

EDUCATION: Indicate the highest year completed and degrees received:

VOLUNTEER INFORMATION: Indicate any volunteer organizations you have served on in the past including the name of the organization, address, phone number, and your position/title within the organization.

Please indicate your reason(s) for wanting to serve on a board/committee/commission:

Qualifications or experience applicable to the purpose and subject matter of the board/committee/commission you are interested in.

I declare that the information provided above is true and correct to the best of my knowledge.

Signature:

Date:

PLEASE SUBMIT APPLICATION TO:

tberger@villageofsomerset.us

VILLAGE OF SOMERSET

110 SPRING STREET, PO BOX 356

SOEMRSET, WI 54025

Title 2 GOVERNMENT AND ADMINISTRATION

TITLE 2, CHAPTER 2. VILLAGE BOARD

Sec. 2-2-2. Election, term and number of trustees; appointment as president.

- (b) *Appointment as President.* The President Pro Tem shall be appointed as Village President to fill an unexpired term. If the President Pro Tem declines the appointment or President Pro Tem is vacant a Village Trustee shall be eligible for appointment as Village President to fill an unexpired term subject to confirmation by a majority vote of the Village Board.

Appointment as President. A Village Trustee shall be eligible for appointment as Village President to fill an unexpired term.

State law reference(s)—Sections 61.20 and 61.325, Wis. Stats.

Sec. 2-2-3. Election and duties of village president; participation in voting and debate.

- (c) *Participation in Debate.* The Village President shall vote on all matters in the same way that other Trustees vote. The President has the power to make motions, and to introduce ordinances, resolutions and the like as any other Trustee. The Village President may not vote for confirmation of his/her appointments.

State law reference(s)—Sec. 61.24, Wis. Stats.

Sec. 2-2-4. Standing committees; special committees; chairpersons; reports, .

- (c) *Committees-of-the-Whole; Special Committees, Additional Appointments and confirmations, citizen engagement.*
- (2) The Village President may declare the entire Board a committee of the whole for informal discussion at any meeting or for any other purpose, and shall ex officio be chairperson of the same.
- (3) The Village President may, from time to time, appoint subject to confirmation by a majority vote of the Village Board, such special committee or committees as he/she deems advisable or as provided for by motion or resolution by the Board stating the number of members and object thereof to perform such duties as may be assigned to them. All special committees shall cease to exist after the April Board meeting unless reappointed by the Village President, subject to confirmation by a majority vote of the Village Board or extended by the Village Board.
- (4) Any appointment by the Village President to any Board, Committee, or commission (Sections: 2-4-1, 2-4-2, 2-4-3, 2-4-4, 2-4-5, 2-4-6, 2-4-7, 2-4-8, 2-4-9, 2-4-10) shall be subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board.
- (5) The Village Clerk-Treasurer shall keep on file Resident Applications for Boards, Committees, and Commissions which shall collect basic demographic information (Name, Address, Phone Numbers, E-

mail, years of Village residency), areas of interest, qualifications, and general comments & notes.
Applications shall be valid for four years.

TITLE 2, CHAPTER 3. MUNICIPAL OFFICERS AND EMPLOYEES

Sec. 2-3-2. Certain officials to be appointed.

(a) The Village officials hereinafter set forth shall be appointed.

Official	How Appointed	Term
Assessor	Village President subject to confirmation by the Majority of Village Board	Three Years
Attorney	Village President subject to confirmation by the Majority of Village Board	Indefinite
Engineer	Village President subject to confirmation by the Majority of Village Board	One Year
Health Officer	Village President subject to confirmation by the Majority of Village Board	Two Years
Weed Commissioner	Village President subject to confirmation by the Majority of Village Board	One Year
Chief of Police	Majority of Village Board	Indefinite
Director of Public Works	Majority of Village Board	Indefinite
Village Clerk-Treasurer	Village President subject to confirmation by the Majority of Village Board	Two Years
Building Inspector	Village President subject to confirmation by the Majority of Village Board	Two Years

(b) Continued employment with the Village is conditioned upon satisfactory performance and reviews. All Village employees shall comply with the standards prescribed in the Village Personnel Manual, incorporated herein by reference. The Village Board is not required to fill all of the positions specified in Subsection (a) above.

TITLE 2, CHAPTER 4. BOARDS, COMMISSIONS AND COMMITTEES

Sec. 2-4-1. Board of review; compensation; duties.

- (a) *Composition.* The Board of Review shall be composed of four (4) members including the Village President, the Village Clerk-Treasurer and two (2) members of the Village Board to be appointed by the Village President ~~subject to the approval of the full Village Board~~ **subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board.** The Village Clerk-Treasurer shall serve as Clerk of the Board of Review. The Assessor shall attend all meetings of the Board of Review, but shall not vote.
- (b) *Compensation.* The members of the Board of Review shall receive compensation as determined by resolution of the Village Board.
- (c) *Duties.* The duties and functions of the Board of Review shall be as prescribed in Sections 70.46 and 70.47, Wis. Stats.
- (d) *Meetings.* In accordance with Sec. 70.47(3)b, Wis. Stats., the Village Board do hereby exercise their right to designate hours for the annual Board of Review proceedings other than those set forth in Sec. 70.47(3)a, and shall designate the hours of the annual Board of Review. The Board may adjourn from day to day or from time to time, until such time as its business is completed, providing that adequate notice of each adjournment is so given.
- (e) *Objections to Valuations to be Written.* No person shall be permitted to appear and make objection before the Board of Review of the Village of Somerset to the amount of valuation of any property unless objection thereto shall first have been made in writing and filed with the Clerk of the Board of Review.

State law reference(s)—Sections 70.46 and 70.47, Wis. Stats.

Sec. 2-4-2. Zoning board of appeals; powers; meetings.

- (a) *Establishment.* A Zoning Board of Appeals shall be appointed and governed by the State zoning enabling law as contained in Sec. 62.23, Wis. Stats., the Village Zoning Code and ordinances and this Section. The laws of the State or Village and local ordinances shall prevail in that order. The Zoning Board of Appeals shall consist of five (5) citizen members and two (2) alternate members, appointed by the Village President ~~subject to confirmation by the Village Board~~ **subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board.** for a three (3) year term of office. The members shall be removable by the Village Board for cause upon written charges and upon public hearing. The Village President shall designate one of the members chairman.
- (b) *Powers.* The Zoning Board of Appeals shall have the following powers:
 - (1) To hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of any Village Zoning Code or any ordinance adopted under Sections 62.23, 61.35 or 62.231 (wetlands), 87.30 or 144.26 (flood plains) or Chapter 91 (farmland preservation), Wis. Stats.
 - (2) To hear and decide special exceptions to the terms of the Village zoning and floodplain zoning regulations upon which the Board of Appeals is required to pass.

