

PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, March 11, 2026, in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Drinkwater at 6:30 PM with the Pledge of Allegiance. The following Board Members were present: President J. Drinkwater; Trustees: L. Drinkwater, Holtz, Sorensen, Wastart, Zacharias and Martin. Others in attendance were Police Chief Kowalski, Clerk-Treasurer Maier, Deputy Clerk-Treasurer Flohr.

Motion made by L. Drinkwater/Holtz to approve the agenda as printed. Motion carried. Motion made by Wastart/Zacharias to accept the minutes of February 11, 2026, regular board meeting. Both motions carried.

The Treasurer's Report for February 28, 2026, was reviewed by the board, with a motion to approve by Wastart/Zacharias, and for Clerk/Treasurer Maier to have the updated February and March Checks report for the April meeting. Motion carried. Citizen Inquiries: None Committee Reports:

Finance & Business Affairs / Clerk/Treasurer's Office – Clerk Maier reported that all of the back room filing area has been cleaned up and organized. There are four more boxes of information in the storage room that can be destroyed. This will be completed within the next week. We are working on the filing cabinets in the office, updating, organizing, and with a goal to complete by the end of April. Deputy Clerk Training: Training with Robin is going great! Workhorse training is also going well, and the Budget and other files will be completely updated and finished by the end of April. We are still working on getting a better financial statement for the board; we will have by the April meeting. Danny from the County will be here next Wednesday to bring the laptop and update the computer in the Clerk's office. The cart with the TV on it in the backroom needs to be taken care of and disposed of. It belongs to the Senior meal site. I will ask them about it tomorrow. The books in the back cage area: are they going to be given to the prison? I remember that they are interested in them, and Steve would like to have the cage cleared out for Public Works items. As far as the Election in April is concerned, we can still hold this one in the Council Room if needed. A Finance Committee meeting is set for Tuesday, April 24, 2026, at 2:00 PM in the Council Room at the Village Hall, to further discuss the Employee Handbook updates.

Public Works – All routine maintenance was completed in February. Snow plowing two times, with no contract work used. The county did not salt in February.

Parks & Recreation – Bathrooms for the new park structure: there is only a 2-inch pipe to the food stand; need a 4 – 6-inch pipe for bathrooms. Just let the building go as intended with no bathrooms because it is too expensive. Options: What would cost more – either trench a new line or add bathrooms to the existing small pavilion? This would be closer to the existing sewer line with the option of having bathrooms on both sides of the park. Steve Mullens to research small pavilion sewer access, by April. Library Board – Our library is doing really well. Seven new cards this month. Elementary school visits are on the 2nd Wednesday of every month and are going well. This past week Kimmie dressed up as the Kat in the Hat and did her program on Dr. Seuss and was well received by everyone. Last month's Day Care participation was 26 adults and 136 children. The planned workshops on gardening are a huge success as they are full to overflowing and there is a waiting list.

Public Safety – Municipal Court – Nothing new for Municipal Court. Police Report – Chief Kowalski attended the Wis. Active Threat Training conference. There were approximately 800 people in attendance. It was the largest he has ever attended, with all walks of life present, including school officials and law enforcement. It was an outstanding conference. Marquette County Sheriff's Office will be putting together a full-scale Emergency Training for Active Threat Assessment, rain or shine, on May 9th from 8 a.m. to 1 p.m.

Old Business: None

Previously approved: None New

Business:

- a. No contact from Resident Tom Peckoff, a motion made by D. Zacharias/L. Drinkwater to remove this item from the agenda at this time. Motion carried.
- b. Ordinance 2025-5 Public Nuisance: Motion by L. Drinkwater/B. Holtz to change to the correct number from 2025-1 to 2025-5. Motion carried.
- c. Election Equipment: Voting: Clerk/Treasurer Maier presented a new "Voters Choice Premier Voting Booth" that features the unique Spring Screen design. This four-person voting booth features a unique bungee system that allows each leg to remain attached to the tabletop while in both the assembled and stored configurations. The

voting booth can be set up in a standard or ADA configuration and can be set up for wheelchair configuration. This new voting booth will be reviewed by Kiley the County Clerk pending approval. Motion made by L. Drinkwater/Sorensen to Purchase and implement for August's Federal Primary, unless it arrives in time for the April Election.

- d. Spring clean-up date moved to 6/12/2026. Deputy Clerk/Treasurer Flohr requested that the Spring clean-up notices will be mailed with sewer bills for the 1st Quarter. Motion by Zacharias/Holtz to approve. Motion carried.
- e. Review and approval of Employee handbook: Reviewed changes with board members; the board is satisfied with changes but sent back to the Finance Committee for further review and clarity on some of the changes.
- f. School District of Westfield Emergency Evacuation Agreement for the Village of Oxford Elementary School: The Village of Oxford board will permit students and employees of the School District of Westfield for the purpose and use as a temporary shelter during a School Determined evacuation emergency if needed. Motion by L. Drinkwater/Wastart. Motion carried.
- g. Operator License – None.
- h. Building Permits – None.
Motion by L. Drinkwater/B. Holtz to pay the bills. Motion carried.
Motion to Adjourn by L. Drinkwater/B. Holtz at 8:38 PM. Motion carried.

Robin Flohr, Deputy Clerk-Treasurer
Village of Oxford, Marquette County, Wiscon