Ontonagon

Harbor Town
Gateway to the Porcupine Mountains

VILLAGE OF ONTONAGON

Marina Commission

315 Quartz Street
Ontonagon, Michigan 49953
906-884-2305 Fax: 906-884-4369
TDD: 1-800-649-3777

AGENDA

MARINA COMMISSION MEETING

September 18, 2025

3:30 P. M. 315 QUARTZ ST.

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Agenda
4. Approval of Minutes: August 21, 2025
5. Items from the Floor (Five minute Limit Per Individual on Agenda and Non-Agenda Items)
6. Financial Report
7. Harbormaster's Report
8. Marina Business
    a. Grant Update
9. Other Business
    a. U.P. Sports Fishermen's Association (UPSFA) Letter
10. Adjourn

VILLAGE MARINA COMMISSION
HELD ON THURSDAY, August 21, 2025
AT 3:30 P.M. AT 315 QUARTZ STREET, ONTONAGON

ORDER
At 3:30 p.m. the meeting was called to order and the Pledge of Allegiance was led by Chairperson Fred Chamberlain.

PRESENT: Don Chastan, Willie DuPont, Barb Kilmer, Vice-Chairperson Debra Seid, Chairperson Fred Chamberlain
ABSENT: Tom Colgin

AGENDA:
A motion was made by DuPont, second by Seid, (CARRIED) to approve the agenda.
AYE: DuPont, Seid, Chastan, Kilmer, Chairperson Chamberlain
NAY: None
ABSENT: Colgin

MINUTES:
A motion was made by Chastan, second by DuPont (CARRIED), to approve June 19, 2025, minutes as amended.
AYE: Chastan, DuPont, Kilmer, Seid, Chairperson Chamberlain
NAY: None
ABSENT: Colgin

ITEMS FROM THE FLOOR:
None

FINANCIAL REPORT:
A motion was made by Seid, second by Chasten (CARRIED) to accept the financial report as presented.
AYE: Seid, Chasten, DuPont, Kilmer, Chairperson Chamberlain
Nay: None
Absent: Colgin

HARBOR MASTER REPORT:
None.

MARINA BUSINESS:

a. **Grant Update**

Manager DuPont reported on the time frame of the Grant, the specifics required to receive the full amount and the studies to be done.

OTHER COMMISSION BUSINESS:
Sheriff Rantala was granted permission to dispose of the problem geese.

ADJOURN:
A motion was made by DuPont, second by Chasten (CARRIED) to adjourn the meeting at 3:44 pm.
AYE: DuPont, Chasten, Kilmer, Seid, Chairperson Chamberlain
NAY: None
Absent: Colgin

Wendy Pence, Clerk   Approved

BALANCE SHEET FOR VILLAGE OF ONTONAGON
Period Ending 09/30/2025

Fund 208 MARINA FUND

GL Number	Description	Balance
*** Assets ***		
208-000.000-003.000	SAVINGS CSB 5289	59,094.68
208-000.000-009.000	MARINA CC ACCT CSB 0895	11,144.55
208-000.000-016.000	PETTY CASH - MARINA	150.00
208-000.000-040.000	ACCOUNTS RECEIVABLE	10,408.50
Total Assets		**80,797.73**
*** Liabilities ***		
208-000.000-214.641	DUE TO EQUIPMENT FUND	246,743.99
208-000.000-214.704	DUE TO PAYROLL CLEARING	146.74
Total Liabilities		**246,890.73**
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	(247,426.92)
Total Fund Balance		**(247,426.92)**
Beginning Fund Balance - 24-25		**(247,426.92)**
Net of Revenues VS Expenditures - 24-25		**20,337.02**
***24-25 End FB/25-26 Beg FB**		**(227,089.90)**
Net of Revenues VS Expenditures - Current Year		**60,996.90**
Ending Fund Balance		**(166,093.00)**
Total Liabilities And Fund Balance		**80,797.73**

