

Ontonagon



Harbor Town
Gateway to the Porcupine Mountains

VILLAGE OF ONTONAGON

Founded in 1843

315 Quartz Street
Ontonagon, Michigan 49953
Phone: 906-884-2305 Fax: 906-884-4369
TDD: 1-800-649-3777
Website: www.villageofontonagon.org

AGENDA

VILLAGE COUNCIL MEETING
MONDAY – OCTOBER 13, 2025
5:00 P.M. - 315 QUARTZ ST.

FINANCE COMMITTEE MEETS AT 4:30 P.M.

Pamela Coey
President

Sarah Hopper
President Pro-Tem

William DuPont
Village Manager

Wendy Pence
Village Clerk

TRUSTEES
Lyle Perry
Mike Rebholz
Debra Seid
Dorothy Sharkey
Matt Wiesen

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER – ROLL CALL**
- 3. PUBLIC COMMENT (Five Minute Limit Per Individual on Agenda and Non-Agenda Items)**
- 4. APPROVAL OF CONSENT AGENDA: Finance Committee September 22, 2025, Village DDA Ad Hoc Committee October 06, 2025.**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF BILLS**
- 7. APPROVAL OF COUNCIL MINUTES: September 22, 2025**
- 8. REPORTS:**
 - a. Manager Report**
- 9. UNFINISHED BUSINESS**
 - a. MERS Updates**
 - b. Request to Purchase Village Property (Community Development)**
 - c. OASD Bus Garage Lease (Community Development)**
- 10. NEW BUSINESS**
 - a. Year-End March 31, 2026, Request for Audit Bids**
 - b. Resolution 2025-04: Amtrak Resolution of Support**
 - c. Resolution 2025-05: Resolution of Intent to Vacate Portion of Chaulk Street Right-of-Way**
 - d. Hometown Christmas Street Closure Request**
 - e. Act 51 Non-Motorized Improvements**
 - f. First Amendment to Lease Agreement (EV Charging Station Sites)**
 - g. DDA Ad Hoc Recommendation**
 - h. Winter Parking Restrictions**
 - i. Notice of Intent To Withhold State Payments**
 - j. Request for Improvement of Deficiencies - Corrective Action Plan**
 - k. Village of Ontonagon 2025 Halloween hours**
- 11. ANNOUNCEMENTS – OTHER COUNCIL BUSINESS**
- 12. ADJOURNMENT**

The Village of Ontonagon is an equal opportunity provider and employer. Complaints of discrimination should be sent to:

USDA, Director, Office of Civil Rights, Washington, DC 20250-9410.



09/22/2025

Village of Ontonagon

Village Council Finance Committee

Called to order at 4:32PM

Present: Seid, Rebholz

Review of bills already paid \$2200.00

Total recommended for approval \$71,369.19

Moved by Rebholz seconded by Seid.

Adjourned at 4:48PM

Village of Ontonagon DDA Ad Hoc Meeting
Village Council Chambers

October 6th, 2025

Meeting was called to order at 3:30pm

Members present: Pam Coey, Dorothy Sharkey, Matt Wiesen

Guests present: Several community members were present

There was discussion that this meeting was called for the purpose of setting a workshop style meeting date. After some discussion among committee members and guests, it was decided our DDA round table meeting would take place on 10-20-25 at 6:30 pm.

Meeting adjourned at 3:44pm

ONTONAGON VILLAGE COUNCIL MEETING

HELD AT 5:00 PM ON MONDAY, September 22, 2025

AT 315 QUARTZ STREET, ONTONAGON

PRESENT: Lyle Perry, Mike Rebholz, Debra Seid, Dorothy Sharkey, Matt Wiesen, President Pamela Coey

ABSENT: Pro-Tem Sarah Hopper

At 5:00 p.m. the meeting was called to order by President Coey and the Pledge of Allegiance was recited.