-
- (3) To authorize, upon appeal in specific cases, such variance from the terms of the Village zoning regulations as will not be contrary to the public interest, where owing to special conditions, a literal enforcement will result in practical difficulty or unnecessary hardship, so that the spirit of the Zoning Code shall be observed, public safety and welfare secured and substantial justice done; provided, however, that no such action shall have the effect of establishing in any district a use or uses not permitted in such district. The Zoning Board of Appeals shall not grant use variances in floodplain or wetland and conservancy districts. In all other districts, no use variance shall be granted unless the applicant has first petitioned for a zoning amendment or a conditional use permit, if applicable, and upon a showing that no lawful and feasible use of the subject property can be made in the absence of such variance. Any use variance granted shall be limited to the specific use described in the Board's decision and shall not permit variances in yard, area or other requirements of the district in which located.
 - (4) To permit the erection and use of a building or premises in any location subject to appropriate conditions and safeguards in harmony with the general purposes of the Zoning Code, for such purposes which are reasonably necessary for public convenience and welfare.
 - (5) The Zoning Board of Appeals may reverse or affirm wholly or in part or may modify any order, requirement, decision or determination as in its opinion ought to be made in the premises. The concurring vote of four (4) members of the Zoning Board of Appeals shall be necessary to reverse any order, requirement, decision or determination appealed from or to decide in favor of the applicant on any matter on which it is required to pass, or to effect any variation in the requirements of the Zoning Code. The grounds of every such determination shall be stated and recorded. No order of the Zoning Board of Appeals granting a variance shall be valid for a period longer than six (6) months from the date of such order unless the land use permit is obtained within such period and the erection or alteration of a building is started or the use is commenced within such period.

(c) *Meeting and Rules.*

- (1) All meetings and hearings of the Zoning Board of Appeals shall be open to the public, except that the Board may go into executive session to deliberate after a hearing or an appeal. The final vote on an appeal shall be taken in open session by roll call vote, recorded and open for public inspection in the Board's office. Public notice of all regular and special meetings shall be given to the public and news media as required by the Wisconsin Open Meeting Law.
- (2) Special meetings may be called by the Chairman or by the Secretary at the request of two (2) members. Notice of a special meeting shall be mailed to each member at least forty-eight (48) hours prior to the time set for the meeting, or announcement of the meeting shall be made at any meeting at which all members are present.
- (3) Hearings may be held at any regular or special meeting at the time set by the Chairman.
- (4) A quorum for any meeting or hearing shall consist of four (4) members, but a lesser number may meet and adjourn to a specified time.
- (5) The Board shall keep minutes of its proceedings, showing the vote of each member upon each question, or, if absent or failing to vote, indicating such fact, and shall keep records of its examination and other official actions, all of which shall be immediately filed in the office of the Village Clerk-Treasurer and shall be public record. The Board shall adopt its own rules of procedure not in conflict with this Code of Ordinances or with the applicable Wisconsin Statutes.
- (6) No Board member shall participate in the decision of or vote upon any case in which the member is financially interested, directly or indirectly, but the Chairman shall direct an alternate member to act instead. Disqualification of a member for interest shall not decrease the number of votes required for

acting upon any matter, but such member may be counted in determining whether a quorum is present for the transaction of business.

- (d) *Offices.* The Village Board shall provide suitable offices for holding hearings and the presentation of records, documents, and accounts.

State law reference(s)—Sec. 62.23(7)(e), Wis. Stats.

Sec. 2-4-3. Plan commission; appointment; powers; compensation.

- (a) *Composition.* The Plan Commission shall consist of seven (7) members who shall be the following: The Village President, who shall be its presiding officer, two (2) Village Trustees which includes the Village President; and five (5) citizen members in the Village of Somerset.

- (b) *Appointment.*

- (1) *Trustee Member.* The Trustee member shall be annually appointed by a two-thirds ($\frac{2}{3}$) vote at the organizational meeting of the Village Board.

- (2) *Citizen Members.*

- a. Four (4) citizen members shall be appointed by the Village President, **subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board** for staggered terms of three (3) years.
- b. All citizen members shall be persons of recognized experience and qualifications and shall hold office until their respective successors are selected and qualified. Whenever _____ a vacancy shall occur in any citizen member, a successor shall be appointed for the unexpired term in the manner as set forth above.

- (c) *Record.* The Plan Commission shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the Village Clerk-Treasurer. Four members shall constitute a quorum but all actions shall require the affirmative approval of a majority of all of the members of the Commission.

- (d) *Duties.*

- (1) *The Master Plan.*

- a. The Plan Commission shall make, adopt and, as necessary, amend, extend or add to the master plan, subject to Village Board confirmation, for the physical development of the Village including areas outside of its boundaries which, in the Plan Commission's judgment, bear relation to the development of the Village. The master plan, with the accompanying maps, plats and descriptive and explanatory matter, shall show the Commission's recommendations for such physical development, and may include, among other things without limitation because of enumeration, the general location, character and extent of streets, highways, freeways, street grades, roadways, walks, parking areas, public places and areas, parks, parkways, playgrounds, sites for public buildings and structures, and the general location and extent of sewers, water conduits and other public utilities whether privately or publicly owned, the acceptance, widening, narrowing, extension, relocation, removal, vacation, abandonment or change of use of any of the foregoing public ways, grounds, places, spaces, buildings, properties, utilities, routes or terminals, the general location, character and extent of community centers and neighborhood units, and a comprehensive zoning plan.
- b. The Commission may adopt the master plan as a whole by a single resolution, or, as the work of making the whole master plan progresses, may from time to time by resolution adopt a part or

parts thereof, any such part to correspond generally with one or more of the functional subdivisions of the subject matter of the plan. The adoption of the plan or any part, amendment or addition, shall be by resolution carried by the affirmative votes of not less than a majority of all the members of the Plan Commission, subject to confirmation by the Village Board. The resolution shall refer expressly to the maps, descriptive matter, and other matters intended by the Commission to form the whole or any part of the plan, and the action taken shall be recorded on the adopted plan or part thereof by the identifying signature of the secretary of the Commission, and a copy of the plan or part thereof shall be certified to the Village Board. The purpose and effect of the adoption and certifying of the master plan or part thereof shall be solely to aid the Plan Commission and the Village Board in the performance of their duties.

