Ontonagon
Harbor Town
Gateway to the Porcupine Mountains

VILLAGE OF ONTONAGON

Marina Commission

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AGENDA

Marina Commission Meeting

THURSDAY, JULY 18, 2024
5:00 p.m.
Council Chambers - Village Office

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Approval of Agenda
4. Approval of Minutes: June 20, 2024
5. Items from the Floor (Five Minute Limit Per Individual on Agenda and Non-Agenda Items)
6. Financial Report
7. Harbor Master's Report
8. Marina Business:
   a. West Pier Concern
9. Other Business
10. Adjourn

VILLAGE MARINA COMMISSION
HELD ON THURSDAY, June 20, 2024
AT 5:00 P.M. AT 315 QUARTZ STREET, ONTONAGON

PRESENT: Marlene Broemer, Don Chastan, Tom Colgin, Willie DuPont, Elmer Marks Jr., Fred Chamberlain
ABSENT: Barb Kilmer
Harbormaster's: Matt Morgan, Jerry Roehm, Ed Seid

ORDER
At 5:00 p.m. the meeting was called to order and the Pledge of Allegiance was led by Chairperson Fred Chamberlain.

AGENDA:
A motion was made by Colgin, second by DuPont, (CARRIED) to approve the agenda as presented.
AYE: Colgin, DuPont, Broemer, Chastan, Marks, Chamberlain
NAY: None
ABSENT: Kilmer

MINUTES:
A motion was made by Broemer, second by Chastan (CARRIED), to approve the May 16, 2024 minutes as amended.
AYE: Broemer, Chastan, Colgin, DuPont, Marks, Chamberlain
NAY: None
ABSENT: Kilmer

ITEMS FROM THE FLOOR:
Resident made a statement about ramp fees at the Lake Trout Classic event.

FINANCIAL REPORT:
A motion was made by Marks, second by Colgin (CARRIED), to accept the financial report as presented.
AYE: Marks, Colgin, Broemer, Chastan, DuPont, Chamberlain
NAY: None
ABSENT: Kilmer

HARBOR MASTER REPORT:
Harbor Master Matt Morgan noted the Trout Lake Classic was successful. He confirmed most of the stored boats are in the water. There were no additional costs associated with the fish cleaning station and the previously ordered part was returned. The new hours of operation mainly consist of refueling.

MARINA BUSINESS:
A. NO VEHICLES ARE TO BE CHARGED AT THE MARINA
A motion was made by Broemer, second by DuPont (CARRIED), to prohibit the charging of any vehicles at the Marina.
AYE: Broemer, DuPont, Chastan, Colgin, Marks, Chamberlain
NAY: None

ABSENT: Kilmer

Commissioner Chastan stated the lights in the Marina were set to turn on at 1:00 pm. Harbor Master Roehm stated he has since adjusted the set time appropriately and will monitor the situation.

OTHER COMMISSION BUSINESS:
None.

ADJOURN:
A motion was made by Chamberlain, second by DuPont to adjourn at 5:36 p.m.

Minutes recorded by Jeff Sullivan.

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Jeff Sullivan-Village Clerk	Approved

BALANCE SHEET FOR VILLAGE OF ONTONAGON
Period Ending 07/31/2024

Fund 208 MARINA FUND

GL Number	Description	Balance
*** Assets ***		
208-000.000-003.000	SAVINGS CSB 5289	36,370.97
208-000.000-009.000	MARINA CC ACCT CSB 0895	4,748.75
208-000.000-040.000	ACCOUNTS RECEIVABLE	6,078.00
Total Assets		**47,197.72**
*** Liabilities ***		
208-000.000-214.641	DUE TO EQUIPMENT FUND	260,264.64
208-000.000-214.704	DUE TO PAYROLL CLEARING	260.77
Total Liabilities		**260,525.41**
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	(245,598.80)
Total Fund Balance		**(245,598.80)**
Beginning Fund Balance - 23-24		**(245,598.80)**
Net of Revenues VS Expenditures - 23-24		**(1,828.12)**
***23-24 End FB/24-25 Beg FB**		**(247,426.92)**
Net of Revenues VS Expenditures - Current Year		**34,099.23**
Ending Fund Balance		**(213,327.69)**
Total Liabilities And Fund Balance		**47,197.72**