CALL TO ORDER – ROLL CALL

PUBLIC COMMENT (Five Minute Limit per Individual on Agenda and Non-Agenda Items):

Rich Ernest submitted a letter to the Village President and Council requesting a meeting to discuss the future of the DDA.

A discussion was held; it was referred to the DDA Ad Hoc Committee to arrange a meeting date and time.

APPROVAL OF CONSENT AGENDA: Finance Committee September 08, 2025, Community Development September 10, 2025, Planning Commission August 20, 2025, Marina Commission August 21, 2025, Ontonagon Village Housing August 19, 2025, Village Rec Center Ad Hoc September 16, 2025.

A motion was made by Seid, second by Perry (CARRIED), to approve the consent agenda as presented.

AYE: Seid, Perry, Rebholz, Sharkey, Wiesen, Coey

NAY: None

ABSENT: Hopper

APPROVAL OF AGENDA:

A motion was made by Rebholz, second by Sharkey (CARRIED), to approve the agenda as presented.

AYE: Rebholz, Sharkey, Seid, Perry, Wiesen, Coey

NAY: None

ABSENT: Hopper

APPROVAL OF BILLS:

A motion was made by Perry, second by Rebholz (CARRIED), to approve the bills as presented.

ROLL CALL

AYE: Perry, Rebholz, Seid, Sharkey, Wiesen, Coey

NAY: None

ABSENT: Hopper

APPROVAL OF COUNCIL MINUTES: September 08, 2025

A motion was made by Seid, second by Rebholz (CARRIED), to approve the meeting minutes as presented.

AYE: Seid, Rebholz, Perry, Sharkey, Wiesen, Coey

NAY: None

ABSENT: Hopper

REPORTS:

a. Financial Report

Manager Dupont reviewed the financial report and advised all financials are available on the Village website.

The audit has been completed and is waiting for final review and approval.

UNFINISHED BUSINESS:

a. MERS Update

MERS September 20th payment of \$55,986.00 made on August 28th. We are current with MERS payments. The MERS October 20th payment is scheduled to be made by the end of September.

Manager DuPont informed the council that the general fund currently has enough funds to cover the next forty-four MERS payments.

b. Request to purchase Village property (Community Development)

Trustee Rebholz updated Council that we are waiting for the survey results. Joe Domitrovich has put the property descriptions from the properties on the corner of M-38 and Greenland Rd into a layered CAD document as there are multiple conflicting property claims of the area. He will inform the Commission of his findings once the survey is completed.

c. OASD Bus Garage Lease (Community Development)

Community Development met with OASD Superintendent Lisa Johnson on Wednesday September 10th to discuss this issue. Superintendent Johnson took the information back to the school board and they will get back to us with their decision.

d. Hockey Lease Signing Authorization

A motion was made by Rebholz, second by Perry (CARRIED), to approve Village Manager DuPont to sign the hockey lease agreement when approved and signed by the OAHA.

ROLL CALL

AYE: Rebholz, Perry, Seid, Sharkey, Wiesen, Coey

NAY: None

ABSENT: Hopper

NEW BUSINESS:

a. Personnel Committee/AFSCME Meeting October 28, 2025, 1:00p.m.

Village manager DuPont informed the council and the Personnel Committee there is a contract negotiation meeting scheduled for October 28, 2025, at 1:00p.m. in the council chambers.

b. 1987 Case Backhoe J1

A motion was made Rebholz, second by Seid (CARRIED) to authorize Manager DuPont to list the 1987 Case Backhoe J1 for sale in the amount of \$17,000.00 on listing sites and to be able to negotiate with all reasonable offers considered.

ROLL CALL

AYE: Rebholz, Seid, Perry, Sharkey, Wiesen, Coey

NAY: None

Absent: Hopper

c. Ontonagon County Airport Request

Village Council approved the Ontonagon County Airport request to borrow one or two Village porta johns for their annual Fall Color Fly/Drive-in. Village Council then authorized the office staff to approve all future loans for Village porta johns.

d. CWSFR Change Order NO.: 05

A motion was made by Perry, second by Seid (CARRIED) to approve Change Order No.: 05 from GEI Consultants.