- (2) *Matters Referred to Plan Commission.* The Village Board or officer of the Village having final authority thereon, shall refer to the Plan Commission, for its consideration and report before final action is taken by the Board, public body or officer, the following matters: the location of any state or other memorial; the location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for or lease of land for any street, alley or other public way, park, playground, airport, area for parking vehicles, or other memorial or public grounds; the location, extension, abandonment or authorization for any public utility whether publicly or privately owned; all plats of lands in the Village or within the territory over which the Village is given platting jurisdiction by Chapter 236, Wis. Stats.; the location, character and extent or acquisition, leasing or sale of lands for public or semi-public housing, slum clearance, relief of congestion, or vacation camps for children; and the amendment or repeal of any land use ordinance.
- (3) *Miscellaneous Powers.* The Commission may make reports and recommendations relating to the plan and development of the Village to public officials and agencies, civic, educational, professional and other organizations and citizens. It may recommend to the Village Board, programs for public improvements and the financing thereof. All public officials shall, upon request, furnish to the Commission, within a reasonable time, such available information as it may require for its work. The Commission, its members and employees, in the performance of its functions, may enter upon any land, make examinations and surveys, and place and maintain necessary monuments and markers thereon. In general, the Commission shall have such powers as may be necessary to enable it to perform its functions and promote municipal planning in cooperation with the Village Board. The Commission shall oversee community development block grants. The Village Board may refer to the Commission for its consideration and recommendation any matter pertaining to planning and development of land within the Village and within one and one-half (1½) miles of the limits of the Village. All plats or replats of any lands within the limits of the Village or any lands outside the Village and within one and one-half (1½) miles of the limits of the Village shall be submitted to the Commission for its recommendation to the Village Board before the same are approved by the Village Board.
- (e) *Compensation Oath.* Compensation may be established by the Village Board for service on the Commission. Citizen members shall take the official oath required by Sec. 19.01, Wis. Stats., which shall be filed with the Village Clerk-Treasurer.
- (f) *Organization.* As soon as all members of the first Commission shall have been appointed, the Village Clerk-Treasurer shall give each member a written notice of the appointment and thereon shall fix the time and place of the first meeting which shall be not less than five (5) nor more than ten (10) days thereafter. Such Commission shall elect a vice-chairman and a secretary, and shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the Village Clerk-Treasurer.
- (g) *Employees; Budget.* The Plan Commission shall have the power to employ experts and such staff as may be necessary, and to pay for their services and such other expenses as may be necessary and proper, within the limits of the budget established by the Village Board, or placed at its disposal through gift, and subject to any

ordinance or resolution enacted by the Village Board. As far as possible, the Commission shall utilize the services of existing Village officials and employees.

- (h) *Rules of Procedure; Report.* The Plan Commission is hereby authorized to adopt rules governing its own proceedings. The Commission shall make a monthly report in writing to the Village Board of its transactions and expenditures, if any, for the preceding month, with such general recommendations as to matters covered by its prescribed duties and authority as seem proper.
- (i) *Special Meetings.* Individuals requesting a special meeting of the Plan Commission shall be required to pay a fee of Seventy-five Dollars (\$75.00) for such meeting.

(Ord. No. A-672, 10-19-2021)

State law reference(s)—Sections 61.35, 62.23, and Chapter 236, Wis. Stats.

Sec. 2-4-4. Library board; powers and duties.

- (a) *Membership and Terms.* Pursuant to Sec. 43.54, Wis. Stats., the Library Board shall consist of five (5) members appointed by the Village President, subject to confirmation by the Village Board shall be subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board to serve three (3) year terms. One (1) member shall be a school district administrator or his/her representative, and not more than one (1) member of the Village Board shall serve on the Library Board at any one (1) time. Up to two (2) members may be residents of towns adjacent to the Village.
- (b) *Powers and Duties.* The Library Board shall have the powers and duties prescribed by Sec. 43.58, Wis. Stats.
- (c) *Budget and Report.* The Library Board shall submit to the Village Board an annual report and budget on September 1.

State law reference(s)—Sec. 43.58, Wis. Stats.

Sec. 2-4-5. Fire/rescue commission; appointment; authority.

- (a) *Fire/Rescue Department Officers.*
 - (1) *Appointment.* The Fire Chief and Assistant Fire Chief shall be appointed by the Fire/Rescue Commission, following a survey of Fire/Rescue Department members, a review of training records, experience, and meeting other qualifications set forth by the Somerset Fire/Rescue Commission. The Fire Chief and Assistant Chief appointment will be for a period of two (2) years, subject to suspension or removal pursuant to law.
 - (2) *Appointment.* The Captain(s) and all other officers will be appointed by the Fire/Rescue Department and confirmed by the Fire/Rescue Commission following a survey of the Fire/Rescue Department members, a review of training records, experience, and meeting other qualifications set forth by the Somerset Fire/Rescue Commission. The Captain(s) and other officers shall hold office during satisfactory performance, subject to suspension or removal pursuant to law.
- (b) *Appointment of Commissioners.*
 - (1) *Residency; Quorum.* The Board of Fire/Rescue Commissioners shall consist of six (6) citizens who are residents of the Village or Town of Somerset, four (4) of whom shall constitute a quorum with a tie vote being a no vote.
 - (2) *Composition.* The Joint Commission members shall be:

