Ontonagon
Harbor Town
Gateway to the Porcupine Mountains

VILLAGE OF ONTONAGON

Marina Commission

315 Quartz Street
Ontonagon, Michigan 49953
906-884-2305 Fax: 906-884-4369
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AGENDA

Marina Commission Meeting

THURSDAY, DECEMBER 19, 2024
5:00 p.m.
Council Chambers - Village Office

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Agenda
4. Approval of Minutes: October 17, 2024
5. Items from the Floor (Five Minute Limit Per Individual on Agenda and Non-Agenda Items)
6. Financial Report
7. Harbormaster's Report
8. Marina Business:
    a. Plowing the parking lot for Ice Fisherman
    b. Water/Sewer Payment
9. Other Business
10. Adjourn

VILLAGE MARINA COMMISSION
HELD ON THURSDAY, OCTOBER 17, 2024
AT 5:00 P.M. AT 315 QUARTZ STREET, ONTONAGON

PRESENT: Don Chastan, Willie DuPont, Barb Kilmer, Elmer Marks Jr., Fred Chamberlain
ABSENT: Tom Colgin
Harbormaster's: Matt Morgan, Jerry Roehm, Ed Seid

ORDER
At 5:00 p.m. the meeting was called to order and the Pledge of Allegiance was led by Chairperson Fred Chamberlain.

AGENDA AS PRESENTED:
A motion was made by DuPont, second by Marks, (CARRIED) to approve the agenda as presented.
AYE: DuPont, Marks, Chastan, Kilmer, Chamberlain
NAY: None
ABSENT: Colgin

MINUTES:
A motion was made by Marks, second by Kilmer (CARRIED), to approve the August 15, 2024; September 19, 2024 minutes as presented.
AYE: Marks, Kilmer, Chastan, DuPont, Chamberlain
NAY: None
ABSENT: Colgin

ITEMS FROM THE FLOOR:
None

FINANCIAL REPORT:
A motion was made by Marks, second by Kilmer, (CARRIED) to approve the Financial Report as presented.
AYE: Marks, Kilmer, Chastan, DuPont, Chamberlain
NAY: None
ABSENT: Colgin

HARBOR MASTER REPORT:
The harbor, including the Fish Station, is effectively closed. As of the time of the meeting, only four boats remain in the harbor.

MARINA BUSINESS:
a. New Lawn Mowers
The current lawnmower remained operational through the end of the season. The commission discussed the possibility of purchasing a new lawnmower. It was noted that Ontonagon Township Park has a used lawnmower available for sale to the Village. Further research will be conducted to evaluate the feasibility of purchasing the used lawnmower from the Township versus acquiring a new one.

b. Marina Dredging

The Commission will continue discussions with various vendors along with the DNR to get the Marina dredged. There is concern that if the Marina isn't dredged soon, it will not be able to accept boat traffic in the near future.

c. Contact DNR for Grant Documentation

A motion was made by Marks, second by Kilmer, (CARRIED) to contact the DNR via letter for specific documents relative to DNR grants fulfilled on behalf of the Marina.

AYE: Marks, Kilmer, Chastan, DuPont, Chamberlain
NAY: None
ABSENT: Colgin

OTHER COMMISSION BUSINESS:
None

ADJOURN:
A motion was made by DuPont, second by Chamberlain to adjourn at 5:47 p.m.

Minutes recorded by Jeff Sullivan.

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Jeff Sullivan-Village Clerk Approved

PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	YTD BALANCE 12/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2024 INCREASE (DECREASE	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - MARINA FUND						
Revenues						
Dept 000.000 - CASH						
208-000.000-610.100	TRANSIENT BERTH FEES	4,160.00	7,162.20	0.00	1,157.80	86.08
208-000.000-610.200	SEASONAL BERTH FEES	22,410.00	29,098.50	(1,176.00)	15,721.50	64.92
208-000.000-615.100	SUMMER STORAGE FEES	3,900.00	1,200.00	400.00	6,600.00	15.38
208-000.000-615.200	WINTER STORAGE FEES	5,900.00	4,500.00	500.00	7,300.00	38.14
208-000.000-615.300	MONTHLY STORAGE FEES	0.00	100.00	0.00	(100.00)	100.00
208-000.000-625.100	DAILY RAMP FEES	4,410.00	4,427.23	0.00	4,392.77	50.20
208-000.000-625.200	SEASONAL RAMP FEES	6,500.00	6,750.00	50.00	6,250.00	51.92
208-000.000-625.201	TOURNEY DOCKS	0.00	140.00	0.00	(140.00)	100.00
208-000.000-628.000	SEWAGE PUMPOUT FEES	70.00	(190.00)	0.00	330.00	(135.71)
208-000.000-630.000	TRAVEL LIFT FEES	5,400.00	5,088.00	0.00	5,712.00	47.11
208-000.000-642.000	ICE-POP-CHIPS	400.00	586.00	0.00	214.00	73.25
208-000.000-645.000	GAS & FUEL SALES	13,000.00	19,570.91	0.00	6,429.09	75.27
208-000.000-665.000	INTEREST INCOME	20.00	56.93	0.00	(16.93)	142.33
208-000.000-667.000	BUILDING RENTAL	1,650.00	1,350.00	150.00	1,950.00	40.91
208-000.000-675.000	CONTRIBUTIONS	100.00	145.00	0.00	55.00	72.50
208-000.000-692.000	CREDITS & REFUNDS	0.00	308.58	0.00	(308.58)	100.00
Total Dept 000.000 - CASH		67,920.00	80,293.35	(76.00)	55,546.65	59.11
TOTAL REVENUES		67,920.00	80,293.35	(76.00)	55,546.65	59.11
Expenditures						
Dept 191.000 - ADMINISTRATION						
208-191.000-702.000	SALARY/WAGES	0.00	13,068.00	0.00	(13,068.00)	100.00
208-191.000-711.000	WORKERS COMP	0.00	404.35	0.00	(404.35)	100.00
208-191.000-715.000	F.I.C.A./MED	0.00	999.71	0.00	(999.71)	100.00
208-191.000-801.701	PROF SERVICES - ORDINANCES	0.00	197.60	0.00	(197.60)	100.00
208-191.000-980.000	OFFICE EQUIPMENT	150.00	0.00	0.00	300.00	0.00
208-191.000-990.300	MISC EXP	10.00	0.00	0.00	20.00	0.00
Total Dept 191.000 - ADMINISTRATION		160.00	14,669.66	0.00	(14,349.66)	4,584.27
Dept 758.000 - VILLAGE MARINA & PARK						
208-758.000-702.000	SALARY/WAGES	11,500.00	3,693.70	0.00	19,306.30	16.06
208-758.000-702.100	WAGES -PART TIME	4,500.00	0.00	0.00	9,000.00	0.00
208-758.000-703.000	WAGES - PART TIME	0.00	3,110.00	0.00	(3,110.00)	100.00
208-758.000-711.000	WORKERS COMP	150.00	187.15	0.00	112.85	62.38
208-758.000-712.000	UNEMPLOYMENT	5.00	2.80	0.00	7.20	28.00
208-758.000-715.000	F.I.C.A./MED	1,224.00	519.31	0.00	1,928.69	21.21
208-758.000-716.000	HOSPITALIZATION	300.00	915.16	0.00	(315.16)	152.53
208-758.000-717.000	EMPLOYEE LIFE & DISABILITY INSURANCE	1.00	3.72	0.00	(1.72)	186.00
208-758.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-MERS	150.00	542.43	0.00	(242.43)	180.81
208-758.000-718.300	MERS 401A EMPLOYER MATCH	10.00	33.63	0.00	(13.63)	168.15
208-758.000-718.301	MERS HCSP EMPLOYER MATCH	5.00	15.31	0.00	(5.31)	153.10
208-758.000-741.000	SUPPLIES & MATERIALS	5,500.00	1,057.12	0.00	9,942.88	9.61
208-758.000-753.000	MARINE FUELS PURCHASE	11,500.00	14,085.72	0.00	8,914.28	61.24
208-758.000-757.000	CREDIT CARD SERVICE FEES	65.00	39.60	0.00	90.40	30.46
208-758.000-801.100	PROFESSIONAL SERVICES - AUDIT	500.00	550.00	0.00	450.00	55.00
208-758.000-801.800	PROFESSIONAL SERVICES - INSPECTION	1,500.00	1,770.00	0.00	1,230.00	59.00
208-758.000-806.500	GARBAGE DISPOSAL	2,600.00	1,855.28	146.51	3,344.72	35.68
208-758.000-850.000	TELEPHONE & COMMUNICATIONS	750.00	765.67	214.54	734.33	51.04
208-758.000-905.000	PRINTING & PUBLISHING	0.00	124.55	0.00	(124.55)	100.00
208-758.000-911.000	INSURANCE/BONDS	1,500.00	1,472.50	0.00	1,527.50	49.08

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF ONTONAGON

PERIOD ENDING 12/31/2024

GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	YTD BALANCE 12/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2024 INCREASE (DECREASE	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - MARINA FUND						
Expenditures						
208-758.000-921.000	ELECTRIC BILLS	6,500.00	4,844.72	0.00	8,155.28	37.27
208-758.000-930.000	REPAIRS & MAINTENANCE	3,000.00	1,542.82	0.00	4,457.18	25.71
208-758.000-950.000	MISCELLANEOUS EXPENSE	0.00	124.94	0.00	(124.94)	100.00
208-758.000-959.000	WATER/SEWER	3,000.00	0.00	0.00	6,000.00	0.00
Total Dept 758.000 - VILLAGE MARINA & PARK		54,260.00	37,256.13	361.05	71,263.87	34.33
Dept 997.000 - SALES TAX						
208-997.000-900.000	STATE OF MICH. SALES TAX	780.00	1,071.78	0.00	488.22	68.70
Total Dept 997.000 - SALES TAX		780.00	1,071.78	0.00	488.22	68.70
TOTAL EXPENDITURES		55,200.00	52,997.57	361.05	57,402.43	48.01
Fund 208 - MARINA FUND:						
TOTAL REVENUES		67,920.00	80,293.35	(76.00)	55,546.65	59.11
TOTAL EXPENDITURES		55,200.00	52,997.57	361.05	57,402.43	48.01
NET OF REVENUES & EXPENDITURES		12,720.00	27,295.78	(437.05)	(1,855.78)	107.29

BALANCE SHEET FOR VILLAGE OF ONTONAGON
Period Ending 12/31/2024

Fund 208 MARINA FUND

GL Number	Description	Balance
*** Assets ***		
208-000.000-003.000	SAVINGS CSB 5289	24,913.99
208-000.000-009.000	MARINA CC ACCT CSB 0895	14,561.70
208-000.000-016.000	PETTY CASH - MARINA	150.00
208-000.000-040.000	ACCOUNTS RECEIVABLE	5,352.00
Total Assets		**44,977.69**
*** Liabilities ***		
208-000.000-214.641	DUE TO EQUIPMENT FUND	265,100.68
208-000.000-214.704	DUE TO PAYROLL CLEARING	8.15
Total Liabilities		**265,108.83**
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	(247,426.92)
Total Fund Balance		**(247,426.92)**
Beginning Fund Balance		**(247,426.92)**
Net of Revenues VS Expenditures		**27,295.78**
Ending Fund Balance		**(220,131.14)**
Total Liabilities And Fund Balance		**44,977.69**