



VILLAGE OF ONTONAGON

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Founded in 1843

AGENDA

VILLAGE COUNCIL MEETING
DECEMBER 09, 2024
5:00 P. M. 315 QUARTZ ST.

FINANCE COMMITTEE MEETS AT 4:30 P.M.

Pamela Coey
President

Sarah Hopper
President Pro-Tem

William DuPont
Village Manager

Jeffrey Sullivan
Village Clerk

TRUSTEES

Lyle Perry
Mike Rebholz
Debra Seid
Dorothy Sharkey
Matt Weisen

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER – ROLL CALL
3. PUBLIC COMMENT (Five Minute Limit Per Individual on Agenda and Non-Agenda Items)
4. APPROVAL OF CONSENT AGENDA: Planning Commission 11/20/2024; Finance Committee 11/25/2024.
5. APPROVAL OF AGENDA
6. APPROVAL OF BILLS
7. APPROVAL OF COUNCIL MINUTES: November 25, 2024
8. REPORTS:
 - a. Manager's Report
9. UNFINISHED BUSINESS
 - a. MERS Update
10. NEW BUSINESS
 - a. Bank Statement Reconciliations
 - b. Christmas Bonus
11. ANNOUNCEMENTS – OTHER COUNCIL BUSINESS
12. ADJOURNMENT

**VILLAGE PLANNING COMMISSION
HELD ON WEDNESDAY, NOVEMBER 20, 2024
AT 3:30 P.M. AT 315 QUARTZ STREET, ONTONAGON**

At 3:30 pm the meeting was called to order and the Pledge of Allegiance was led by Chairperson Johnson.

ROLL CALL

PRESENT: Lyle Perry, Deb Seid, Dorothy Sharkey, Chair-William Johnson
ABSENT: John Hamm

AGENDA:

A motion was made by Seid, second by Sharkey, (CARRIED) to approve the agenda as presented.

AYE: Seid, Sharkey, Perry, Johnson

NAY:

ABSENT: Hamm

MINUTES:

A motion was made by Seid, second by Perry (CARRIED), to approve the October 16, 2024 minutes with corrections.

AYE: Seid, Perry, Sharkey, Johnson

NAY:

ABSENT: Hamm

ITEMS FROM THE FLOOR:

None.

BUSINESS:

a. Ordinance Update

The ordinance book is currently being updated and a status is expected by December 5, 2025.

b. Review/Update Master Plan

The Master Plan has been reviewed and will be presented for approval at the next meeting. This marks the beginning of preparations for next year's plan.

c. Report of Zoning Administrator

A proposed policy change was submitted requiring a site plan to be provided whenever land disturbance occurs for the purpose of installing fencing on a property. A zoning application will only be required if the request does not comply with the ordinance guidelines; however, a site plan will be mandatory in all cases.

A motion was made by Seid, second by Sharkey (CARRIED), to provisionally approve the site plan requirement as modified.

AYE: Seid, Sharkey, Perry, Johnson

NAY:

ABSENT: Hamm

OTHER COMMISSION BUSINESS:

A motion was made by Perry, seconded by Seid, and carried, to approve the conversion of Tin Street into a two-way street.

AYE: Perry, Seid, Sharkey, Johnson

NAY:

ABSENT: Hamm

ADJOURN:

The meeting was adjourned the call of the Chair at 4:29 p.m.

Minutes recorded by Jeff Sullivan.

Jeff Sullivan-Clerk

Approved

Village of Ontonagon Finance Committee Meeting

November 25, 2024

Called to order at 4:30 pm

Present: Deb Seid and Sarah Hopper, Mike Rebholz

Reviewed bills for payment

Total of \$896,715.73

Discussed disparity in the Budget versus Actual with the Village Manager. Discussed de voting money to MERS. Reviewed three accounts: Marina, Equipment, Major Streets.

Motion to adjourn by Hopper, second Seid at 4:48 pm.

ONTONAGON VILLAGE COUNCIL MEETING

HELD AT 5:00 PM ON MONDAY, NOVEMBER 25, 2024

AT 315 QUARTZ STREET, ONTONAGON

PRESENT: Lyle Perry, Mike Rebholz, Debra Seid, Dorothy Sharkey, Matt Wiesen, Pro-Tem Sarah Hopper, President Pam Coey

ABSENT: None

At 5:02 p.m. the meeting was called to order by President Coey and the Pledge of Allegiance was recited.

CALL TO ORDER – ROLL CALL

PUBLIC COMMENT (Five Minute Limit per Individual on Agenda and Non-Agenda Items):

Resident discussed the stops signs on Lakeshore and does not support adding speed bumps.

APPROVAL OF CONSENT AGENDA AS PRESENTED: Personnel Committee October 22, 2024, November 6, 2024; Planning Commission October 16, 2024; Housing Commission October 15, 2024.

A motion was made by Rebholz, second by Seid (CARRIED), to approve the consent agenda as presented.

AYE: Rebholz, Seid, Hopper, Sharkey, Perry, Wiesen, Coey

NAY: None

ABSENT: None

APPROVAL OF AGENDA AS AMENDED:

A motion was made by Perry, second by Rebholz (CARRIED), to approve the agenda as amended.