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- a. *Village.* Appointed by the Village President shall be subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board.
 - 1. One (1) Village of Somerset Board Member.
 - 2. Two (2) Village of Somerset chosen at large, with terms starting alternate years.
 - b. *Township.*
 - 1. One (1) Town of Somerset Board Member.
 - 2. Two (2) Town of Somerset chosen at large, with terms starting alternate years.
 - (3) *Confirmation.* All Fire/Rescue Commission member's appointment by each board will be approved by the board they are representing.
 - (4) *Terms.* The Boards of the Village and Town of Somerset shall appoint members annually at their first meeting in May, with approval of a full board. Terms of appointments are two (2) years unless:
 - a. Resignation of member either from:
 - 1. Fire/Rescue Commission
 - 2. Board member
 - b. Suspension or removal by Commission.
 - c. Suspension or removal from office by Board.
 - d. Term of board membership is completed.
 - (5) *Governance.* The Commission shall annually elect a chairperson, vice chairperson and secretary at its first meeting following the May meetings of the Village and Town Boards.
 - (c) *Scope and Mission of Authority Specified.* The provisions of Sec. 62.13, Wis. Statutes (except for the statutory optional powers) and all acts amendatory thereto so far as the same are applicable, are incorporated herein by reference and shall be effective in the same manner as set forth in full herein. In accordance with Sections 62.13 and 61.65, Wis. Statutes, the Fire/Rescue Commission shall have the following specific powers and authority.
 - (1) To review and approve all those selected for employment by the Fire/Rescue Department.
 - (2) To conduct hearings on discharge or disciplinary actions within the Fire/Rescue Department.
 - (3) To review and approve all operations for the Somerset Fire/Rescue Department.
 - (4) To establish and maintain the ordinances governing the operation and conduct of members of the Somerset Fire/Rescue Department.
 - (5) To conduct hearings and resolve complaints of conflicts filed against or from within the Fire/Rescue Department in the performance of their assigned duties.
 - (6) To review all budgets and audits of the Somerset Fire/Rescue Department and make recommendations to the Village and Town Boards of Somerset for approval or disapproval.
 - (7) To review and make recommendations to the Boards on approval or disapproval of equipment needs to perform the duties of the Somerset Fire/Rescue Department.
 - (8) To review and make recommendations on the contract between the Village and Town of Somerset for the funding and operations of the Somerset Fire/Rescue Department.

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- (9) To request a special meeting between the Village and Town Boards of Somerset for conflicts or emergencies that may arise.
- (10) To sue or be sued where necessary to carry out an expressed power of duty.
- (d) *Rules of Procedures.* The Fire/Rescue Commission shall, from time to time, make such rules and regulations as it may deem necessary to perform and execute the duties and powers herein vested in such Commission.
- (e) *Authority of Boards.* The supervision, management of equipment of the Somerset Fire/Rescue Department of the Village and Town of Somerset is herein vested in the Somerset Fire/Rescue Commission. The Boards shall review and approve the salaries of the chiefs and members of the Somerset Fire/Rescue Department.
- (f) *Record.* The Somerset Fire/Rescue Commission shall keep a record of its proceedings.
- (g) *Commission Expenses.* The Village and Town Boards shall approve all funds for compensation and for the expenses of the Somerset Fire/Rescue Commission that are deemed necessary to perform its duties.
- (Ord. No. A-550, 2-13-2007)

Sec. 2-4-6. Economic development committee; appointment; duties.

- (a) *How Constituted.*
- (1) The Village Economic Development Committee shall consist of seven (7) members as follows: The Village President, who shall be its presiding officer, and six (6) persons. The six (6) persons shall be people of recognized experience and qualifications, the members of which shall be selected upon a nonpartisan basis.
- (b) *Appointment.*
- (1) *Members.* Six (6) persons shall be appointed by the Village President ~~and approved by the Village Board~~ **subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board.** The first committee appointed, there will be two (2) members appointed to a one (1) year term, two (2) members to a two (2) year term, and two (2) members to a three (3) year term with subsequent vacancies appointed to three (3) year terms in May when their terms expire. The committee will be staffed by the Village Clerk/Economic Development Director, Village Engineer staff and other Village Staff as needed.
- (2) *Alternate Chairman.* The Village Trustee appointed shall serve as Alternate Chairman and shall be appointed by the Village President ~~and approved by the Village Board~~ **subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board** each May.
- (3) *[Members.]* Members seven (7) consist of:
- Village Board President—Chair;
 - Village Trustee;
 - Banker;
 - School Board Member or designee;
 - Chamber Representative or designee;
 - Industrial Owner;
 - Commercial Owner.

(c) *Powers and Duties.*

- (1) The Committee shall work with the Village Board, Village Clerk/Economic Development Director and Village staff as appropriate in promoting the Village of Somerset and in attracting economic growth and development.
- (2) The Committee shall advise, develop and recommend methods to stimulate positive public interest and economic growth and development. Such as but not limited to:
 - Oversee the creation of a Business Retention Program ("BRE");
 - Review development projects as appropriate;
 - Provide direction/feedback on marketing related activities;
 - Review TIF related activities as needed.
- (3) When necessary, the Committee may utilize the services of the Village Engineer, the Village Attorney and other Village Officials and employees, upon such basis as shall be mutually agreed to, or as may be determined by the Village Board.
- (4) The Economic Development Director shall act as liaison between the Village Board and Private land owners/developers and businesses.
- (5) The Committee shall recommend to the Village Board such action as the Committee determines to be necessary.
- (6) The Village Board and Committee members recognizes that projects that may come before the Committee are sensitive in nature and at times may not be fully disclosed to the Committee in order to ensure confidentiality. Staff will make every effort to inform the Committee of projects while ensuring confidentiality.
- (7) Committee shall use closed session statutes as appropriate to conduct Committee business. The Committee is subject to open meeting laws.

(Ord. No. A-641, 7-18-2017)

Editor's note(s)—Ord. No. A-641, adopted July 18, 2017, repealed § 2-4-6 and enacted new provisions to read as herein set out. Former § 2-4-6 pertained to Industrial Committee; appointment; duties, and derived from the original codification.

Sec. 2-4-7. Police review board; appointment; powers.

- (a) *Purpose.* A Village Police Review Board is hereby created pursuant to Sec. 61.65, Wis. Stats., to act in place of the Board of Police and Fire Commissioners under Sec. 62.13, Wis. Stats. The Police Review Board shall have the power to suspend, reduce, suspend and reduce, or remove any Police Chief or any other sworn police officer who is not probationary, as herein provided.
- (b) *Appointment.* The Police Review Board shall consist of five (5) citizens, who shall be residents of the Village, three (3) of whom shall constitute a quorum. The Village President shall appoint the initial board to staggered five (5) year terms, ~~subject to Village Board approval~~ **subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board,** and thereafter, the Village President shall annually, in April appoint one (1) member for a term of five (5) years **subject to confirmation by a majority vote of the Village Board. If the confirmation roll call vote fails, any Village Board Member shall make an appointment subject to confirmation by a majority of the Village Board.** The Village shall pay each member for the members costs of serving on the Board.

