

PUBLIC WORKS COMMITTEE  
VILLAGE OF SOMERSET  
April 10, 2024

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Caleb Garn called the meeting to order at 5:30 p.m.

Present at the Village Hall: Brandon Krohn, Caleb Garn, Bob Gunther, and Chuck Schwartz, MSA

Present via Zoom: Donnie Kern (5:32), Chris Dubak and Mike Kappers

### **Minutes**

Committee reviewed the March 13, 2024, Public Works minutes. *Motion by Krohn, second by Garn to approve the March 13, 2024, Public Works meeting minutes and motion carried.*

### **Public Comment**

Nancy Vanasse 733 190<sup>th</sup> Ave from the Village of Somerset is concerned about a dog park at Veteran's Park. She said it's beautiful but packed with pickleball and basketball courts. You need a more open park. Thoughts on Parnell Prairie? It's out in the country. Wondering what discussion has been had. Garn commented that Parnell Prairie needs to stay a prairie.

Katie Byboth 1904 37<sup>th</sup> Street from the Town of Somerset said she walked through Veteran's Park with Caleb & Donnie and is in favor of the perimeter that is outlined. She checked on other dog park sizes. Hudson – 1.5 acres for all sizes and .5 acres for small dogs. Stillwater – a little over 1 acre. Regarding Parnell Prairie, she would like it to remain in nature.

### **Project Updates**

General Updates on Active Projects: A project update memo was provided.

- Schwartz will reach out about the hangers for the Main Street Bridge Utility & Expansion Joint Replacement.

*Motion by Garn, second by Krohn to move item 5c to the top and motion carried.*

### **Unfinished Business**

Ball Field Maintenance Agreement: A handout was provided.

- Troy Wink, Athletic Director from the school district was in attendance.
- This would be the first time there has been a written agreement. It's a good idea.
- Get together with Gunther to iron out details and bring to the school board.

*Motion by Krohn, second by Kern to table to next month and motion carried.*

Outdated Ordinances: A handout was provided.

- Discussion amongst the committee. Look at a few each month.
- Send out prior so you can be prepared for the meeting.
- Every change will cost money so they should be submitted all at once.

*Table to next month.*

Spring Parks Improvements Update – Dog Park Location: A handout was provided.

- Meadow Lane – There would be parking issues.
- Gunther said we should let the CORP results come in.
- Garn – Veteran's Park is a great location.

*Motion by Kern, second by Krohn to table to next month and motion carried. Discussion with Katie Byboth that if a place can't be agreed upon, they shouldn't do a dog park.*

CORP Survey: A handout was provided.

- Add question #15 about a dog park and include the acreage of the options.
- Any other questions, send them to Bob by noon on Tuesday, April 16, 2024.
- Ideas of how to get the survey out: Public Works Facebook page, Spartan Scoop, Village Website, YouTube, paper copies at Village Hall.

Street Use Permit – Pea Soup Days: A permit was provided.

- Chris Dubak said a route was still in the works.

*No recommendation, send directly to the Village Board.*

## **New Business**

Spring Street and Main Street Change Order #1: A change order was provided.

- Schwartz explained what the change order was for.

*Motion by Krohn, second by Kern to recommend to the Village Board the Spring Street and Main Street Change Order #1 to Tri-City Contractors, Inc in the amount of \$22,032.00 and motion carried.*

Spring Street and Main Street Change Order #2: A change order was provided.

- Schwartz explained what the change order was for.

*Motion by Krohn, second by Kern to recommend to the Village Board the Spring Street and Main Street Change Order #2 to Tri-City Contractors, Inc in the amount of \$13,950.24 and motion carried.*

Spring Street and Main Street Pay App #4: A pay app was provided.

- Schwartz explained what the final pay app was for.

*Motion by Krohn, second by Garn to recommend to the Village Board the Spring Street and Main Street Pay App #4 to Tri-City Contractors, Inc in the amount of \$45,881.20 and motion carried.*

Safety Training Proposal: A proposal was provided.

- Gunther gave a little background information on how Safe Assure has been completing the training for the past 10 years. They come to the Village to train the staff, which is a big savings.

*Motion by Kern, second by Krohn to recommend to the Village Board the Safety Training Proposal to Safe Assure in the amount of \$5,325.41 and motion carried.*

Concrete Quote Maintenance Shop: A quote was provided.

- Gunther explained to the committee the safety hazard at the shop by the floor drain.
- This would come out of Capital Outlay.

*Motion by Kern, second by Garn to recommend to the Village Board the Concrete Quote Maintenance Shop to Dean Swanberg in the amount of \$5,700.00 and motion carried.*

Concrete Quote Larry Forrest Park: A quote was provided.

- Gunther said this was identified on the parks walk through evaluation.
- This would come out of Capital Outlay.

*Motion by Krohn, second by Garn to recommend to the Village Board the Concrete Quote Larry Forrest Park to Dean Swanberg in the amount of \$6,600.00 and motion carried.*

### Sale of Public Works Vehicles:

- 3 trucks are no longer being used.
- Can use surplus or sealed bids with a reserve.
- Discussion amongst the committee that this does not need to go to the Village Board for approval.

### **Public Works Department Report**

- An update memo was provided.
- Sewer – went into storm mode, took guys almost all night to calibrate, needed to be cleaned.
- Donnie - thank the guys for the hard work.
- Water – Need to start thinking about either repainting the downtown water tower or building a new one.

### **Public Works, Water, Sewer and Parks Bills**

- The committee reviewed the bills.

*Motion by Krohn, seconded by Kern to recommend to the Village Board approval of the Public Works, Water, Sewer and Parks Bills as presented and motion carried.*

### **Future Agenda Items**

- 2024 CORP Survey
- Water Tower Discussion
- Ball Field Maintenance Agreement
- Outdated Ordinances
- Dog Park Location

### **Adjourn**

*Motion by Kern, seconded by Krohn to adjourn and the Public Works Committee meeting adjourned at 6:49 p.m.*