

**Ontonagon**



**Harbor Town**

Gateway to the Porcupine Mountains

## VILLAGE OF ONTONAGON

Planning Commission

315 Quartz Street

Ontonagon, Michigan 49953

906-884-2305 Fax: 906-884-4369

**William Johnson**

Chairperson

**Deb Seid**

Vice-Chairperson

### **MEMBERS**

Lyle Perry

Dorothy Sharkey

John Hamm

**Zoning**

**Administrator**

## **AGENDA**

**PLANNING COMMISSION MEETING**

**WEDNESDAY, JUNE 17, 2026**

**3:30 p.m.**

**Village Council Chambers**

1. Pledge of Allegiance
2. Call to order/Roll Call
3. Approval of Agenda
4. Approval of Minutes: May 20, 2026
5. Items from the floor
6. Business
  - a. Report of Zoning Administrator
  - b. Update Zoning Map/Gateway Corridor
  - c. Annual Report Submission
  - d. Easement Request
  - e. Area Comprehensive Development Plan Certification
7. New Business
8. Adjourn

**VILLAGE PLANNING COMMISSION  
HELD ON WEDNESDAY, May 20, 2026  
AT 3:30 P.M. AT 315 QUARTZ STREET, ONTONAGON**

At 3:30 pm the meeting was called to order and the Pledge of Allegiance was led by Vice Chairperson Seid.

**CALL TO ORDER/ROLL CALL**

**PRESENT: John Hamm, Lyle Perry, Deb Seid, Dorothy Sharkey  
ABSENT: Chairperson William Johnson**

Zoning Administrator, Mike Rebholz, was also in attendance.

**AGENDA:**

**A motion was made by Hamm, second by Perry, (CARRIED) to approve the agenda as presented.**

**AYE: Hamm, Perry, Seid, Sharkey**

**NAY: None**

**ABSENT: Chairperson Johnson**

**MINUTES: April 15, 2026**

**A motion was made by Sharkey, second by Hamm, (CARRIED) to approve the minutes of April 15, 2026, as presented.**

**AYE: Sharkey, Hamm, Perry, Seid**

**NAY: None**

**ABSENT: Chairperson Johnson**

**ITEMS FROM THE FLOOR:**

None

**BUSINESS:**

**a. Report of Zoning Administrator**

Zoning Administrator Mike Rebholz informed the Commission that the O'Reilly Auto Parts Store and the Sonco Ambulance Garage buildings are progressing nicely. He also mentioned that the OASD has submitted their preliminary site plans for their bus garage and are working with U.P. Engineers & Architects on this project. The Village has also issued multiple garage and fence permits in the last month.

**b. Review/Update Blight Ordinance Minor Offenses**

Zoning Administrator Mike Rebholz informed the Commission that there is no blight ordinance in the current ordinance book. The Commission will get a blight ordinance written up and sent to the attorney for approval. The Commission also discussed various current blight areas, changes of use as well as possible development of an industrial zone.

**c. Update Zoning Map**

The Commission reviewed the current map at length and will amend the map to make zoning less complicated and will also recommend to Council to expand the Gateway Corridor.

**d. Annual Report Submission**

The Commission discussed updates to the annual report and once revised and reviewed, will be given to the Zoning Administrator to be submitted to the MEDC Redevelopment Ready Communities program.

**NEW BUSINESS:**

Commission member Sharkey informed the Commission about a grant opportunity from AARP to enhance downtown areas for senior citizens.

The Zoning Administrator plans to develop a calendar to track grant deadlines. He also informed the Commission that he filed the interest form for the boardwalk project on the dunes.

A discussion was also held on current parking violations in the Village.

**ADJOURN:**

**Adjourned at 4:19 p.m. on motion by Perry, second by Sharkey.**

**AYE: All**

**Nay: None**

**ABSENT: Chairperson Johnson**

Minutes recorded by Wendy Pence.