ROLL CALL

AYE: Perry, Seid, Rebholz, Sharkey, Wiesen, Coey

NAY: None

Absent: Hopper

Project manager, John Reck, went over the narrative of changes in the order, including existing items added or subtracted due to change of conditions in the field and the Tin Street Lift Station items which were added back to the project. All lift stations will now be able to communicate with the Tin Street Lift Station and White Pine.

e. Ruotsala Payment Application #8

A motion was made by Perry, second by Rebholz (CARRIED) to approve the Ruotsala Payment Application #8 as presented.

ROLL CALL

AYE: Perry, Rebholz, Seid, Sharkey, Wiesen, Coey

NAY: None

Absent: Hopper

John Reck with GEI updated Council. The sewer project is 75% completed. All lift stations are operational. The Island Rd. addresses will be tied into the sanitary system this week, adding three new accounts to the sewer system. Lining is ongoing and is the remaining 25% of the project. Date of completion is July 2026.

Announcements - Other Council Business

Trustee Perry inquired about the results of the short-term rental policy training to be told it has not yet taken place and is scheduled for September 29, 2025, at 6:30p.m. EST at Twilly's in Bruce Crossing.

President Coey announced there will be a meet & greet with White Pine Copper in the council chambers on October 01, 2025 at either 4:00 or 4:30 p.m., she will confirm the time and inform Council.

It was moved by Seid, second by Rebholz to adjourn at 5:29 pm.

AYE: Seid, Rebholz, Perry, Sharkey, Wiesen, Coey

NAY: None

ABSENT: Hopper

Wendy Pence, Clerk

Approved

MERS UPDATE

To: Village Council

From: William DuPont, Village Manager

Date: October 13, 2025

Subject: Hospital MERS Update

We paid MERS \$55,986 on September 25th. This payment was due on October 20th. We are current with our MERS payments and our next payment will be due on November 20th. We will be making this payment towards the end of October.

At this time, the Michigan Enhancement Grant that the Village received will cover the next six monthly payments. We expect to close out this grant in March of 2026.

Thank you for your time.

**VILLAGE OF ONTONAGON
RESOLUTION NO. 2025 – 04
RESOLUTION OF SUPPORT FOR BRINGING AMTRAK TO THE UPPER PENINSULA OF
MICHIGAN**

At a meeting of the Village Council of the Village of Ontonagon, held on the 13th day of October 2025, in the offices at 315 Quartz Street, Ontonagon, Michigan, the following resolution was offered by Trustee _____ and supported by Trustee _____.

RECITALS

WHEREAS, Village of Ontonagon residents and visitors don't have access to the national transportation network, and:

WHEREAS, this lack of access prohibits economic development, access to quality healthcare, access to educational opportunities, employment opportunities and tourist dollars, and:

NOW, THEREFORE, BE IT RESOLVED, that the Village of Ontonagon asks for access to the national transportation network for Village of Ontonagon residents and visitors, and that we urge Amtrak (National Railroad Passenger Corporation), the Michigan Department of Transportation (MDOT) Office of Rail, the Wisconsin Department of Transportation (WISDOT), as well as the United States Department of Transportation (USDOT), to extend the Hiawatha train north of Milwaukee to the Upper Peninsula of Michigan utilizing CN rail tracks and refurbished abandoned rail lines, to have stops in Sault Ste Marie with St Ignace being the terminus of this route. Furthermore, it is recommended that trains arrive in Chicago at 9:30 AM, using Schedule 332 and the northbound schedule shall be Schedule 339 leaving Chicago at 5:08 PM.

