BOARD OF TRUSTEES MEETING

November 18, 2026 @ 6:00 PM

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, November 18, 2026
6:00 PM
Millbrook Village Hall

Residents are welcome to attend in-person. This meeting will be broadcast on YouTube Live & then will be posted to the Village website.

The public can comment/question anytime via email **villageofmillbrook@gmail.com**

OPEN MEETING
- Pledge of Allegiance
- Roll Call

ADMINISTRATIVE BUSINESS
- Minutes Approval
- Voucher Approval

WWTP UPGRADE UPDATE- TIGHE & BOND

EMPRESS PRESENTATION

DEPARTMENT REPORTS
- Fire & Rescue – Chief Boscardin / President Tomasulo
- Police – Chief Dworkin
- Highway – Deputy Mayor Murphy
- Water & Sewer – S. Osborn, VRI
- Treasurer & Building Dept – Clerk Witt

NEW & UNFINISHED BUSINESS
- **Public Hearing Local Law 4 of 2026:** Resolution LL0042026.2- Adopting Local Law No. 4 OF 2026: A Local Law Providing a Full Real Property Tax Exemption for Qualifying Permanently and Totally Disabled Veterans Pursuant to Real Property Tax Law Section 458-a(11)

GENERAL PUBLIC COMMENTS

BOARD MEMBER UPDATES
- Gym Lease – Mayor Doro
- Gym Floor Bid – Mayor Doro

EXECUTIVE SESSION (IF NEEDED)
- Police Promotion Recommendation

NEXT BOARD MEETING
- Wednesday, December 9, 2026, 6:00 pm @ Village Hall

ADJOURNMENT

October 2026 Voucher Totals

Fund	Total
General Fund	$ 216,380.90
CAP Sidewalks	$ 4,895.30
WWTP Upgrade	$ 21,267.50
Grants	$ 884.04
Water Fund	$ 74,775.03
Sewer Fund	$ 63,192.80
TOTAL:	**$ 381,395.57**



Millbrook Fire Department

Monthly Report • October 2026

INCIDENT ACTIVITY: 83

During the month of October 2026, the Millbrook Fire Department responded to a total of 83 incidents.

DRILLS & TRAINING

Department members participated in the following training activities during October:

- Mental Health Seminar
- Gear inspection and review

INCIDENT BREAKDOWN

Automatic Fire Alarms: 17

EMS Calls: 65

Motor Vehicle Accident: 4

Carbon Monoxide Alarms: 3

Vehicle Fire: 1

Structure Fire: 2

Brush Fire: 1

EMS OPERATIONS

MFD Ambulance: 13
MFD Transports to Hospital: 8
MRS Members: 52
MFD Members: 56

MUTUAL AID

Mutual Aid Given:
Fire: 0
Empress: 0

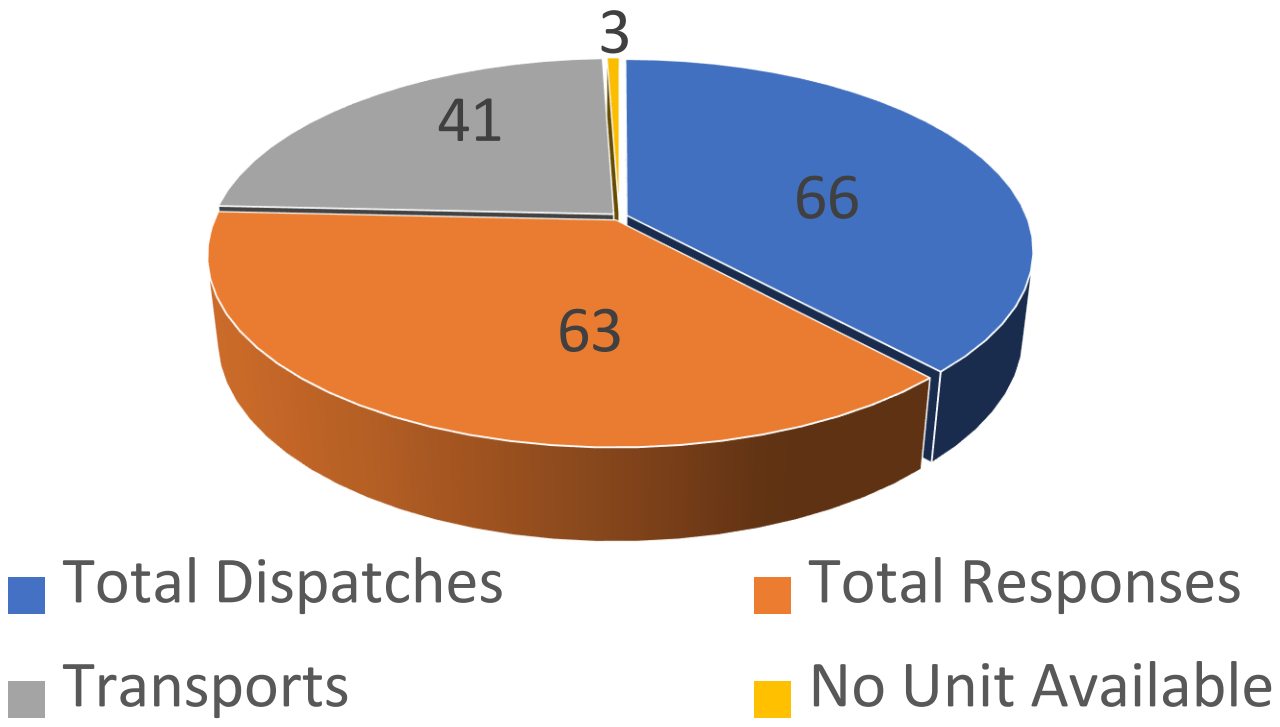
Mutual Aid Received:
Fire: 0
Empress: 0

Empress

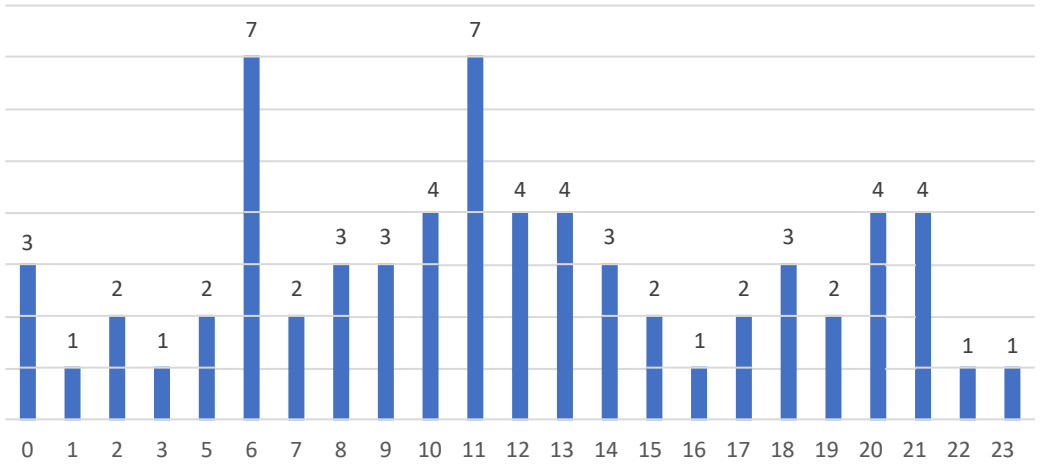
Emergency Medical Services

Village of Millbrook
Town of Washington
October 2026

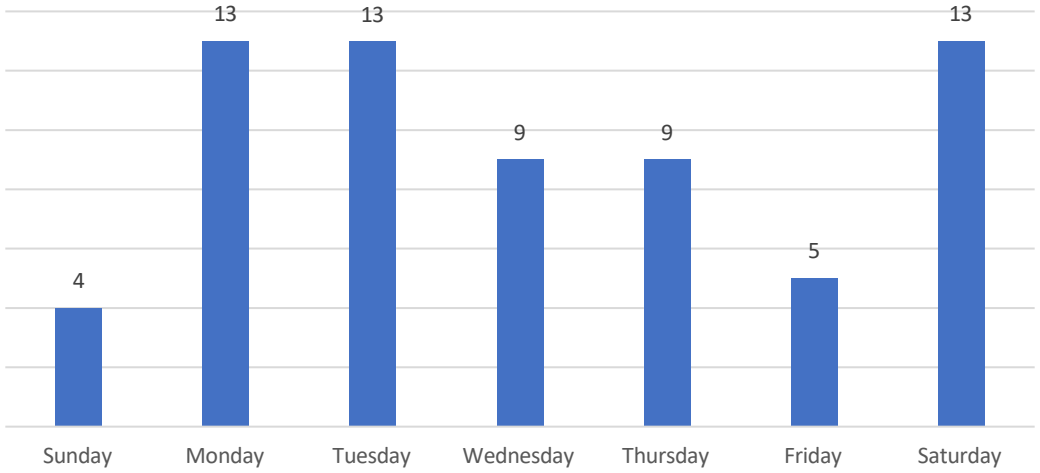
Village of Millbrook / Town of Washington Call Data
October 2026

