



BOARD OF TRUSTEES MEETING

September 9, 2026 @ 6:00 PM

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, September 9, 2026
6:00 PM
Millbrook Village Hall

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube](#) Live & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

OPEN MEETING

- Pledge of Allegiance followed by a Moment of Silence for 9/11
- Moment of Silence for former Mayor Don Briggs
- Roll Call

ADMINISTRATIVE BUSINESS

- Minutes Approval
- Voucher Approval
- Community Day Reminder: September 19th from 9 AM - 3 PM

DEPARTMENT REPORTS

- Town of Washington Update – Councilwoman Mancuso
- Fire & Rescue – Chief Boscardin / President Tomasulo
- Police – Chief Dworkin
 - a. CIPG Grant and Security Solutions
- Highway – Deputy Mayor Murphy
 - a. Resolution 2026-018.1 SEQR
 - b. Resolution 2026-018.2 Bond Resolution for \$26K SIB
 - c. Resolution 2026-18.3 Accepting Bank Rate for \$26K SIB
- Water & Sewer – S. Osborn, VRI
- Treasurer & Building Dept – Clerk Witt

NEW & UNFINISHED BUSINESS

- Resolution 2026-019 MIG Acceptance and Fund Matching: Lighting Project

GENERAL PUBLIC COMMENTS

BOARD MEMBER UPDATES

EXECUTIVE SESSION (IF NEEDED)

- Police Hier Candidate

NEXT BOARD MEETING

- Wednesday, October 14, 2026, 6:00 pm @ Village Hall

ADJOURNMENT

August & September 2026 Voucher Totals

Fund	AUGUST	SEPTEMBER
General Fund	\$ 145,371.09	\$ 27,262.96
CAP Sidewalks	\$ 3,787.20	
WWTP Upgrade	\$ 70,291.25	
Grants	\$ 1,027.31	\$ 4,500
Water Fund	\$ 43,091.79	\$ 11,642.71
Sewer Fund	\$47,592.75	\$ 22,651.31
TOTAL:	\$ 311,161.39	\$ 66,056.98



Millbrook Fire Department

Monthly Report • July 2026

INCIDENT ACTIVITY: 92

During the month of July 2026, the Millbrook Fire Department responded to a total of 92 incidents.

TRAINING

Department members participated in the following training activities during July:

- N/A

INCIDENT BREAKDOWN

Automatic Fire Alarms: 17

EMS Calls: 61

Motor Vehicle Accident: 2

Carbon Monoxide Alarms: 1

Trees & Wires: 2

Brush Fire: 2

Hazmat: 2

Structure Fire: 3

Misc: 1

EMS OPERATIONS

MFD Ambulance:

MFD Transports to Hospital:

MRS Members:

MFD Members:

MUTUAL AID

Mutual Aid Given:

Empress:

Mutual Aid Received:

Empress:



Millbrook Fire Department

Monthly Report • August 2026

INCIDENT ACTIVITY: 114

During the month of August 2026, the Millbrook Fire Department responded to a total of 114 incidents.

TRAINING

Department members participated in the following training activities during August:

- Brush Fire Units
- Bailouts

INCIDENT BREAKDOWN

Automatic Fire Alarms: 22

EMS Calls: 74

Motor Vehicle Accident: 6

Carbon Monoxide Alarms: 1

Hazmat: 2

Indoor Odor: 2

Misc: 1

Structure Fire: 6

EMS OPERATIONS

MFD Ambulance:

MFD Transports to Hospital:

MRS Members:

MFD Members:

MUTUAL AID

Mutual Aid Given:

Empress:

Mutual Aid Received:

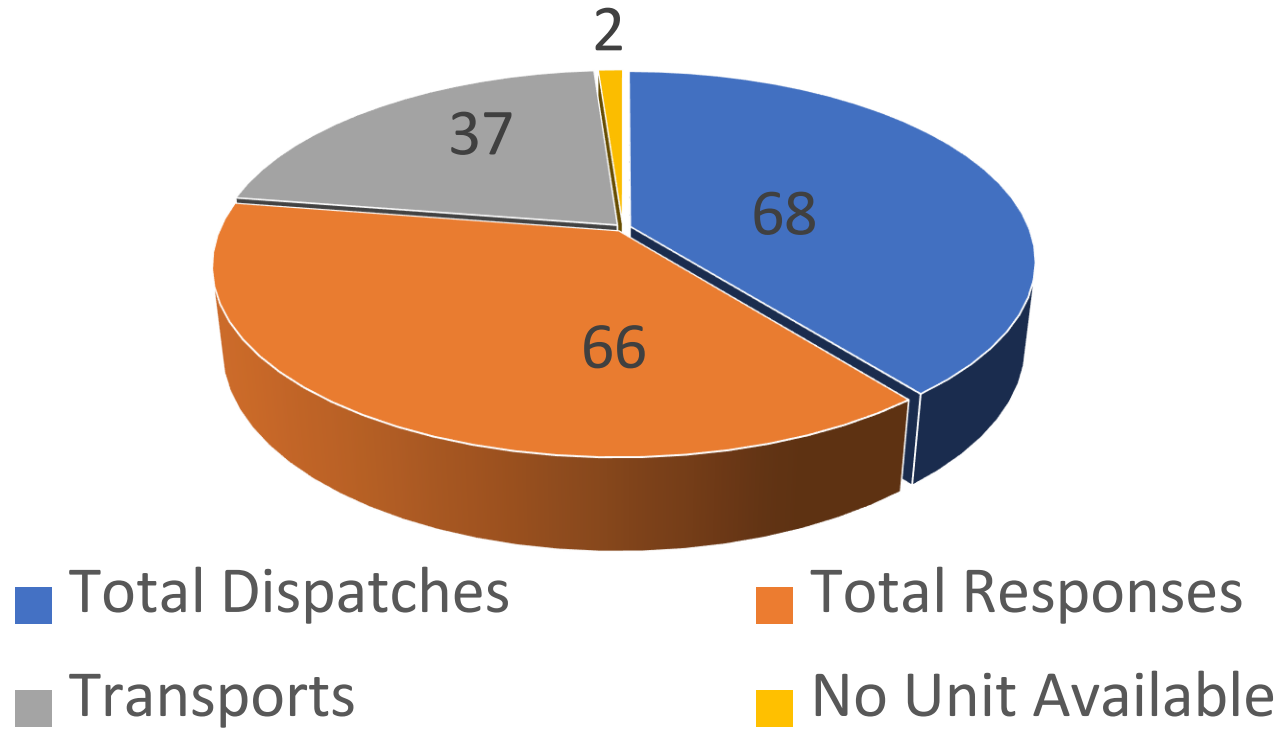
Empress:



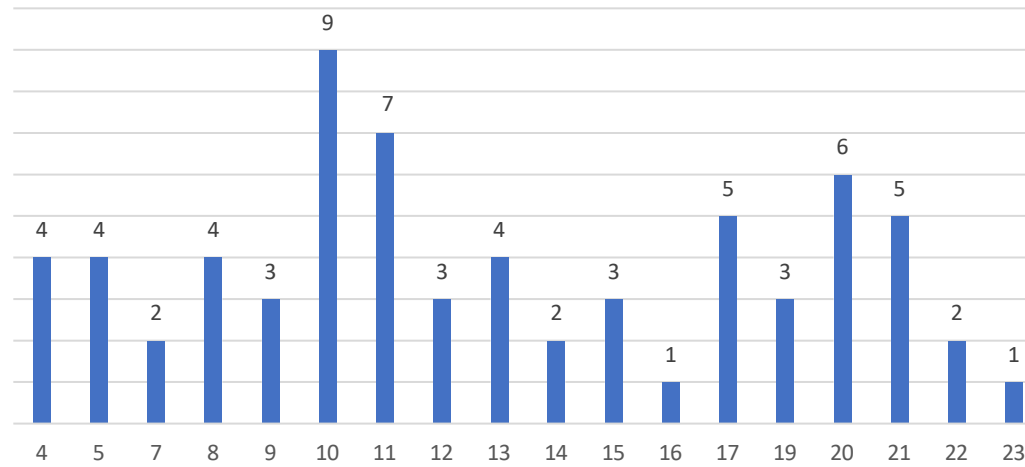
Village of Millbrook Town of Washington July 2026



