

PROCEEDINGS OF THE FINANCE COMMITTEE

The Finance Committee of the Village of Oxford, Marquette County, Wisconsin met on Thursday, November 18, 2025, in the Council Room of the Oxford Village Hall, 129 S. Franklin Avenue.

The meeting was called to order by President Drinkwater at 4:00 PM. The following Committee Members were present: President Drinkwater, Trustees L. Drinkwater, Sorensen, Zacharias; also in attendance was Trustee Wastart and Clerk-Treasurer Maier.

Motion made by L. Drinkwater/Zacharias to approve the agenda as printed. Motion carried.

Brief discussion regarding the two resumes received for the Deputy Clerk/Treasurer's position in the Village. One of the applicants can only work morning hours and no afternoons or evenings. President Drinkwater stated that he phoned this individual and that she understood the hours required. The second applicant will be meeting with the Finance Committee at the meeting.

President Drinkwater announced that, per the agenda, a closed session is proposed.

Motion made by L. Drinkwater/Sorensen to move to closed session pursuant to Wis. Stat. § 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried on a roll call vote with all present voting aye.

The closed session per Wis. Stat. § 19.85 (1)(c) began at 4:30 PM to conduct an interview with the potential employee for the Deputy Clerk/Treasurer position.

Per the agenda, a **motion by Sorensen/Zacharias** for the Committee to reconvene to open session at 4:55 PM. The motion carried with a roll call vote with all committee members voting "aye". **Motion made by Sorensen/L. Drinkwater** to tender hire for the applicant, Robin Flohr, upon receipt and approval after the background check, as a part-time Deputy Clerk/Treasurer at the Step 1 payrate during orientation and to move to Step 2 upon successful orientation period of six months. Motion carried unanimously. Trustee Wastart departed at 5:00 PM.

Lengthy discussion regarding the review of the Employee Handbook. After changes were made, a **motion made by L. Drinkwater/Zacharias** to accept the changes made and send them to the full board for approval. Motion carried.

Brief discussion regarding the Employee Performance Bonus with a decision to send this discussion to the Public Works Committee for further review and approval.

Motion made by L. Drinkwater/Sorensen to adjourn at 5:25 PM. Motion carried.

Amy J. Maier, Clerk-Treasurer Village of Oxford
Marquette County, Wisconsin