

PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, June 11, 2025, in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Drinkwater at 6:30 PM with the Pledge of Allegiance. The following Board Members were present: President Drinkwater; Trustees: L. Drinkwater, Holtz, Sorensen, Wastart, and Zacharias, Trustee Martin was not in attendance. Also in attendance were Police Chief Kowalski, Clerk-Treasurer Maier and Deputy Clerk-Treasurer Kongsli, Terry Berndt, and Andy & Julie Henschel.

Motion made by L. Drinkwater/Holtz to approve the agenda as printed. **Motion made by L. Drinkwater/Holtz** to accept the minutes of May 14, 2025, regular board meeting; **motion by Sorensen/Holtz** to approve the minutes of the Public Safety Meetings of April 11, 2025, and June 4, 2025. **Motion made by Sorensen/Zacharias** to approve the Treasurer's Reports for May 31, 2025. All the above motions carried.

Citizen Inquiries: None

New Business:

Planning & Zoning Committee Appointee: President Drinkwater nominated Andy Henschel to fill the open Resident position on the committee. **Motion by Wastart/L. Drinkwater** to accept the nomination by President Drinkwater. Motion carried.

Terry Berndt departed at 7:15 PM.

Website Issues: Brief discussion on website issues. Trustee Sorensen updated the Board on the current website and the expense of changing to another company. There is a free of charge redesign and fresh look update for the Village website in September of this year. The clerk will contact Town Web regarding this and update the board at the July meeting.

Office Purchases: QuickBooks Accounting program renewal date is 11/21/2025. We will need it for approximately 1 ½ months beyond that. The clerk received a letter from QB's stating if we purchased the entire year, cancel within 60 days, we would receive a full refund. The other option is to pay \$800.00 for two extra months of service. More discussion to follow in July. President Drinkwater proposed the Village purchase a 65" flat panel smart TV for meetings, board of review and other trainings, etc. **Motion by Wastart/Holtz** to purchase the TV for \$348.00 from Walmart. Motion carried.

Discussion on Dilapidated Properties: Letters were sent to four (4) properties a week prior to this meeting. One property owner has replied and spoken with President Drinkwater. He lives over 100 miles away, has a plan for cleaning up the property, and works the weekends on it. More updates to follow.

CMAR Resolution 2025-3: Public Works Director Mullens received another A++ rating for the annual Compliance report for the Sewer System. **Motion by L. Drinkwater/Holtz** to approve Resolution 2025-3. Motion carried unanimously.

Chicken Permit: Public Works Director Mullens will inspect the chicken coop when completed.

Oxford SDA Church Request: After brief discussion, the board states that this is a public park and the Church can give away small bottles of water at the park during the 4th of July festivities.

Building Permits: The Board reviewed the permits for the following: January 2025: One permit for the Oxford Presbyterian Church – Electrical; and March 2025: Thorne, T., one permit – garage.

July 4th Fireworks, Street Closures & Possible permit for Amplifying Devices: Brief discussion regarding the park festivities for the 4th of July weekend with a **motion by Sorensen/L. Drinkwater** to approve the fireworks, street closures & amplifying devices for the Oxford Lions and Oxford Fire Department. Motion carried.

Approval of Picnic License: **Motion by Zacharias/Holtz** to approve the Picnic License for Oxford Lions and Temporary Operator Licenses for Steve Mullens, Amy Maier, Mark Maier, Richard Morrissey and Jason Sengbusch. Motion carried.

Approval Alcohol & Beverage Licenses & CTV Licenses: "Class B" Combination for: Oxford Anglers, LLC, and The Ox Bar & Grill, LLC; Class "B" Beer and Class "C" Wine for: Janet Dean, and The Oxford Café, LLC; "Class A" Combination for Oxford Spirits, LLC; Class "A" Beer for Liberty Square Gas Station, Inc.