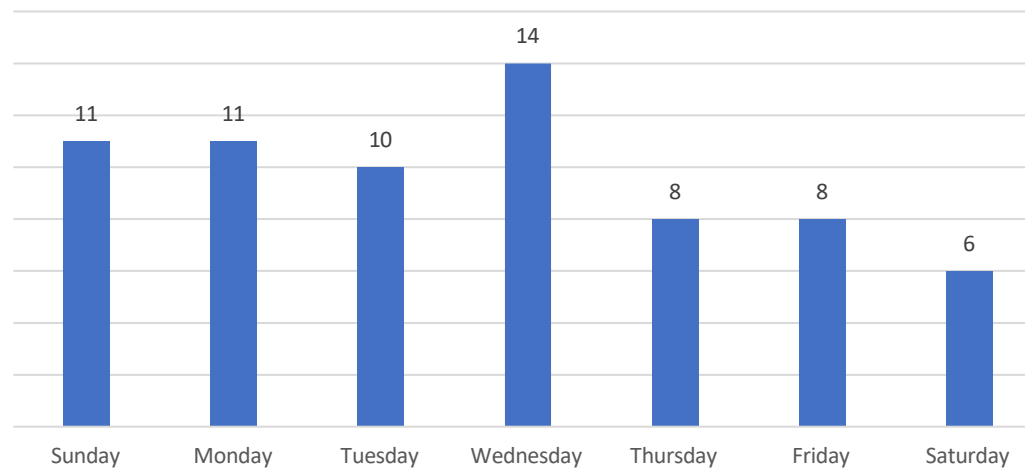
Village of Millbrook / Town of Washington Call Data
July 2026



