



VILLAGE OF ONTONAGON

Marina Commission

315 Quartz Street
Ontonagon, Michigan 49953
906-884-2305 Fax: 906-884-4369
TDD: 1-800-649-3777

Fred Chamberlain

Chairperson

Elmer Marks

Vice-Chairperson

TRUSTEES

Don Chastan

Tom Colgin

Willie DuPont

Barb Kilmer

HARBORMASTER:

Matt Morgan

Jerry Roehm

Ed Seid

AGENDA

Marina Commission Meeting

THURSDAY, SEPTEMBER 20, 2024

5:00 p.m.

Council Chambers - Village Office

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Agenda
4. Approval of Minutes: August 15, 2024
5. Items from the Floor (Five Minute Limit Per Individual on Agenda and Non-Agenda Items)
6. Financial Report
7. Harbormaster's Report
8. Marina Business:
9. Other Business
10. Adjourn

The Village of Ontonagon is an equal opportunity provider and employer. Complaints of discrimination should be sent to:

USDA, Director, Office of Civil Rights, Washington, DC 20250-9410.



VILLAGE MARINA COMMISSION
HELD ON THURSDAY, AUGUST 15, 2024
AT 5:00 P.M. AT 315 QUARTZ STREET, ONTONAGON

PRESENT: Don Chastan, Tom Colgin, Willie DuPont, Barb Kilmer, Elmer Marks Jr., Fred Chamberlain

ABSENT: None

Harbormaster's: Matt Morgan, Jerry Roehm, Ed Seid

ORDER

At 5:05 p.m. the meeting was called to order and the Pledge of Allegiance was led by Chairperson Fred Chamberlain.

AGENDA AS AMENDED:

A motion was made by Chastan, second by Colgin, (CARRIED) to approve the agenda as presented.

AYE: Chastan, Colgin, DuPont, Kilmer, Marks, Chamberlain

NAY: None

ABSENT: None

MINUTES:

A motion was made by DuPont, second by Colgin (CARRIED), to approve the June 20, 2024 minutes as presented.

AYE: DuPont, Colgin, Chastan, Kilmer, Marks, Chamberlain

NAY: None

ABSENT: None

ITEMS FROM THE FLOOR:

None

FINANCIAL REPORT:

Commissioner Chastan would like to make certain that rent and storage fees are being paid at the Marina. Chairperson Chamberlain recommended late notices be sent.

HARBOR MASTER REPORT:

None

MARINA BUSINESS:

a. West Pier Concern

Chairperson Chamberlain stated he would contact the Coast Guard and Army Corps of Engineers to secure lighting repairs to the West Pier.

b. New Slip Rates

A motion was made by DuPont, second by Chastan (CARRIED), to approve the new slip rates.

AYE: DuPont, Chastan, Colgin, Kilmer, Marks, Chamberlain

NAY: None

ABSENT:

OTHER COMMISSION BUSINESS:

None.

ADJOURN:

A motion was made by Chamberlain, second by Chastan to adjourn at 5:26 p.m.

Minutes recorded by Jeff Sullivan.

Jeff Sullivan-Village Clerk

Approved

User: WILLIE

Period Ending 09/30/2024

DB: Ontonagon

Fund 208 MARINA FUND

GL Number	Description	Balance
*** Assets ***		
208-000.000-003.000	SAVINGS CSB 5289	32,483.63
208-000.000-009.000	MARINA CC ACCT CSB 0895	14,521.55
208-000.000-040.000	ACCOUNTS RECEIVABLE	6,078.00
Total Assets		53,083.18
*** Liabilities ***		
208-000.000-214.101	DUE TO GENERAL FUND	2,399.69
208-000.000-214.641	DUE TO EQUIPMENT FUND	260,264.64
208-000.000-214.704	DUE TO PAYROLL CLEARING	888.37
Total Liabilities		263,552.70
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	(245,598.80)
Total Fund Balance		(245,598.80)
Beginning Fund Balance - 23-24		(245,598.80)
Net of Revenues VS Expenditures - 23-24		(1,828.12)
*23-24 End FB/24-25 Beg FB		(247,426.92)
Net of Revenues VS Expenditures - Current Year		36,957.40
Ending Fund Balance		(210,469.52)
Total Liabilities And Fund Balance		53,083.18

