MEETING MINUTES
Village of Palmyra
REGULAR VILLAGE BOARD MEETING
Monday Oct. 5, 2026
100 W. Taft St.
Village Hall
6:00 P.M.

The meeting was called to order by President Gorsegner at 6:00 pm. Roll call: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-present**.**

Pledge of Allegiance

Communications: Trick or Treat on Oct. 31st.

Monthly Reports:

Public Works, Public Safety, Recreation Dept., Library, and Clerk/Treasurer's typed reports were submitted.

Public Forum: None

Old Business: ***Discussion and Possible Action on the Following Items***

1. Wallace/Smith motion to adopt Ordinance 2026-08 Establishing a Sex offender residency restriction ordinance for the Village of Palmyra and fees associated with offenses against the ordinance. The 1st offense is $500, 2nd offense $750, third offense $1,000. Trustee McAllister asked if we need a residence board in place, yes once the ordinance is adopted there will be a committee put into place. All ayes- motion carried.

New Business: ***Discussion and Possible Action on the Following Items***

1. Smith/Tucker motion to approve the Special Events request for the Recreation Dept for the Halloween Parade Oct. 31st, closing First St. between Mill and Main from 2-3 pm, reopen this area at 3 pm because this is the detour route for closing Highway Dept. All ayes-motion carried. All 3 departments will work together on barricades etc. so that this doesn't all fall on DPW employees.
2. Update on the sale of the ambulance and cot. Sgt. LePak explained the process they went through to sell the ambulance and cot. She said that they asked WI Surplus to remove the cot from the ambulance listing as we wanted to sell it separately. The cot was sold separately; we received a check for just the cot. When viewing the initial listing compared to the updated listing the cot was not listed. However, the company that purchased the ambulance said that they did not know there was no cot in it, they have the vehicle out of state already. LePak said that WI Surplus has sent us a check for the sale of the ambulance less the sale price of the cot ($2200) because they said it is our fault that the buyer didn't have the cot with the ambulance. LePak has a call into an offsite sales manager for WI Surplus and is waiting to hear back. LePak says she feels this is their fault and not the Village's. The board would like LePak to send a formal email to WI Surplus that we want to be paid the remaining $2200 within 14 business days. Possibly even send a certified letter to them. Then update the board at the next meeting.
3. Updates on the painting/HVAC for the public safety building. Paul Blount passed out 2 HVAC. The board reviewed both quotes. They have a lot of detail in them and are more than we planned on spending. This item was tabled, giving time to get some updated options that will more fit into our budget.
4. Ball/Smith motion to approve the operator's license for Sherry Minton. All ayes-motion carried.
5. Tucker/Ball motion to appoint William Ousley to the Plan Commission to fill a vacancy. All ayes-motion carried.

6. Request of Change Order at the Westfield Development from UPI (contractor) regarding the stormwater ponds. Halbrucker explained that because the stormwater retention ponds will be in a residential area they need a safety shelf so if someone falls in, they would land on that first. The soil is too sandy, the shelves have disappeared, they need clay to make these shelves stable. Clay is too far away to get. In addition, one of the ponds will need to be dewatered. Smith/Wallace motion to approve the change order to UPI in the amount of $246,261.75 in order to construct the stormwater ponds as needed. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.
7. Tucker/McAllister motion to approve the meeting minutes from September 21, 2026 Regular Village Board meeting, Sept. 23rd, Sept 28th, Sept. 29th, 2026 Special Village Board meeting minutes. Ll ayes-motion carried.
8. Wallace/Smith motion to approve the financial statements, bank statements, cash account balances for Aug. 2026 as read by the Village Clerk/Treasurer. All ayes-motion carried.
9. Tucker/Wallace motion to approve the payment of bills totaling $64,937.58 on the bill list with extras presented tonight to Blackhawk Technical college, 2 Premium Waters, Streichers, Jefferson Fire & Safety, Diversified Benefits, Johns Disposal, Northern Lakes Services, and WEX bank. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace aye. Motion carried.
10. Discussion and possible action regarding the purchase of a new police squad to replace the 2020 Ford F-150. Blount spoke and stated that it is the 2022 and 2020 police vehicles we want to replace. Opt #1: purchase a 2025 Ford Explorer for $58,000 plus cost to install the equipment and lights that are included with this purchase on the quote. 2020 is possibly having transmission problems. There is a South Carolina Police Dept that is interested in this vehicle, possible sale price would be $25,000 sold as is. Wallace/Smith motion to approve that Paul keeps shopping vendors for a replacement squad for not more than $59,000 and when we are ready to sell the 2020 squad we do this with sealed bids only. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.
11. Wallace/Smith motion to convene, upon passage of the proper motion, into Closed Session at 7:22 pm pursuant to §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.. Specifically, the investigation of a public safety employee and will relate to personnel concerns with specific public safety employees.

AND

§19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

AND

§19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.

12. Smith/Wallace motion to convene into Open Session at 8:40 pm for purposes potential discussion and action on the matters discussed in closed session and/or adjournment. Reconvene to Open Session, with possible announcement or determination of closed session discussion. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.

Gorsegner/Tucker motion to send a letter of intent from the Village to Aambe' to continue discussions and options for future public safety building. Wallace abstains, All other board members – aye. Motion carried.

Gorsegner/Smith motion to approve updating the reimbursement agreement giving Virtus a 90 day window to reimburse the Village for the amount the Village paid for the WE Energies permits for the Westfield Development, that due date will be 90 days from the date check was written to WE Energies, with the explicit understanding that the agreement needs to be signed or they are in default of the developer's agreement and that Section 5 stays in the reimbursement agreement. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.

Smith/Wallace motion to adjourn at 8:44 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,
Village Clerk/Treasurer

Minutes approved with/without corrections Oct. 19, 2026