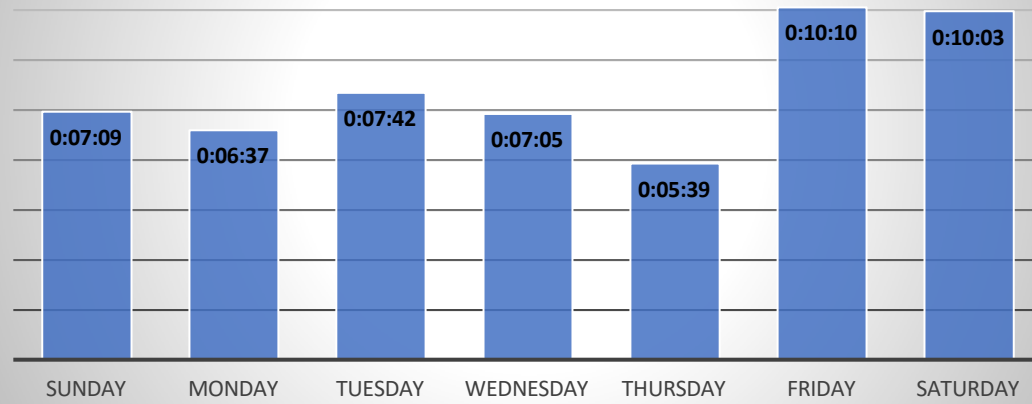
Calls by Time of Day



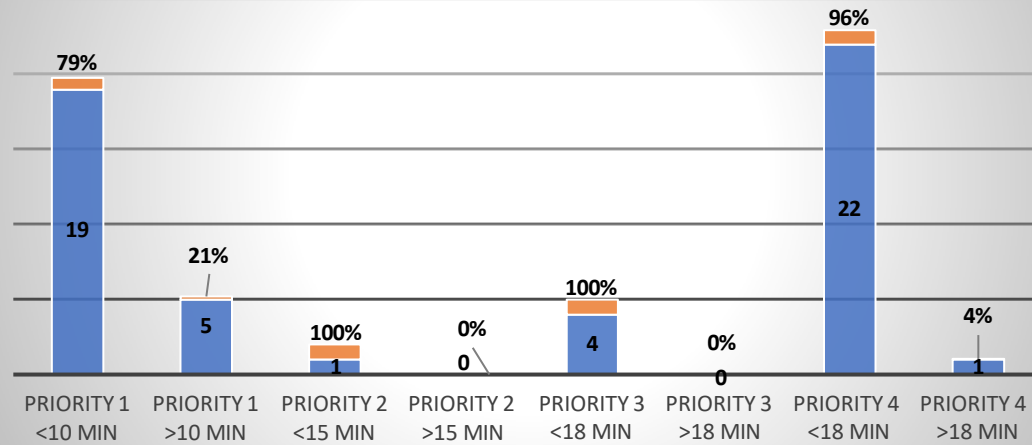
Calls by Day of Week



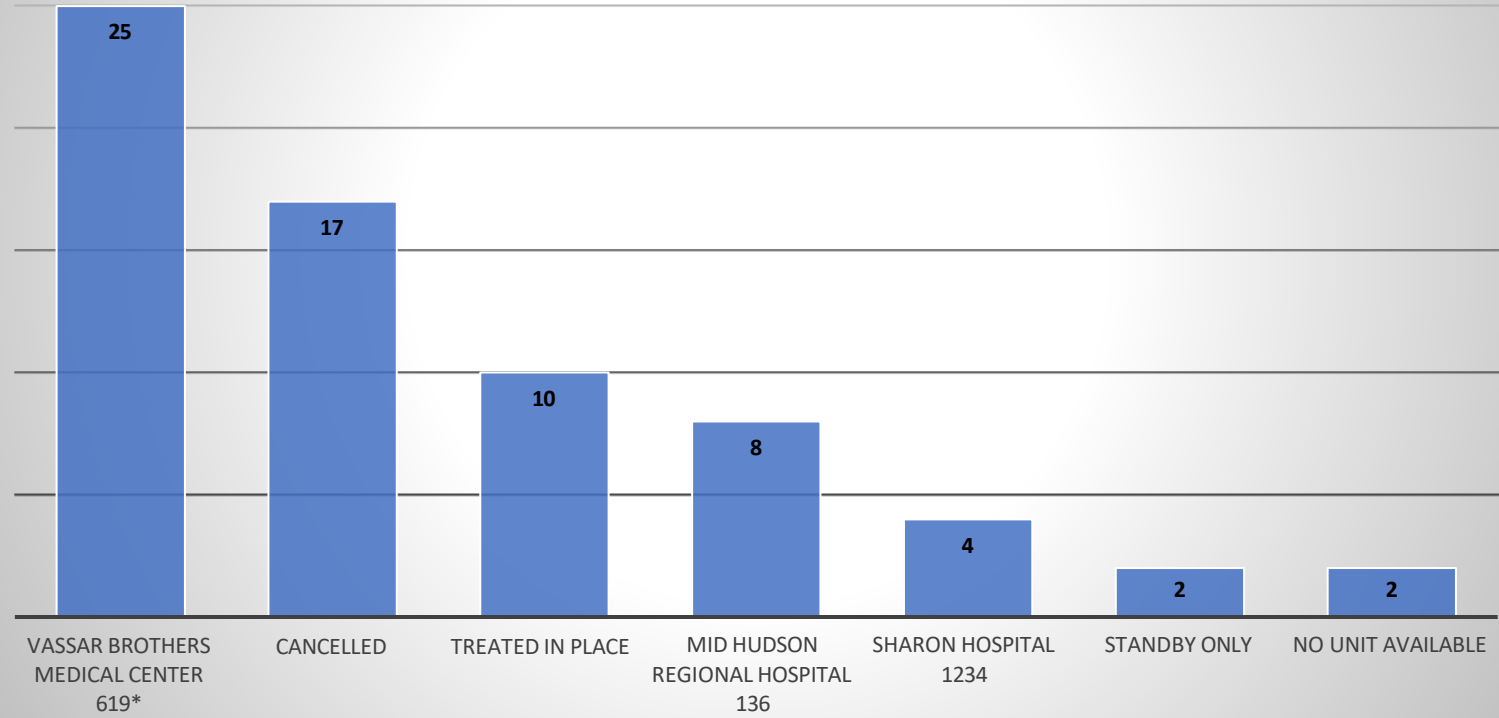
AVG Response Time by Day of Week



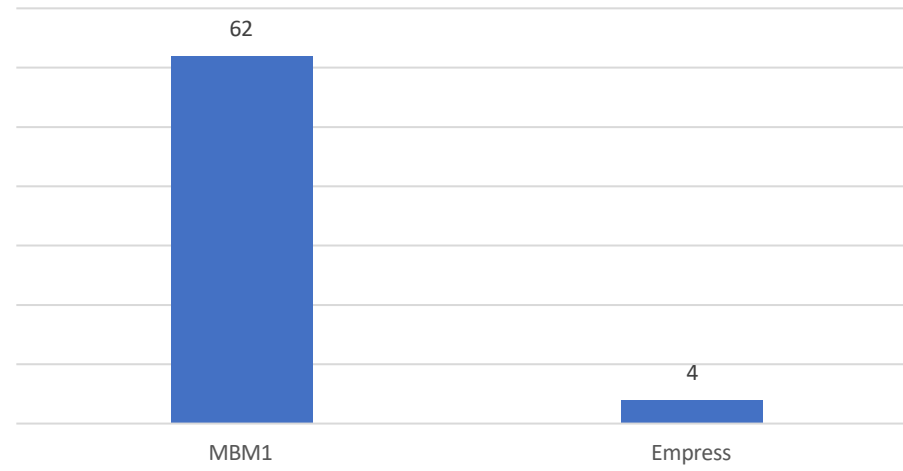
Response Time by Priority



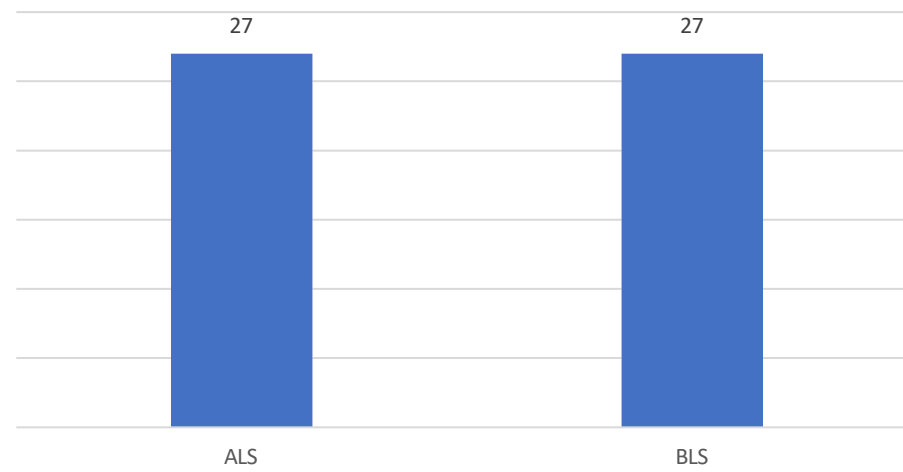
Count of Calls by Disposition



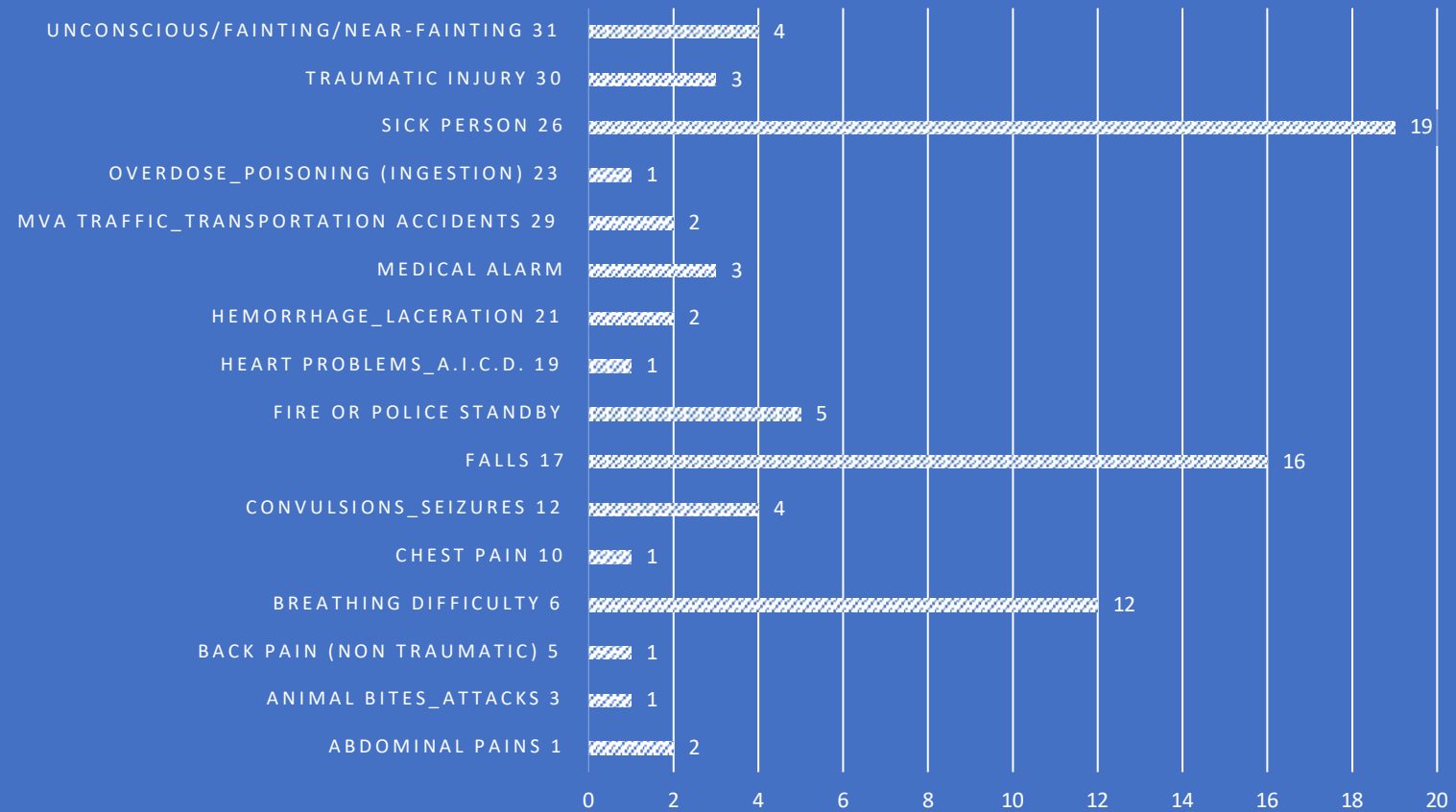