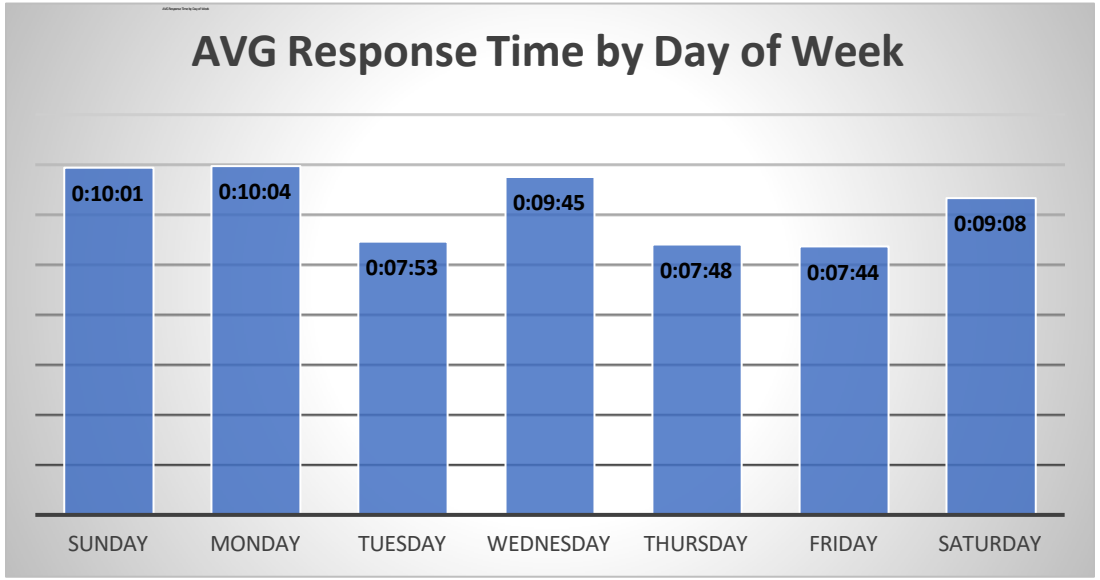


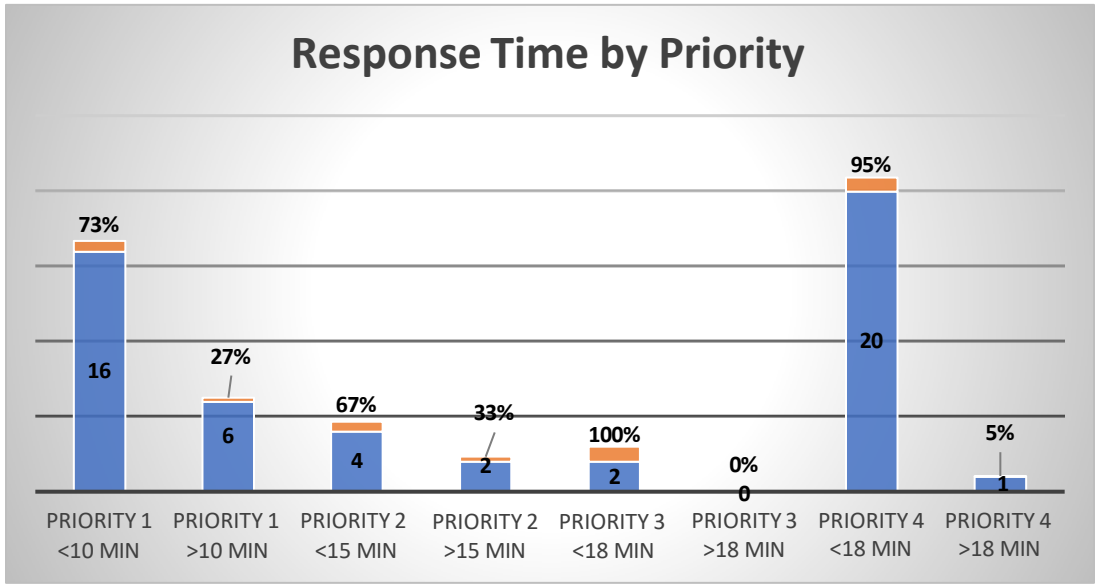
Calls by Time of Day

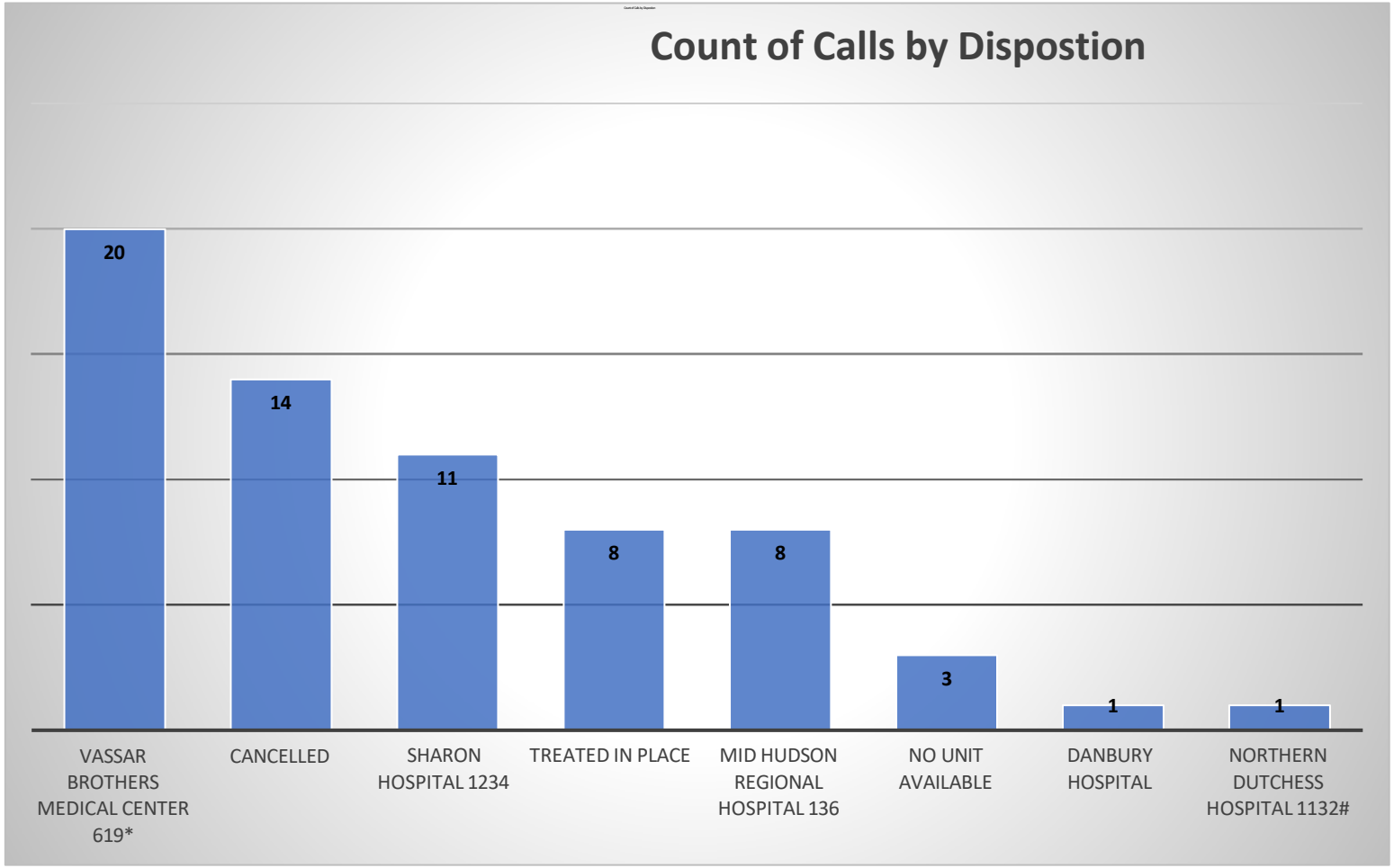


Calls by Day of Week

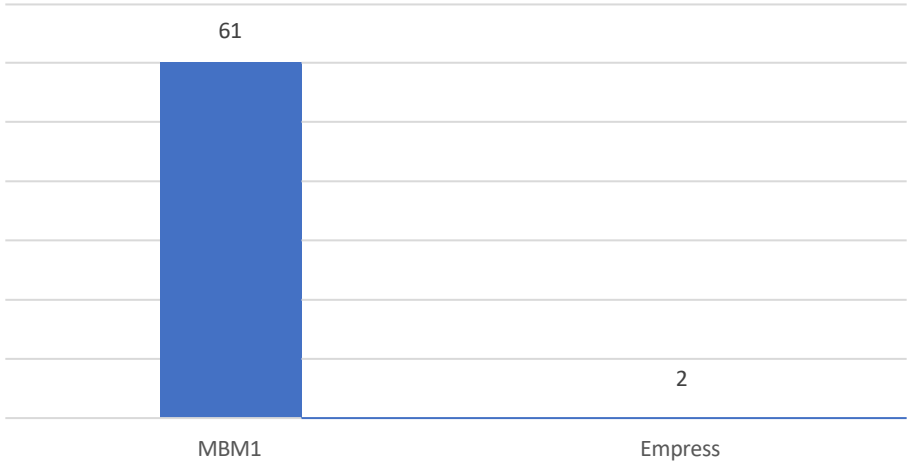



AVG Response Time by Day of Week
0:10:01
0:10:04
0:07:53
0:09:45
0:07:48
0:07:44
0:09:08
SUNDAY
MONDAY
TUESDAY
WEDNESDAY
THURSDAY
FRIDAY
SATURDAY