(c) *Disciplinary Action Against Police Officers.*

- (1) A non-probationary sworn police officer may be suspended as hereinafter provided as a penalty. He/she may also be suspended by the Police Review Board pending the disposition of charges filed against him/her.
- (2) Charges may be filed against a police officer by the Chief, by a member of the Police Review Board, by the Police Review Board as a body, or by any aggrieved person. Such charges shall be in writing and shall be filed with the president of the Police Review Board. Pending disposition of such charges, the Board or Police Chief may suspend such police officer.
- (3) A police officer may be suspended for cause by the Police Chief or by the Police Review Board as a penalty. The Police Chief shall file a report of such suspension with the Police Review Board immediately upon issuing the suspension. No hearing on such suspension shall be held unless requested by the suspended police officer. If the police officer suspended by the Police Chief requests a hearing before the Police Review Board, the Police Chief shall be required to file charges with the Police Review Board upon which such suspension was based.
- (4) Following the filing of charges in any case, a copy thereof shall be served upon the person charged. The Police Review Board shall set a date for hearing not less than ten (10) days nor more than thirty (30) days following service of charges. The hearing on the charges shall be public, and both the accused and the complainant may be represented by an attorney and may compel the attendance of witnesses by subpoenas which shall be issued by the president of the Police Review Board on request and be served as are subpoenas under Chapter 885, Wis. Stats.
- (5) If the Police Review Board determines that charges are not sustained, the accused, if he/she has been suspended shall be immediately reinstated and lost pay restored. If the Police Review Board determines that charges are sustained, the accused, by order of the Police Review Board, will be suspended or reduced in rank or suspended and reduced in rank, or removed, as the good of the service may require.
- (6) Findings and determinations hereunder and orders of suspension, reduction, suspension and reduction, or removal, shall be in writing and, if they follow a hearing, shall be filed within three (3) days thereof with the secretary of the Police Review Board.
- (7) Further rules for the administration of this Subsection may be made by the Board.
- (8) No person shall be deprived of compensation while suspended pending disposition of charges by the Board.
- (9) Any person suspended, reduced, suspended and reduced, or removed by the Police Review Board may appeal from the order of the Police Review Board to the circuit court by serving written notice thereof on the secretary of the Police Review Board within ten (10) days after the order is filed. Within five (5) days thereafter the Board shall certify to the Clerk of Court the record of the proceedings, including all documents, testimony and minutes. The action shall thereafter proceed in manner as set forth in Sec. 62.13(5)(i), Wis. Stats. The trial shall be by the court and upon the return of the Board, except that the court may require further return or the taking and return of further evidence by the Board. The question to be determined by the court shall be: Upon the evidence was the order of the Police Review Board reasonable? No costs shall be allowed either party and the clerk's fees shall be paid by the Village. If the order of the Police Review Board is reversed, the accused shall be forthwith reinstated and entitled to his/her pay as though in continuous service. If the order of the Police Review Board is sustained it shall be final and conclusive.

(d) *Disciplinary Action Against Police Chief.* The provisions of Subsection (c)(1)-(9) shall apply to the demotion, suspension or removal of the Police Chief. In addition thereto, the Police Review Board may suspend the Police Chief pending disposition of charges filed by the Police Review Board or by the Village President.

Sec. 2-4-10. Residency requirements; attendance standards.

- (b) *Attendance Standard.* All non-elected members of board, committees and commissions are required to attend a minimum of two-thirds ($\frac{2}{3}$) of the meetings in each six (6) month period of their respective bodies, unless excused by majority vote of the membership of their body. Failure to comply with this Subsection may result in the removal and replacement of the official found to be in noncompliance by majority vote of the Village Board.

2024 LIST OF PUBLIC OFFICIALS

VILLAGE OF SOMERSET

VILLAGE BOARD			
NAME	NUMBER	ADDRESS	TERM
Chris Dubak cdubak@villageofsomerset.us	651-428-7602	540 Spring Street, C4	4/15/25
Caleb Garn cgarn@villageofsomerset.us	517-227-7598	488 Liberty Circle	4/15/25
Mike Kappers mkappers@villageofsomerset.us	715-781-1189	260 Main Street	4/15/25
Brandon Krohn bkrohn@villageofsomerset.us	715-338-6776	316 Walnut Lane	4/15/25
Donnie Kern dkern@villageofsomerset.us	612-860-1907	606 Raymond Street	4/20/26
Chris Moreno cmoreno@villageofsomerset.us	715-245-7194	207 Willow Street	4/20/26
Ryan Sicard rsicard@villageofsomerset.us	715-294-0960	PO Box 159 509 Germain Steet, Unit 13	4/20/26

VILLAGE BOARD COMMITTEES			
<i>Village President appoints Chairperson and Committee members. Committee appointments, except designation of chairperson subject to confirmation by majority vote of Board.</i>			
Public Safety	Chris Dubak	Chris Moreno	Ryan Sicard
Public Works	Donnie Kern	Caleb Garn	Brandon Krohn
Finance/Personnel	Mike Kappers	Chris Dubak	Donnie Kern
Emergency Government	Mike Kappers	Bob Gunther	Travis Belisle
	Chris Moreno	Joel Trepczyk	Tasia Berger
	Donnie Kern		
Board of Review	Mike Kappers	Chris Moreno	Tasia Berger
	Ryan Sicard		

VILLAGE OFFICIALS			
NAME	POSITION	NUMBER	TERM
Tasia Berger	Village Clerk	715-247-3395	12/31/24
Amy Briggs	Utility Clerk	715-247-3395	N/A
Bob Gunther	Public Works Director	715-760-0884	N/A
Colleen Nadeau	Clerk of Court	715-247-3319	N/A
Brad Nemec	Municipal Judge	715-247-5637	4/30/27
Ben Neumann	Weed Commission	715-293-3185	12/31/22
Andrea Otto	Treasurer	715-247-3395	12/31/24
Gina Thernbeck	Police Secretary	715-247-3319	N/A
Joel Trepczyk	Police Chief	715-247-3319	N/A
Darel Hall	Animal Control	715-247-3319	N/A
Bowmar Appraisal	Assessor	715-835-1141	12/31/26
Paul Mahler pmahler@bakkenorman.com	Attorney	715-246-3800 715-888-1012	N/A
Tony Feuerhelm Tfiagency726@gmail.com	Building Inspector	715-386-5410 612-380-8764	12/31/25