This resolution shall be sent to the USDOT, Amtrak, MDOT, WISDOT, the Northwoods Rail Transit Commission, the Snowbelt Transit Commission, Michigan Association of Railroad Passengers and Wisconsin Association of Railroad Passengers. This resolution shall also be sent to the governors of Michigan and Wisconsin, U.S. Congressman Jack Bergman, U.S. Senators Peters (MI), Slotkin (MI), and Johnson (WI). Furthermore, this resolution shall be sent to Michigan legislative members, Wisconsin legislative members and the Michigan Association of Counties (MAC) for urgent approval support and quick service implementation.

THIS RESOLUTION is hereby approved by roll call vote:

Lyle Perry, Trustee	_____
Michael Rebholz, Trustee	_____
Debra Seid, Trustee	_____
Dorothy Sharkey, Trustee	_____
Matt Wiesen, Trustee	_____
Sarah Hopper, President Pro-Tem	_____
Pam Coey, President	_____

And, adopted by a 2/3rds vote of the Village Council of the Village of Ontonagon, this 13th day of October, 2025.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Ontonagon, County of Ontonagon, State of Michigan, at a regular meeting held on Monday, October 13, 2025, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of Public Acts of Michigan 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Wendy Pence, Village Clerk

**VILLAGE OF ONTONAGON
RESOLUTION NO. 2025 – 05
RESOLUTION OF INTENT TO VACATE PORTION OF CHAULK STREET RIGHT-OF-WAY**

At a meeting of the Village Council of the Village of Ontonagon, held on the 13th day of October 2025, in the offices at 315 Quartz Street, Ontonagon, Michigan, the following resolution was offered by Trustee _____ and supported by Trustee _____.

RECITALS

WHEREAS, the Village of Ontonagon possesses street rights-of-way for the purpose of facilitating current or future municipal services and public needs, and;

WHEREAS, a right-of-way encumbrance upon a property may be found to no longer serve a viable public purpose and as such becomes advisable for the Village of Ontonagon to terminate the right-of-way through the process of vacation pursuant to MCL 67.13 and other statutes relating thereto made and provided, and;

WHEREAS, the Village of Ontonagon Street right-of-way area described below is proposed for vacating by the Village of Ontonagon:

A piece of land commencing at the Southeast corner of Lot 5, Block 7, Gardner’s Addition to the Village of Ontonagon, as the POINT OF BEGINNING; thence South 33 feet; thence West 100 feet; thence North 33 feet; thence East 100 feet to the POINT OF BEGINNING.

WHEREAS, a public hearing shall be conducted to consider and act upon the proposed street right-of-way vacation, and:

NOW, THEREFORE, BE IT RESOLVED, that a public hearing to consider vacation of a portion of street right-of-way within Gardner’s Addition within the Village of Ontonagon is hereby scheduled for the following time, date and location:

**Monday, November 10, 2025 at 5:00pm
Ontonagon Village Council Chambers
315 Quartz Street
Ontonagon, MI 49953**

THIS RESOLUTION is hereby approved by roll call vote:

Lyle Perry, Trustee	_____
Michael Rebholz, Trustee	_____
Debra Seid, Trustee	_____
Dorothy Sharkey, Trustee	_____
Matt Wiesen, Trustee	_____
Sarah Hopper, President Pro-Tem	_____

Pam Coey, President

And, adopted by a 2/3rds vote of the Village Council of the Village of Ontonagon, this 13th day of October, 2025.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Ontonagon, County of Ontonagon, State of Michigan, at a regular meeting held on Monday, October 13, 2025, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of Public Acts of Michigan 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Wendy Pence, Village Clerk

Ontonagon Hometown Christmas

37454 Strang Rd

Ontonagon, MI 49953

September 10, 2025

Ontonagon Village

315 Quartz Street

Ontonagon, Mi 49953

Dear Council,

Hometown Christmas is in the process of planning the 2024 celebration for December 5th, 6th & 7th. One of the weekend's events is a tree trimming gathering at RICC park, with tree trimming, hay wagon rides and light tours on Saturday December 7th from 6:30 pm. to 8:00 pm. We would like to request US.45 -River St. the blocks of Quartz, Spar, and Houghton Street be barricaded starting at 6:00 pm to 8:30pm. for the safety of the people that may be loading the wagon and attending the tree trimming gathering.