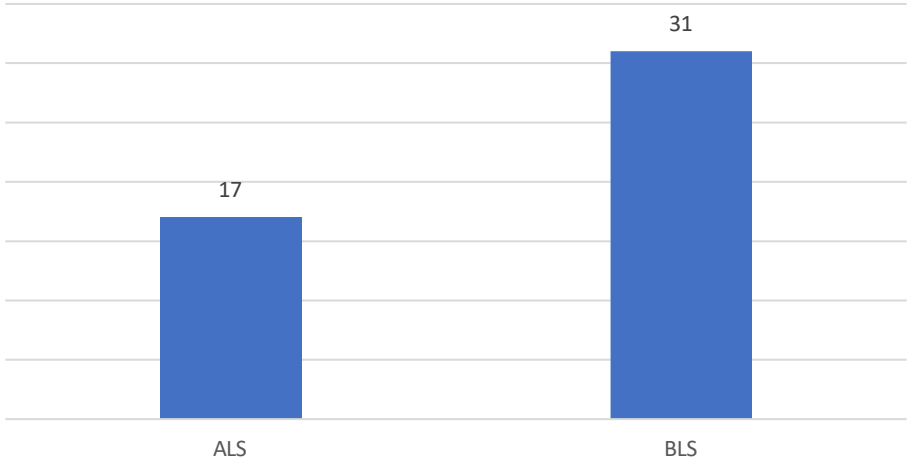

Response Time by Priority
73%
16
27%
6
67%
4
33%
2
100%
2
0%
0
95%
20
5%
1
PRIORITY 1 <10 MIN
PRIORITY 1 >10 MIN
PRIORITY 2 <15 MIN
PRIORITY 2 >15 MIN
PRIORITY 3 <18 MIN
PRIORITY 3 >18 MIN
PRIORITY 4 <18 MIN
PRIORITY 4 >18 MIN

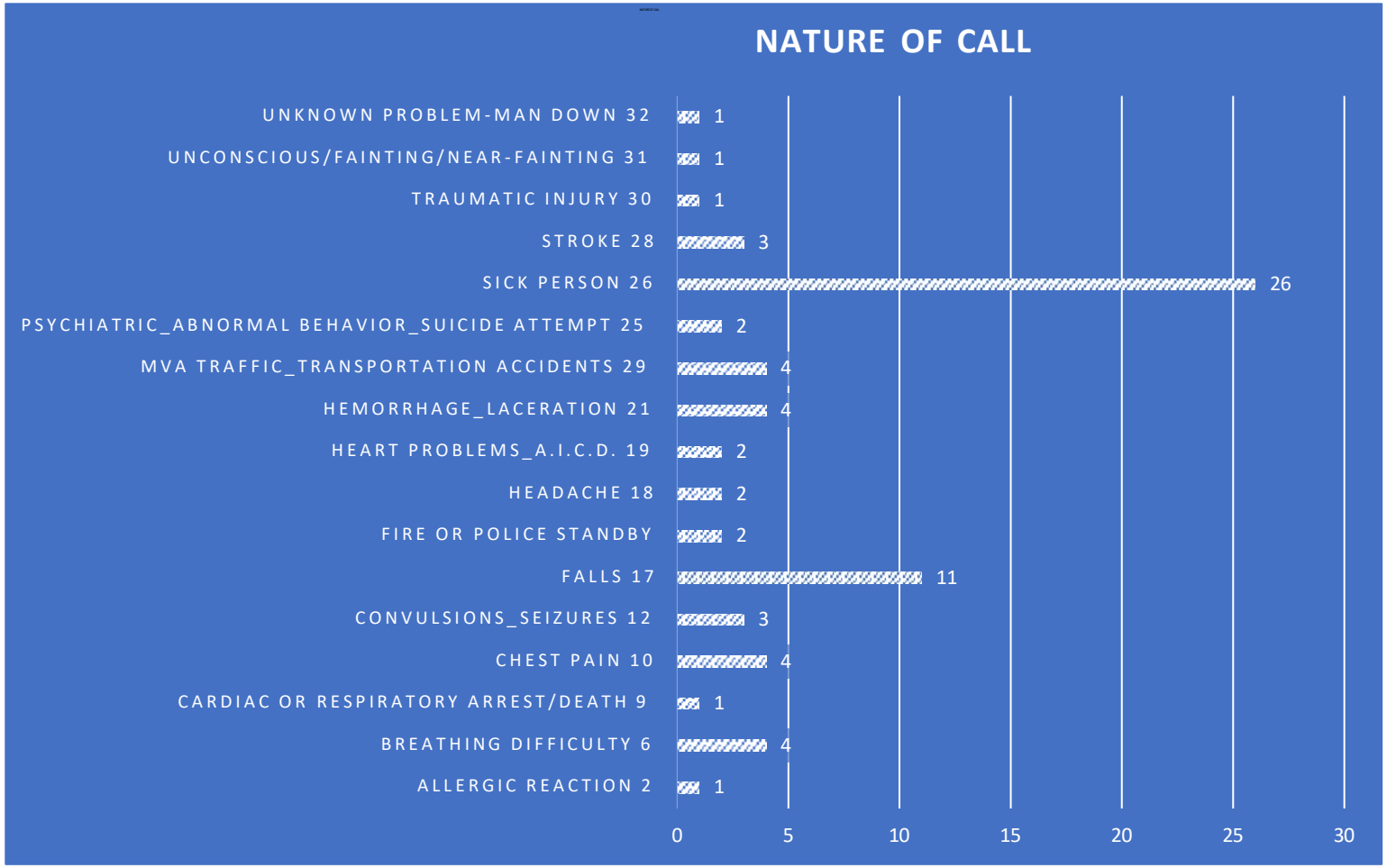

Count of Calls by Dispostion
20
14
11
8
8
3
1
1
VASSAR BROTHERS MEDICAL CENTER 619*
CANCELLED
SHARON HOSPITAL 1234
TREATED IN PLACE
MID HUDSON REGIONAL HOSPITAL 136
NO UNIT AVAILABLE
DANBURY HOSPITAL
NORTHERN DUTCHESS HOSPITAL 1132#

