

**MEETING MINUTES**  
**Village of Palmyra**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday April 20, 2026**  
**Palmyra Village Hall**  
**100 W. Taft St.**  
**6:00 P.M.**

The meeting was called to order by President Gorsegner at 6:00 pm. Roll call: Ball, Deichl, Gorsegner, Petruska, Smith, Tucker, Wallace-present. Smith excused.

**Pledge of Allegiance**

**Communications** President Gorsegner announced some upcoming Village events. Last Monday Josh Meyerhofer from MSA went to the Town board meeting for Hwy H jurisdictional decision and the Town tabled it as they needed legal to review. Last Tuesday Tim and Paul Blount and Josh Gajewski met to continue discussions about fire/EMS possibilities for the future. Alissa Simmons contacted Tim and said that lot of buildings in the downtown area are not on the historic registry and they should be. The Historic Preservation Commission is working on this; they plan to submit a grant for 2027. MSA update on the development. There was a pre-construction meeting last week with MSA, Scott Halbrucker and Tim. He also received, today, a memo from David Koziol from Virtus that they are still working with MSA and continuing moving forward, similar to the last memo that was provided. Trustee Wallace mentioned some upcoming Ice Age Trail Alliance events.

**Public Forum:** None

**1. Old Business:**

Resolution 2026-04 to bill for Fire calls. Dan Schiller got a fire billing rate schedule. This will allow us to bill for things we currently don't bill for. Supplies that we normally don't bill for. It would also allow this on any road within our jurisdiction. There are to be determined charges as well, that we don't know how much those would be, very rare charges. Trustee Tucker-asks: would this affect a village or town resident. Trustee Petruska agrees with the fuel and the excavator charges like for the Pal Steel fire and for people passing through our response area and vehicle accidents. But she doesn't want town and Village residents charged for a house fire. Schiller said that it would be for things outside the "norm". Petruska says the other villages that charge for this are very specific for residents/nonresidents. Schiller said that he can do that for our fee schedule too. Trustee Wallace asked if we must pay extra to One billing for this, no says Schiller. Tucker thinks this resolution is very vague. Petruska says resolution needs to be more specific, she read one and Schiller liked that. Petruska will pass that source onto him to put into the resolution. Put this onto the next agenda, with an updated resolution. No action taken.

**2. New Business: *Discussion and Possible Action on the Following Items***

- A. Tucker/Wallace motion to approve the March 30, 2026 Special Village Board meeting minutes, April 6, 2026 Village Board meeting minutes, and April 8<sup>th</sup> Public Safety Committee meeting minutes as presented. All ayes-motion carried.
- B. Tucker/Ball motion to approve the Mobile Food Vendor application for Mr. P's Grilled Cheese. Pending the fire inspection. All ayes-motion carried.
- C. Wallace/Petruska motion to approve the Special Event application for The United Methodist Church on June 7th for an ice cream & pie social on N. Third St. Halbrucker says he will just put the barricades up against the museum fence. Diagram included, this is the 3<sup>rd</sup> year. All ayes-motion carried.
- D. Tucker/Petruska motion Temporary Alcohol permit for the American Legion for June 19th. All ayes-motion carried.

- E. Petruska/Wallace motion to approve a special event application for Thomas Holcomb post 304 for the Memorial Day parade. All ayes-motion carried.
- F. Tucker/Wallace motion to approve a Special event application for Thomas Holcomb post 304 for June 19th for Music on Main Event. All ayes-motion carried.
- G. Ball/Deichl motion to approve an Operator's license application for Michelle Bouvier. Background is ok, fix her age. All ayes-motion carried.
- H. Wallace/Tucker motion to approve the payment of bills totaling \$210,396.23 with extras presented tonight to AFLAC, Spectrum, UNUM, and make sure that the WE Energies group bill isn't a duplicate. Roll call vote: Ball, Deichl, Gorsegner, Petruska, Tucker, Wallace-aye. Motion carried.
- I. Discussion of Fire Department budget, specifically regarding purchasing and selling procedures. This came about because of some of the donations we received recently. There was a UTV purchased with a donation from Day Break Foods that they specified be purchased. This was not brought to the board. President Gorsegner says the Village welcomes donations, but we need to follow proper procedure. There is a spending limit per the handbook the limit of \$1,000 or more if we don't have it budgeted. Gorsegner says he just thinks this should have gone through the village board. Petruska says the library board must approve any spending even with donated money. Wallace said that this is for all departments, anything like this should come to the board for approval and also for selling items. Wallace said we can put minimum bids on what we are selling. Dan Schiller says there was confusion, but the funds went through us. Fire Chief Mike Gartzke said they did get quotes for the UTV. Mike wants clarification for approval for anything over \$1,000, because they are applying for grants and there will be multiple vendors for multiple things, they are on a very short timeline to get everything back and checks issued so they may lose the grant because they are a very strict timeline. This would warrant a special board meeting to meet grant timelines. Or poll the board to get the answer they need. Tucker would like to put something in the handbook about the sale of items with a minimum value on it. This cleared the air, we need more communication.  
  
Trustee Ball gave an update on public safety meeting last week. They got 2 bidders for painting, 1 person showed up for the landscaping in back, the other person hasn't called back yet. Garage door people have been contacted. Petruska asked Tim if he has formed a committee yet because the public safety employees should not be expected to do this. The number of hours for one person is too much, Petruska says. No action taken.
- J. The Board did not go into Closed session.

Thank you to Scott Deichl and Angela Petruska for your time on the board.

Ball/Petruska motion to adjourn at 7:04 pm. All ayes-motion carried.

Respectfully submitted,

Laurie Mueller,  
Village Clerk/Treasurer

Minutes approved with/without corrections May 4, 2026