

PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, February 11, 2026, in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Drinkwater at 6:30 PM with the Pledge of Allegiance. The following Board Members were present: President J. Drinkwater; Trustees: L. Drinkwater, Holtz, Sorensen, Wastart, Zacharias and Martin. Others in attendance were Police Chief Kowalski, Public Works Director Mullens, Clerk-Treasurer Maier, Deputy Clerk-Treasurer Flohr. Also in attendance were Dawn O'Brien, Brian and Rita Goodhue, and Zoning Commission member Andy Henschel.

Motion made by Wastart/Holtz to approve the agenda as printed. **Motion made by L. Drinkwater/Zacharias** to accept the minutes of January 14, 2025, regular board meeting. Both motions carried.

The Treasurer's Report for January 31, 2026, was reviewed by the board, with a **motion to approve** by **Wastart/Holtz**. Motion carried.

Citizen Inquiries: None

Committee Reports:

Finance & Business Affairs / Clerk/Treasurer's Office – Clerk Maier reported that the Workhorse Program is in full use and going great. QuickBooks were canceled and full credit received. Johnson Block CPAs completed their field work on the Audit of 2025. The gWorks Utility billing program update: the clerk requested the village attorney send a letter requesting a refund. The tax settlement has been completed, and all levies have been paid. **Deputy Clerk Training:** Robin is doing great with all tasks and training. She handled the sewer and tax payments perfectly with no issues. We have started cleaning out the back storage room and over the next few months, working on getting it in order. We are also cleaning the filing cabinets in the office. The charges incurred on the Clerk's credit card were disputed and returned from Microsoft Azure. **Clerk's Credit Card:** The new card has been received. The full credit of \$2,149.00 from QuickBooks has been applied back to the Clerk's credit card.

Voting: Clerk/Treasurer Maier mentioned again that the Community Room would be a much better place to hold elections. The benefits are it is a larger room for more efficient flow for the voters, and better public parking. For the poll workers, they would have access to a refrigerator, coffee maker, purified water drinking fountain, and microwave. The board agrees and no motion is needed. Steve can put the current voting equipment on a wall in the Community Room. The ballot machine will stay locked in the Council meeting room until needed for elections.

Public Works - Public Works Director Mullens clarified that he did not salt in January. Daily maintenance was performed for January. Reports are finished for wastewater plant for 2025; sludge/biosolids characteristics report, land application report, and wastewater discharge report. The amount of budgeted expense for the week's training in 2026 for sewer will be saved for 2027. They switched from La Crosse, WI for two years and then have one year in Green Bay, WI. Steve would rather wait until 2027 when it is back in La Crosse than go to Green Bay because of distance and getting back if any emergencies occur. Steve met with the county highway department sign shop to install UTV signs. Currently waiting for Diggers Hotline locations. The warning siren approved at the January meeting has been ordered. Also ordered: the gantry system gates for the powerhouse, and the sweeper for the tractor. Tree grant will be for 2027, not for 2026 as previously reported.

Parks & Recreation – President Drinkwater took the time to thank Oxford Lions President Mullens for all the hard work in getting the plans, quotes and leg work for the new food stand in the park. The bathrooms will be at the expense of the Village should they be added to the new building. President Drinkwater stated that the light poles in the park are very old, and it would be wise to replace them prior to purchasing new lights. The new lights will be very expensive, and the board will be looking into options. **Library Board** – Two new cards in February, one again from the Jackson Township. Elementary school visits will begin week of 2/16/2026. Working with Early Childhood students on reading and crafts. The students are excited about the programming. The Director has been working with the Child Care children and also reading to them. Tech help has really picked up due to tax season as well as computer help. In January, there were 22 instances for tech help and 70 for computer help.

Public Safety – Municipal Court – Clerk Megan informs per bylaws, that an audit is needed. Each municipality should have one person from their board that is on it, with at least 3 municipalities having one there each year. Gary nominated Loretta for the Village, and she accepted. Gary will speak with the other municipalities and get them all together as an audit team prior to their annual June meeting. **Police Report** – The January 2026 Police Reports were distributed to the Board. Chief Kowalski reported the Fall drug takeback for Oxford had the most in Marquette County. Chief Kowalski attended Command College for the Village of Oxford in cooperation with UW Madison and WI DOJ and was appointed as the first Vice President of Command College. Congratulations Chief Kowalski!

Old Business: None

Previously approved: None

Items held over from previous meeting: Employee Handbook: President Drinkwater is continuing work on the Standards of employment for the Public Works Director and Clerk/Treasurer's office. Clerk/Treasurer Maier has almost completed all the updates. All employees will sign a new acceptance page at the beginning of each year.

New Business:

- a. **Resident Tom Peckoff** asked to be put on the agenda to address Board regarding acquiring Abbott Street. He was not in attendance. The board had a brief discussion with a **motion by Wastart/Sorensen** table the topic until March Meeting. Motion carried.
- b. **HCHY Representative** gave a presentation on Alcohol Compliance Checks, and it was very informative.
- c. **Adams-Columbia Electric Co-op Annual Blanket Permit** approval: **Motion by Wastart/Zacharias**. Motion carried.
- d. **Spring clean-up** date is 6/5/2026: **Motion by L. Drinkwater/Holtz**. Motion carried.
- e. **CD at One Community Bank:** The board approves leaving the CD at OCB at a rate of 3.5% for nine months, with a **motion by Wastart/Holtz**. Motion carried.
- f. **Operator License** – Mellisa Pullen; Judith Bagneski; **motion by L. Drinkwater/Holtz** to approve both Operator Licenses. Motion carried
- g. **Building Permits** – None for January 2026.
Motion by L. Drinkwater/Zacharias to pay the bills. Motion carried.
Motion to Adjourn by L. Drinkwater/Zacharias at 7:58 PM. Motion carried.

Robin Flohr, Deputy Clerk-Treasurer
Village of Oxford, Marquette County, Wisconsin