* Year Not Closed

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - MARINA FUND						
Revenues						
Dept 000.000 - CASH						
208-000.000-502.000	SOM - PLANTE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
208-000.000-502.108	TCGM GRANT	0.00	25,000.00	0.00	(25,000.00)	100.00
208-000.000-610.100	TRANSIENT BERTH FEES	7,100.00	3,866.00	657.00	3,234.00	54.45
208-000.000-610.200	SEASONAL BERTH FEES	29,000.00	35,854.25	0.00	(6,854.25)	123.64
208-000.000-615.100	SUMMER STORAGE FEES	1,200.00	400.00	0.00	800.00	33.33
208-000.000-615.200	WINTER STORAGE FEES	4,500.00	500.00	500.00	4,000.00	11.11
208-000.000-615.300	MONTHLY STORAGE FEES	100.00	0.00	0.00	100.00	0.00
208-000.000-622.000	MISC INCOME	0.00	100.01	60.00	(100.01)	100.00
208-000.000-625.000	WIFI FEE	0.00	549.00	0.00	(549.00)	100.00
208-000.000-625.100	DAILY RAMP FEES	4,400.00	3,699.00	297.00	701.00	84.07
208-000.000-625.200	SEASONAL RAMP FEES	6,750.00	7,310.00	0.00	(560.00)	108.30
208-000.000-625.201	TOURNEY DOCKS	100.00	160.00	0.00	(60.00)	160.00
208-000.000-625.300	DO NOT USE	0.00	0.00	0.00	0.00	0.00
208-000.000-625.400	DO NOT USE	0.00	0.00	0.00	0.00	0.00
208-000.000-628.000	SEWAGE PUMPOUT FEES	105.00	60.00	0.00	45.00	57.14
208-000.000-630.000	TRAVEL LIFT FEES	5,000.00	2,955.00	565.00	2,045.00	59.10
208-000.000-642.000	ICE-POP-CHIPS	550.00	342.00	52.00	208.00	62.18
208-000.000-645.000	GAS & FUEL SALES	20,000.00	5,169.40	391.50	14,830.60	25.85
208-000.000-651.100	DO NOT USE	0.00	0.00	0.00	0.00	0.00
208-000.000-651.200	DO NOT USE	0.00	0.00	0.00	0.00	0.00
208-000.000-665.000	INTEREST INCOME	65.00	50.32	0.00	14.68	77.42
208-000.000-667.000	BUILDING RENTAL	1,800.00	675.00	0.00	1,125.00	37.50
208-000.000-668.000	LEASED PROPERTY	0.00	0.00	0.00	0.00	0.00
208-000.000-673.200	BUILDING RENTAL	0.00	0.00	0.00	0.00	0.00
208-000.000-675.000	CONTRIBUTIONS	100.00	87.00	10.00	13.00	87.00
208-000.000-675.101	MERS FLYER/ADS DONATIONS	0.00	0.00	0.00	0.00	0.00
208-000.000-678.101	MML DISTRIBUTION	0.00	0.00	0.00	0.00	0.00
208-000.000-692.000	CREDITS & REFUNDS	309.00	0.00	0.00	309.00	0.00
Total Dept 000.000 - CASH		81,079.00	86,776.98	2,532.50	(5,697.98)	107.03
TOTAL REVENUES		81,079.00	86,776.98	2,532.50	(5,697.98)	107.03
Expenditures						
Dept 191.000 - ADMINISTRATION						
208-191.000-702.000	SALARY/WAGES	14,000.00	10,490.00	840.00	3,510.00	74.93
208-191.000-711.000	WORKERS COMP	0.00	405.38	39.96	(405.38)	100.00
208-191.000-715.000	F.I.C.A./MED	500.00	802.49	64.26	(302.49)	160.50
208-191.000-716.000	HOSPITALIZATION	1,000.00	0.00	0.00	1,000.00	0.00
208-191.000-717.000	EMPLOYEE LIFE & DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
208-191.000-718.300	MERS 401A EMPLOYER MATCH	0.00	0.00	0.00	0.00	0.00
208-191.000-801.701	PROF SERVICES - ORDINANCES	200.00	0.00	0.00	200.00	0.00
208-191.000-980.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
208-191.000-990.300	MISC EXP	0.00	20.00	0.00	(20.00)	100.00
Total Dept 191.000 - ADMINISTRATION		15,700.00	11,717.87	944.22	3,982.13	74.64
Dept 758.000 - VILLAGE MARINA & PARK						
208-758.000-702.000	SALARY/WAGES	3,700.00	1,592.24	0.00	2,107.76	43.03
208-758.000-702.100	WAGES -PART TIME	0.00	0.00	0.00	0.00	0.00
208-758.000-703.000	WAGES - PART TIME	3,200.00	700.00	0.00	2,500.00	21.88
208-758.000-711.000	WORKERS COMP	200.00	30.92	0.00	169.08	15.46
208-758.000-712.000	UNEMPLOYMENT	5.00	0.63	0.00	4.37	12.60