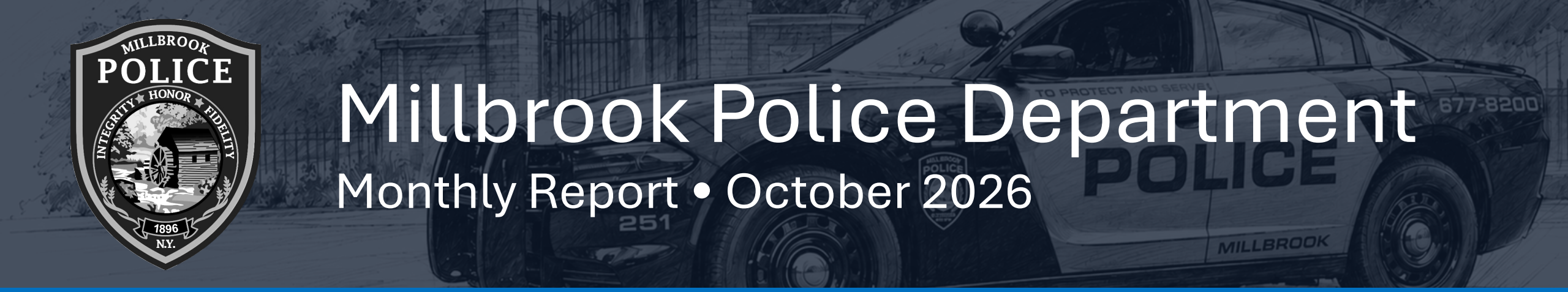
Call Volume by Unit



Level of Service ALS 35% BLS 65%




NATURE OF CALL
UNKNOWN PROBLEM-MAN DOWN 32
1
UNCONSCIOUS/FAINTING/NEAR-FAINTING 31
1
TRAUMATIC INJURY 30
1
STROKE 28
3
SICK PERSON 26
26
PSYCHIATRIC_ABNORMAL BEHAVIOR_SUICIDE ATTEMPT 25
2
MVA TRAFFIC_TRANSPORTATION ACCIDENTS 29
4
HEMORRHAGE_LACERATION 21
4
HEART PROBLEMS_A.I.C.D. 19
2
HEADACHE 18
2
FIRE OR POLICE STANDBY
2
FALLS 17
11
CONVULSIONS_SEIZURES 12
3
CHEST PAIN 10
4
CARDIAC OR RESPIRATORY ARREST/DEATH 9
1
BREATHING DIFFICULTY 6
4
ALLERGIC REACTION 2
1
0
5
10
15
20
25
30



Millbrook Police Department

Monthly Report • October 2026

CALLS FOR SERVICE: 264

Commercial Vehicle Enforcement Details: 34

Parking Summons: 25

CV Stops: 21

Uniform Traffic Tickets: 8

CV UTT's: 3

Arrests: 1

Foot Patrol: 67

Traffic Enforcement Details: 28

School Check: 21

Traffic Stop: 12

Security Check: 10

Medical Aided: 9

Assist Citizen: 8

Alarm Burglar/Fire/Panic: 4

Lockout: 4

Traffic Complaint: 4

Animal Complaint: 2

Forgery /Fraud: 2

Motor Vehicle Accident: 2

Property Lost/Found: 2

Suspicious Person/Activity: 2

Assault: 1

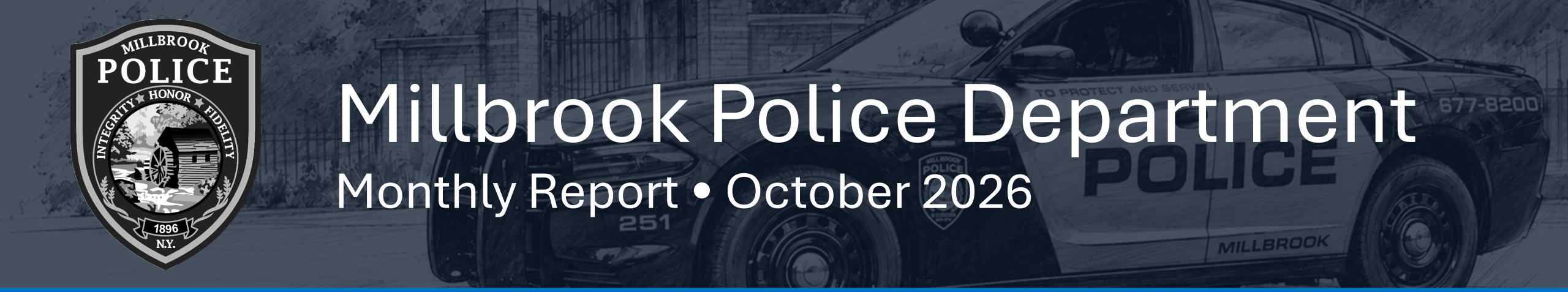
Disorderly Conduct: 1

Mental Health: 1

Noise Complaint: 1

Public Safety: 1

Records Request: 1



Millbrook Police Department

Monthly Report • October 2026

VEHICLE STATUS UPDATE

Ford Pro Customer Support denied the department's request for financial assistance toward the transmission repair of the 2020 Ford Explorer, citing the number of hours on the engine. The vehicle currently has approximately 37,000 miles and previously experienced a tie rod and axle shaft failure at approximately 22,000 miles. The tie rod failure was covered under warranty.