OTHER VILLAGE BOARDS AND COMMISSIONS

PLAN COMMISSION

Staggered 3-year terms

*5 citizen members and 2 Village Board members, including Village President
Village President appoints citizen members. Trustee member appointed annually by 2/3 vote of Board.*

NAME	NUMBER	ADDRESS	TERM
Dan Vanasse	715-220-1828	444 Reed Street	5/18/24
Shyla Williamson	651-242-2433	219 Church Hill Road, Apt. 1	5/18/24
Laine Belter	715-247-5845	302 Spring Street	5/1/25
Chris Dubak	651-428-7602	540 Spring St, C4	4/15/25
Mike Kappers	715-781-1189	260 Main Street	4/15/25
Ken Lehman	651-233-6620	434 Reed Street	5/1/25
Dave Wolner	715-247-4598	490 Forrest Drive	5/6/26

BOARD OF ZONING APPEALS

Staggered 3-year terms

5 citizen members and 2 alternate members, appointed by Village President and approved by Village Board.

NAME	NUMBER	ADDRESS	TERM
Ken Lehman	651-233-6620	434 Reed Street	5/1/22
Dan Vanasse	715-220-1828	444 Reed Street	5/1/23
Dave Wolner	715-247-4598	490 Forrest Drive	5/1/23
Laine Belter	715-247-5845	302 Spring Street	5/1/24
Vacant			
Vacant (Alt)			
Vacant (Alt)			

POLICE BOARD OF REVIEW

Staggered 5-year terms

5 citizen members, appointed by Village President and approved by Village Board.

NAME	NUMBER	ADDRESS	TERM
Tabatha Kwak	651-260-4462	258 Harriman Street	4/20/26
Paul Goosen (2 yrs)	715-441-4760	620 Spring Street	4/20/26
Brandon Koziol	612-224-0167	408 Abby Lane	4/30/27
Louise Hecht		331 Blue Spruce Lane	4/30/27
Greg Sayers	715-247-4870	230 Plum Tree Lane	4/30/27
Michelle Beauvais (Alt) (3 yrs)	715-220-1943	312 Vanasse Street	5/18/24

FIRE/RESCUE (VILLAGE REPS)

2-year terms

1 Village Board Member, 2 Village of Somerset residents (alternate years appointed and approved by Board.)

NAME	NUMBER	ADDRESS	TERM
Donnie Kern	715-247-2229	606 Raymond Street	5/1/24
Chris Moreno	715-245-7194	207 Willow Street	5/1/24
Dave Wolner	612-618-0598	490 Forrest Street	5/1/24

LIBRARY BOARD Staggered 3-year terms <i>5 members, appointed by Library, approved by Village Board</i>			
NAME	NUMBER	ADDRESS	TERM
Rita Lawson	715-247-3243	1917 County Road I	4/30/25
Alexandra Bell	715-247-4400	635 Sunrise Drive	4/30/26
Patricia Edgar	715-338-6864	220 Balsam Drive	4/30/26
Patricia Forsberg	612-810-0043	350 Paquin Drive	4/30/27
Kay Walsh	715-247-3423	PO Box 113	4/30/27

ECONOMIC DEVELOPMENT COMMITTEE Terms: 2 @ 1 year / 2 @ 2 years / 2 @ 3 years + Alternate <i>7 members, including Village President, appointed by Village President and approved by Village Board.</i>			
NAME	NUMBER	ADDRESS	TERM
Mike Kappers			
Chris Dubak			
Chris Ferguson			
Dave Bracht			
Jim Boo			
Rick Lundell			
Vacant			

MAIN STREET LOAN COMMITTEE [FINANCE COMMITTEE] 2-year terms			
NAME	NUMBER	ADDRESS	TERM
Joe Green - 1 st National	715-243-6113		4/18/23
Donnie Kern	715-247-2229	606 Raymond Street	5/15/24
Chris Moreno	715-245-7194	207 Willow Street	5/15/24
Mike Kappers	715-781-1189	260 Main Street	4/15/25

AMERICANS WITH DISABILITIES COMMITTEE [FINANCE COMMITTEE] 2-year terms			
NAME	NUMBER	ADDRESS	TERM
Donnie Kern	715-247-2229	606 Raymond Street	4/15/24
Chris Dubak	651-428-7602	540 Spring Street, C4	4/15/25
Mike Kappers	715-781-1189	260 Main Street	4/15/25

HOUSING PROGRAM COMMITTEE [RESIDENTS OF VILLAGE] 2-year terms			
NAME	NUMBER	ADDRESS	TERM
Laine Belter	715-247-5845	302 Spring Street	4/15/23
Julie Lange	651-274-1673	362 Paquin Drive	4/15/24
Dan Vanasse	715-220-1828	444 Reed Street	4/15/24
Vacant			4/15/23

ST. CROIX BIKE & PEDESTRIAN TRAILS COALITION MEMBER 2-year term			
NAME	NUMBER	ADDRESS	TERM
Josh Hecht	715-222-3966	331 Blue Spruce Lane	4/15/23

Fw: Comities position

Brandon Krohn <bkrohn@villageofsomerset.us>

Wed 6/5/2024 10:23 AM

To: Tasia Berger <tberger@villageofsomerset.us>

Another community member looking to get involved and placed on a committee.

Tabatha already serves on the police review committee.

BK

From: Tabatha Kwak <tabatha.kwak@gmail.com>

Sent: Tuesday, June 4, 2024 2:57 PM

To: Brandon Krohn <bkrohn@villageofsomerset.us>

Subject: Comities position

I would love to be on the fire and rescue committee and board of zoning appeals.

May 28, 2024

Village of Somerset Board of Trustees
110 Spring Street
Somerset, WI 54025

Dear Somerset Village Board of Trustees,

Please accept this letter as my written interest in serving on any of the Village committees as part of the 2024 appointments. While I prefer to serve on the Plan Commission, I am willing to serve on any committee that the Board of Trustees may deem appropriate.

