



VILLAGE OF ONTONAGON

Founded in 1843

315 Quartz Street
Ontonagon, Michigan 49953
Phone: 906-884-2305 Fax: 906-884-4369
TDD: 1-800-649-3777
Website: www.villageofontonagon.org

AGENDA

VILLAGE COUNCIL MEETING
MONDAY – SEPTEMBER 08, 2025
5:00 P.M. - 315 QUARTZ ST.

FINANCE COMMITTEE MEETS AT 4:30 P.M.

Pamela Coey
President

Sarah Hopper
President Pro-Tem

William DuPont
Village Manager

Wendy Pence
Village Clerk

TRUSTEES
Lyle Perry
Mike Rebholz
Debra Seid
Dorothy Sharkey
Matt Wiesen

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER – ROLL CALL**
- 3. PUBLIC COMMENT (Five Minute Limit Per Individual on Agenda and Non-Agenda Items)**
- 4. APPROVAL OF CONSENT AGENDA: Finance Committee August 25, 2025, Planning Commission July 16, 2025, Marina Commission July 17, 2025.**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF BILLS**
- 7. APPROVAL OF COUNCIL MINUTES: August 25, 2025**
- 8. REPORTS:**
 - a. Manager Report**
- 9. UNFINISHED BUSINESS**
 - a. MERS Updates**
 - b. Request to Purchase Village Property (Community Development)**
 - c. OASD Bus Garage Lease (Community Development)**
 - d. Ontonagon Street Right Of Way Request**
- 10. NEW BUSINESS**
 - a. Ruotsala DPW Garage Floor Invoice**
 - b. Recreation Building Request**
 - c. U.P. Sports Fisherman's Association (UPSFA) Letter**
- 11. ANNOUNCEMENTS – OTHER COUNCIL BUSINESS**
- 12. ADJOURNMENT**

The Village of Ontonagon is an equal opportunity provider and employer. Complaints of discrimination should be sent to:

USDA, Director, Office of Civil Rights, Washington, DC 20250-9410 .



08/25/2025

Village of Ontonagon

Village Council Finance Committee

Called to order at 4:30PM

Present: Seid, Rebholz, Hopper

Review of Bills already paid \$354,555.38

Total Recommended for approval 411,080.82

Moved by Seid seconded by Hopper.

Adjourned at 4:49PM

VILLAGE PLANNING COMMISSION
HELD ON WEDNESDAY, July 16, 2025
AT 3:30 P.M. AT 315 QUARTZ STREET, ONTONAGON

At 3:30 pm the meeting was called to order and the Pledge of Allegiance was led by Chairperson Johnson.

CALL TO ORDER/ROLL CALL

PRESENT: John Hamm, Lyle Perry, Deb Seid, Chair-William Johnson
ABSENT: Dorothy Sharkey

AGENDA:

A motion was made by Perry, second by Hamm, (CARRIED) to approve the agenda as amended.

AYE: Perry, Hamm, Seid, Chair Johnson

NAY: None

ABSENT: Sharkey

MINUTES: June 18, 2025

A motion was made by Seid, second by Perry, (CARRIED) to approve the minutes of June 18, 2025, as presented with corrections.

AYE: Seid, Perry, Hamm, Chair Johnson

NAY: None

ABSENT: Sharkey

ITEMS FROM THE FLOOR:

None

BUSINESS:

a. Ordinance Update

The ordinance was approved by the council 05-27-2025 and can be found on the Village website under the Government tab.

b. Report of Zoning Administrator

Administrator Rebholz reported that we have received quite a few fence permits as well as multiple inquiries on the zoning possibilities of the Gorman house property as well as inquiries for garages.

A letter will be sent to a resident who currently has a hot tub in an alley right of way asking them to remove the hot tub. Perry offered to speak to the resident also.

Dusty Linder inquired about zoning for the building he is remodeling on Quartz Street. He is looking to do an expansion on the back side of the building. After a lengthy discussion, it was decided he can go ahead with his plans according to the Village zoning ordinance.