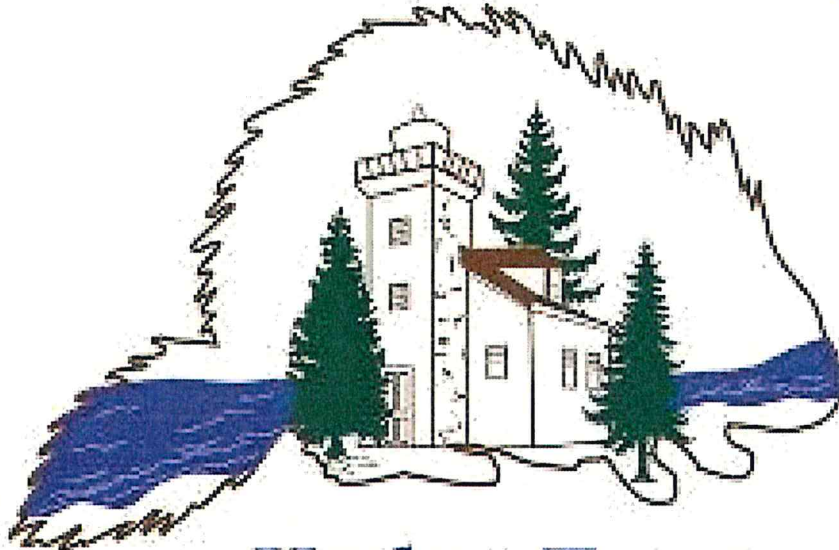
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Wendy Pence, Clerk

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Approved

# Ontonagon



**Harbor Town**  
Gateway to the Porcupine Mountains

**Village of Ontonagon-  
Annual Report 2025  
Planning Commission**

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## **1.0 Introduction**

The Village of Ontonagon Planning Commission (Commission) functions under and has their powers and duties set forth by the Michigan Enabling Act (PA 33 of 2008).

## **2.0 Membership**

In 2025, the Planning Commission's Membership was as follows:

William Johnson, Chair  
Deb Seid, Vice Chair  
Lyle Perry, VC  
Dorothy Sharkey, Elector  
John Hamm, Elector

## **3.0 Meetings**

The Planning Commission Meetings took place on the third Wednesday of each month at 3:30 p.m. in the Village Council Chambers at 315 Quartz Street.

In 2025, the Commission met every month. The Commission held no special meetings in 2025.

In 2026, the commission will continue to meet on the third Wednesday of each month at 3:30 p.m. All meetings are held in compliance with the Open Meetings Act (PA 267 of 1976).

- The Planning Commission held (10) regular meetings between April 1, 2024 and March 31, 2025.

## **4.0 Responsibilities**

The Planning Commission basic duties and responsibilities include the following:

- Pursue redevelopment and development.
- Update and maintain the Village of Ontonagon Master Plan in accordance with the MPEA.
- Review zoning requests.

## ***5.0 Planning Commission Activity in 2025***

Planning Members attended the training(s) below in 2025:

- OMA Training by Brad Neumann MSU Extension  
Attendees: Rebholz, Seid & Sharkey
- Short Term Rental in Michigan by Tyler Augst MSU Extension  
Attendees: Rebholz, Seid & Sharkey

The Planning Commission completed the update of Master Plan.

Signed new lease with Polaris for the EV charging station in the downtown area.

Granted permits for SONCO Ambulance building.

Granted permits for O'Reilly Auto Parts store.

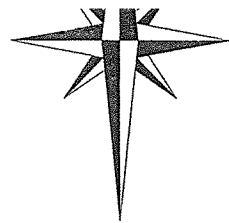
## ***6.0 Planning Commission 2026 Commission Goals***

In the coming year the Commission plans to continue efforts to support redevelopment Village wide while continuing to establish consistent application of the Village's Hybrid Zoning ordinance.

The Commission will also participate in the continuous updating of the Village Master Plan.

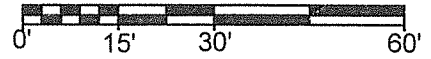
I Thomas Bond would like  
to acquire said easement  
south of 610 S Fourth street  
property line. Easement is 10ft  
wide with no utilities on it.

