



VILLAGE OF ONTONAGON

Marina Commission

315 Quartz Street
Ontonagon, Michigan 49953
906-884-2305 Fax: 906-884-4369
TDD: 1-800-649-3777

Fred Chamberlain
Chairperson

Debra Seid
Vice-Chairperson

TRUSTEES
Donald Chastan
Tom Colgin
Willie DuPont
Barb Kilmer

AGENDA

MARINA COMMISSION MEETING

May 15, 2025

5:00 P. M. 315 QUARTZ ST.

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Agenda
4. Approval of Minutes: April 17, 2025
5. Items from the Floor (Five minute Limit Per Individual on Agenda and Non-Agenda Items)
6. Financial Report
7. Harbormaster's Report
8. Marina Business:
9. Other Business
10. Adjourn



**VILLAGE MARINA COMMISSION
HELD ON THURSDAY, APRIL 17, 2025
AT 5:00 P.M. AT 315 QUARTZ STREET, ONTONAGON**

ORDER

At 5:00 p.m. the meeting was called to order and the Pledge of Allegiance was led by Vice-Chairperson Deb Seid.

PRESENT: Don Chastan, Willie DuPont, Barb Kilmer, Deb Seid

ABSENT: Tom Colgin, Fred Chamberlain

AGENDA:

A motion was made by Chastan, second by DuPont, (CARRIED) to approve the agenda as amended.

AYE: Chastan, DuPont, Kilmer, Seid

NAY: None

ABSENT: Colgin, Chamberlain

MINUTES:

A motion was made by DuPont, second by Chastan (CARRIED), to approve the February 20, 2025 minutes as presented.

AYE: DuPont, Chastan, Kilmer, Seid

NAY: None

ABSENT: Colgin, Chamberlain

ITEMS FROM THE FLOOR:

Ed Seid discussed utilizing Matt Morgan for training. Round table discussion. Morgan will be utilized to work with Harbor Assistants Paulick and Seid during spring set up and fall close up. Paulick and Seid will cover Harbor during summer.

FINANCIAL REPORT:

A motion was made by Chastan, second by Kilmer (CARRIED), to approve the financial report.

AYE: Chastan, Kilmer, DuPont, Seid

NAY: None

ABSENT: Colgin, Chamberlain

HARBOR MASTER REPORT:

Ice still present in Marina. Discussed time lines for opening marina contingent on weather and schedules of employees. Harbor assistants to begin Monday, April 21, 2025.

MARINA BUSINESS:

a. Fees

A motion was made by DuPont to change transient rate from rate E to rate C. No second. Dupont withdrew his motion. No action taken.

A motion was made by DuPont, second by Kilmer (CARRIED) to increase the floating dock rates to \$700.00 seasonally.

AYE: DuPont, Kilmer, Chastan, Seid

NAY: None

ABSENT: Colgin, Chamberlain

b. Marina Slip Application and Agreement

Discussed requirements of boaters completing slip and float dock agreements, applications, and providing proper insurance.

Discussed insurance requirements for boats stored during summer and winter having liability insurances.

c. Rules and Regulations

Discussed rules and regulations will be part of the slip and float dock agreements.

d. Marina Pavillion Rental

A motion was made by Chastan, second by DuPont (CARRIED) to increase the pavilion rental fee to \$75.00 daily.

AYE: Chastan, DuPont, Kilmer, Seid

NAY: None

ABSENT: Colgin, Chamberlain

e. Fishing Tournament

Round table discussion on fishing tournament for boats participating and paying dock launch fees.

OTHER COMMISSION BUSINESS:

a. Grant Update

DuPont discussed Marina feasibility study grant.

Round table discussion on Marina Master Plan.

Round table discussion and confirmed 105 River Road building is still being rented by tenant Justin Jolliff.

ADJOURN:

A motion was made by DuPont, second by Kilmer to adjourn at 5:26 p.m.

Minutes recorded by Tanya Weisinger, Interim Clerk.

Tanya Weisinger, Interim Clerk

Approved

Fund 208 MARINA FUND

GL Number	Description	Balance
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*** Assets ***

208-000.000-003.000	SAVINGS CSB 5289	29,576.18
208-000.000-009.000	MARINA CC ACCT CSB 0895	5,302.00
208-000.000-016.000	PETTY CASH - MARINA	150.00
208-000.000-040.000	ACCOUNTS RECEIVABLE	13,100.00

Total Assets		48,128.18
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*** Liabilities ***

208-000.000-214.641	DUE TO EQUIPMENT FUND	246,743.99
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Total Liabilities		246,743.99
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*** Fund Balance ***

208-000.000-390.000	FUND BALANCE	(247,426.92)
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Total Fund Balance		(247,426.92)
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Beginning Fund Balance - 24-25		(247,426.92)
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Net of Revenues VS Expenditures - 24-25		20,337.02
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*24-25 End FB/25-26 Beg FB		(227,089.90)
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Net of Revenues VS Expenditures - Current Year		28,474.09
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Ending Fund Balance		(198,615.81)
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Total Liabilities And Fund Balance		48,128.18
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* Year Not Closed