The Napa store is currently red tagged by the State HVAC, Electrical and Building Inspectors for various items. They were also given a variance by the Village for planting low lying shrubs rather than trees on their berm in front of the building but they have placed concrete barriers rather

than an earth berm which is in violation of the variance. They will not get their completed zoning permit as it stands.

A letter will be sent to a Village resident for alley infringements including a chicken coop, wood piles, green house and chickens and ducks as well.

A survey has been completed on three separate Village right of way ~~away~~ beach access properties including Prehnite, Epidote and Amygdaloid streets. Letters will be sent concerning infringements on these properties as well. 4 x 4 posts have been installed for signage stating these areas are Village beach right of ways.

Joe Domitrovich will survey the M-38 and Greenland Rd property this week so the Village can move forward with resolving the blight on this property.

The new house on 3rd & Pennsylvania is making good progress.

c. Park Plans

The Zoning Administrator requested a FOIA in January for the Abbey/Radke plans which the Township has not yet produced.

A request was also made for the plans for the proposed assisted living facility.

The Township is suspending their building code and is looking to re-do their master plan. They will utilize the state inspector for the time being.

A discussion was held regarding updating the Recreation Plan.

d. Rock Shop Purchase

A round house discussion was held regarding the request to purchase the right of way in front of the Gitchee Gumee Rock Shop. It is unknown who owns the property and if it has been abandoned by MDOT.

Mike Rebholz informed the Council that he spoke with Steve Hamilton regarding the Polaris charging station and, at no cost to the Village, they are going to re-up their lease for two more years.

NEW BUSINESS:

None.

ZONING ADMINISTRATOR REPORT:

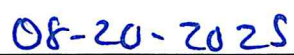
See Business part b. above.

ADJOURN:

The meeting was adjourned at the call of the Chair at 4:06 p.m.

Minutes recorded by Wendy Pence.


Wendy Pence, Clerk


Approved

**VILLAGE MARINA COMMISSION
HELD ON THURSDAY, July 17, 2025
AT 5:00 P.M. AT 315 QUARTZ STREET, ONTONAGON**

ORDER

At 5:00 p.m. the meeting was called to order and the Pledge of Allegiance was led by
~~Vice-Chairperson Deb Seid~~ Chairperson Chamberlain.

PRESENT: Don Chastan, Willie DuPont, Vice-Chairperson Debra Seid, Chairperson Fred Chamberlain

ABSENT: Tom Colgin, Barb Kilmer

AGENDA:

A motion was made by Seid, second by DuPont, (CARRIED) to approve the agenda as amended.

AYE: Seid, DuPont, Chastan, Chamberlain

NAY: None

ABSENT: Colgin, Kilmer

MINUTES:

A motion was made by DuPont, second by Chastan (CARRIED), to approve the June 19, 2025 minutes

AYE: DuPont, Chastan, Seid, Chamberlain

NAY: None

ABSENT: Colgin, Kilmer

ITEMS FROM THE FLOOR:

None

FINANCIAL REPORT:

Chairperson Chamberlain had a question on the financial report concerning the SOM CRS Fee which Manager Dupont explained is the State of Michigan online register.

Manager DuPont reported we have received \$25,000.00 from the Thriving Communities Grant which will be used for a feasibility study of the current accessibilities like silting and to look for a long-term, cost-effective plan to maintain the silt and mapping stakeholders to see who is using the marina and how we can utilize it.

DuPont also reported the seasonal berths and daily ramp fees are up from last year.

Chairperson Chamberlain inquired about fees being paid up to date,

HARBOR MASTER REPORT:

The Marina lift needs a cover as each time it rains; the rainwater runs into the exhaust and fills the cylinders with water requiring the plugs to be pulled and drained. Manager DuPont gave Harbormaster Paulick permission to purchase the materials needed to build a cover for the lift.

MARINA BUSINESS:

Manager DuPont will get a quote for new posts. Harbormaster Paulick mentioned some of the cleats are loose and many of the bolts are also in need of replacement as well as some of the deck boards. He asked for the materials and will do the repairs once the marina freezes over as it will be easier to access.