Call Volume by Unit



Level of Service ALS 50% BLS 50%



NATURE OF CALL

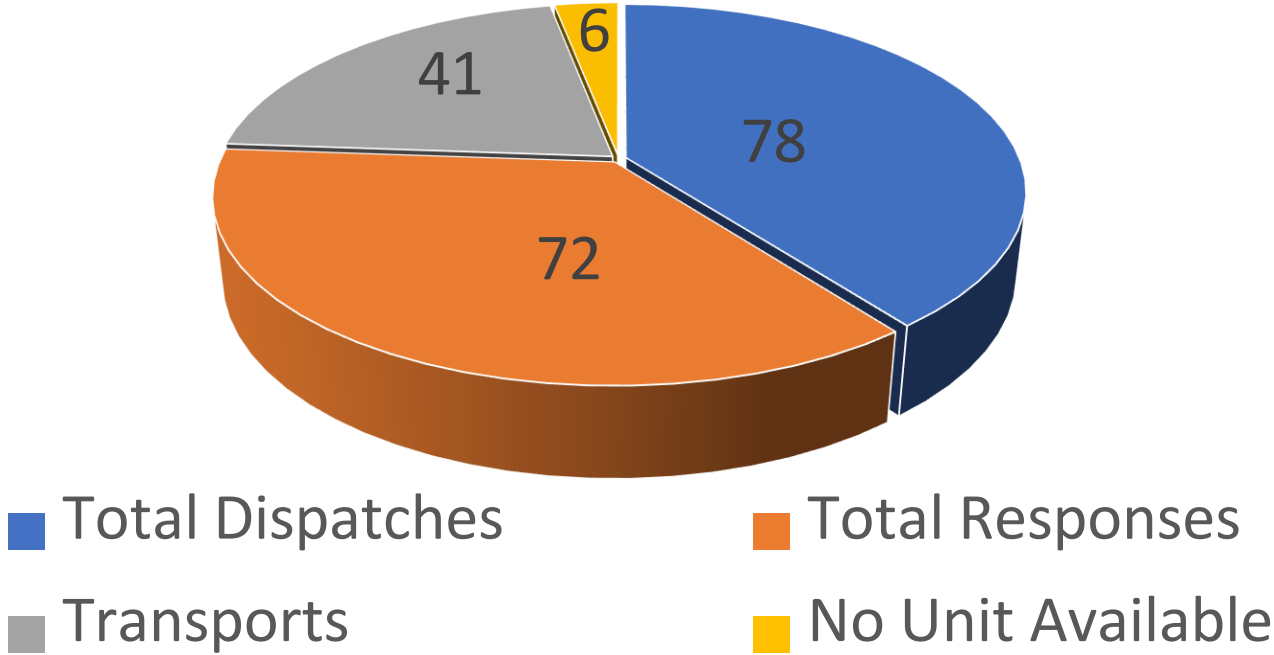




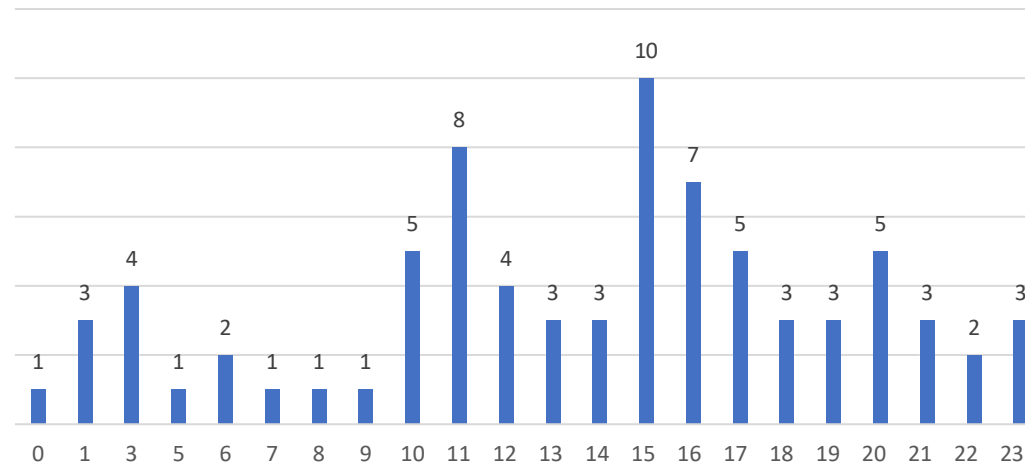
Village of Millbrook Town of Washington August 2026



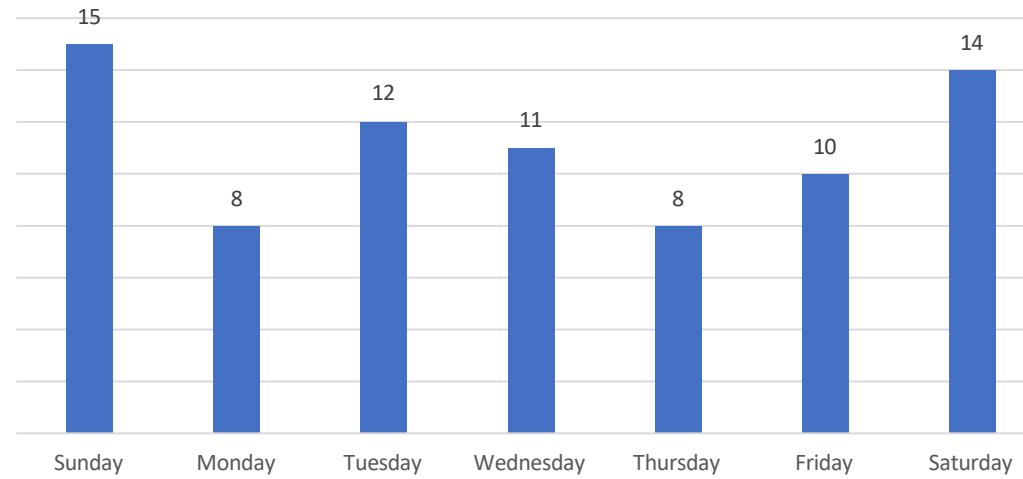
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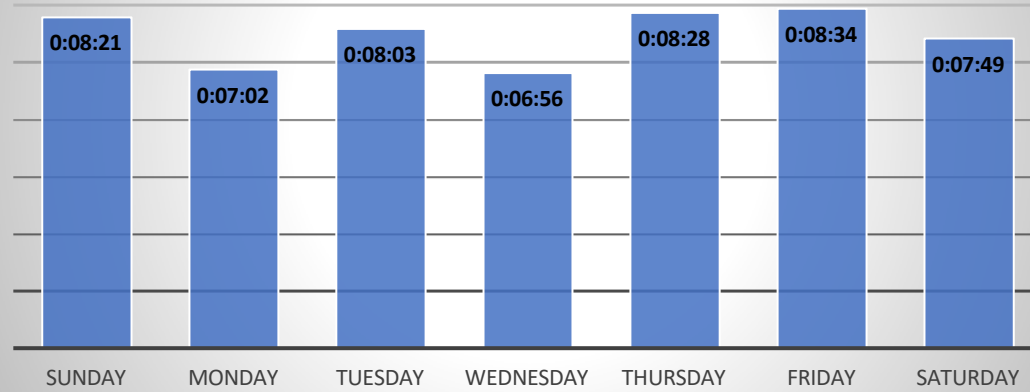
Calls by Time of Day



