

MEETING MINUTES
Village of Palmyra
REGULAR VILLAGE BOARD MEETING
Monday May 4, 2026
100 W. Taft St.
Village Hall
6:00 P.M.

The meeting was called to order by President Gorsegner at 6:00 pm. Roll call: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-present.

Pledge of Allegiance

Communications: President Gorsegner mentioned the following events: a Meat shoot on May 9th at 10 am at the Palmyra fish and game club, May 25th Memorial Day parade and ceremonies, June 6th historical society pie and ice cream social. Ground has been broken on Marsh Rd. Gorsegner thinks we should update our emergency management plan. Blount says there is a company that teaches online ISO training he will get information on this. The Board of Review is May 14th from 5-7 pm. Gorsegner read a Jefferson County proclamation thanking all departments that helped at the April 23rd chicken farm fire.

Monthly Reports: Typed Reports submitted.

Library

Clerk/Treasurer

Public Works,

Public Safety,

Recreation Dept., - Rec Director Michelle O'Brien was present. Soccer has started, baseball is ongoing, 68 youth are signed up. We have T-ball – U18. Men's basketball will be at the High School. O'Brien is trying to organize some family orientated recreation events this summer such as a beach party, movie night, kick ball tournament. Looking for revenue from these events. Working on an activity guide to give to the school before the end of school. FB page is going. She has updated the website to have online signups and pushing for online payments as well. Budget report-overall is 47.5% of revenue, soccer revenue is coming in high and that is a good sign. Basketball and flag football are in the fall. Sponsorships have been a good turnout. The Beach attendant will be back and is working on beach stuff. Tammie Smith would like to schedule a meeting for park and rec. soon.

Building Permit report-none

Public Forum: None.

New Business:

1. **Smith/Wallace motion** to enter into Closed Session at 6:21 pm, pursuant to §19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically, a claim filed by a former employee. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.
2. **Smith/Tucker motion** to go into open session at 6:51 pm for purposes potential discussion and action on the matters discussed in closed session and/or adjournment. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried. No action taken.

Old Business: *Discussion and Possible Action on the Following Item*

1. Resolution 2026-04 billing for fire calls. New language and fee schedule from Dan Schiller. Village Trustee Tucker said she also put together a new resolution. Her and Dan will get together to go over this again. Item tabled.

New Business Continued: Discussion and Possible Action on the Following Items

3. Ball/Tucker motion to approve the following minutes: April 20th Village Board meeting as presented. All ayes-motion carried.
4. Bartolotta Fireworks Direct Seller's permit to sell fireworks at 162 E. Main St. Public Safety Director Blount and Fire Chief Gartzke met with Aaron and discussed ordinances/state statutes. Paul discussed a lot of concerns with Bartolotta, Smith/Ball motion to approve the Direct Seller's permit contingent upon the plan commission approval of the Plan of Operations, they are to turn permits in on a weekly basis to the Public Safety Dept., All money must be turned in by Aug. 31st. They will be given numbered permits, cost of them will remain at \$5/each, and if there are any missing Blount will contact Bartolotta's to discuss. All ayes-motion carried.
5. Owner of Lower Spring Lake BP concerns over Dollar General's stormwater pond overflowing. President Gorsegner reported that there were repairs being done to clean up the sand as their retention pond blew out and repairing his retaining wall. The BP owner is satisfied currently with what is being done.
6. 2026 budget status reports for all departments. A few questions were asked. Trustee Wallace would like to schedule a budget and finance committee meeting to look at this closer. No action taken.
7. Wallace/Smith motion to approve the March 2026 financial statement, bank statement and cash account balances as presented. All ayes-motion carried.
8. Smith/Tucker motion to run a half page ad in the Our Town Magazine for \$225 and using 2025 clerk's carryover unused budget funds. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.
9. Smith/Wallace motion to approve the payment of bills totaling \$73,907.91 as on the bill list and with the extras presented tonight: refund for baseball \$40, Northern Lakes Services, John's Disposal, Wex Bank for PD and FD fuel. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.
10. Tucker/Wallace motion to approve the application from Dale Mitchell for an Operator's license. All ayes-motion carried.
11. Smith/Ball motion to approve the Temporary alcohol permit for the Thomas Holcomb Post 304 for July 4th to sell at the Village Park. All ayes-motion carried.
12. Smith/Wallace motion to adopt Resolution 2026-05 to decrease contingency account for the 2026 budget on both revenue and expenses. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.
13. Tucker/Smith motion to reinstate 40 hours of vacation time for Paul Blount that were not used by his anniversary date. Blount has been able to use these hours already. All ayes-motion carried.
14. Tucker/Wallace motion to set the sale value of the ambulance that is jointly owned with the Town of Palmyra at \$30,000, the Town has right of first refusal, if Town doesn't want it then it will have a minimum bid of \$30,000 at auction. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.
15. Public Safety Building status updates. One bid for painting came in at \$43,000 to do the entire exterior and sealing, caulking around windows, and power washing. 2 quotes for excavating are in. The garage doors are going to be between \$3-\$6,000 Mike Gartzke says he thinks the board need to prioritize what they feel are the top items to deal with. There will be a public safety meeting Monday 11th 6 pm. No action
16. Gorsegner/Ball motion to approve the following appointments:
 - Weed Commissioner-**Scott Halbrucker,**
 - Zoning Administrator-**John Schwartz (MSA Professional Services),**
 - Building Inspector-**WI Inspection Agency (John Moosreiner),**
 - Village Engineer-**MSA Professional Services, Village Assessor-Associated Appraisal, Village Attorney-Municipal Law & Litigation (Stan Riffle),**
 - Court Attorney-**Christopher Schultz,**
 - IT Technician-**John Wisnewski**
 - Plan Commission – **Chuck Scheffner- term exp. 2029**
 - Zoning Board of Appeals- **Dave Brown, Mike Temple- terms exp. 2029**
 - Board of Review- **Jennifer, Rebecca, Jeff term expires 4/2028**
 - Police & Fire Commission-**Todd Beahlen-term expires 2031**
 - Library Board- **Rebecca McAllister-4/2028**
 - Community Development Authority- **No appointment at this time**

All ayes-motion carried.

17. Informational Only - President Gorsegner's appointments to the following Committees:

Budget & Finance- ***Wallace, Ball, Pfahler**
Personnel - ***Tucker, Wallace, Pfahler**
Administration & Planning - ***Pfahler, McAllister, Wallace**
Public Works - ***McAllister, Smith, Ball**
Public Safety - ***Ball, Smith, Tucker,**
Park & Recreation - ***Smither, McAllister, Tucker**

18. Smith/Wallace motion to convene, upon passage of the proper motion, into Closed Session at 8:50 pm, pursuant to §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, the Fire Chief's and Police Chief contract. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried.

19. Smith/Ball motion to reconvene into Open Session at 9:32 pm for purposes of potential discussion and action on the matters discussed in closed session and/or adjournment. Reconvene to Open Session, with possible announcement or determination of closed session discussion. Roll call vote: Ball, Gorsegner, Pfahler, McAllister, Smith, Tucker, Wallace-aye. Motion carried. Tucker/Smith motion to approve the Fire Chief's contract, Trustee Wallace will clean up the wording and bring it to the next board meeting. All ayes-motion carried.

Gorsegner/Ball motion to adjourn at 9:34 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,
Village Clerk/Treasurer

Minutes approved with/without correction May 18th, 2026