Approval of Cigarette, Tobacco & Vape (CTV) Licenses: Dolgen Corp, LLC, Liberty Square Gas Station, LLC, and Oxford Spirits. One note: Liberty Square had one violation on CTV License recently. **Motion by L. Drinkwater/Holtz** to approve the above Alcohol & Beverage and Cigarette Tobacco & Vape (CTV) Licenses. Motion carried.

Approval of Operator's Licenses for the following: Jennifer Bruchs, Maggie Fenske, Timothy Bahler, Linda Drew, Adam Sengbusch, Aaron Sengbusch, Colleen Sengbusch, Tanya Frederick, Theresa Meyer, Nicole Molinari, Pamela Blagec, Dawn Cumberland, Heidi Murphy, Andrea Gorton, Kristine Walters, Brittney Emanuelson, Traven Kratz, Gabriel Landers, Sarah Meyer, Bianca Rodriguez, Jacob Spear, Wayne Stadtler. **Motion by L. Drinkwater/Holtz** to approve the above Operator's Licenses in the Village. Motion carried.

Committee Reports: Public Safety – Chairman Sorensen stated that the Committee met on June 4th, minutes are attached, no questions from board members. **Municipal Court** - The Municipal Court held their meeting on May 21st, 2025. Next meeting will possibly be on October 1st, 2025. Chairman Sorensen is hoping to give a rebate back of the rest of the funds to all municipalities that helped start this project. Some funds have been disbursed, but if they can get one or more years' budget in hand, it very well could happen. He also reports that the Chief of Police from Adams seemed interested in joining; some adjustments may have to be made regarding expenses and a raise for the Clerk, she is doing a wonderful job - the court is really doing great! **Police Report** – Chief Kowalski's May 2025 Police report was distributed to the board. He put in for a grant from Marquette County for a new larger drug drop off box. The village was awarded the box, and it will be placed in the main entryway of the Village Hall. The box needs to be under the direct supervision of the camera. The library bookshelf will be relocated, and it will be placed there. **Parks and Recreation** – Chairman Drinkwater reports the welcome signs have been ordered for the ball field and will be installed before the 4th of July. The plans for the new food stand are in the works. A new fence cap needs to be ordered for the outfield fence. Half of it is missing, some is burned, and the rest is weathered. It has lasted around 15 years. Weather permitting, the ball diamond will be completed next Monday. **Library Report** – Chairman Drinkwater reported that the library kids painted rocks and hid them around town, so let Kimmie know if you find one. Six new library cards were issued again this month. Weeding out of books was done recently, and the book sale is this weekend, same as Citywide Garage Sales, June 13-14. The new door counter was installed. This saves time as patrons do not need to be counted manually. The Summer Reading Program will be launched next week. Day-care Programs will continue throughout the summer. Loretta, Kimmie and Sandy will be attending the Appreciation Dinner on Monday at Westfield. Our director is pursuing grant options to improve programming for the community room by making it more sound-proof and other amenities. **Public Works Report** – The water samples for the park and village hall had to be retaken, Spee-dee Delivery did not make it to Madison in time, and they will be resubmitted. We received an estimate for the new flooring in the community room, to be budgeted for 2026. An estimate for the broom on the tractor has been received. They will be coming out to inspect our sweeper, give us a trade-in price, and write a description if we want to post it on the Wisconsin Surplus website. The welcome sign at the entrance to town has been refreshed with white paint, we may get a few more years out of it. There was a boat dumped on E. Chauncey Street without a trailer. The cost of the removal was \$600.00. The Sheriff's Department is investigating this. They will be mailing a ticket for \$1000.00 plus the cost to the Village for removal to the registered owner. Public Works Director Mullens will keep the board updated.

Motion by L. Drinkwater/Holtz to pay the bills. Motion carried.

Motion to Adjourn at 8:07 PM by Holtz/Zacharias. Motion carried.

Amy J. Maier, Clerk-Treasurer
Village of Oxford
Marquette County, Wisconsin