In my professional career, I am currently the Director of Business Development for a software technology company. In this role, I identify areas of growth potential with large, complex clients and negotiate pricing and contracts for that growth. I write detailed project plans and manage multi-million-dollar client projects to ensure successful completion.

In a volunteer capacity, I served for 7 years on the board of directors at a large community action agency. I chaired the board for 4 years and twice oversaw the community needs assessment that was a requirement of our government funding. I understand how to build consensus amongst board members, balance budgets, and plan strategies to address community needs.

In the Somerset community, I chair the Somerset Champions Council and am an active member of the Somerset Lions Club. I have a history of bringing together stakeholders to achieve common goals for the Somerset community.

I am committed to serving the Village of Somerset and look forward to an opportunity to serve in any capacity where I can use my knowledge and skills.

Thank you for your consideration,

Cathy Ness

920-650-1044
cathyleeness@gmail.com

Planning committee

Jessica Plourde <jessicaplourde@msn.com>

Tue 6/11/2024 12:02 PM

To: Tasia Berger <tberger@villageofsomerset.us>

Hi!

I'm hearing there is an open spot on the planning committee, I'd like to throw my name in the hat to be considered.

What else is needed?

Thanks for the help!

Get [Outlook for iOS](#)

Fw: Interest

Brandon Krohn <bkrohn@villageofsomerset.us>

Thu 5/23/2024 11:42 AM

To: Tasia Berger <tberger@villageofsomerset.us>

Email for a resident that would like to serve on a committee

From: Rob S <bestbetinstall@gmail.com>

Sent: Thursday, May 23, 2024 11:39 AM

To: Brandon Krohn <bkrohn@villageofsomerset.us>

Subject: Interest

Good morning Brandon,

I wanted to express interest in assuming the role in the St. Croix Bike and Pedestrian Trails Coalition as a committee member.

Rob Semplinski
770 Plum Tree Ln, Somerset, WI 54025
715 441 3383

Re: Open Committee seats

Shawn Weisen <shawnweisen@gmail.com>

Wed 6/12/2024 1:40 PM

To: Mike Kappers <mkappers@villageofsomerset.us>

Cc: Tasia Berger <tberger@villageofsomerset.us>

Tasia,

My name is Shawn Weisen and I have lived in the Village for 20 years. I have been apart of committees both publicly and privately so know how the system works. I have run successful businesses and have been responsible for budgets of over \$4 million dollars for 30 years so I know how to control spending. Being a long time resident I know the good and the bad of the Village and feel I can help the community grow for the better. Thank you to the consideration to sit on a committee.

Thank you,
Shawn Weisen

Sent from my iPhone

On Jun 12, 2024, at 1:10 PM, Mike Kappers <mkappers@villageofsomerset.us> wrote:

Email Tasia with a short bio and why you'd be a great fit. Thank you for your interest.

Mike Kappers
Somerset Village President
[Village Website](#)
[My Facebook Page](#)
[Adopt a Fire Hydrant and Adopt a Street Programs](#)
[Subscribe to the Village's YouTube Page](#)



From: Shawn Weisen <shawnweisen@gmail.com>

Sent: Thursday, June 6, 2024 12:12:00 PM

To: Mike Kappers <mkappers@villageofsomerset.us>; Donnie Kern <dkern@villageofsomerset.us>

Subject: Open Committee seats

Mr. Kappers and Mr. Kern,

I recently read on Brenda Forrest's Facebook post you are looking for people to fill committee chairs. If this is still the case I would like to put my name forward to fill one of those seats. Please reach out if you have any questions.

Thank you,
Shawn Weisen

Sent from my iPhone

**VILLAGE OF SOMERSET
Beer Garden Application**

Applicant Information:

Name: John Montpetit
Company: General Sams Inc
Company Address: 710 Spring St
Somerset, WI 54025
Phone No.: 715-760-0421

Description of Property to be used:

*Cement patio*black-top on all 4 sides of building
Date(s): year round *trading post *30 acres at Float Pile
*La Pointe Building
*40 acre Field

Estimate of number of users, participant and spectators for the event:
5000

Hours of Operation: 8am-2am weekdays / 8am-2:30am weekends

Noise Control: Security

Plan for Maintaining Cleanliness:

Janitors & Staff

The following must be submitted with the application as an attachment:

