

PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, October 8, 2025, in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Drinkwater at 6:30 PM with the Pledge of Allegiance. The following Board Members were present: President J. Drinkwater; Trustees: L. Drinkwater, Holtz, Sorensen, Zacharias, and Martin, with Wastart arriving at 6:32 PM. Also in attendance were Police Chief Kowalski, Public Works Director Mullens, Clerk-Treasurer Maier. Terry Berndt was also present.

Motion made by Zacharias/L. Drinkwater to approve the agenda as printed, with the change of item G attended to prior to item A under New Business. **Motion made by L. Drinkwater/Holtz** to accept the minutes of September 10, 2025, regular board meeting. **Motion made by Zacharias/Sorensen** to accept the minutes of September 29, 2025, Finance Committee Meeting, noting the error of date on the agenda from September 3, 2025. **Motion made by Wastart/Holtz** to approve the Treasurer's Reports for September 30, 2025. All the above motions carried.

Citizen Inquiries: None

Committee Reports: (Committee reports will be made first as Public Works Director Mullens will be available at meetings to report further to the Board)

Finance & Business Affairs / Clerk/Treasurer's Office – Clerk Maier reported that she will update the Board under New Business regarding the Clerk-Treasurer's Office.

Public Works - Public Works Director Mullens reported that the spring/summer flowers have been removed from the planters in the Village. Marsha Kellesvig purchased and transplanted all the mums on Ormsby Street. The Clerk will send a Thank You card to her for her dedication and hard work in beautification of the Village. The storm sewer work on County Road I has been completed. All the shop vehicles and equipment have been washed, and maintenance has been completed. The minimum bids were not met on the Wisconsin Surplus ads for the Street Sweeper or Finishing Mower. Chairman Zacharias and Director Mullens will place the Finishing Mower back on the Surplus site and look at other possibilities for the Sweeper. Brief discussion regarding topic "G" under New Business, regarding the abandoned boat from Memorial weekend, no motions were made.

Parks & Recreation – The work on the ball diamond has been completed and the Oxford Lions Club has covered the cost through a Lions Grant, with the excess being paid for by the Club. The Youth Club, Fire Department and the Neighborhood Watch group seeded the grass and covered it all with hay. Thank you for the job well done! RV antifreeze for winterizing the food stand and park bathrooms has been ordered and should be completed by the end of this week along with removing the net from the tennis court.

Library Board – The Library Board has approved the 2026 Library Budget. There were eight new library cards this month. Checkouts are down because school participation hasn't started yet. Jackson Township participation is up. The flooring installation will begin on the 21st of October with removal of all items in the Community Room. The flooring will be installed by end of day on Monday, October 27th. The director is working on new programs; Oxford Elementary and Head Start started today; there is a wreath class on November 8, 2025.

Public Safety – Municipal Court: Chairman Sorensen stated a meeting was held on October 1, 2025. It was approved to return the original funds of \$4,500.00 to each of the three municipalities that helped start-up the Municipal Court, the Village of Oxford included. The Judge and the Clerk received raises; Megan is doing an outstanding job as Clerk, especially with getting delinquent accounts up to date. **Police Report** – The September Police Report was distributed to the Board. Dan Buchholz from the IT Department at the County has helped Chief Kowalski with his CIV Annual Audit and installing and updating the new PD Computer and the new squad and body cams, more work to be done on the cameras. There was a child bitten by a pit bull in the Village, the County has taken over the case; Montello is holding a "Spook-Walk" on Saturday, October 18th from 5 – 10 PM; the Cell Phone has been ordered for the Police Department – this is required for the CIV Annual Audit. The Audit also requires hardwire & firewall protection for the Clerk and Police Department offices. Chief Kowalski will have a quote by next month's meeting. **Trees Surrounding the Elementary School** – President Drinkwater has spoken with the school and reports that the school will work with the Village on a schedule to take down and trim the trees. The power company will also be working on a grid schedule as some power will have to be shut down to take a couple of trees down. Chief Kowalski would like to know the schedule a week ahead of time so he can have an officer here. The Goodhue tree will be taken down, and Steve will be chipping the

branches. There has been no quote yet on the Sengbusch trees. A quote from DLD Trees has been received and will be forwarded to the Finance Committee through Public Works Committee.

Old Business: Ordinances: Setbacks – Trustee Wastart has been working on the Setback Ordinances and will be able to update the Board at the November meeting for approval. He has also spoken with the caretaker of the dilapidated house on Ormsby who states the windows will be fixed, and the yard will be cleaned up this winter.

New Business:

Abandoned Boat - Nothing to report. This was discussed when Director Mullens was present during the Public Works Report.

Muni-Code Codification Rates - Discussion regarding the Village using an annual fee vs. a per item fee. The Annual Fee would save quite a bit of money with the Board updating Ordinances. Further discussion during the Finance Committee and Budget meetings.

Snow Restriction Signs - The signs for Hwy 82 would be required by the DOT to be 4' x 4' and would have to be placed at both ends of Highway 82. The Village can put its own smaller signs on both ends of County Roads "A" and "I", to be revisited at the November meeting.

Bonds and Notary - Clerk Maier spoke with the League Insurance Representative and explained that the bonds are no longer needed for the Clerk/Treasurer position as the Village purchased a 3-year Crime Policy through Traveler's Insurance Company. This expires in 2026. The League Insurance Company will be quoting a yearly policy before the end of this year. Clerk Maier will check into the cost of a Notary Bond for the Clerk-Treasurer and Deputy's positions.

Deputy Clerk-Treasurer Position AD – The AD will be written up by President Drinkwater and Trustee Sorensen and will be placed in the Marquette Tribune once, on the Library Facebook Page, on the Village website, at the Post Office and at the Village Hall. The Finance Committee & Clerk-Treasurer Maier will conduct interviews and report to the full Board.

Deputy Clerk-Treasurer Removal from Bank Accounts - Brief discussion with a **motion by Wastart/Holtz** to have both Royal and One Community Banks remove Deputy Clerk-Treasurer Kongsli from the accounts. Motion carried.

Ordinance 2025-5 – Public Nuisance Ordinance – Brief discussion regarding the changes made by Atty. Spankowski with a **motion by Wastart/Sorensen** to approve Ordinance 2025-5. A roll call vote was taken with all Board members voting "aye". Motion carried.

Budget Committee Meetings – The Committees will all meet on Tuesday, October 18th at the following times:

Park & Recreation – 1:00 PM

Public Works & Sewer – 2:00 PM

Public Safety – 4:00 PM

The Finance Committee will meet on Thursday, October 20th at 2 PM

Halloween Trick-or-Treating Hours – October 31, 2025, from 5 PM to 7 PM – Residents are encouraged to leave their porch lights on if they wish to have trick-or-treaters.

Operator License – Mazucca, Christine E. – **Motion by L. Drinkwater/Holtz** to approve the Operator's License. Motion carried.

Building Permits – May 2025 through August 2025 reviewed by the Board.

Motion by L. Drinkwater/Wastart to pay the bills. Motion carried.

Motion to Adjourn by L. Drinkwater/Holtz subject to the call of the President, at 8:42 PM. Motion carried.

It is the Call of the President that the Village Board will meet next on November 5, 2025, at 6:30 PM instead of the 2nd Wednesday in November, due to availability restrictions of Trustee Sorensen.

Amy J. Maier, Clerk-Treasurer
Village of Oxford, Marquette County, Wisconsin