* Year Not Closed

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - MARINA FUND						
Revenues						
Dept 000.000 - CASH						
208-000.000-610.100	TRANSIENT BERTH FEES	4,160.00	2,593.00	1,019.00	1,567.00	62.33
208-000.000-610.200	SEASONAL BERTH FEES	22,410.00	28,040.00	0.00	(5,630.00)	125.12
208-000.000-615.100	SUMMER STORAGE FEES	3,900.00	400.00	0.00	3,500.00	10.26
208-000.000-615.200	WINTER STORAGE FEES	5,900.00	500.00	0.00	5,400.00	8.47
208-000.000-625.100	DAILY RAMP FEES	4,410.00	2,434.23	594.00	1,975.77	55.20
208-000.000-625.200	SEASONAL RAMP FEES	6,500.00	6,220.00	450.00	280.00	95.69
208-000.000-625.201	TOURNEY DOCKS	0.00	140.00	0.00	(140.00)	100.00
208-000.000-628.000	SEWAGE PUMPOUT FEES	70.00	15.00	15.00	55.00	21.43
208-000.000-630.000	TRAVEL LIFT FEES	5,400.00	2,198.00	565.00	3,202.00	40.70
208-000.000-642.000	ICE-POP-CHIPS	400.00	198.00	34.00	202.00	49.50
208-000.000-645.000	GAS & FUEL SALES	13,000.00	7,683.10	2,864.05	5,316.90	59.10
208-000.000-665.000	INTEREST INCOME	20.00	16.61	0.00	3.39	83.05
208-000.000-667.000	BUILDING RENTAL	1,650.00	600.00	150.00	1,050.00	36.36
208-000.000-675.000	CONTRIBUTIONS	100.00	98.00	91.00	2.00	98.00
Total Dept 000.000 - CASH		67,920.00	51,135.94	5,782.05	16,784.06	75.29
TOTAL REVENUES		67,920.00	51,135.94	5,782.05	16,784.06	75.29
Expenditures						
Dept 191.000 - ADMINISTRATION						
208-191.000-702.000	SALARY/WAGES	0.00	4,708.00	988.00	(4,708.00)	100.00
208-191.000-711.000	WORKERS COMP	0.00	47.01	47.01	(47.01)	100.00
208-191.000-715.000	F.I.C.A./MED	0.00	360.17	75.59	(360.17)	100.00
208-191.000-801.701	PROF SERVICES - ORDINANCES	0.00	98.80	0.00	(98.80)	100.00
208-191.000-980.000	OFFICE EQUIPMENT	150.00	0.00	0.00	150.00	0.00
208-191.000-990.300	MISC EXP	10.00	0.00	0.00	10.00	0.00
Total Dept 191.000 - ADMINISTRATION		160.00	5,213.98	1,110.60	(5,053.98)	3,258.74
Dept 758.000 - VILLAGE MARINA & PARK						
208-758.000-702.000	SALARY/WAGES	11,500.00	2,635.10	292.86	8,864.90	22.91
208-758.000-702.100	WAGES -PART TIME	4,500.00	0.00	0.00	4,500.00	0.00
208-758.000-703.000	WAGES - PART TIME	0.00	1,620.00	170.00	(1,620.00)	100.00
208-758.000-711.000	WORKERS COMP	150.00	141.60	8.09	8.40	94.40
208-758.000-712.000	UNEMPLOYMENT	5.00	1.45	0.15	3.55	29.00
208-758.000-715.000	F.I.C.A./MED	1,224.00	324.42	35.35	899.58	26.50
208-758.000-716.000	HOSPITALIZATION	300.00	767.29	0.00	(467.29)	255.76
208-758.000-717.000	EMPLOYEE LIFE & DISABILITY INSURANCE	1.00	3.32	0.00	(2.32)	332.00
208-758.000-718.000	EMPLOYER RETIREMENT CONTRIBUTION-MERS	150.00	487.97	0.00	(337.97)	325.31
208-758.000-718.300	MERS 401A EMPLOYER MATCH	10.00	33.63	6.79	(23.63)	336.30
208-758.000-718.301	MERS HCSP EMPLOYER MATCH	5.00	14.18	0.68	(9.18)	283.60
208-758.000-741.000	SUPPLIES & MATERIALS	5,500.00	567.76	263.47	4,932.24	10.32
208-758.000-753.000	MARINE FUELS PURCHASE	11,500.00	0.00	0.00	11,500.00	0.00
208-758.000-757.000	CREDIT CARD SERVICE FEES	65.00	14.85	0.00	50.15	22.85
208-758.000-801.100	PROFESSIONAL SERVICES - AUDIT	500.00	0.00	0.00	500.00	0.00
208-758.000-801.800	PROFESSIONAL SERVICES - INSPECTION	1,500.00	1,770.00	1,770.00	(270.00)	118.00
208-758.000-806.500	GARBAGE DISPOSAL	2,600.00	445.92	0.00	2,154.08	17.15
208-758.000-850.000	TELEPHONE & COMMUNICATIONS	750.00	(32.15)	102.10	782.15	(4.29)
208-758.000-905.000	PRINTING & PUBLISHING	0.00	91.00	0.00	(91.00)	100.00
208-758.000-911.000	INSURANCE/BONDS	1,500.00	1,472.50	0.00	27.50	98.17
208-758.000-921.000	ELECTRIC BILLS	6,500.00	266.93	0.00	6,233.07	4.11
208-758.000-930.000	REPAIRS & MAINTENANCE	3,000.00	838.57	12.00	2,161.43	27.95

PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2024 INCREASE (DECREASE	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - MARINA FUND						
Expenditures						
208-758.000-950.000	MISCELLANEOUS EXPENSE	0.00	97.62	14.74	(97.62)	100.00
208-758.000-959.000	WATER/SEWER	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 758.000 - VILLAGE MARINA & PARK		54,260.00	11,561.96	2,676.23	42,698.04	21.31
Dept 997.000 - SALES TAX						
208-997.000-900.000	STATE OF MICH. SALES TAX	780.00	260.77	156.86	519.23	33.43
Total Dept 997.000 - SALES TAX		780.00	260.77	156.86	519.23	33.43
TOTAL EXPENDITURES		55,200.00	17,036.71	3,943.69	38,163.29	30.86
Fund 208 - MARINA FUND:						
TOTAL REVENUES		67,920.00	51,135.94	5,782.05	16,784.06	75.29
TOTAL EXPENDITURES		55,200.00	17,036.71	3,943.69	38,163.29	30.86
NET OF REVENUES & EXPENDITURES		12,720.00	34,099.23	1,838.36	(21,379.23)	268.08