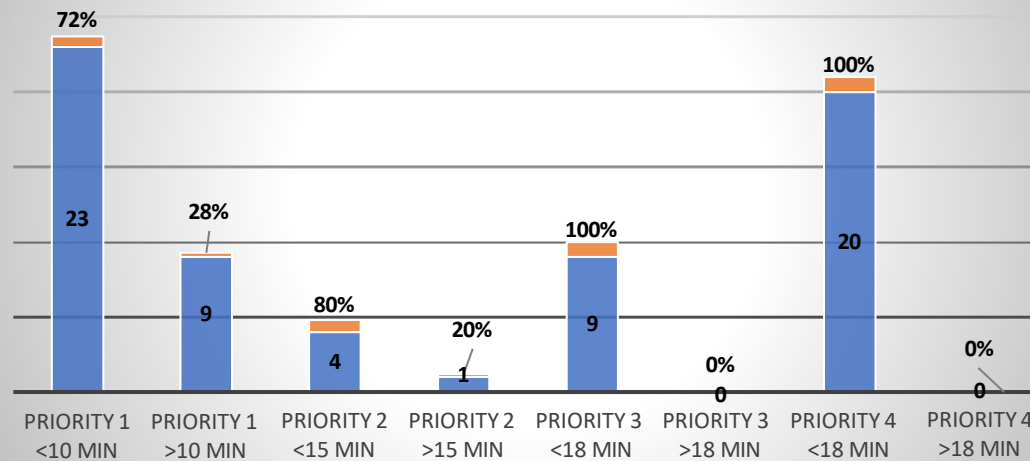
Calls by Day of Week



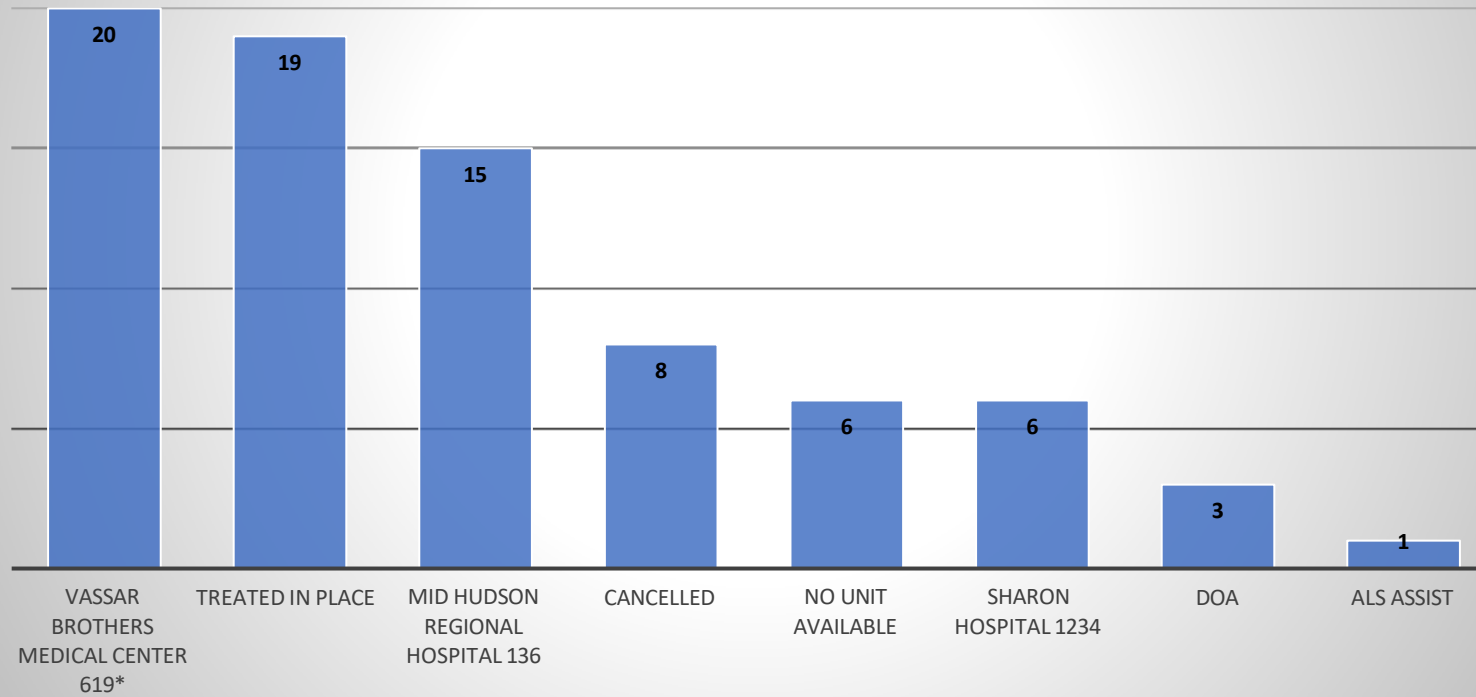
AVG Response Time by Day of Week



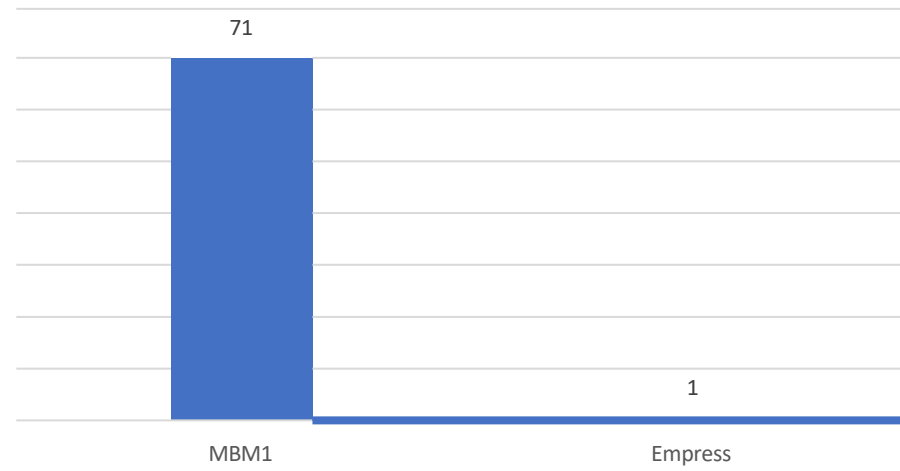
Response Time by Priority



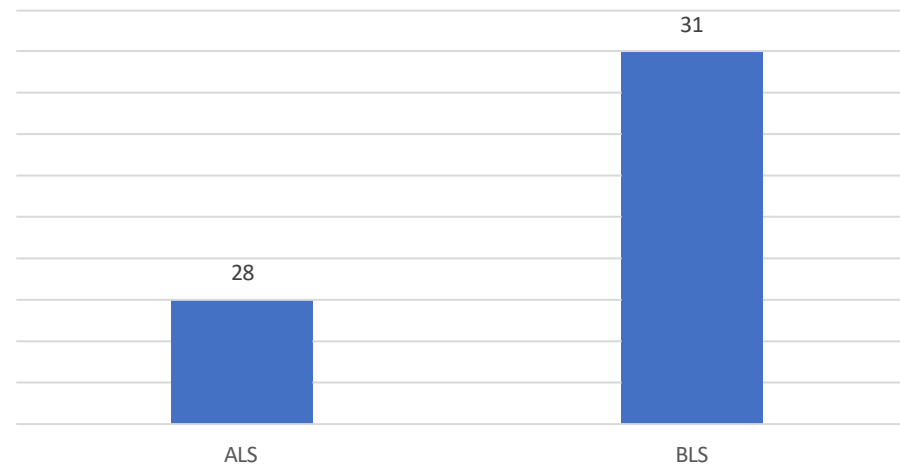
Count of Calls by Disposition



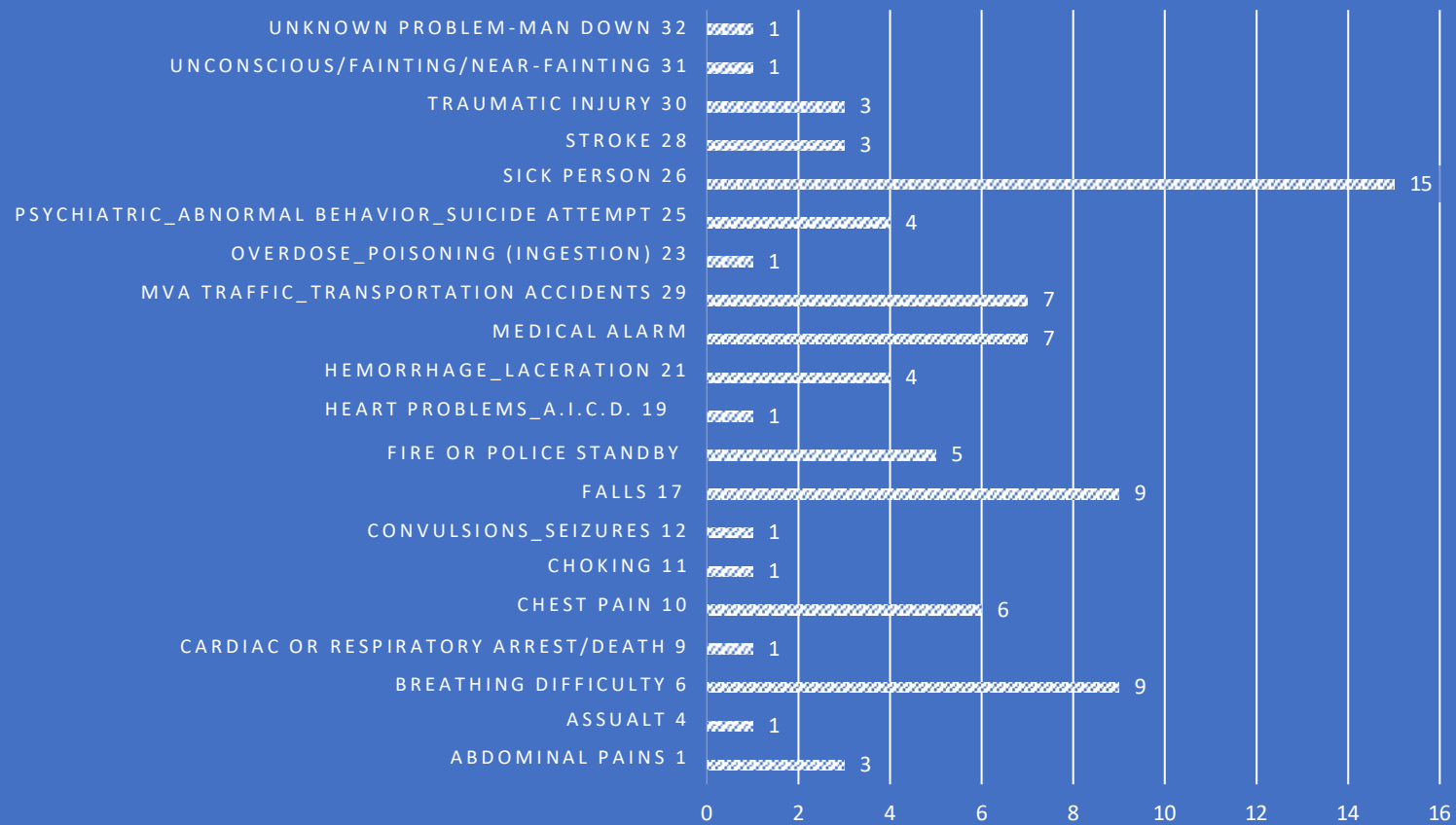
Call Volume by Unit



Level of Service ALS 47% BLS 53%



NATURE OF CALL



Millbrook Ambulance & Supplemental EMS Response Data

AMBULANCE RESPONSE

Quarter	Responding Primary (Home) Ambulance	Total Calls in Area	Dispatches for Home Agency	Home Agency Responses	Home Ambulance Response	Avg. Response Time 1st Arriving Ambulance
Q1 2026	Village contracted ambulance	144	142	140	97.2%	8:40
Q2 2026	Village contracted ambulance	160	156	149	93.1%	8:47

SUPPLEMENTAL EMS RESPONSE

Quarter	Responding Primary (Home) Ambulance	Dispatches	Transports	Cancelled Enroute	Not Available to Send
Q1 2026	Millbrook	8	2	4	0
Q2 2026	Millbrook	19	9	11	3



Millbrook Police Department

Monthly Report • July 2026

CALLS FOR SERVICE: 247

Uniform Traffic Tickets: 19

Parking Summons: 12

Arrests: 2

Foot Patrol: 59

School Check: 37

Traffic Stop: 29

Traffic Enforcement Details: 27

Medical Aided: 18

Property Check: 18

FOIL: 9

Suspicious Person/Activity: 6

Alarm Burglar/Fire/Panic: 5

Village Event: 5

Motor Vehicle Accident: 3

Traffic Complaint: 3

Larceny: 2

Property Lost/Found: 2

Public Safety: 2

Animal Complaint: 1

Civil Matter: 1

Criminal Mischief: 1

Disabled Vehicle: 1

Domestic Incident: 1

Fire: 1

Lockout: 1

Noise Complaint: 1

Order of Protection: 1

Weapon Possession: 1



Millbrook Police Department

Monthly Report • August 2026

CALLS FOR SERVICE: 231

Uniform Traffic Tickets: 23

Parking Summons: 12

Arrests: 2

Foot Patrol: 53

Traffic Enforcement Details: 35

School Check: 33

Traffic Stop: 29

Medical Aided: 14

Property Check: 12

Suspicious Person/Activity: 5

Alarm Burglar/Fire/Panic: 4

Assist Citizen: 4

Civil Matter: 4

Animal Complaint: 2

Domestic Incident: 2

Motor Vehicle Accident: 2

Odor of Gas: 2

Property Lost/Found: 2

Records Request: 2

Suspicious Vehicle: 2

Traffic Complaint: 2

Warrant: 2

Disabled Vehicle: 1

Disturbance/Dispute: 1

Drugs: 1

Fire: 1

Harassment: 1

Lockout: 1

Noise Complaint: 1

Trespass: 1



Millbrook Police Department

Monthly Report • August 2026

GRANTS

Discussion of the CIGP Grant and security solutions.



Public Works Department

Monthly Report • July 2026

GROUNDS AND ROUTINE MAINTENANCE

- Mowed all Village-owned properties weekly.
- Completed summer brush collection throughout the Village; five loads of brush were collected.
- Performed weed trimming and weed-control maintenance along Village sidewalks, curbs, and guardrails.
- Collected litter and garbage along Franklin Avenue, Church Street, Merritt Avenue, and Front Street.
- Trimmed trees on Bennett Commons, Alden Place, Merritt Avenue, Weatherford Lane, Anson Avenue, Ciferri Drive, and Hart Village Road.

ROAD, DRAINAGE, AND SIDEWALK WORK

