

AGENDA
Personnel Committee Meeting
Village of Palmyra
Wednesday July 29, 2026
100 W. Taft St.
Village Hall Meeting Room
6:00 p.m.

Call to Order

Roll Call

Business

Discussion/possible action on the following:

- 1. Sergeant Lepak Retirement Transition**
 - A. Possible transition to the Administrative Assistant role.
 - B. Review timeline, responsibilities, succession planning, and continuity of operations.
- 2. Fire/EMS Division Personnel & Operational Concerns**
 - A. Review employee survey feedback.
 - B. Promotional practices and organizational structure.
 - C. Appropriate use of ranks/titles on uniforms, helmets, and official communications.
 - D. Staffing concerns and operational coverage.
- 3. PLEASE TAKE NOTICE** that the Personnel Committee of the Village of Palmyra may convene into closed session pursuant to State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, Personnel investigations and employee conduct, Personnel licensure and certification compliance, Employee performance, probationary status, and disciplinary matters, Recruitment, hiring, retention, and staffing of Fire/EMS paid-on-call personnel, EMTs, drivers, and other qualified applicants, and other personnel matters as permitted under Wis. Statute 19.85(1)(c).
- 4.** You are further notified that at the end of the Closed Session, the Board may convene in open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matter discussed.

Adjournment

Posted: July 23, 2026

This is the agenda for the 7/29/26 Personnel Committee meeting as of July 23, 2026 and is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. For additional information call 262-495-8316.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible by contacting 262-495-8316.

Laurie Mueller,
Village Clerk/Treasurer