OTHER COMMISSION BUSINESS: A motion was made by DuPont, second by Seid (CARRIED) to change the monthly Marina Commission meeting time from 5:00 pm to 3:30 pm.

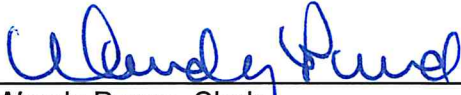
AYE : DuPont, Seid, Chastan, Chamberlain

NAY : None

ABSENT : Colgin, Kilmer

ADJOURN:

Adjourned at 5:11 p.m. by call of the chair.

A handwritten signature in blue ink, appearing to read "Wendy Pence", written over a horizontal line.

Wendy Pence, Clerk

08-21-2025

Approved

ONTONAGON VILLAGE COUNCIL MEETING

HELD AT 5:00 PM ON MONDAY, August 25, 2025

AT 315 QUARTZ STREET, ONTONAGON

PRESENT: Pro-Tem Sarah Hopper, Lyle Perry, Mike Rebholz, Debra Seid, Dorothy Sharkey, Matt Wiesen, President Pamela Coey

ABSENT: None

At 5:00 p.m. the meeting was called to order by President Coey and the Pledge of Allegiance was recited.

CALL TO ORDER – ROLL CALL

PUBLIC COMMENT (Five Minute Limit per Individual on Agenda and Non-Agenda Items):

None

APPROVAL OF CONSENT AGENDA: Finance Committee August 11, 2025; Village Housing Commission July 15, 2025.

A motion was made by Seid, second by Wiesen (CARRIED), to approve the consent agenda as presented.

AYE: Seid, Wiesen, Perry, Rebholz, Sharkey, Hopper, Coey

NAY: None

APPROVAL OF AGENDA:

A motion was made by Hopper, second by Rebholz (CARRIED), to approve the agenda as presented.

AYE: Hopper, Rebholz, Perry, Seid, Sharkey, Wiesen, Coey

NAY: None

APPROVAL OF BILLS:

A motion was made by Rebholz, second by Sharkey (CARRIED), to approve the bills as presented.

ROLL CALL

AYE: Rebholz, Sharkey, Hopper, Perry, Seid, Wiesen, Coey

NAY: None

APPROVAL OF COUNCIL MINUTES: August 11, 2025

A motion was made by Hopper, second by Seid (CARRIED), to approve the meeting minutes as presented.

AYE: Hopper, Seid, Perry, Rebholz, Sharkey, Wiesen, Coey

NAY: None

REPORTS:

a. Financial Report

Manager Dupont reviewed the financial report and advised all financials are available on the Village website.

UNFINISHED BUSINESS:

a. MERS Update

MERS August 20th payment of \$55,986.00 made on July 31st. We are current with MERS payments. The MERS September 20th payment is scheduled to be made by the end of August.

b. Request to purchase Village property (Community Development)

Manager updated Council the survey ordered and waiting for results.

c. OASD Bus Garage Lease (Community Development)

A Community Development meeting was held. Member, Rebholz updated council on water line cost to bus garage. Total projected cost \$19,518.75. Manager will follow up with OASD Admin Staff for coverage of this project.

d. Ontonagon Street Right-Of-Way Request

Manager verified with MDOT the Village owns the Right-Of-Way. Round table discussion regarding options. Consensus of board is to maintain Village ROW ownership and allow business owner to pave area in question. Manager to follow up with business owner.

e. 317 River Street Lead Test

Manager reported testing came back lead paint positive. Keep report on file to include with any future plans for building.

NEW BUSINESS:

a. Ruotsala Payment Application #7

A motion was made by Rebholz, second by Perry (CARRIED) to approve the Ruotsala Payment Application #7 as presented.

ROLL CALL

AYE: Rebholz, Perry, Hopper, Seid, Sharkey, Wiesen, Coey

NAY: None

John Reck with GEI updated Council. Sewer project 65% completion. Paving will begin 8/27/2025 targeting streets and alleys. Island Road lift station waiting for valve parts projected to arrive 9/8/25.

b. Committee Reports

Community Development Committee presented information it has researched to date regarding DDA. Round table discussion. Manager will follow up with attorney for next step in process.