- Completed blacktop patching on Anson Avenue, Elm Drive, Church Street, Alden Place, Hart Village Road, and Merritt Avenue.
- Rebuilt catch basins and adjusted grates to road grade on Hart Village Road, Merritt Avenue, Dineen Road, Alden Place, Anson Avenue, and Ciferri Drive.
- Replaced and poured new sidewalk sections on Merritt Avenue and Friendly Way.
- Repaired sidewalks on Church Street, Franklin Avenue, and Alden Place.

EQUIPMENT, COORDINATION, AND ADMINISTRATION

- Performed maintenance on mowing equipment and completed an oil change on the 2015 Ford F-550.
- Repaired the drag box.
- Assisted the Millbrook Fire Department with the Firemen's Carnival and Parade.
- Attended the Dutchess County Highway Superintendents' monthly meeting to complete the inter-county agreement and review the 2026 winter road-salt quote.
- Began the replacement process for the 2008 Ford F-550.



Public Works Department

Monthly Report • August 2026

GROUNDS AND ROUTINE MAINTENANCE

- Mowed and maintained all Village-owned properties.
- Completed summer brush collection; seven loads of brush were collected. The final summer brush pickup is scheduled for September 14, 2026.
- Patched potholes throughout the Village.

ROAD AND DRAINAGE WORK

- Paved Pilgrim Lane and Velletri Way using Highway Department staff and equipment.
- Regraded and repaved the intersection of Booth Court and State Route 343 to restore the road grade and improve sight distance and safety for motorists entering Route 343; potholes were also patched.

- Repaired the drainage swale on Exmoor Lane by excavating the swale and installing riprap to reduce erosion and prevent washout into the roadway.
- Worked with the Town of Washington to pave the intersection of Deep Hollow Road and New York State Route 44A.
- Regraded the Water Works access road to the wells using Item 4 material.
- Completed oil-and-chip sealing on Merritt Avenue to preserve the pavement and extend the road's service life.

SIDEWALKS, FACILITIES, AND TREES

- Began replacing sidewalks on Reservoir Drive.
- Repaired sidewalks on Alden Place and Franklin Avenue.
- Repaired a broken window and the damaged front door at Village Hall.
- Awarded the tree-work contract to Out on a Limb and began working with the Shade Tree Commission to finalize the tree list.

FLEET AND EQUIPMENT

- Ordered a 2027 Ford F-550; delivery is anticipated within eight to twelve weeks.
- Prepared the 2008 Ford F-550 for auction and included the truck's plow and sander.



Water Department

Monthly Report • July 2026

During the month of July 2026, the Water Department performed the following:

- Performed all routine sampling and maintenance
- Replaced 4 curb valves
- Resolved water leak issue at 3250 Sharon TPK
- Fixed water leak at 39 County House Rd
- Met with NYS DOT at Rt 343/Halcyon regarding culvert replacement
- Painted fire hydrants

	July	June	May
Total Water Produced	4,987,840	4,981,920	4,722,120
Average Daily Flow	160,900	166,064	152,326
Peak Day Flow	216,520	205,000	196,450