Thomas Bond  
906-250-0848



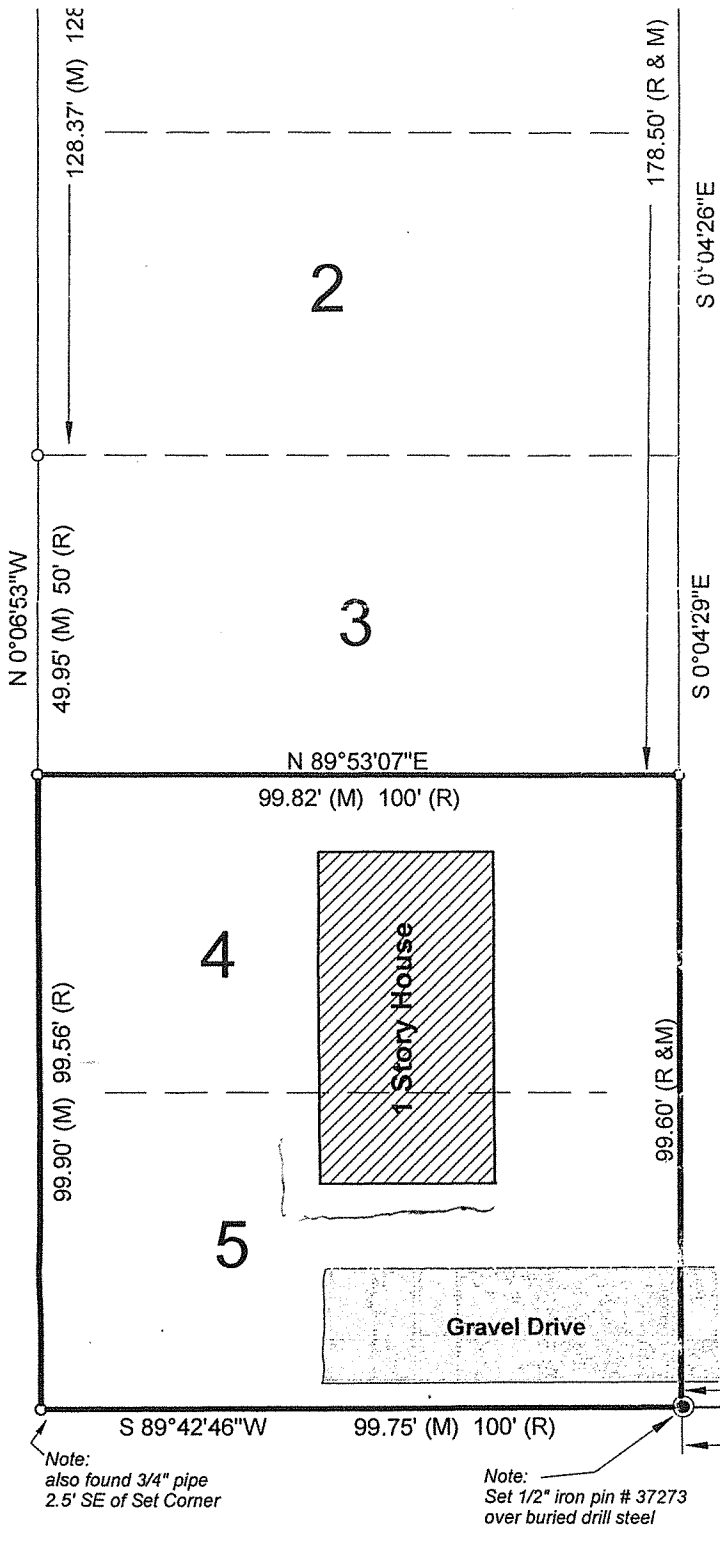
Bearings Are Based On  
County Remonumentation  
Traverse

SCALE: 1" = 30'



LEGEND

- - Found Plat Corner (3/4" Drill Steel)
- - Set 1/2" Iron #37273



South Fourth Street

Note:  
also found 3/4" pipe  
2.5' SE of Set Corner

Note:  
Set 1/2" iron pin # 37273  
over buried drill steel

I hereby certify that I have surveyed the parcel of land described and delineated hereon, that said survey was performed with an error of closure no greater than 1 in 5000 and that there are no encroachments other than shown.