PERIOD ENDING 05/31/2025

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 05/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - MARINA FUND						
Revenues						
Dept 000.000 - CASH						
208-000.000-502.000	SOM - PLANTE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
208-000.000-610.100	TRANSIENT BERTH FEES	7,100.00	2,332.00	2,270.00	4,768.00	32.85
208-000.000-610.200	SEASONAL BERTH FEES	29,000.00	24,421.00	14,567.00	4,579.00	84.21
208-000.000-615.100	SUMMER STORAGE FEES	1,200.00	0.00	0.00	1,200.00	0.00
208-000.000-615.200	WINTER STORAGE FEES	4,500.00	0.00	0.00	4,500.00	0.00
208-000.000-615.300	MONTHLY STORAGE FEES	100.00	0.00	0.00	100.00	0.00
208-000.000-622.000	MISC INCOME	0.00	0.00	0.00	0.00	0.00
208-000.000-625.000	WIFI FEE	0.00	374.00	225.00	(374.00)	100.00
208-000.000-625.100	DAILY RAMP FEES	4,400.00	232.00	168.00	4,168.00	5.27
208-000.000-625.200	SEASONAL RAMP FEES	6,750.00	2,970.00	2,110.00	3,780.00	44.00
208-000.000-625.201	TOURNEY DOCKS	100.00	0.00	0.00	100.00	0.00
208-000.000-625.300	DO NOT USE	0.00	0.00	0.00	0.00	0.00
208-000.000-625.400	DO NOT USE	0.00	0.00	0.00	0.00	0.00
208-000.000-628.000	SEWAGE PUMPOUT FEES	105.00	0.00	0.00	105.00	0.00
208-000.000-630.000	TRAVEL LIFT FEES	5,000.00	1,400.00	885.00	3,600.00	28.00
208-000.000-642.000	ICE-POP-CHIPS	550.00	0.00	0.00	550.00	0.00
208-000.000-645.000	GAS & FUEL SALES	20,000.00	0.00	0.00	20,000.00	0.00
208-000.000-651.100	DO NOT USE	0.00	0.00	0.00	0.00	0.00
208-000.000-651.200	DO NOT USE	0.00	0.00	0.00	0.00	0.00
208-000.000-665.000	INTEREST INCOME	65.00	2.62	0.00	62.38	4.03
208-000.000-667.000	BUILDING RENTAL	1,800.00	150.00	150.00	1,650.00	8.33
208-000.000-668.000	LEASED PROPERTY	0.00	0.00	0.00	0.00	0.00
208-000.000-673.200	BUILDING RENTAL	0.00	0.00	0.00	0.00	0.00
208-000.000-675.000	CONTRIBUTIONS	100.00	0.00	0.00	100.00	0.00
208-000.000-675.101	MERS FLYER/ADS DONATIONS	0.00	0.00	0.00	0.00	0.00
208-000.000-678.101	MML DISTRIBUTION	0.00	0.00	0.00	0.00	0.00
208-000.000-692.000	CREDITS & REFUNDS	309.00	0.00	0.00	309.00	0.00
Total Dept 000.000 - CASH		81,079.00	31,881.62	20,375.00	49,197.38	39.32
TOTAL REVENUES		81,079.00	31,881.62	20,375.00	49,197.38	39.32
Expenditures						
Dept 191.000 - ADMINISTRATION						
208-191.000-702.000	SALARY/WAGES	14,000.00	1,710.00	1,710.00	12,290.00	12.21
208-191.000-711.000	WORKERS COMP	0.00	36.16	36.16	(36.16)	100.00
208-191.000-715.000	F.I.C.A./MED	500.00	130.82	130.82	369.18	26.16
208-191.000-716.000	HOSPITALIZATION	1,000.00	0.00	0.00	1,000.00	0.00
208-191.000-717.000	EMPLOYEE LIFE & DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00
208-191.000-718.300	MERS 401A EMPLOYER MATCH	0.00	0.00	0.00	0.00	0.00
208-191.000-801.701	PROF SERVICES - ORDINANCES	200.00	0.00	0.00	200.00	0.00
208-191.000-980.000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
208-191.000-990.300	MISC EXP	0.00	0.00	0.00	0.00	0.00
Total Dept 191.000 - ADMINISTRATION		15,700.00	1,876.98	1,876.98	13,823.02	11.96
Dept 758.000 - VILLAGE MARINA & PARK						
208-758.000-702.000	SALARY/WAGES	3,700.00	0.00	0.00	3,700.00	0.00
208-758.000-702.100	WAGES -PART TIME	0.00	0.00	0.00	0.00	0.00
208-758.000-703.000	WAGES - PART TIME	3,200.00	590.00	590.00	2,610.00	18.44
208-758.000-711.000	WORKERS COMP	200.00	25.69	25.69	174.31	12.85
208-758.000-712.000	UNEMPLOYMENT	5.00	0.53	0.53	4.47	10.60
208-758.000-715.000	F.I.C.A./MED	520.00	45.14	45.14	474.86	8.68

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDDT USED
		AMENDED BUDGET	NORMAL	05/31/2025	(ABNORMAL)	MONTH 05/31/2025	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
		81,079.00		31,881.62		20,375.00		49,197.38		39.32
		64,850.00		3,407.53		2,891.10		61,442.47		5.25
		16,229.00		28,474.09		17,483.90		(12,245.09)		175.45

Fund 208 - MARINA FUND

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES