Ontonagon Village Housing Commission
Regular Meeting 5:15 PM, Tuesday February 18th, 2025
Ontonagon Village Housing Community Room

Pledge of Allegiance

Roll Call - A regular meeting of the Ontonagon Village Housing Commission was called to order at 5:15 PM by Board President Richard Ernest at the Ontonagon Housing Commission Office, Ontonagon MI on Tuesday February 18th, 2025. Present were Robert Seid, Sylvia Lehto, Rich Ernest and Danielle Reath. Absent were Dot Phillips. Also present was Secretary Karen Jackson.

Public Comment – James Sharkey presented his case for having the screen door put back on his unit. The board requested he provide them a copy of the information he presented for their review

Approval of Agenda – Motion was made by S Lehto, supported by D Reath, to approve the agenda as presented. All voting aye, motion carried.

Approval of Meeting Minutes – Motion was made by R Seid, supported by R Ernest, to approve the meeting minutes with the removal of the discussed item for January 21st, 2024 as presented. All voting aye, motion carried.

Financial Report – Motion was made by ~~D~~ R Seid, supported by S Lehto, to accept the financial report as presented and place on file. All voting aye, motion carried.

Executive Directors Report –

- The document has not been signed and returned by the resident with the screen door issue so the door has not been put back on
- The contractor is finished with the laundry room. Billy should be done with the flooring tomorrow or the next day and then it will be available for the residents use.
- I am starting to work on the kitchen remodeling project. We should get the funds in July or so and I would like to have the preliminary plans in place.
- Any remaining funds from the CFP 2024 will go to refrigerators and possible more unit flooring depending on what we do for heat in the community room.
- I will be on vacation from March 4th until March 12th. Billy will be checking the answering machine for messages.

Motion was made by S Lehto supported by R Seid, to accept the director's report as presented. All voting aye, motion carried.

Resident Advisory Committee Report – Resident was wondering if anything had been done to get the snowman making project going. The press said they would put a notice in the paper.

Additional Committee Report – None

Acknowledgment/Approval of Bills – Motion was made by R Seid, supported by D Reath, to acknowledge and approve the Expenditure for the month of February, Aye- R Seid, D Reath, S Lehto and R Ernest. Nay-none, motion carried.

Unfinished Business

- R Ernest moved to postpone deciding on the tractor and attachments purchase until next month allowing each company that provided a quote to give us a trade in value vs trying to sell the old equipment outright.
- Motion was made by R Ernest, supported by S Lehto, to postpone the determination on a heating system for the Administration building in order to find out if a forced air furnace would be an option and if so get prices for that option. All voting aye, motion carried.

New Business.

- Motion was made by R Seid, supported by S Lehto, to close the regular meeting.
- Motion was made by D Reath, supported by R Seid, to Open the Public Hearing at 6:22 PM

Public Hearing
  - Capitalization Policy
  - Rule on feeding animals
  - 5 year plan and CFP 5 year action plan.
    No comments provided.
- Motion was made by S Lehto, supported by D Reath, to close the Public Hearing. All voting aye, motion carried.
- Motion was made by S Lehto, supported by R Seid, to go back into regular session at 6:30. All voting aye, motion carried.
- Motion was made by R Ernest, supported by D Reath, to approve UPEA to perform the required 5 year Energy Audit for $1,200.00. All voting aye, motion carried.
- HOTMA required changes were reviewed, resolution to approve the revised ACOP will be at the next meeting
- Michigan new law on providing Sick leave to all employees were reviewed, resolution to approve the new Personnel policy to include the new law will be at the next meeting.
- Motion made by S Lehto, supported by D Reath, to charge the church $40.00 per week for Tuesday evenings and Sunday mornings usage for the months of July and Aug.

Commissioners Comments – None

Next Meeting date – March 18th, 2025 @ 5:15 PM.

Adjourn Meeting – Motion was made by D Reath, supported by S Lehto, to adjourn the meeting at 6:50 PM.

________________ MARCH 18, 2025
Chairperson Date

________________ 3/18/2025
Secretary Date