To end the weekend's events is a parade which takes place on Sunday night Dec 7th at 5:30 pm. For this event we would like to request the US.45-River Street and streets Copper, Quartz, Spar, Houghton, Chippewa, and Ontonagon St be barricaded from 5:00pm. to 7: 00 pm.

We understand that barricades will be put in areas in need, but we are responsible for putting them up and taking them down.

Sincerely,

Annette Trail

Hometown Christmas Committee

VILLAGE OF ONTONAGON, COUNTY OF ONTONAGON

**RESOLUTION 2025-02: RESOLUTION AUTHORIZING NON-MOTORIZED
TRANSPORTATION IMPROVEMENTS**

WHEREAS, the Village of Ontonagon, State of Michigan received Act 51 funds from the State of Michigan, and

WHEREAS, the Village of Ontonagon is currently in non-compliance with the Actual qualified expenditures for Non-motorized Improvements Section 10k of the Act 51 law, and

WHEREAS, the Village of Ontonagon, in order to achieve compliance with the state of Michigan, Section 10k of the Act 51 law must present a plan to expend at least \$35,740 within the next three years on non-motorized transportation improvements, and

WHEREAS, the Village of Ontonagon, after reviewing the Reporting Guidelines for Non-motorized Transportation Expenditures of the State of Michigan, Street Financial Report and the needs of the populace does hereby submit the following proposal;

THEREFORE, BE IT RESOLVED, that the Village of Ontonagon hereby submit to the State of Michigan a plan to complete the following projects:

1. Install Four (4) Bike Racks at Lakeshore Park, Rose Island Park, James K. Paul Park and the EV Charging Station. The estimated cost is \$4,940 and the project is to be completed prior to March 31, 2026.
2. Install sidewalk along Parker Avenue on the North side of the road South of the Ontonagon Area Junior/Senior High School. The estimated cost is \$14,600 and the project is to be completed prior to March 31, 2027.
3. Install sidewalk between Greenland Road and M-38. The estimated cost is \$16,200 and the project is to be completed prior to March 31, 2028.

THIS RESOLUTION is hereby approved by roll call vote:

Pamela Coey, President	<u>absent</u>
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Sarah Hopper, President Pro-Tem	<u>yes</u>
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Lyle Perry, Trustee	<u>yes</u>
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Mike Rebholz, Trustee	<u>yes</u>
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Debra Seid, Trustee yes

Dorothy Sharkey, Trustee yes

Matt Wiesen, Trustee yes

And, adopted by a 2/3rds vote of the Village Council of the Village of Ontonagon, this 14th day of April, 2025.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Ontonagon, County of Ontonagon, State of Michigan, at a regular meeting held on Monday, April 14, 2025, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of Public Acts of Michigan 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Tanya Weisinger, Interim Village Clerk

FIRST AMENDMENT TO LEASE AGREEMENT

(EV CHARGING STATION SITES)

THIS FIRST AMENDMENT TO LEASE AGREEMENT (this “**First Amendment**”) is entered into as of this ____ day of _____ 2025 (the “**Effective Date**”), by and between **Village of Ontonagon** (“**Landlord**”), and **Polaris Industries Inc.**, a Delaware corporation (“**Tenant**”).

W I T N E S S E T H:

WHEREAS, Landlord, as landlord, and Tenant, as tenant, entered into that certain Lease Agreement dated September 11, 2023 (the “**Lease**”), relating to a portion of the property located at Land – River Street, Ontonagon, MI 49953, as more particularly described therein (the “**Premises**”);

WHEREAS, the Term of the Lease was scheduled to expire on September 11, 2025, and Landlord and Tenant have agreed to extend the Term subject to the terms and conditions provided herein; and

WHEREAS, Landlord, and Tenant desire to enter into this First Amendment for the purpose of evidencing their mutual understanding and agreement regarding the extension of the Term, and certain other matters relating thereto as set forth herein below.