* Year Not Closed

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDDT USE
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	INCREASE (DECREASE)	MONTH 09/30/2024 (ABNORMAL)	NORMAL	BALANCE		
Fund 208 - MARINA FUND										
Revenues										
Dept 000.000 - CASH										
208-000.000-610.100	TRANSIENT BERTH FEES	4,160.00		6,886.00		570.00		(2,726.00)	165.53	
208-000.000-610.200	SEASONAL BERTH FEES	22,410.00		30,274.50		0.00		(7,864.50)	135.09	
208-000.000-615.100	SUMMER STORAGE FEES	3,900.00		400.00		0.00		3,500.00	10.26	
208-000.000-615.200	WINTER STORAGE FEES	5,900.00		500.00		0.00		5,400.00	8.47	
208-000.000-615.300	MONTHLY STORAGE FEES	0.00		100.00		0.00		(100.00)	100.00	
208-000.000-625.100	DAILY RAMP FEES	4,410.00		4,056.23		330.00		353.77	91.98	
208-000.000-625.200	SEASONAL RAMP FEES	6,500.00		6,650.00		0.00		(150.00)	102.31	
208-000.000-625.201	TOURNEY DOCKS	0.00		140.00		0.00		(140.00)	100.00	
208-000.000-628.000	SEWAGE PUMPOUT FEES	70.00		75.00		15.00		(5.00)	107.14	
208-000.000-630.000	TRAVEL LIFT FEES	5,400.00		2,748.00		310.00		2,652.00	50.89	
208-000.000-642.000	ICE-POP-CHIPS	400.00		553.00		75.00		(153.00)	138.25	
208-000.000-645.000	GAS & FUEL SALES	13,000.00		18,720.91		2,602.30		(5,720.91)	144.01	
208-000.000-665.000	INTEREST INCOME	20.00		25.82		0.00		(5.82)	129.10	
208-000.000-667.000	BUILDING RENTAL	1,650.00		900.00		0.00		750.00	54.55	
208-000.000-675.000	CONTRIBUTIONS	100.00		138.00		23.00		(38.00)	138.00	
208-000.000-692.000	CREDITS & REFUNDS	0.00		158.58		0.00		(158.58)	100.00	
Total Dept 000.000 - CASH		67,920.00		72,326.04		3,925.30		(4,406.04)	106.49	
TOTAL REVENUES										
		67,920.00		72,326.04		3,925.30		(4,406.04)	106.49	
Expenditures										
Dept 191.000 - ADMINISTRATION										
208-191.000-702.000	SALARY/WAGES	0.00		9,158.00		850.00		(9,158.00)	100.00	
208-191.000-711.000	WORKERS COMP	0.00		256.37		40.44		(256.37)	100.00	
208-191.000-715.000	F.I.C.A./MED	0.00		700.60		65.03		(700.60)	100.00	
208-191.000-801.701	PROF SERVICES - ORDINANCES	0.00		98.80		0.00		(98.80)	100.00	
208-191.000-980.000	OFFICE EQUIPMENT	150.00		0.00		0.00		150.00	0.00	
208-191.000-990.300	MISC EXP	10.00		0.00		0.00		10.00	0.00	
Total Dept 191.000 - ADMINISTRATION		160.00		10,213.77		955.47		(10,053.77)	6,383.61	
Dept 758.000 - VILLAGE MARINA & PARK										
208-758.000-702.000	SALARY/WAGES	11,500.00		3,625.54		0.00		7,874.46	31.53	
208-758.000-702.100	WAGES -PART TIME	4,500.00		0.00		0.00		4,500.00	0.00	
208-758.000-703.000	WAGES - PART TIME	0.00		1,930.00		0.00		(1,930.00)	100.00	
208-758.000-711.000	WORKERS COMP	150.00		153.35		0.00		(3.35)	102.23	
208-758.000-712.000	UNEMPLOYMENT	5.00		1.73		0.00		3.27	34.60	
208-758.000-715.000	F.I.C.A./MED	1,224.00		423.88		0.00		800.12	34.63	
208-758.000-716.000	HOSPITALIZATION	300.00		826.42		0.00		(526.42)	275.47	
208-758.000-717.000	EMPLOYEE LIFE & DISABILITY INSURANCE	1.00		3.48		0.00		(2.48)	348.00	
208-758.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-MERS	150.00		509.75		0.00		(359.75)	339.83	
208-758.000-718.300	MERS 401A EMPLOYER MATCH	10.00		33.63		0.00		(23.63)	336.30	
208-758.000-718.301	MERS HCSP EMPLOYER MATCH	5.00		14.63		0.00		(9.63)	292.60	
208-758.000-741.000	SUPPLIES & MATERIALS	5,500.00		735.64		167.88		4,764.36	13.38	
208-758.000-753.000	MARINE FUELS PURCHASE	11,500.00		6,890.35		0.00		4,609.65	59.92	
208-758.000-757.000	CREDIT CARD SERVICE FEES	65.00		24.75		4.95		40.25	38.08	
208-758.000-801.100	PROFESSIONAL SERVICES - AUDIT	500.00		0.00		0.00		500.00	0.00	
208-758.000-801.800	PROFESSIONAL SERVICES - INSPECTION	1,500.00		1,770.00		0.00		(270.00)	118.00	
208-758.000-806.500	GARBAGE DISPOSAL	2,600.00		1,006.68		0.00		1,593.32	38.72	
208-758.000-850.000	TELEPHONE & COMMUNICATIONS	750.00		122.05		102.10		627.95	16.27	
208-758.000-905.000	PRINTING & PUBLISHING	0.00		124.55		0.00		(124.55)	100.00	
208-758.000-911.000	INSURANCE/BONDS	1,500.00		1,472.50		0.00		27.50	98.17	

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	09/30/2024	(ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 208 - MARINA FUND										
Expenditures										
208-758.000-921.000	ELECTRIC BILLS	6,500.00		3,109.06		698.56		3,390.94		47.83
208-758.000-930.000	REPAIRS & MAINTENANCE	3,000.00		1,363.57		0.00		1,636.43		45.45
208-758.000-950.000	MISCELLANEOUS EXPENSE	0.00		124.94		0.00		(124.94)		100.00
208-758.000-959.000	WATER/SEWER	3,000.00		0.00		0.00		3,000.00		0.00
Total Dept 758.000 - VILLAGE MARINA & PARK		54,260.00		24,266.50		973.49		29,993.50		44.72
Dept 997.000 - SALES TAX										
208-997.000-900.000	STATE OF MICH. SALES TAX	780.00		888.37		246.88		(108.37)		113.89
Total Dept 997.000 - SALES TAX		780.00		888.37		246.88		(108.37)		113.89
TOTAL EXPENDITURES		55,200.00		35,368.64		2,175.84		19,831.36		64.07
Fund 208 - MARINA FUND:										
TOTAL REVENUES		67,920.00		72,326.04		3,925.30		(4,406.04)		106.49
TOTAL EXPENDITURES		55,200.00		35,368.64		2,175.84		19,831.36		64.07
NET OF REVENUES & EXPENDITURES		12,720.00		36,957.40		1,749.46		(24,237.40)		290.55