

## PROCEEDINGS OF THE OXFORD VILLAGE BOARD

The Village Board of the Village of Oxford, Marquette County, Wisconsin met in regular session at 6:30 PM on Wednesday, August 13, 2025, in the Council Room of the Oxford Village Hall.

The meeting was called to order by President Drinkwater at 6:30 PM with the Pledge of Allegiance. The following Board Members were present: President J. Drinkwater; Trustees: L. Drinkwater, Holtz, Sorensen, Wastart, Zacharias, and Martin. Also in attendance were Police Chief Kowalski, Clerk-Treasurer Maier and Deputy Clerk-Treasurer Kongsli, Darren and Nancy Walker (out @ 7:05p), Andy Henschel (out @ 8:57p), Kathy Terwelp (out @ 8:56p), Marco Rally (out @ 6:50p), Richard Szymanski (out @ 6:47p), and Terry Berndt (in @ 6:35/out @ 8:35p).

**Motion made by L. Drinkwater/Zacharias** to approve the agenda as printed. **Motion made by Holtz/Martin** to accept the minutes of July 9, 2025, regular board meeting. **Motion made by L. Drinkwater/Holtz** to approve the Treasurer's Reports for July 31, 2025. All the above motions carried.

**Citizen Inquiries:** None

**New Business:**

**Richard Szymanski – Run-off gravel on property from storms discussion:** Richard addressed the Board to discuss the run-off gravel during large storms. This has been an issue for many years. Photos were projected so that Board members could see how the storm waters do not follow a good drainage path and are causing damage/erosion around the area where Mr. Szymanski's driveway meets Highway 82. In 2009 McNamara installed a culvert under the driveway, but this did not correct the problem. The village has been repairing the damage after the storms for some time. It roughly costs the village \$300 plus equipment costs when this occurs. A bill was sent to Mr. Szymanski recently for the most recent repair. Officer Kowalski will contact the State to see if there is any assistance they can offer to correct this issue.

**Marco Rally – Starting Marquette County Area Youth Soccer League – Request to Clean Up and Rent Land from the Village:** Marco is interested in starting a youth soccer league on his own. He asked if there was any vacant land in the village that he could rent for this activity. Mr. Rally stated that he would be responsible for running the program. President Drinkwater suggested using the park for the soccer practices and that the soccer activities would need to work around the Youth Baseball program that runs from April to July. He also stated that the rules of the park would apply as well including no animals, glass, no later than 10p, etc. Mr. Rally is planning to move forward with the soccer program in the park and will announce when the program is ready to start.

**Darren Walker – Music in the Park – Information, Discussion and Action:** Darren would like to start Music in the Park for 1-2 hours on Thursdays. He has a tentative start date of August 21, 2025, from 5-7p. President Drinkwater reminded him that park rules apply including no animals, glass, & no later than 10p, etc.

**Marquette County Clerk January 1, 2026-December 31, 2027, WisVote Agreement for Election Services:** The fee is \$720 per year through December 31, 2027. No motion needed.

**Dog License Fee Changes for 2026 and Possible Action –** The new rates are: \$6.00 for Spayed/Neutered and \$11.00 for Non-Altered. No change in fees for Kennels. **Motion made by L. Drinkwater/Holtz** to raise the dog license fee. Motion carried. The County Ordinance is not available yet, but it will need to be adopted when available.

**Resolution 2025-4: Ordinance for Marquette Counties Joint Municipal Court and Possible Action:** The City of Adams is joining the Municipal Court; this Ordinance must be approved by all municipalities involved.

**Motion made by Sorensen/L. Drinkwater** to approve Resolution 2025-4 with a Roll Call Vote recorded and all voting "aye". Motion carried.

**GFL Environmental/LRS March 1, 2025, Agreement Consent and Possible Action:** LRS has been purchased by GFL. The current contract is the same and only the company name has been changed. **Motion made by Wastart/Zacharias** to approve signing the updated contract showing the new company's name. Motion carried.

**Public Safety: Resolution 2025-5: Nuisance Ordinance Draft and Possible Approval:** The Board discussed the resolution. **Motion made by L. Drinkwater/Holtz** to approve Resolution 2025-5. Discussion continued regarding some of the wording. Public Safety Chairman Sorensen suggested referring this resolution to

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the Public Safety Committee for further consideration and review. **Motion withdrawn by L. Drinkwater/Holtz** and Resolution 2025-5 will be returned to the Public Safety Committee.

**Resolution 2025-6: Snow Removal Ordinance Draft and Possible Approval; and Resolution 2025-7: Open Burning Ordinance Approval:** Brief discussion regarding both ordinances. **Resolution 2025-6:** Snow Removal Ordinance: **Motion made by Wastart/Holtz** to approve Resolution 2025-6, with a Roll Call Vote recorded and all voting “aye”. Motion carried. **Resolution 2025-7:** Open Burning Ordinance: **Motion made by Sorensen/Martin** to approve Resolution 2025-7, with a Roll Call Vote recorded and all voting “aye”. Motion carried.

**Police Department – Computer and Backup Drive and Possible Action:** Short discussion regarding the current computer and backup system; the age of computer and additional backup storage needed. A quote was received from the I.T. Dept in the County of \$1,353.25. **Motion made by Sorensen/L. Drinkwater** to approve purchase of new computer and backup. Motion carried.