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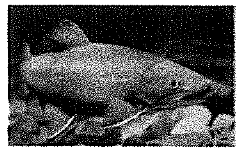
Fund 208 - MARINA FUND						
Expenditures						
208-758.000-715.000	F.I.C.A./MED	520.00	175.14	0.00	344.86	33.68
208-758.000-716.000	HOSPITALIZATION	1,000.00	86.85	0.00	913.15	8.69
208-758.000-717.000	EMPLOYEE LIFE & DISABILITY INSURANCE	5.00	0.00	0.00	5.00	0.00
208-758.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-MERS	500.00	0.00	0.00	500.00	0.00
208-758.000-718.300	MERS 401A EMPLOYER MATCH	35.00	27.22	0.00	7.78	77.77
208-758.000-718.301	MERS HCSP EMPLOYER MATCH	20.00	2.72	0.00	17.28	13.60
208-758.000-730.000	POSTAGE	0.00	0.00	0.00	0.00	0.00
208-758.000-741.000	SUPPLIES & MATERIALS	1,350.00	1,952.85	50.91	(602.85)	144.66
208-758.000-753.000	MARINE FUELS PURCHASE	15,000.00	2,636.05	1,828.26	12,363.95	17.57
208-758.000-756.000	INTEREST EXPENSE - CREDIT CARD	0.00	0.00	0.00	0.00	0.00
208-758.000-757.000	CREDIT CARD SERVICE FEES	65.00	24.75	0.00	40.25	38.08
208-758.000-757.100	SOM CRS FEE	0.00	11.54	0.00	(11.54)	100.00
208-758.000-760.000	EQUIPMENT RENTALS	1,750.00	0.00	0.00	1,750.00	0.00
208-758.000-801.100	PROFESSIONAL SERVICES - AUDIT	500.00	0.00	0.00	500.00	0.00
208-758.000-801.200	PROFESSION SERVICES - LEGAL	0.00	0.00	0.00	0.00	0.00
208-758.000-801.600	PROFESSIONAL SERVICES - ENGINEERING	0.00	0.00	0.00	0.00	0.00
208-758.000-801.800	PROFESSIONAL SERVICES - INSPECTION	1,850.00	0.00	0.00	1,850.00	0.00
208-758.000-806.500	GARBAGE DISPOSAL	2,200.00	546.06	0.00	1,653.94	24.82
208-758.000-850.000	TELEPHONE & COMMUNICATIONS	1,000.00	667.21	102.34	332.79	66.72
208-758.000-865.000	TRAINING/MEETINGS	0.00	0.00	0.00	0.00	0.00
208-758.000-905.000	PRINTING & PUBLISHING	125.00	0.00	0.00	125.00	0.00
208-758.000-911.000	INSURANCE/BONDS	3,000.00	0.00	0.00	3,000.00	0.00
208-758.000-921.000	ELECTRIC BILLS	6,500.00	4,128.14	859.97	2,371.86	63.51
208-758.000-930.000	REPAIRS & MAINTENANCE	2,500.00	1,221.92	0.00	1,278.08	48.88
208-758.000-950.000	MISCELLANEOUS EXPENSE	125.00	11.52	0.00	113.48	9.22
208-758.000-959.000	WATER/SEWER	3,000.00	0.00	0.00	3,000.00	0.00
208-758.000-959.100	WATER METER	0.00	0.00	0.00	0.00	0.00
208-758.000-960.000	REIMBURSE FOR EXPENSES	0.00	0.00	0.00	0.00	0.00
208-758.000-977.000	PROPERTY ACQUISTION	0.00	0.00	0.00	0.00	0.00
208-758.000-979.000	DREDGING - HILTON MARINE	0.00	0.00	0.00	0.00	0.00
Total Dept 758.000 - VILLAGE MARINA & PARK		48,150.00	13,815.76	2,841.48	34,334.24	28.69
Dept 901.000 - CAPITAL OUTLAY						
208-901.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 901.000 - CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Dept 906.000 - DEBT SERVICE						
208-906.000-990.000	DEBT SERVICE -PRINCIPAL	0.00	0.00	0.00	0.00	0.00
Total Dept 906.000 - DEBT SERVICE		0.00	0.00	0.00	0.00	0.00
Dept 997.000 - SALES TAX						
208-997.000-900.000	STATE OF MICH. SALES TAX	1,000.00	246.45	0.00	753.55	24.65
Total Dept 997.000 - SALES TAX		1,000.00	246.45	0.00	753.55	24.65
TOTAL EXPENDITURES		64,850.00	25,780.08	3,785.70	39,069.92	39.75

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF ONTONAGON

PERIOD ENDING 09/30/2025

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - MARINA FUND						
Fund 208 - MARINA FUND:						
TOTAL REVENUES		81,079.00	86,776.98	2,532.50	(5,697.98)	107.03
TOTAL EXPENDITURES		64,850.00	25,780.08	3,785.70	39,069.92	39.75
NET OF REVENUES & EXPENDITURES		16,229.00	60,996.90	(1,253.20)	(44,767.90)	375.85



U.P. Sports Fisherman's Association (UPSFA)
c/o 27843 W. St. Hwy M-64
Ontonagon, MI 49953

August 21, 2025

Village of Ontonagon
315 Quartz St.
Ontonagon, MI 49953

Re: Phil Paulick Letter of Appreciation

Dear Village of Ontonagon,

The Upper Peninsula Sportfisherman's Association would like to commend Phil and his crew on the job they have been doing at the Ontonagon marina this year. The cleaning station is clean and operational, the bathrooms are kept very clean, the docks are kept clean, and there are lots of positive comments from the locals and transients alike.

Thank you,

UPSFA Board of Directors:
J.R. Richardson, President; Lorne Niemi, Vice-President; Tom Colgin, Treasurer; Pam Karttunen, Secretary; Larry Grieg, Events Coordinator/Board Trustee; Don Rowley, Board Trustee; Tom Strong, Board Trustee