Site Plan
Permit Fee

Village use only

Date Submitted: _____

Date reviewed by Public Safety: _____

Date reviewed by Village Board: _____

Date Approved: _____

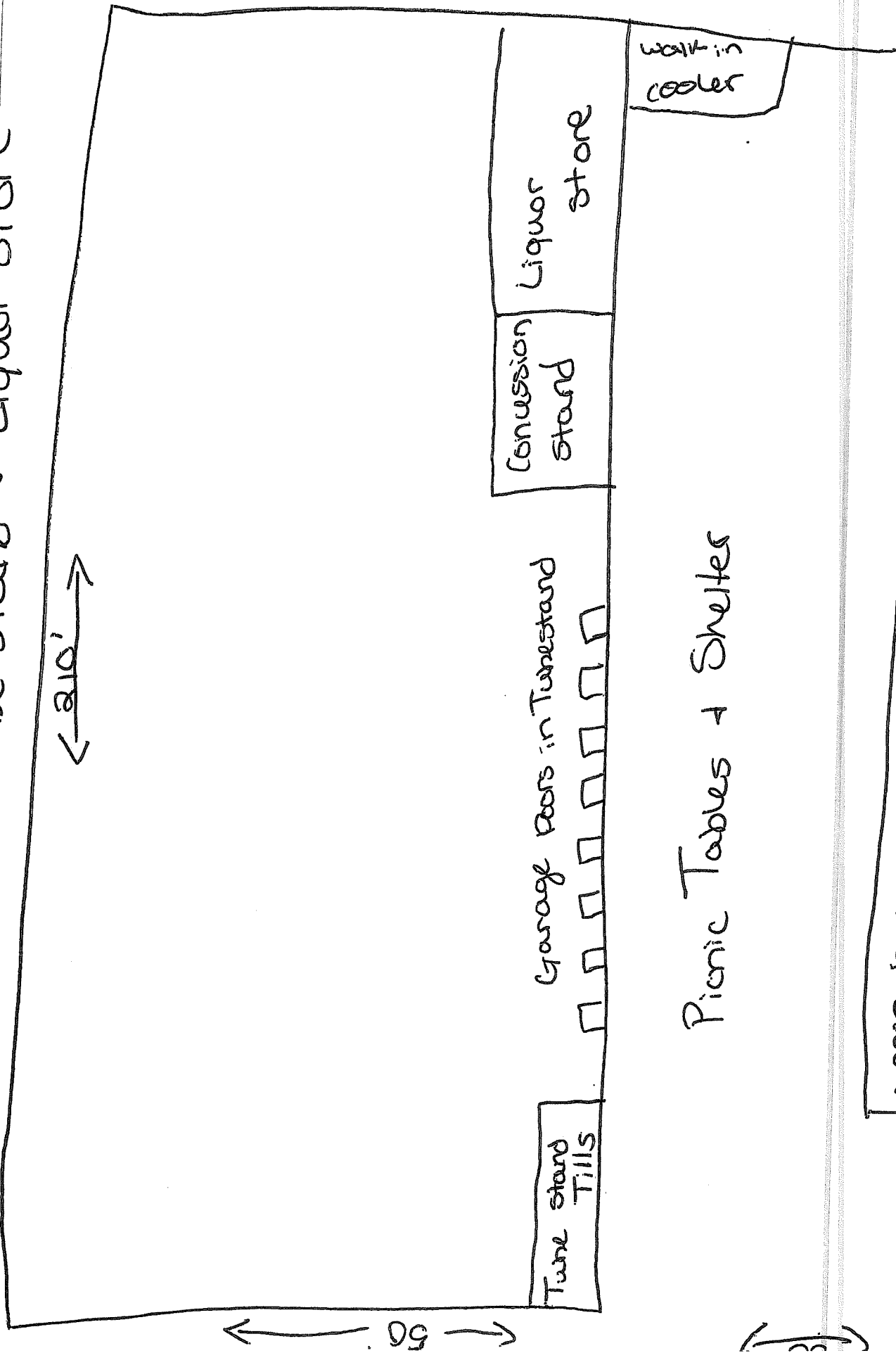
Date Disapproved: _____

Permit Expiration Date: _____

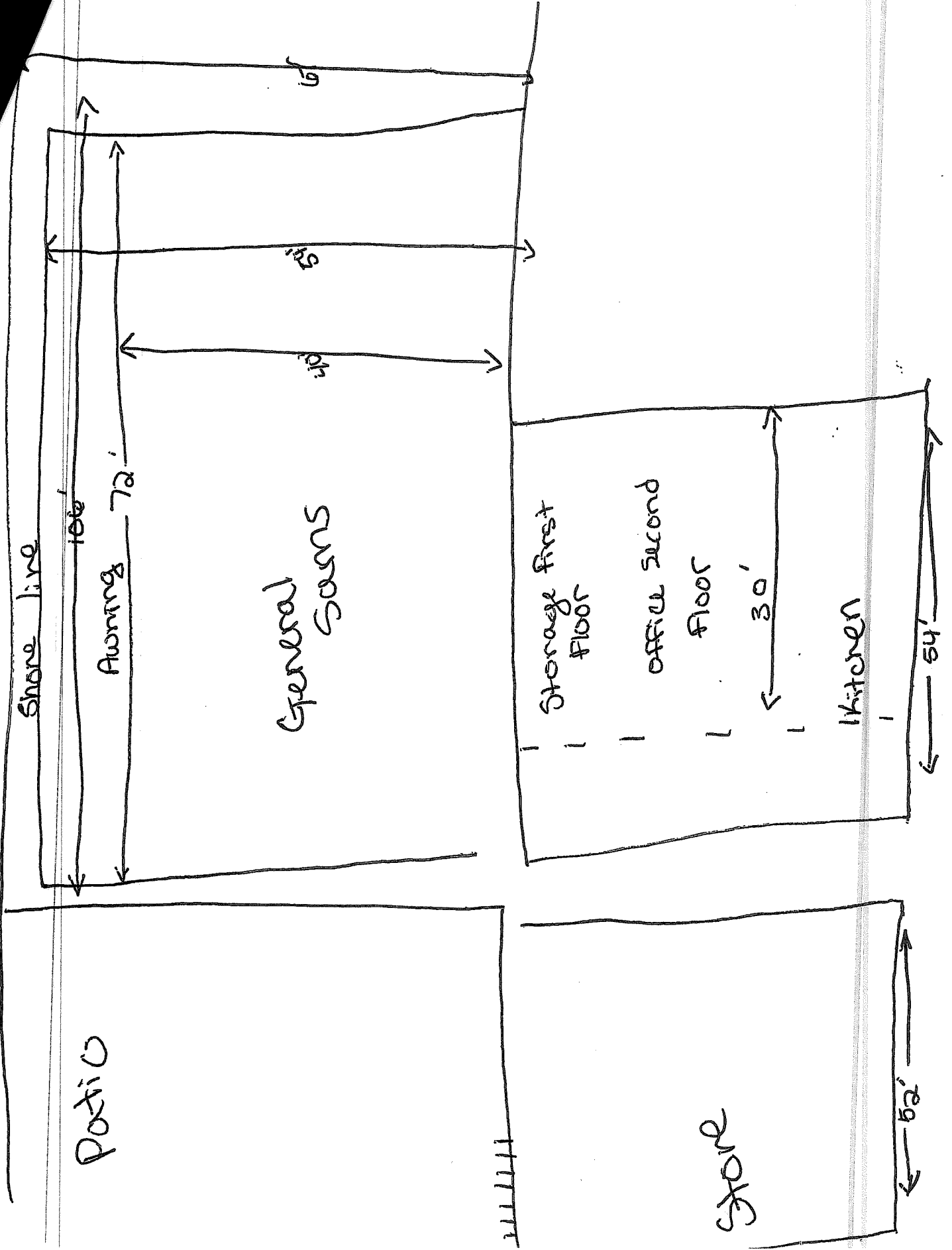
Date Fee Paid: _____

Permit Fee \$20.00

Float Ride Tube stand & Liquor Store



Apple River



Float-Rite Park Campsite Identification Map

Campground
Lower Level

Campground
Upper Level
all Campsites

Apple River
Amphitheatre
Concert Area

Float-Rite Rd

Float-Rite
Park Entrance

Apple River

Fooding
Park

Can
Camp

New
Building

7/22

40 acre
- field on city