NOW, THEREFORE, for and in consideration of the covenants and conditions set forth herein, the parties, intending to be legally bound, agree that the Lease is hereby amended as follows:

1. **Defined Terms; Recitals.** Except as otherwise specifically provided herein, all terms defined in the Lease and delineated herein by initial capital letters shall have the same meaning herein as are ascribed to such terms in the Lease. The recitals shall be incorporated herein.

2. **Extension of Term.** The Term of the Lease is hereby extended for a period of two (2) years, commencing on September 12, 2025, and expiring on September 11, 2027, unless terminated sooner in accordance with the terms of the Lease (the “**Extension Term**”).

3. **Rent.** There is no rent payable by Tenant to Landlord under this First Amendment or the Lease.

4. **Option to Extend Term.** Landlord and Tenant acknowledge and agree that this First Amendment extending the Term for a two (2) year period shall operate as Tenant’s exercise of Tenant’s first two (2) year option to extend the Lease and that Tenant shall retain the option to extend the Extension Term as set forth in Section 3 of the Lease.

5. **Broker Acknowledgement.** Landlord and Tenant each represents and warrants to the other that no broker, agent, commission salesperson, or other person, has been engaged by either party in connection with this First Amendment, and no commissions, fees, or compensation of any kind are due and payable in connection herewith to any broker, agent, commission salesperson, or other person, as a result of any act or agreement of either party. Landlord and Tenant each agrees to indemnify and hold the other harmless from all loss, liability, damage, claim, judgment, cost or expense (including reasonable attorneys’ fees and court costs) suffered or incurred as a result of a breach of the representations and warranties contained in the foregoing sentences.

6. **Miscellaneous.** This First Amendment shall be governed by and construed in accordance with the laws of the State of Michigan, and shall be binding upon and inure to the benefit of the parties

hereto and their respective successors, successors-in-title, representatives and permitted assigns. In the event of any inconsistency or conflict between the terms of this First Amendment and of the Lease, the terms of this First Amendment shall control.

[Signatures Appear on Following Page]

IN WITNESS WHEREOF, the parties have caused this First Amendment to be duly authorized, executed, sealed and delivered as of the Effective Date.

LANDLORD:

Village of Ontonagon

By: _____
Name: _____
Title: _____

TENANT:

Polaris Industries Inc.,
a Delaware corporation

By: _____
Name: _____
Title: _____

87539026v1

VILLAGE OF ONTONAGON ORDINANCE 2023 NO. 1

An Ordinance to Amend Chapter 46, Section 46-4 and Section 46-6 of the Code of Ordinances for the Village of Ontonagon.

The Village of Ontonagon ordains, that Chapter 46 (Streets, Sidewalks and Other Public Places) be amended as follows:

Sec. 46-4 Streets, Sidewalks and Other Public Places

It shall be unlawful for any person to leave any automobile or any other vehicle or apparatus standing or parked upon the right-of-way of any street or alley within the village between the hours of 2:30 a.m. and 7:00 a.m. on any day from October 15 through the following April 15, unless granted a permit to do so by the Village Clerk.

The restricted timeframe of parking restrictions along with the restrictive dates may be changed from time to time per Resolution of the Village Council of the Village of Ontonagon.

Sec. 46-6 Removal and Impoundment of Obstructions

Notwithstanding other penalties, any vehicle or other obstruction found in violation of this chapter may be removed by the Village of Ontonagon and no liability shall attach to the village by reason of such removal. No property so removed shall be returned to the owner until payment has been made to the village of the actual costs incurred by the village occasioned by such removal.

EFFECTIVE DATE

This Amendatory Ordinance shall become effective 20 days (January 9, 2024) from the date of adoption and will be published in a newspaper of general circulation within the community.

