

PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, June 10, 2026, in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Drinkwater at 6:30 PM with the Pledge of Allegiance. The following Board Members were present: President J. Drinkwater; Trustees: L. Drinkwater, Holtz, Sorensen, Holden, Zacharias and Martin. Others in attendance were Police Chief Kowalski, Clerk-Treasurer Maier, & Public Works Director Mullens: Cemetery Board members Liz Phillips, Steve Klump and Ed Johnson; Tom Wastart, Brittney Emanuelson of Refuel Pantry, Matt Riesselman of Village Spirits.

Motion by L. Drinkwater/Holtz to approve the agenda as printed. A **motion made by L. Drinkwater/Martin** to accept the minutes of May 13, 2026, regular board meeting; and a **motion by Zacharias/Sorensen** to approve the Minutes of the Finance Committee on June 3, 2027. All the above motions carried.

The Treasurer's Report for May 31, 2026, was reviewed by the board, with a **motion to approve the report by L. Drinkwater/Martin**. Motion carried.

Citizen Inquiries: None.

Committee Reports:

Finance & Business Affairs/Clerk/Treasurer's Office – Clerk Maier did not have anything to report.

Public Works – In the Village: Seven trees came down during the last storm; everything has been cleaned up. Five flags also were destroyed but have been replaced. Brush chipping was done three (3) times in May. Annual water samples were taken at the Village Hall and the Park, with no issues. **Roads:** Director Mullens has been working with Scott Construction regarding annual road maintenance. Fandrich Street is on the list, and Scott Construction, will be working together with the Village and Township to split the portion of maintenance respectively and to have it all done at the same time. Brief discussion with a **motion by L. Drinkwater/Holtz** to allow Chairman Zacharias and Director Mullens to decide which streets will be maintained this year after the bid is received. Motion carried. **Sewer Maintenance:** The 5-year Inspection for the Wastewater Plant has been completed, assessed and replied to. The DNR would like us to purchase a new tabletop PH reader. We have used stick readers in the past, but they don't like their accuracy. Director Mullens is still working with them to determine the best option with an estimated cost between \$300.00 to \$500.00. The Village Presidents contact information will be provided to the Capacity Management Operation Maintenance and the DNR billing. Additional classes and exams are required by the EPA for the new permit for Sub Class A4 Advanced Wastewater Treatment Process for Specialized Knowledge and Skills. We will not have to sample for PFA's but are required to sample for phosphorus in the next permit. Overall, we did very well, and the sampling will only increase minimally. All 5 lift stations have been cleaned and inspected. There was no damage. The divider box at the wastewater plant was also cleaned.

Cemetery: Will be picked up one more time before Memorial Day, there is still a lot of small debris.

Parks & Recreation – Public Works Director Mullens will have estimates for the bleacher railings at the July meeting from MGD Welding, as they needed to remeasure, delaying the final quote. All 31 boards on the bleachers have been replaced. They will be power washed and painted soon. The chips for the playground have been ordered and will be picked up and installed after Director Mullens returns from vacation. There was damage to the door and window of the women's bathroom at the park. The cameras were offline due to the storm. Tom Wastart was at this meeting and brought up the School District wanting to add an outdoor classroom to the park, as there is no room at the school. Brief discussion with no decisions or motions.

Library Report – Another 6 new cards were issued this month, 4, again from Jackson Township. Two volunteers again this summer for our library – One works Monday and Wednesdays and the other one works Monday and Thursdays. The Garden workshop had 22 people attending and the Growing Potatoes in a Bag workshop had 27 people attending. The Summer Reading Program will begin on Monday, June 29th and the Summer Chicks will be coming in soon as well. Working with Daycare we reach 19 adults and 113 children. Play and Learn at the Park every Thursday had 43 total including adults and if the numbers continue to grow, Kimmie may need help. Tomorrow's Bubble Bonanza is rescheduled to July 9th due to the weather forecast. A **motion was made by L. Drinkwater/Holden** to appoint Ty Weber as a 1-Year Trustee to finish Ruth Holden's Trustee position on the Library Board and to appoint Jaimie Zacharias to the Library Board as Trustee. Motion carried with Trustee Zacharias abstaining.

Public Safety – Chief Kowalski reports that Officers will be here for the July 4th festivities, and the May Police report will be distributed at the July meeting. **Municipal Court:** Chairman Sorensen states there is nothing to report.

