

Ontonagon Village Housing Commission
Regular Meeting – Village Housing Community Room
5:15 PM, July 21st, 2026

Order of Business:

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Public Comment – 5 minutes per person
- 4) Approval of Agenda
- 5) Approval of Meeting Minutes June 23rd, 2026
- 6) Reports
 - A. Financial Report
 - B. Executive Director's Report
 - C. Resident Advisory Committee Report
 - D. Additional Committee Report – None
- 7) Acknowledge/Approval of bills
- 8) Unfinished Business
 - A. UPPCO
- 9) New Business
 - A. Kitchens in two-bedroom units
- 10) Commissioner's Comments
 - A. Thank you Sylvia for your time serving on the board.
- 11) Announcements
- 12) Adjourn Meeting
 - Next regular meeting August 18th, 2026 @ 5:15 PM

Ontonagon Village Housing Commission
Regular Meeting 5:15 PM, Tuesday June 23rd, 2026
Ontonagon Village Housing Community Room

Pledge of Allegiance

Roll Call - A regular meeting of the Ontonagon Village Housing Commission was called to order at 5:15 PM by Board President Rich Ernest at the Ontonagon Housing Commission Office, Ontonagon MI on Tuesday June 23rd, 2026. Present were Rich Ernest, Danielle Reath, Sylvia Lehto and Robert Seid. One position is currently vacant. Also present was Secretary Karen Jackson.

Public Comment – None.

Approval of Agenda – Motion was made by D Reath, supported by S Lehto, to approve the agenda as presented. All voting aye, motion carried.

Approval of Meeting Minutes – Motion was made by R Seid, supported by D Reath, to approve the meeting minutes from May 19th and the Annual meeting minutes from May 19th as presented. All voting aye, motion carried.

Financial Report – Motion was made by S Lehto, supported by D Reath, to accept the financial reports as presented and place on file. All voting aye, motion carried.

Executive Directors Report –

- No residents showed any interest in the opening on board. I did have a resident that said she would do it if no one else was interested.
- The resident picnic will be on July 15th at 4:00. The board and a guest is welcome to attend
- Having an issue with the electrical on the new water cooler. I have called an electrician to look at it but has not been able to get here otherwise it is installed.

Motion was made by R Seid, supported by S Lehto, to accept the director's report as presented. All voting aye, motion carried.

Resident Advisory Committee Report – None

Additional Committee Report – None

Acknowledgment/Approval of Bills – Motion was made by S Lehto, supported by D Reath, to acknowledge and approve the Expenditure for the month of June, Aye – S Lehto, D Reath, R Seid and R Ernest. Nay-none, motion carried.

Unfinished Business – None

New Business.

- Discussion on the electrical wiring throughout the Cane Court complex and ownership of the electrical system. Ex Director will do more research to try to find blueprint/schematics on the electrical for Cane Court.
- Motion was made by R Ernest, supported by D Reath, to have the accountant write off the amount of \$1,632.45. Aye R Ernest, D Reath, R Seid and S Lehto, Nay – none, motion carried.

Next Meeting date – July 21st, 2026 @ 5:15 PM.

Adjourn Meeting – Motion was made by R Ernest, supported by D Reath, to adjourn the meeting at 5:47 PM.

Chairperson

Date

Secretary

Date

DRAFT

Financial Report As of June 31, 2026			
Financial Account balances			
Citizens State Bank - Checking	0.00%	\$75,151.93	
Citizen Security Deposit Trust acct	0.00%	\$20,062.00	
ICS Citizen Account	3.50%	\$828,194.94	
Miners Money Market	1.30%	\$56.13	
Total of financial accounts		\$923,465.00	
Capital Funds Available			
CFP funds 2026		\$143,827.00	
Total Capital funds available		\$143,827.00	
Total funds available		\$1,067,292.00	
Income			
Rent collected		\$25,207.18	\$27,247.20
Security & Pet deposit		\$50.00	
Storage sheds-Gazebo		\$90.00	
Excess utility charge		\$99.12	
Late fee/Bank charges			
Community room stamps		\$31.20	
Misc		\$540.00	\$15 damage
laundry Machines		\$624.00	
Pop Machine		\$322.45	Balance \$
Snack Machine		\$283.25	Balance (\$)
Resident Advisory account interest		\$2,435.04	Balance \$176.57
eLOCCS draw of Operating funds		\$6,344.00	
Total income		\$36,026.24	
Total Expenses		\$19,158.44	
Net Income		\$16,867.80	

Directors Report

- I would like to Thank Sylvia for serving on the Village Housing Board. Your input and knowledge will be missed. Thank you
- The resident picnic had to be rescheduled for Wednesday July 29th due to staff illness. The board is welcome to attend and bring a quest.
- Billy has been installing the new medicine cabinets and working on the completion of the new flooring in some of the kitchens and installing cove base in the remainder of the kitchens that were remodeled.
- The village office has received an application for the open position (Jim Kangas) on the board. Awaiting a date that she will become official.

Bills for July 2026			
	<u>Expense to Acknowledged</u>	<u>Amount</u>	<u>Description of purchase</u>
Ck #			
echeck	Chase Ink-credit card	\$2,238.16	water cooler \$1246.00, flowers \$232.82, Gutter guards \$472.00
Auto	ADP	\$0.00	
Auto	Waste Management-Dumpster	\$136.35	
Auto	Semco	\$24.79	
	Total	\$2,399.30	
	<u>Expenses to Approve</u>		
10277	Specialty Sales	\$282.63	
10278	PHADA Membership	\$200.00	annual memebership
10279	Miners Bank	\$25.00	to keep account active
10280	Kevin Rautiola	\$150.00	
10281	Housing Authority Accounting	\$256.20	
10282	U Save Ace Hardware	\$1,843.95	\$289 weed wacker, \$1262 Garbage cans
10283	Ontonagon Telephone	\$119.21	
10284	Krist Oil	\$86.04	
10285	Sherwin Williams	\$440.54	8 gallons of paint
10286	VOID		
10287	resident	\$52.69	remainder of security deposit
10288	Virginia Viles Service	\$99.00	HOTMA zoom training
10289	VOID		
10290	Patriot Disposal	\$735.00	
10291	Nationwide Inv service	\$2,277.96	Billy IRA
10292	Nationwide Inv service	\$1,866.36	Karen IRA
10293	Ontonagon Water Service	\$2,481.45	
10294	Petty cash	\$64.70	
echeck	UPPCO	\$5,237.02	
	Total	\$16,217.75	
	<u>Employee Expense-Gross</u>		
10274	Karen Jackson	\$2,030.75	6/16/26 to 6/30/26 (77 hrs)
10276	Karen Jackson	\$2,030.75	7/01/26 to 7/15/26 (77 hrs)
	Payroll taxes	\$155.35	for the month
10273	Billy Marks	\$2,221.20	6/16/26 to 6/31/26 (88 hrs)
10275	Billy Marks	\$2,221.20	7/01/26 to 7/15/26 (88 hrs)
	Payroll taxes	\$169.92	for the month
	Total	\$6,798.42	
	Grand Total - Expenses	\$25,415.47	
	<u>Non-expense items</u>		
10295	Aflac	\$251.94	individual policy
	Total	\$251.94	