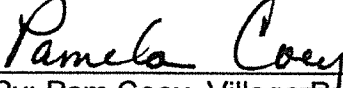
Ayes: Rebholz, Seid, Hopper

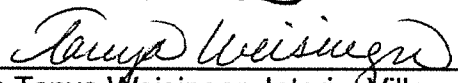
Nays: Marks, Waldrop

Absent: Coey

ORDINANCE DECLARED ADOPTED.

Date: December 20, 2023


By: Pam Coey, Village President


By: Tanya Weisinger, Interim Village Clerk



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

September 30, 2025

**Notice of Intent To
Withhold State Payments**
Municipality Code: 663010
APR Form ID Number: 171332
Report ID Number: 171354

Sent Via Email
Chief Administrative Officer
Village of Ontonagon
wdupont@villageofontonagon.org

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in [Treasury Website \(Numbered Letter 2016-1\)](#). An additional resource is our [online video library](#) which explains what a deficit elimination plan is, why it is important, and how to file.

The Local Audit and Finance Division received an audit report from your local unit for the fiscal year ending 2025. Your Certified Public Accountant has indicated a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
Marina	-\$227,090.00

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis. In addition, for General Fund deficits the Department of Treasury highly recommends the municipality use its [Multi-Year Budget Projection Tool](#).

Except where indicated "No Plan Necessary," within 30 days from the date of this letter please upload a deficit elimination plan for all funds listed above and a certified resolution online by visiting Michigan.gov/MunicipalFinance and select Deficit Elimination Plan Upload. Should a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you would like to speak with a member of our team, please email our office at Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive, flowing style.

Harlan Goodrich, Municipal Finance Manager
Local Audit and Finance Division



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

September 29, 2025

**Request for Improvement
of Deficiencies -
Corrective Action Plan**

Fiscal Year: 2025

Municipality Code: 663010

Report ID Number: 171332

Sent Via Email

Village of Ontonagon

wdupont@villageofontonagon.org

Dear Governing Body:

The Community Engagement and Finance Division has received the audit report for the fiscal year referenced above. It is the responsibility of this division to administer certain State statutes. Consequently, your audit has been reviewed to determine compliance with budgeting, accounting, auditing, and statutory compliance related activities. This review has identified issues that we believe need your attention.

Please note the following issues corresponding to response(s) on the auditing procedures report:

- Actual expenditures exceeded the amounts authorized in the budget. Please describe actions being taken to prevent budget variances.

The matter(s) described above are either violations of state statute or are deficiencies of the local unit that may impede the local unit's ability to comply with state statute.

Additional deficiencies in your report are usually found in the form of comments and recommendations located toward the end of the report or may be filed separately. The plan should identify each Auditing Procedure Report question listed above, each additional deficiency, the corrective action to be taken, the supporting documentation requested, if any, and the date in which the action is to be implemented.

Therefore, within **30 days** from the date of this letter, please submit to us a detailed Corrective Action Plan to resolve the above-mentioned matter(s), including other deficiencies noted in your audit report. To submit your Corrective Action Plan, visit the department's online filing site at [Michigan.gov/localfinancialreporting](https://michigan.gov/localfinancialreporting) and select the File Online Reports tab. You must request local unit user access if one does not already exist. We do not accept hard-copy or emailed responses. Please combine multiple documents as only one document can be uploaded.

Failure to respond within 30 days or an inability to demonstrate that corrective action has been implemented may result in one or more of the following:

- Denial of subsequent year qualified status under Public Act 34 of 2001, the Revised Municipal Finance Act (possibly preventing your municipality the ability to borrow money);
- Subject the local unit to an audit and/or review performed by Department of Treasury auditors at the expense of the local unit.

Please contact the audit review staff at LAFD_Audits@michigan.gov if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'CJ Vaughn', with a stylized flourish at the end.

Cary Jay Vaughn, CPA, CGFM
Local Audit and Finance Division



Village of Ontonagon
Trick or Treat Hours
Friday, October 31st
4:00 – 6:00 p.m.

*Reminder to Trick or Treaters - stop only
at homes with outdoor lights on.*