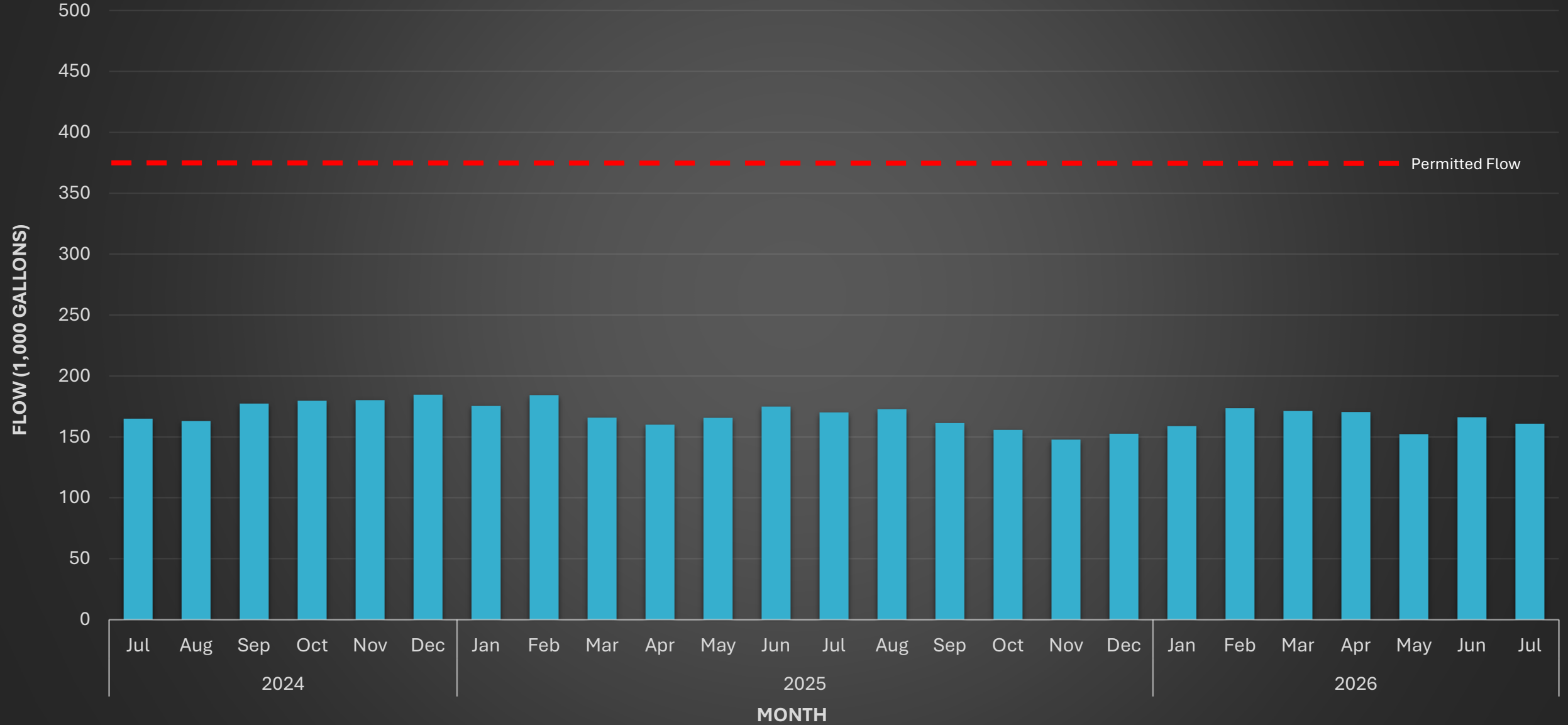
Sampling Results:

	July	June	May
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Millbrook Water

■ Average Daily Flow





Water Department

Monthly Report • August 2026

During the month of August 2026, the Water Department performed the following:

- Performed all routine sampling and maintenance
- Installed 2 new main valves at Church and Washington
- Installed new main valve on Church St south of Alden
- Replaced 1 curb valve on Elm
- Replaced two sections of corroded 4-inch pipe inside WTP

	August	July	June
Total Water Produced		4,987,840	4,981,920
Average Daily Flow		160,900	166,064
Peak Day Flow		216,520	205,000

Sampling Results:

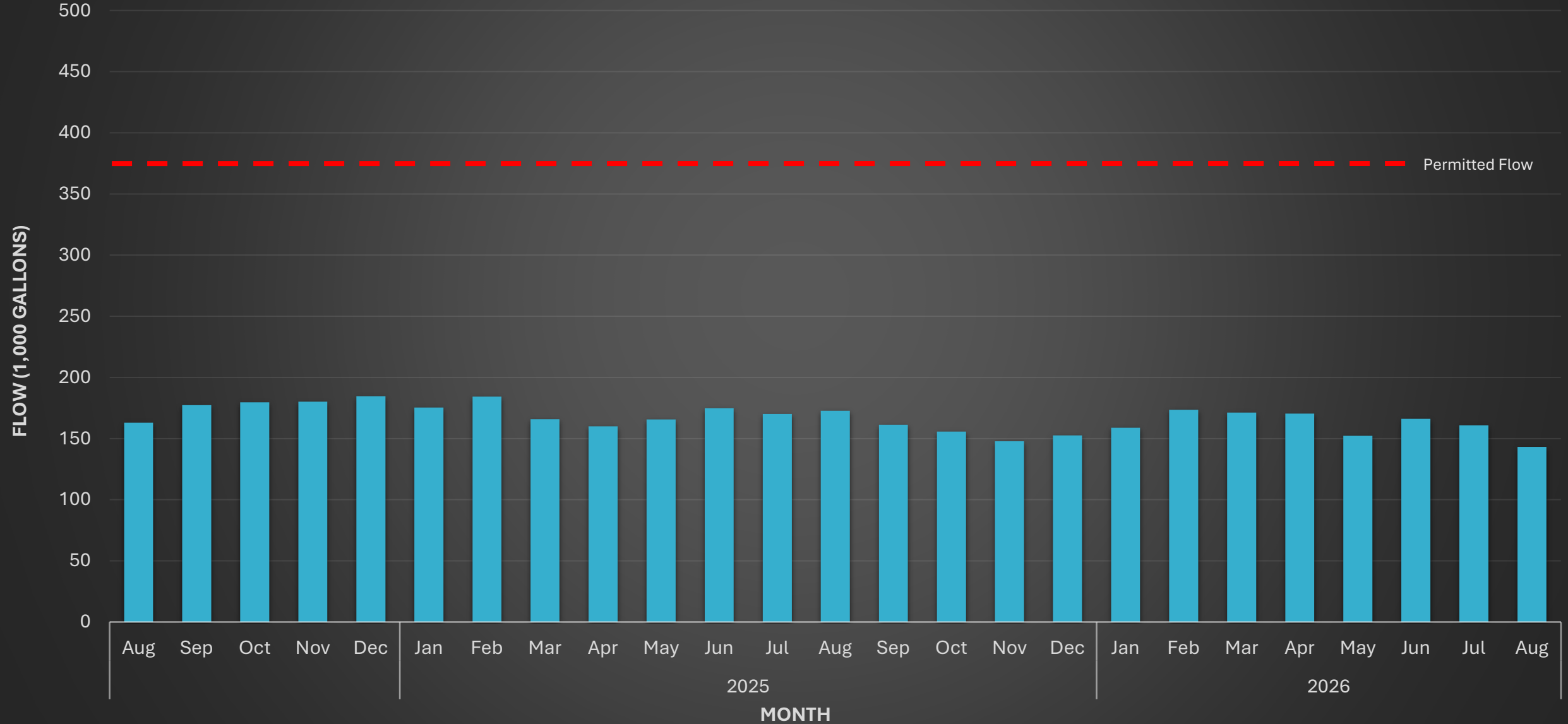
	August	July	June
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Millbrook Water

■ Average Daily Flow

■ Permitted Flow





Sewer Department

Monthly Report • July 2026

During the month of July 2026, the Sewer Department performed the following:

- Performed all routine sampling and maintenance
- Cleaned filter beds
- EarthCare hauled sludge

	July	June	May	Permit Limit
Total Effluent Flow	3,810,425	3,258,100	4,411,685	n/a
Average Daily Flow	122,915	108,600	142,000	n/a
12-Month Rolling AVG	143,000	143,000	148,000	250,000
Peak Daily Flow	366,890	139,660	243,055	n/a
Precipitation (<i>in. as liquid</i>)	7.4"	2.8"	2.4"	n/a

