

PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, April 8, 2026, in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Drinkwater at 6:30 PM with the Pledge of Allegiance. The following Board Members were present: President J. Drinkwater; Trustees: L. Drinkwater, Holtz, Sorensen, Wastart, Zacharias and Martin. Others in attendance were Police Chief Kowalski, Jason Zacharias, Clerk-Treasurer Maier, Deputy Clerk-Treasurer Flohr.

Motion made by Holtz/Martin to approve the agenda as printed. Motion carried. Motion made by L.Drinkwater/Holtz to accept the minutes of March 11,2026, regular board meeting. Both motions carried.

The Treasurer's Report for March 31, 2026, was reviewed by the board, with a motion to approve by Wastart/Sorensen, motion carried.

Citizen Inquiries: None

Committee Reports:

Finance & Business Affairs/Clerk/Treasurer's Office – Clerk Maier reported that Attorney, Jesse Spankowski did send a letter to gWorks requesting a refund. Nothing heard back as of yet. Amy did figure out a way to get the reports done the same way we used to have them; hoping these will be sufficient for the board. Copier Maintenance Agreement: The Gordon Flesch company has sent a letter notifying us that they will no longer be servicing our copier as they cannot get parts any longer, because it is outdated. Elections: The new voting booths worked, though some thought it was not sturdy. Steve stated he can do something to make it sturdier. Deputy Clerk. Treasurer Review: Amy has not had time to finish it. Request to move to the May Meeting.

Public Works – Steve helped the school pull out fence posts with the tractor. Spoke with Alliant and Driscoll Tree Service regarding the trees that are close to the electric wires. The trees will be removed on April 25th. It has to be on a Saturday because the power needs to be shut down for 3 hours and the banks have to be closed to do that. Residents and businesses will be notified. Tractor broom arrived three weeks ago. The power pack arrived yesterday. They will pick up and install within two weeks. Siren update: Scheduled for exchange in 6 weeks. Dam update: Gantry system gates are being certified. The dewatering inspection should happen in April. Cleaning of lift stations is scheduled for April. This is done bi-annually. We are in the process of cleaning Natasha's lot where the excess snow was placed. Small trees that are growing in the sewer ponds will be removed. The sewer permits has still not been received. Davy Labs states that if it stands as the DNR sent, we will have a 400% increase in laboratory work to do. Hopefully they will respond soon. Two other municipalities have the same issue and have been approved. The Scorer's Booth stairs need a coating of "Deck Correct" as well.

Parks & Recreation – Baseball program growing from 1 to 50 kids. Need a portable pitcher's mound for different distances for the kids' teams, based on their ages. The cost is \$1999.00. The village can partially fund this from the Rec fund that currently has \$3700.00. Jason Zacharias will contact Loretta. Motion to approve the park chairmen to give funds is authorized by Wastart/Holtz Motion carried.

Public Safety – Chief Kowalski gave his thanks to the clerks for mailing to the Village Residents the Junk Ordinance with the spring cleanup letter. Firewall set up in Police Department and Clerk's office is protected now. Danny B. the County IT personnel have confirmed the CIB-Time System audit that is done every 3 years has passed. If there were no CIB, we would need a Memorandum of Understanding (M.O.U.), which is not recognized by CIB. Compliance is mandatory. Marquette County filled potholes on 82 after Mike helped them with red & blue lights for 3 hours; then the county came here with his prodding to patch the Village's potholes. The Village does their own patching except for the State Highways.

Library – Six new cards issued in April. Elementary School visits are going well. We have a volunteer who has been making bookmarks for the kids. The Succulent Workshop was a huge success and there was an article in the Montello paper this week about it, and the next one is the Beaded Plant workshop, and it is at capacity with 35 registered people. Friends of the library are looking for a new way to raise funds and have some great ideas.

Old Business: None

Previously approved: None

New Business:

April 8, 2026, Cont'd

- a. Employee Handbook: Approved by the Finance Committee and sent to the full board for this meeting. After brief discussion, and to include the positions written and approved by the Library Board, a **motion was made by Wastart/Holtz to approve the full handbook.** Motion carried.
- b. Community Outreach: Adding Rehab link to the Village's website. Motion by Zacharias/Wastart. Motion carried.
- c. Community Room Review: Library wants to improve the acoustics and update the room. Possible changes – drop ceiling, mount TV on wall, sound board on walls, and HVAC. Perhaps a MATC grant? Tabled until next meeting.
- d. Window Cleaning of Village Hall: Windows get cleaned twice a year inside and outside. The board agreed to pay cleaning person their hourly rate instead of a one-time rate of \$25.00.
- e. Partial Funding Contribution for Portable Picher's Mound for Ball diamond: After brief discussion including input from Jason Zacharais, a **motion by Wastart/Holtz to approve funding authorized by the Park Chairman Drinkwater after other monies are received by the Youth Baseball Club.** Motion carried.
- f. Board of Review Training – Tuesday April 14th. Board members Gary, Loretta, Dennis, Barb, and Jim signed up to attend.
- g. Committee Assignments and Zoning Board of Appeals assignments – Tabled to May meeting.
- h. Chicken Permit – For Kim Alexander. When completed and approved by Public Works and Chief Kowalski, a **motion by Wastart/L. Drinkwater to approve the Chicken Permit.** Motion carried.
- i. Election Poll Worker Pay rates – Discussion regarding the current rates with a **motion by Wastart/Holtz to increase the poll worker rate to \$15.00/HR.** Therefore, a full shift (14 hours) will be \$210.00, half shift (7 hours) will be \$105.00. Also, there will be a \$20.00 bonus for working the full day for poll workers (total \$230.00), and a \$40.00 bonus for the Chief Inspectors (total \$250.00). Motion carried.
- j. Operator License – None.
- k. Building Permits – None for March 2026
Review and approval of payment of vouchers - Motion by L. Drinkwater/B. Holtz to pay the bills. Motion carried.
Motion to Adjourn by Zacharias/Martin at 8:25 PM. Motion carried.

Robin Flohr, Deputy Clerk-Treasurer
Village of Oxford, Marquette County, Wisconsin