Announcements - Other Council Business

Council discussed aged playground located at Greenland Road School and the need to removal consideration. Discussed previous DNR Spark grant for updated playground equipment applied for in 2023. Future revisit issue.

It was moved by Perry, second by Hopper to adjourn at 5:42 pm.
AYE: Perry, Hopper, Rebholz, Seid, Sharkey, Wiesen, Coey
NAY: None

Minutes taken by Office Manager, Tanya Weisinger.

Wendy Pence, Clerk

Approved

MERS UPDATE

To: Village Council

From: William DuPont, Village Manager

Date: June 9, 2025

Subject: Hospital MERS Update

We paid MERS \$55,986 on May 22nd. This payment was due on June 20th. We are current with our MERS payments and our next payment will be due on July 20th. We will be making this payment towards the end of June.

At this time, the Michigan Enhancement Grant that the Village received will cover the next seven monthly payments. We expect to close out this grant in March of 2026.

Thank you for your time.

Ruotsala Construction Inc

E5299 Hannu Road
Ironwood MI 49938

Invoice

Date	Invoice #
8/22/2025	537112

Bill To

VILLAGE OF ONTONAGON
315 QUARTZ ST.
ONTONAGON, MI 49953

P.O. No.	Terms	Due Date	Account #	Project
	Due on receipt	8/22/2025		
Description	Qty	Rate	Amount	
PROJECT #2502539 DPW GARAGE FLOOR REPLACEMENT PROJECT	1	58,448.00	58,448.00	
THANK YOU, LET OUR OFFICE KNOW IF YOU HAVE ANY QUESTIONS.			Total	\$58,448.00
			Payments/Credits	\$0.00
			Balance Due	\$58,448.00

Thank-you!



Willie DuPont <wdupont@villageofontonagon.org>

Ontonagon Football rec building

1 message

Josh Drew <jdrew@oasd.k12.mi.us>

Wed, Sep 3, 2025 at 4:15 PM

To: "wdupont@villageofontonagon.org" <wdupont@villageofontonagon.org>

See below. What time is the meeting on Monday?

----- Forwarded message -----

From: **Kadin Mustafa** <kmustafa@oasd.k12.mi.us>

Date: Wed, Sep 3, 2025, 3:21 PM

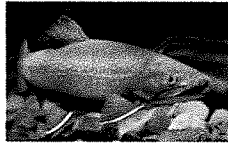
Subject: rec building

To: Josh Drew <jdrew@oasd.k12.mi.us>

To whom it may concern,

My name is Kadin J Mustafa I'm the head coach of Ontonagon Area schools varsity football team. We are requesting permission to be able to use the recreational building for football practice when weather is not allowing us to practice outside. With not a lot of kids on our roster each of them are vital to our program and we can not afford to have anyone getting sick because we had to practice in over the top rain and cold. Thank you for your time.

-Head coach Kadin Mustafa
(906)-553-2537



U.P. Sports Fisherman's Association (UPSFA)

c/o 27843 W. St. Hwy M-64
Ontonagon, MI 49953

August 21, 2025

Village of Ontonagon
315 Quartz St.
Ontonagon, MI 49953

Re: Phil Paulick Letter of Appreciation

Dear Village of Ontonagon,

The Upper Peninsula Sportfisherman's Association would like to commend Phil and his crew on the job they have been doing at the Ontonagon marina this year. The cleaning station is clean and operational, the bathrooms are kept very clean, the docks are kept clean, and there are lots of positive comments from the locals and transients alike.

Thank you,

UPSFA Board of Directors:

J.R. Richardson, President; Lorne Niemi, Vice-President; Tom Colgin, Treasurer; Pam Karttunen, Secretary;
Larry Grieg, Events Coordinator/Board Trustee; Don Rowley, Board Trustee; Tom Strong, Board Trustee