Ontonagon Village Housing Commission
Regular Meeting 5:15 PM, Tuesday March 18th, 2025
Ontonagon Village Housing Community Room

Pledge of Allegiance

Roll Call - A regular meeting of the Ontonagon Village Housing Commission was called to order at 5:15 PM by Board President Richard Ernest at the Ontonagon Housing Commission Office, Ontonagon MI on Tuesday March 18th, 2025. Present were Robert Seid, Sylvia Lehto, Rich Ernest, Dot Phillips and Danielle Reath. Also present was Secretary Karen Jackson.

Public Comment – Residents commented on how much they like the remodeled laundry room.

Approval of Agenda – Motion was made by D Phillips, supported by D Reath, to approve the agenda as presented other then moving F. screen door issue from New Business to Unfinished Business. All voting aye, motion carried.

Approval of Meeting Minutes – Motion was made by S Lehto, supported by D Reath, to approve the meeting minutes, with the correction of D Seid to R Seid under Financial Report. All voting aye, motion carried.

Financial Report – Motion was made by S Lehto, supported by D Phillips, to accept the financial report as presented and place on file. All voting aye, motion carried.

Executive Directors Report –

- Laundry room is finished and turned out real good. Not sure of the placement of the tables yet but we will keep trying different layouts until it works best
- Semco has been notified that we will be need them install a natural gas line to power the generator along with the new heating system in the Administration building. Need to return the paperwork with a check to get on their schedule.
- I have two volunteers that will work with me on the kitchen remodel for the Cane Court units. Funds from 2025 and 2026 will be used to fund this project
- The snack machine is in, it will take a little while to fine tune the product selection
- I will post the notice for the public hearing for the FY 2026 budget and for the annual meeting, both to be held at the May meeting.
- I will be on vacation from April 30th through May 6th. Billy will be here to handle any work orders and issues as needed and collect rents.

Motion was made by R Seid supported by D Reath, to accept the director's report as presented. All voting aye, motion carried.

Resident Advisory Committee Report – None

Additional Committee Report – None

Acknowledgment/Approval of Bills – Motion was made by D Reath, supported by S Lehto, to acknowledge and approve the Expenditure for the month of March, Aye - D Reath, S Lehto, D Phillips, R Seid and R Ernest. Nay-none, motion carried.

Unfinished Business

- Motion was made by R Seid, supported by S Lehto, to purchase the Kioti tractor and attachments from Ward's Outdoor Equipment & Repair for a base price of $42,479.64 which includes a trade in value of $5,000. Aye – R Seid, S Lehto, D Phillips, D Reath and R Ernest. Nay – none, motion carried.
- Discussion on putting in a forced air furnace running on natural gas was postponed to the next meeting hopefully having more information and possible bids by then.
- Discussion with James Sharkey on his request to have the screen door reinstalled. The board will be provided with the paperwork that J Sharkey presented and the board will draft a letter to J Sharkey with their decision for the next meeting.

New Business.

- Motion was made by D Reath, supported by D Phillips, to adopt Resolution 2025-01 HOTMA changes to the ACOP. Aye – D Reath, D Phillips, R Seid, R Ernest and S Lehto, Nay – none, motion carried.
- Motion was made by S Lehto, supported by D Reath, to adopt Resolution 2025-02 Personnel Policy. Aye – S Lehto, D Reath, D Phillips, R Seid and R Ernest, Nay – none, motion carried.
- Motion was made by R Seid, supported by D Phillips, to adopt Resolution 2025-03 Capitalization Policy. Aye – R Seid, D Phillips, S Lehto, D Reath and R Ernest, Nay – none, motion carried.
- Motion was made by D Phillips, supported by S Lehto, to adopt Resolution 2025-04 CFP funding 2025-2029. Aye – D Phillips, S Lehto, D Reath, R Seid and R Ernest, Nay – none, motion carried.
- Motion was made by R Seid, supported by D Reath, to adopt Resolution 2025-05 Rule on Feeding Animals. Aye – R Seid, D Reath, S Lehto, D Phillips and R Ernest, Nay – none, motion carried.
- A Preliminary budget was presented and will be approved at the May meeting.

Commissioners Comments – None

Next Meeting date – April 15th, 2025 @ 5:15 PM.

Adjourn Meeting – Motion was made by R Ernest, supported by D Reath, to adjourn the meeting at 6:25 PM.

Chairperson APRIL 15, 2025
Date

Secretary 4/15/2025
Date