Old Business: None

Report on Previously Approved Actions: None

Items Held Over from Previous Meeting:

1. Dilapidated Buildings:

- a. 130 E. Wood St: Improving with new owners including a new roof
- b. Trainyard: Father passed away and has been busy cleaning up his estate but will be back at it soon
- c. Ormsby St: Lawn was mowed, but not by Memorial Day

2. Update on Dam Gates: Steve just spoke with Chris they are done and will get here asap to install.**3. Update to the Warning Siren:** The contract is signed; Steve left him a Voicemail and has not received a response.**New Business:**

- a. Cemetery Association: Concern from residents with multiple complaints regarding the upkeep and appearance of the Oxford Cemetery. It was only mowed once prior to the Memorial Day and then right before the holiday. This is not enough, even though the amount of rain and weather did not help. Lengthy discussion with members of the Cemetery Board, including the costs associated with the Cemetery. Lawn mowing, insurance, electric, perpetual care, the War Soldiers Perpetual Care to Marquette County. There is 15% required by the state of Wisconsin for receipts from sales of plots, etc. President Drinkwater stated that this would be the time now for the Association to disband and the Village to take it back over or at least take over the mowing. The Cemetery Association will hold a meeting to discuss the probability of this. At the August 2026 meeting we will have another discussion regarding this subject.
- b. Oxford Street Parcel: The parcel that was a platted road for Oxford Street that goes into two parcels on Oscar Street is the parcel in question. The Village will vacate the North end of Oxford Street on this parcel only and hold a public hearing after the Clerk requests all information from the Village Attorney. A letter will be sent to owners of the property, Todd & Sally LaPorte, to explain the legal & filing costs will be assumed by them.
- c. Refuel Pantry: "Class A" Combination License Request: Discussion regarding the Convenience Store acquiring a license to sell Liquor as well as Malt Beverages. In 2012, the same license was denied due to the proximity of Dollar General to Village Spirits being too close to each other; Village Spirits main business is liquor, wine & beer and Refuel Pantry sells many items. After discussion, **a motion was made by Zacharias/Holtz** to deny the license. Motion carried unanimously.
- d. **Alcohol Licenses for 2026/2027:** After reviewing the alcohol license applications, **a motion by L. Drinkwater/Martin** to approve all Alcohol Licenses for 2026/2027 contingent on Police Dept. approval.
- e. **Cigarette Licenses for 2026/2027:** After reviewing the Cigarette/Tabacco license applications, **a motion by Holtz/Holden** to approve all CTV licenses contingent on Police Dept. approval. After reviewing the Operator Licenses. Motion carried.
- f. Cash Rounding Policy: Brief discussion **with a motion by L. Drinkwater/Holden** to table indefinitely. Motion carried.
- g. CMAR Resolution 2026-01: Tabled until the July meeting due to information not received by Director Mullens
- h. Approval of 4th of July Fireworks, Street Closures & Possible Permitting for Amplifying Devices: Chief Kowalski requests that Miller Street be made a 1-way street from Thursday through Monday from the Block Building south to E. Jaeger Street going West to S. Franklin Ave., as Jaeger Street is a pinch point with traffic flowing both ways. The hours of park will be as follows: Thursday, July 2, 2026, park open until 10 pm. Friday & Saturday, July 3 & 4, 2026, park open until midnight. **A motion to approve the above by L. Drinkwater/Zacharias.** Motion carried.
- i. Seasonal Work for Public Works Dept: Discussion regarding help needed in the Public Works Department for seasonal work, especially in the summer months. This item will be added to the Public Works Committee meeting agenda for June 12, 2026. The chipper getting old and needing work will also be added.

10. **Operator License for 2026-2027** – A motion by **L. Drinkwater/Holtz** to approve all Operator Licenses contingent on all certifications & paperwork submitted to the Clerk prior to licensure. Motion carried.
11. Building Permits – Local Building Permit: 2026-4 Replace Windows at 329 E. Ormsby St.
12. Review and approval of payment of vouchers - **Motion by Zacharias/Holden** to pay the bills. Motion carried.
13. **Motion to Adjourn by J. Drinkwater/Zacharias** at 8:28 PM. Motion carried.

Amy J. Maier, Clerk-Treasurer
Village of Oxford, Marquette County, Wisconsin