AYE: Perry, Rebholz, Hopper, Seid, Sharkey, Wiesen, Coey

NAY: None

ABSENT: None

APPROVAL OF BILLS

A motion was made by Rebholz, second by Seid (CARRIED), to approve the bills as read.

ROLL CALL

AYE: Rebholz, Seid, Hopper, Sharkey, Perry, Wiesen, Coey

NAY: Wiesen

ABSENT: None

APPROVAL OF COUNCIL MINUTES AS AMENDED: October 28, 2024; November 11, 2024.

A motion was made by Hopper, second by Perry (CARRIED) to approve the Council Minutes of October 28, 2024; November 11, 2024.

AYE: Hopper, Perry, Rebholz, Seid, Sharkey, Wiesen, Coey

NAY: None

ABSENT: None

REPORTS

a. Financial Report

The Financial Report is available on website and in the packet. It was noted that the report pulled the wrong version of the budget.

UNFINISHED BUSINESS:

a. Pay Application #1 from Routsala Construction

A motion was made by Seid, second by Rebholz (**CARRIED**) to approve the Pay Application #1 from Routsala Construction in the amount of \$744,870.00

ROLL CALL

AYE: Seid, Rebholz, Hopper, Sharkey, Perry, Wiesen, Coey

NAY: None

ABSENT: None

b. Appointment Marina Commission

A motion was made by Sharkey, second by Seid (**CARRIED**) to approve Dan O'Brien to the Marina Commission.

ROLL CALL

AYE: Sharkey, Seid, Hopper, Perry, Rebholz, Wiesen, Coey

NAY: None

ABSENT: None

c. Re-Appointments Planning Commission

A motion was made by Perry, second by Hopper (**CARRIED**) to re-appoint John Hamm to the Planning Commission.

ROLL CALL

AYE: Perry, Hopper, Sharkey, Rebholz, Seid, Wiesen, Coey

NAY: None

ABSENT: None

d. MERS Update

We paid MERS \$50,251 on November 25th. This payment was due on December 20th. We are current with our MERS payments and our next payment will be due on January 20th. We will be making this payment in late December.

NEW BUSINESS:

a. Large Bill for Recreation Center

The large electric bill for the recreation center was discussed.

A motion was made by Seid, second by Hopper (CARRIED) to appoint Lyle Perry, Matt Wiesen and Pam Coey to an ad hoc committee from 11/25/24-3/31/25. This ad hoc committee is to meet and discuss recreation center finances with the Hockey Association and Figure Skating.

ROLL CALL

AYE: Seid, Hopper, Sharkey, Perry, Rebholz, Wiesen, Coey

NAY: None

ABSENT: None

b. Tin Street Conversion to Two Way Street

A motion was made by Perry, second by Rebholz (CARRIED) to change Tin Street to a two-way street.

ROLL CALL

AYE: Perry, Rebholz, Hopper, Sharkey, Seid, Wiesen, Coey

NAY: None

ABSENT: None

c. Village of Ontonagon Site Plan Review Policy

A motion was made by Rebholz, second by Seid (CARRIED) to approve the Village of Ontonagon Site Plan review policy.

ROLL CALL

AYE: Rebholz, Seid, Hopper, Sharkey, Perry, Wiesen, Coey

NAY: None

ABSENT: None

d. Sale of Greenland School

A motion was made by Rebholz, second by Seid (CARRIED) to decline the offer to purchase the old school.

ROLL CALL

AYE: Rebholz, Seid, Hopper, Sharkey, Perry, Wiesen, Coey

NAY: None

ABSENT: None

ANNOUNCEMENTS – OTHER COUNCIL BUSINESS

- a. Ontonagon County Airport Thank You**
- b. Thanksgiving Office Closure**
- c. Safe Taken by Ontonagon Historical Society**

Shop Local drawing was discussed and is from 11/29/24-12/16/24.

It was moved by Hopper, second by Rebholz to adjourn at 5:43 p.m.

Meeting Minutes taken by Clerk Jeff Sullivan

Jeff Sullivan, Clerk

Approved

December 9, 2024

Manager's Report

Clean Water State Revolving Funds: The SRF Wastewater Improvements Project began on October 7th. Routsala Construction was able to get a good portion of the project completed before the snow hit. They are done for the year and will be starting again in the Spring. The project is approximately 1/5th complete and is to be substantially complete by July 3, 2026 with final completion slated for August 14, 2026. For more details about the project, please refer to the Plans/Reports page on the Village's website. Under the Clean Water State Revolving Fund (CWSRF) tab, a draft copy of the Project Plan can be reviewed.

Snow Plowing: Winter parking restrictions are now in effect. Please do not park on Village streets between the hours of 2:30am and 7am. Our crew does an outstanding job of removing snow so everyone can get where we need to go regardless of how much snow we get. Their jobs are tough and if vehicles are parked in their way, significantly tougher.

MERS UPDATE

To: Village Council

From: William DuPont, Village Manager

Date: December 9, 2024

Subject: Hospital MERS Update

We paid MERS \$50,251 on November 25th. This payment was due on December 20th. We are current with our MERS payments and our next payment will be due on January 20th. We will be making this payment in late December.

At this time, the Michigan Enhancement Grant that the Village received will cover the next 16 monthly payments. All grant funds must be used prior to September 30, 2026.

Thank you for your time.