The vehicle remains operable; however, Ford was unable to provide an estimate of how much longer the transmission can be expected to last in its current condition. The estimated cost to replace the transmission is $9,457.30.



Millbrook Police Department

Monthly Report • October 2026

GRANTS

- A grant application was submitted to the Bureau of Justice Assistance (BJA) seeking reimbursement for soft body armor purchased earlier this year. The BJA approved an award of $2,377.90, representing 50% of the total equipment cost.
- With the BJA application process now complete, the department has met the prerequisite for applying for additional funding through New York State. The department will now submit an application to DCJS seeking reimbursement for the remaining balance of the equipment cost.
- Officer Alyssa LaSorsa submitted an application to the New York State Division of Criminal Justice Services (DCJS) for the Law Enforcement Technology Modernization Grant, requesting $100,000 in funding to modernize department technology. The proposed project will replace outdated or non-functioning equipment while improving officer safety, evidence collection and quality, traffic enforcement capabilities, and communication with residents.



Millbrook Police Department

Monthly Report • October 2026

PERSONNELL

Promotional Recommendation:

Recommending the promotion of Officer Anthony Morrone to Part-Time Patrol Sergeant, recognizing his extensive law enforcement experience and ability to provide additional patrol supervision, officer guidance, training, and operational oversight.

Public Works Department

Monthly Report • October 2026

PUBLIC REMINDER — FALL LEAF COLLECTION

Daily Leaf Pickup: October 1 – November 30

Residents should place leaves neatly at the curb without obstructing storm drains, sidewalks, or travel lanes.

- **LEAVES ONLY** — No brush or other yard waste will be collected.
- **Do not place leaves in the roadway**, as this creates a traffic hazard.
- **NO BRUSH WILL BE ACCEPTED DURING FALL LEAF COLLECTION.**

*** SEE PHOTOS ON NEXT SLIDE ***

ROADS & INFRASTRUCTURE

- Oversaw the Franklin Avenue Sidewalk Improvement Project in coordination with Deputy Mayor Murphy.

TREES & BEAUTIFICATION

- Coordinated with Out on a Limb to begin the removal of hazardous trees throughout the Village.

LEAF COLLECTION

- Conducted daily leaf collection throughout the Village, averaging approximately 6–12 loads per day.

GROUNDS & PROPERTY MAINTENANCE

- Performed routine maintenance of all Village-owned properties.

EQUIPMENT & FLEET UPDATES

- Sold the Village's 2008 Ford F-550 at auction for $1,600.
- 2027 Ford Truck Update: Production is now anticipated to begin November 16, following delays involving chassis parts from Mexico. Delivery is expected by mid-December, pending any further delays.

⚠️ LEAF COLLECTION REMINDER — WHAT NOT TO DO

The photos below show examples of unacceptable leaf piles.

🚫 **NO BRUSH:** Brush, branches, sticks, and other yard debris are NOT accepted during fall leaf collection. **LEAVES ONLY!**
🚫 **DO NOT CREATE A ROAD HAZARD:** Leaves must be placed neatly along the curb, NOT in the roadway where they can obstruct traffic, block drainage, or create unsafe conditions.

PLEASE REMIND YOUR LANDSCAPERS OF THESE RULES. IMPROPERLY PLACED PILES AND PILES CONTAINING BRUSH WILL NOT BE COLLECTED.





Water Department

Monthly Report • October 2026

During the month of October 2026, the Water Department performed the following:

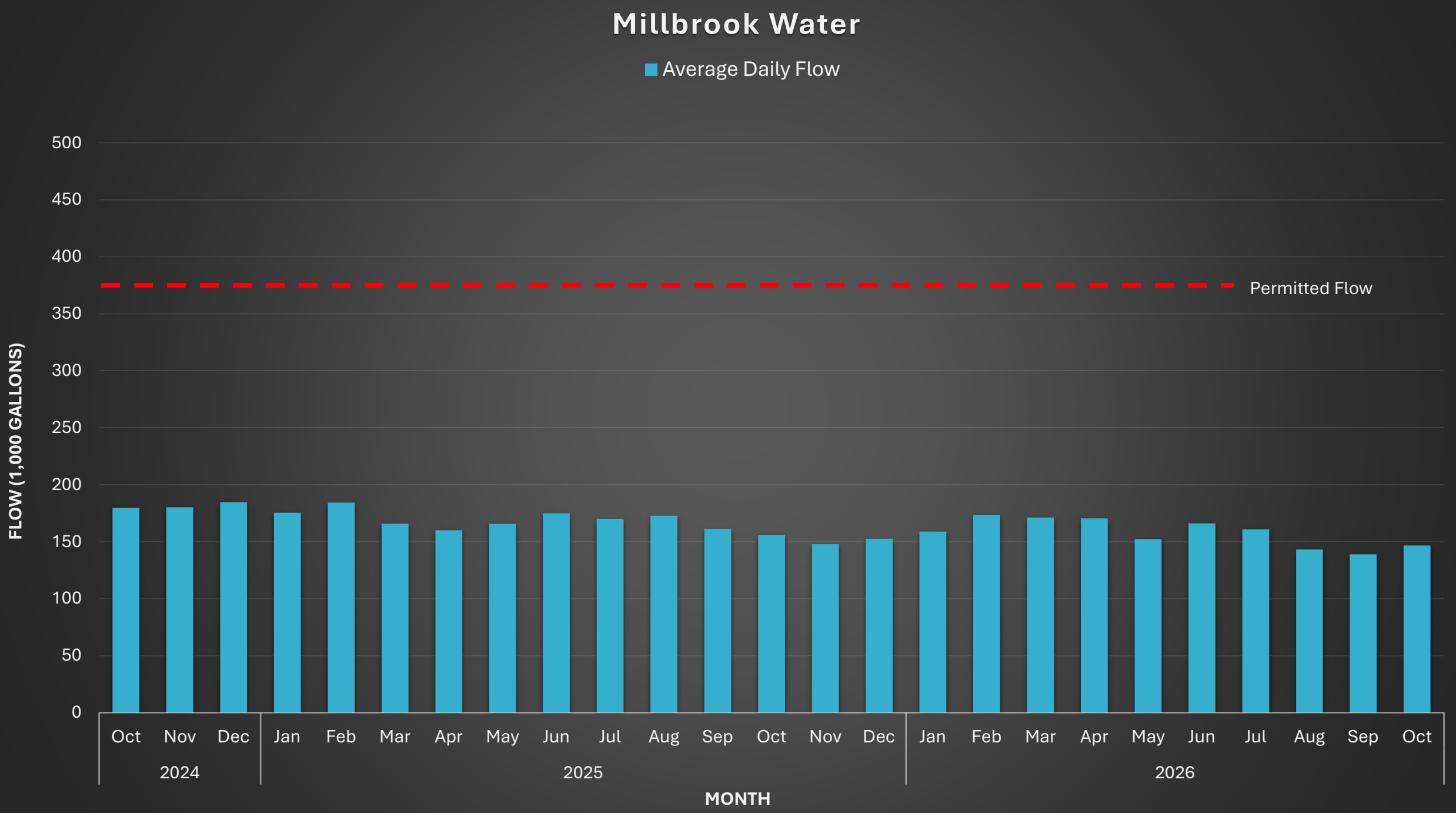
- Performed all routine sampling and maintenance
- Replaced valve box for hydrant on Friendly Ln
- Flushed fire hydrants
- Provided water to TV crew
- Inspected 3 new water taps off County House Rd