**Storm Sewer Chauncey Street Quote and Possible Action:** The Board was able to view video of the storm sewer. The video clearly shows the cracks that are causing the ground above to sink. The estimate to repair is \$2,000-\$5,000. The work will begin as soon as approved. **Motion made by Wastart/Sorensen** to delegate the repair of the storm sewer with the most cost-effective repair, (not to exceed available funds in LGIP Storm Sewer Acct) to the Public Works Chairman Zacharias and Public Works Director Mullens. Motion carried.

**Sewer Department – gWorks Sewer program vs. Workhorse UB-Lite and Possible Action; Postal Delays and Possible Due Date Changes:** The Board discussed the pros and cons of the gWorks program vs. Workhorse UB-Lite, which will link directly to the new accounting software. The gWorks program was due to begin in November 2024 but was not implemented due to delays with finalization from gWorks. The Workhorse program is less expensive over time and offers better a better program for sewer billing. For example, this program offers the convenience of emailing sewer bills and offers online bill pay. **Motion made by Wastart/Holtz** to cancel gWorks and purchase Workhorse. Motion carried unanimously.

**Street Maintenance – Painting Lines Quote and Possible Action:** The crosswalks, parking on main street and around the school were completed last year. S. Mullens will begin painting the outer limits of the village and the 25mph markings. An estimate from the County for the striping on County Road A and County Road I is \$2,200. **Motion made by Wastart/L. Drinkwater** to approve striping on County Roads A and I. Motion carried.

**Warning Siren Updates and Possible Action:** Brief discussion regarding interest in pursuing a contract for periodic third-party maintenance, inspections/repairs, etc. and building this into the 2026 budget. No action taken at this time.

**Dilapidated Properties Updates – President Drinkwater:** 1.) 104 E Hillyer St – Owner continues to make good progress. 2.) 130 E Wood St – In the past, plans have been shared with the Board. There has been no further action taken for over a year. 3.) 209 S Oxford St – County Health Department has tagged the house. The owner has since passed away. Brief discussion regarding mowing/shoveling, with no action taken. 4.) 142 E Ormsby St – Nothing new to report, no contact has been made since June 2025.

Building Permits: None

**Operator’s Licenses: None**

**Liquor Licenses:** Update – Issue with Liquor License – There was a challenge obtaining payment for this year’s licenses for one business. Business will need to pay with cash/secure funds in the future. Owner was invited to address the Board, but they were not present.

**Committee Reports: Public Safety** – Chairman Sorensen set a meeting for September 3, 2025, at 6:30p to discuss ordinance and equipment updates. Also, Aaron Williams (Emergency Management) needs to be added to the September agenda. **Municipal Court** – See Resolution 2025-4, adding the City of Adams to the Municipal Court. The Village may see a rebate later this year for start-up costs for the court. The next municipal court meeting is scheduled for October 1, 2025.

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**Police Report** – Chief Kowalski’s July 2025 Police report was distributed to the board. He shared that the CIB Audit is every 3 years. Officer Morgan will be starting in the fourth quarter. Flashing lights will be ready in time for school. One of the speed signs is aging, a new one is approximately \$3600.00.

**Parks & Recreation:** The bathrooms have been cleaned, and the park is prepared for the movie in the park. The little league coach asked if we could keep the batting cage up for another month. It will be taken down at the end of next month. The broken camera was fixed by the phone company at no charge. S. Mullens is currently working with the contractor to resurface the ball diamond. It will be finished this year, and he will provide an update as soon as it is available.

**President Drinkwater Report: Ad Hoc Committee Park Food Stand** – President Drinkwater appointed the following members to the committee: **Village** – L. Drinkwater / D. Zacharias / President Drinkwater; **Residents** – Julie Jones and Kathy Terwelp; **Lions Members** – A. Maier & S. Mullens; **Fire Department** – Chief Zacharias and C. Klump.

**Library Board:** The library had 848 checkouts in July and 11 new library cards. The Passport Program ends on Friday, August 15. There were people from 23 other libraries who stopped in to get their passports stamped and hopefully entered the drawing for prizes. Some even checked out materials. The library website and Facebook visits are doing well. The new door counter is working well and has 967 patrons counted. There is a hummingbird feeder paint class scheduled for Thursday, August 14. The Marquette County Gardeners will be holding a wreath making workshop. It is scheduled for November. Please sign up if interested! For budget, we will need to consider the WALs fees. They have been raised slightly as well as a few other services, but not drastically. A flyer showing the services covered by the WALs fees was shared with the Board.

**Public Works:** All weeds and fence lines have been sprayed at the wastewater plant, powerhouse, Main Street and at the park. All regular maintenance was performed during the month of July. The water fountain in the community room has been repaired but we need to order some filters for the future. An estimate value for the street sweeper has been obtained but is not completely accurate / waiting for further direction to proceed. There was discussion regarding trees around the village that need to be maintained.

**Review and approval of payment of vouchers: Motion by Wastart/L. Drinkwater** to pay the bills. Motion carried.

**Motion to Adjourn at 9:12 PM by L. Drinkwater/Holtz.** Motion carried.

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Kimmmie Kongsllie, Deputy Clerk-Treasurer  
Village of Oxford  
Marquette County, Wisconsin