JOSEPH C. DOMITROVICH, P.S. 37273

SURVEY FOR: <b>John A. Domitrovich</b>	 <b>TIMBERLINE LAND SURVEYING</b> P.O. Box 63, Ontonagon, MI 49953 (906)884-6080 FAX(906)884-6080	SCALE: 1" = 30'	SHEET 1 OF 1
		FIELD: JCD/LMR	JOB: 989-00
DATE: August 1, 2012		BOOK: 5239 # 11	FILE: 989-00

MORS ST

609

41 161 022 00  
SHAFFER SHERI

613

41 168 002 00  
PESTKA FELIX J LE

41 168 004 00  
BOND THOMAS R

MULOCK ST

41 151 005 00  
DAVIS SHERRY LYNN

604

610

S FOURTH ST

41 151 004 00  
VILLAGE OF ONTONA GON

605

41 167 009 00  
KYLONEN GUNNARD & VIOLET J LE

609

41 167 011 00  
BAKER SCOTT EDWARD

41 151 001 00  
BAKER SCOTT EDWARD

410

510

612

## Application Guide – PreDevelopment Planning Grants & SEARCH Grants Federal Catalog Number 10.759

1. Each person working in RD Apply needs a level 2 eAuthentication. (See Page 8 – Application Intake Guide)
2. Name of Municipality in RD Apply to appear as \_\_\_\_\_, Village, City, Township of. For example, Sampletown, Village of.
3. One person must submit an Authorized Representative Request. (See Page 9 – Application Intake Guide)
4. Authorized Representative links other people with a level 2 eAuthentication to the applicants Tax Identification Number and assign them a security role. (See Page 10 – Application Intake Guide) and create an application (See Page 19 – Application Intake Guide).

### RD Apply Security Roles:

- **Administrator**: allows the user to grant representative roles to other users assigned to the same Tax ID and create/update an application.
- **Representative-Signature-Certify** (highest elected official must have this role): allows the user to enter/update an application and submit applications to USDA. Also allows the user to provide signatures and authorize certifications for the application. Allows the user to grant representative roles to other users assigned to the same Tax ID. (you can only receive this role by requesting from your RD Specialist).
- **Representative-Update-Data**: allows the user to enter/update an application
- **Engineering Consultant**: allows the engineer to update the engineering sections of the application only. **Suggest the engineer have the role of Administrator or Representative-Update-Data.**

### Required Documents to upload to RD Apply:

5. **Notice of Intent to File application**. Includes published notice, affidavit of filing, and public meeting minutes. Within the 60 days prior to filing an application with the agency, the applicant must publish a notice of intent to apply for a Rural Utilities Service grant in a newspaper of general circulation in the proposed service area.
6. **Audits or Financial Statement**. Three years of financial statements and/or audits are required, including most recent (**do not include at the end of the PER**).
7. **Regional Clearinghouse and Area Comprehensive Development Plan**, copy of filing with Regional Clearinghouse. The contact information for your Regional Planning Commission can be found on the attached “MAR Regions Map.” Typically, Regional Clearinghouse does not respond. If your Regional Clearinghouse does not provide feedback regarding the project, provide other documentation that the project will be consistent with the current Area Comprehensive Development Plan. The applicant cannot self-certify and therefore a letter from the municipality planning commission on signed letterhead verifying the project is consistent with the Area Comprehensive Development plan is sufficient. **Upload the email/letter sent to the Regional Clearinghouse notifying them of the project and the letter from the municipality planning commission as one PDF in RD Apply titled “Area Comprehensive Development Plan Review”.**
8. **Project narrative** - must include an explanation of why the SEARCH Grant is needed. Indicating the lack of available funding to pay for the predevelopment planning costs to get the project started, age of the system, violations from EGLE, median household income, population, etc.