	October	September	August
Total Water Produced	4,547,385	4,166,675	4,436,070
Average Daily Flow	146,690	138,900	143,100
Peak Day Flow	230,190	167,470	177,220

Sampling Results:

	October	September	July
Total Coliform	Absent	Absent	Absent

* Results not in compliance


Millbrook Water
Average Daily Flow
Permitted Flow
FLOW (1,000 GALLONS)
500
450
400
350
300
250
200
150
100
50
0
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
2024
2025
2026
MONTH

Sewer Department

Monthly Report • October 2026

During the month of October 2026, the Sewer Department performed the following:

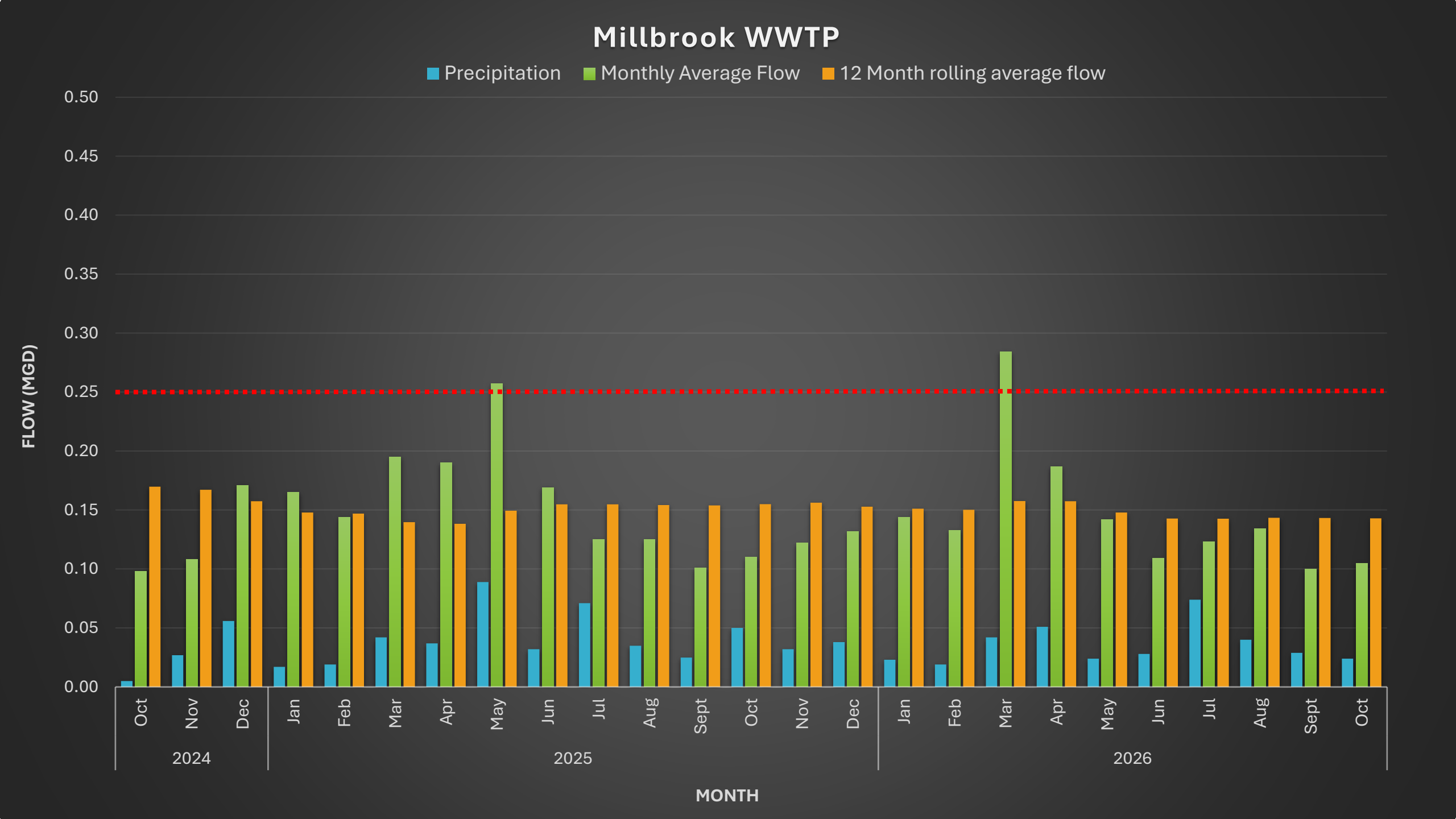
- Performed all routine sampling and maintenance
- Repaired leaks in 2 manholes
- Located and raised manhole on County House Rd
- Arold performed CCTV inspection of 7,500 ft sewer main
- Kinsley Power serviced generator

