

PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, February 1, 2023 in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Meyer with the Pledge of Allegiance. The following Board Members were present: Trustees Drinkwater, Rozek, Sorensen, Bohringer, O'Brien, and Holden. Also in attendance were Chief Kowalski, Dennis Zacharias, Deb Walters, Kathy Terwelp, and Terry Berndt.

Motion made by Sorensen/Rozek to approve the agenda with the amendment to strike item 6. f) from the agenda. **Motion made by Drinkwater/Holden** to accept the minutes of the January 11, 2023 regular board meeting as printed. **Motion made by Drinkwater/Rozek** to accept the minutes of the January 24, 2023 Park and Recreation Committee meeting as printed. After discussion on interest rates, **motion made by Sorensen/O'Brien** to approve the Treasurer's Report as printed. All motions carried.

Citizen Inquiries: None.

New Business: Trustee O'Brien presented a 2023 invoice from Bruch's Farms, Inc. for snow removal and snow dumping location services and announced this will be the last year under the existing agreement. A new agreement will be presented for the 2024 budget.

A renewal agreement for legal services from Miller & Miller, LLC was presented. The new terms included an adjustment in hourly rates for legal services. **Motion made by Drinkwater/Holden** to accept the proposal from the Village Attorney (Miller & Miller, LLC). Motion carried. The rates increased from \$150.00 to \$175.00 per hour for general matters and from \$120.00 to \$140.00 per hour for municipal court and ordinance prosecution matters.

The 02/07/2023 renewal of the Shellkopf Memorial CD was discussed. Available rate options from local banks were compared. **Motion made by Drinkwater/Rozek** to move the Shellkopf CD to One Community Bank for a 15 month, 4.00% APY CD. Motion carried.

The usage of the remaining ARPA (American Rescue Plan Act) funds was discussed, and the possible purchase of a new drinking fountain for the Village Hall community room was considered. **Motion made by O'Brien/Drinkwater** to approve the new fountain and additional filter cartridge and any electrical costs with \$713.22 coming from the remaining ARPA funds and the rest from Village Hall expenses. Motion carried.

The proposed 2023-2024 park concession stand project was discussed. The Park and Recreation Committee has recommended having General Engineering Company write the Community Development Block Grant on behalf of the Village, at a cost of \$6,000.00, and suggests using funds from the Park Improvement Account to pay for the fee. **Motion made by Drinkwater/Rozek** to approve the \$6,000.00 grant writing fee to GEC to be paid for with Park Improvement Funds. Motion carried.

Terry Berndt departed at 7:10 PM.

There was no building permit report to be reviewed.

There were no licenses to be approved.

Committee Reports: Healthy Communities Healthy Youth (HCHY) Report-Trustee Rozek stated no report. **Public Safety**-Chairman Sorensen advised a committee meeting may be set in March. **Municipal Court**-Trustee Sorensen advised the finances are in the black, and payroll is up to date. A meeting will be called for next when needed. **Police Report**-Chief Kowalski reported that the Village Attorney sent the final ordinance violation letter to the property owners of 128 S. Depot St. Options for the proposed new squad car in 2024 were presented for consideration. The camera project in the park is ready to go, and the server in the Village Hall will be updated. **Park & Recreation**-Chairperson Drinkwater advised a pine tree will have to come down to accommodate the surveillance system project. **Library Report**-Trustee Drinkwater stated Library Director Chris Meyer's last day was January 31st, and Library Assistant Pam Burnell's last day was January 27th. Kimmie Kongsli and Sandy Eberlein are covering the library until a new director is hired. **Public Works**-Chairman O'Brien reported a number of items from the DSPS (Department of Safety and Professional Services) inspection have been addressed. Seven Confined Space/Do Not Enter signs needed to be ordered for the wastewater plant and powerhouse. An eye flushing kit has also been ordered to comply with the inspection. We did not haul any snow or have any salting done in January. The solar panel for the speed sign has arrived and will be assembled and installed next week.

Dennis Zacharias, Deb Walters, and Kathy Terwelp departed at 7:40 PM.

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Motion made by Rozek/Holden to approve payment of vouchers presented. Motion carried.
Upon completion of the agenda, President Meyer declared the meeting adjourned at 8:01 PM.

Shannon McMullin, Clerk-Treasurer
Village of Oxford
Marquette County, Wisconsin