	October	September	August	Permit Limit
Total Effluent Flow	3,253,415	3,013,945	4,155,834	n/a
Average Daily Flow	104,950	100,465	134,100	n/a
12-Month Rolling AVG	143,000	143,000	143,000	250,000
Peak Daily Flow	142,370	125,145	265,090	n/a
Precipitation *(in. as liquid)*		2.9”	4.0”	n/a

SPDES Permit Samples: (mg/l)

	October	September	August	Permit Limit
BOD	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Total Suspended Solids	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Ammonia	0.05 mg/l	0.22 mg/l	0.05 mg/l	5 mg/l
Fecal Coliform	10/100 ml	2/100 ml	2/100 ml	200/100 ml

* Exceeds permit limit


Millbrook WWTP
Precipitation
Monthly Average Flow
12 Month rolling average flow
0.50
0.45
0.40
0.35
0.30
0.25
0.20
0.15
0.10
0.05
0.00
FLOW (MGD)
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
2024
2025
2026
MONTH

Building Department

Monthly Report • October 2026

TOTAL FEES COLLECTED: $ 4127.72

Building Permits Issued: 12

Sign Permit: 0

Certificate of Use: 0

Certificate of Occupancy: 1

Certificate of Compliance: 3

Municipal Searches: 1

Short Term Rental App: 0

Fire Inspection (not STR): 1

PLANNING BOARD

Next Meeting:

No meetings scheduled for Nov

ZONING BOARD

Next Meeting:

No meetings scheduled for Nov

Treasurer’s Report: Bank Balances - October 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	103,479.86	3,684.72	107,164.58	10.75	276.05	472.34	10.75
GENERAL FUND	23,073.92	290,921.13	245,946.74	5.30	28.20	368.30	68,053.61
WATER FUND	56,914.67	57,711.18	42,596.85	10.30	69.87	458.85	72,039.30
SEWER FUND	139,320.75	30,190.51	89,960.90	21.32	134.61	431.54	79,571.68
ACCOUNTS PAYABLE	4,500.00	323,706.88	326,371.88	0.00	0.00	0.00	1,835.00
BENNETT PUMP STATION	18,050.74	0.00	0.00	3.96	19.04	67.35	18,054.70
ESCROW (PB & ZBA)	12,769.19	2,988.76	0.00	0.00	0.00	0.00	15,757.95
HNL TRUST	9,114.44	0.00	0.00	1.60	7.69	33.40	9,116.04
MEDICAL DEDUCTIBLE	16,163.81	0.00	6,239.85	0.00	0.00	0.00	9,923.96
GRANTS	21,408.78	0.00	1,682.64	4.48	25.92	116.29	19,730.62
PAYROLL ACCOUNT	3,231.00	51,448.33	53,527.74	0.00	0.00	0.00	1,151.59
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,691.24	0.00	0.00	0.30	1.43	8.60	1,691.54
VEHICLES & EQUIPMENT	26,002.43	5,000.00	5,000.00	5.66	7.09	13.91	26,008.09
WWTP UPGRADE	114.09	18,000.00	18,092.50	0.00	0.82	507.15	21.59
SIDEWALKS	254,085.02	0.00	2,401.20	55.40	168.38	215.74	251,739.22
TENNIS COURTS	304.53	0.00	0.00	0.07	0.32	1.39	304.60
TRIBUTE GARDEN DONATIONS	12,159.34	0.00	0.00	2.67	12.82	58.85	12,162.01
TOTAL	**704,112.05**	**783,651.51**	**898,984.88**	**121.81**	**752.24**	**2,753.71**	**588,900.49**

Treasurer's Report: NYCLASS Balances – October 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
FIRE TRUCK RESERVE	587,417.34	0.00	0.00	1,899.37	8,874.11	35,051.76	589,316.71
TAX ACCOUNT	985,252.03	0.00	125,000.00	3,030.82	12,361.68	44,515.91	863,282.85
WATER FUND	64,289.89	0.00	0.00	207.87	971.19	2,790.14	64,497.76
SEWER FUND	68,764.48	0.00	0.00	222.34	1,038.80	4,224.45	68,986.82
FEMA	588.80	0.00	0.00	1.88	9.05	40.15	590.68
BENNETT PUMP STATION	27.26	0.00	0.00	0.04	0.21	3,041.93	27.30
TENNIS COURT RESERVE	4,292.17	0.00	3,000.00	6.39	57.38	246.52	1,298.56
WWTP UPGRADE	100,984.17	0.00	18,000.00	294.38	2,141.08	15,778.55	83,278.55
TOTAL	**1,811,616.14**	**0.00**	**146,000.00**	**5,663.09**	**25,453.50**	**105,689.41**	**1,671,279.23**

Total Balances – October 2026

	Beginning Balance	Contributions	Withdrawls	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
BANK OF MILLBROOK	704,112.05	783,651.51	898,984.88	121.81	752.24	2,753.71	588,900.49
NYCLASS	1,811,616.14	0.00	146,000.00	5,663.09	25,453.50	105,689.41	1,671,279.23
TOTAL	**2,515,728.19**	**783,651.51**	**1,044,984.88**	**5,784.90**	**26,205.74**	**108,443.12**	**2,260,179.72**

Clerk/Treasurer Highlights

- Tax collection has ended as of Oct 31, 2026. Tax amount sent to County : $_____. Should be made whole in March 2027.
- Bank rec's completed through Oct.
- Food Drive collection- November 2-20- We're collecting nonperishable food, household cleaning supplies, and personal care items to help stock the pantry shelves and support local families and neighbors in need. Items can be dropped off at the Village Hall or Town Hall.

Board of Trustee Updates

Mayor Peter Doro

Deputy Mayor Patrick Murphy

Trustee Shannon Mawson

Trustee Julia Bucklin

Trustee Ted Briggs





Next Board of Trustees Meeting

Monthly Business Meeting

Wednesday, December 9, 2026 @ 6:00 pm

Meetings are held at **Village Hall** 35 Merritt Ave, Millbrook *(unless otherwise noted)*

Meetings stream **live** on **YouTube** Subscribe Now!