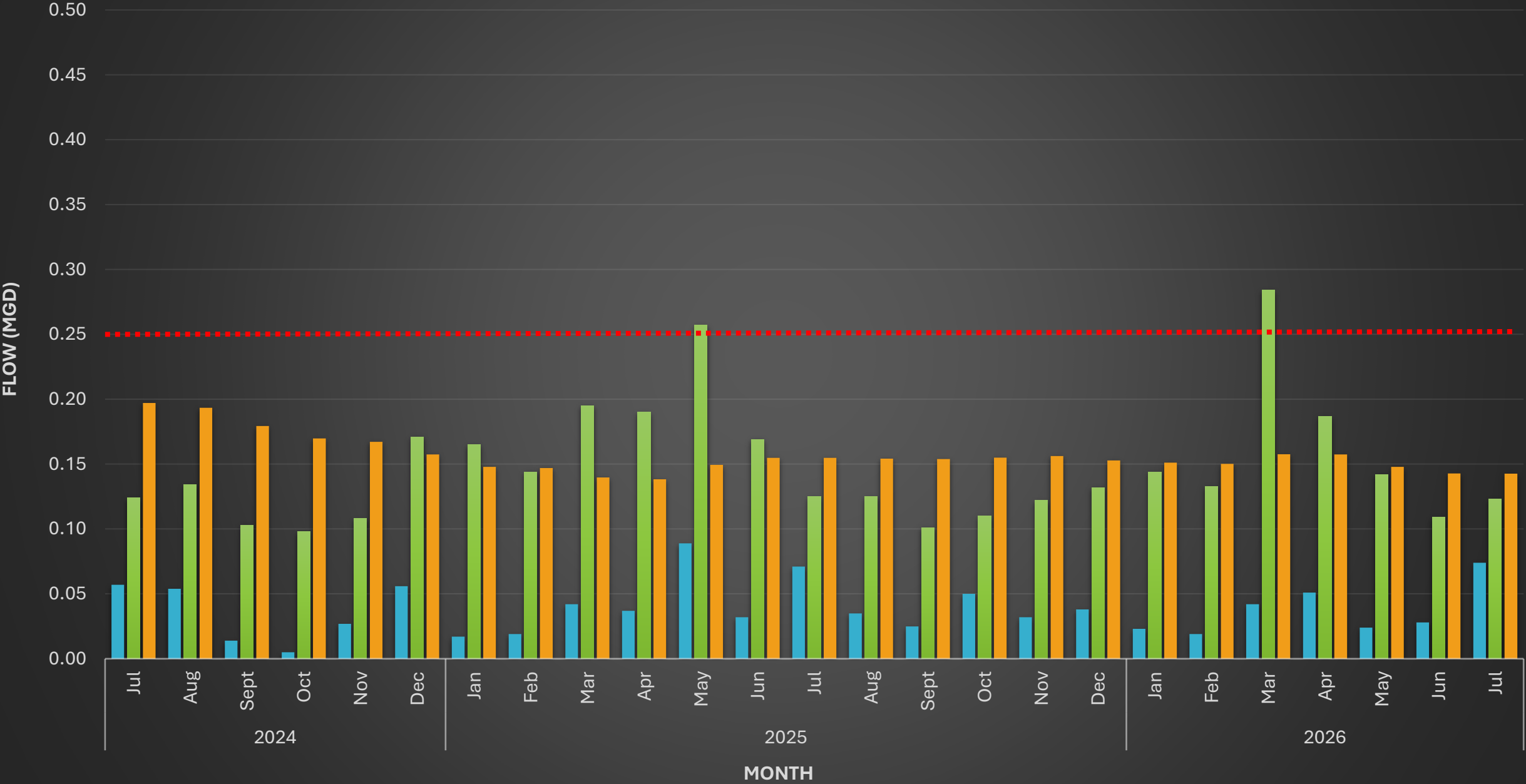
SPDES Permit Samples: (mg/l)

	July	June	May	Permit Limit
BOD	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Total Suspended Solids	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Ammonia	0.05 mg/l	0.05 mg/l	0.3 mg/l	5 mg/l
Fecal Coliform	2/100 ml	2/100 ml	N/A	200/100 ml

* Exceeds permit limit

Millbrook WWTP

Precipitation Monthly Average Flow 12 Month rolling average flow





Sewer Department

Monthly Report • August 2026

During the month of August 2026, the Sewer Department performed the following:

- Performed all routine sampling and maintenance
- New furnace installed Daly
- Bennett PS generator serviced
- Flow meters calibrated
- Replaced 4 manholes on Front St

	August	July	June	Permit Limit
Total Effluent Flow		3,810,425	3,258,100	n/a
Average Daily Flow		122,915	108,600	n/a
12-Month Rolling AVG		143,000	143,000	250,000
Peak Daily Flow		366,890	139,660	n/a
Precipitation (<i>in. as liquid</i>)		7.4"	2.8"	n/a

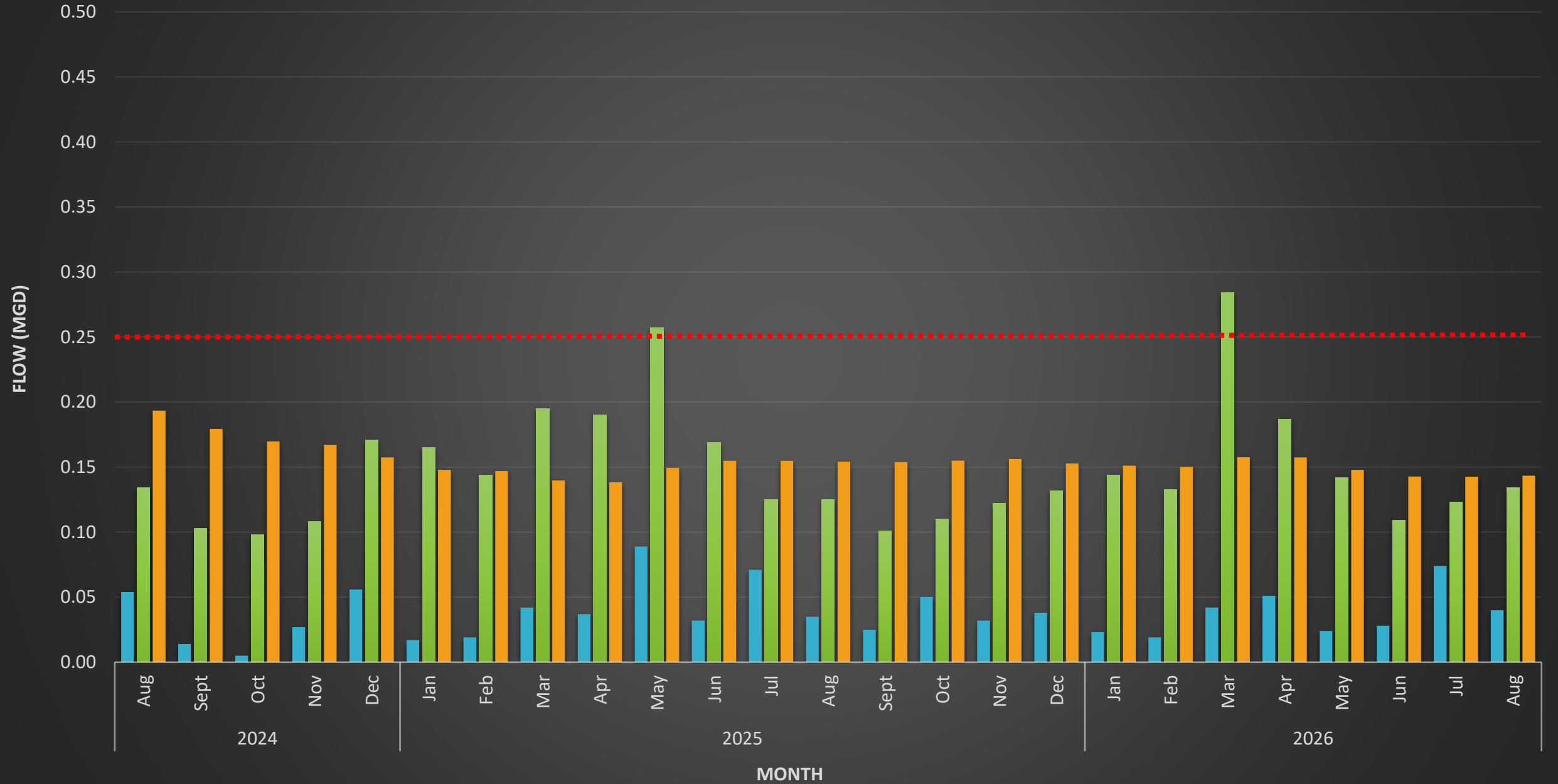
SPDES Permit Samples: (mg/l)

	August	July	June	Permit Limit
BOD	mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	%	99 %	99 %	85%
Total Suspended Solids	mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	%	99 %	99 %	85%
Ammonia	mg/l	0.05 mg/l	0.05 mg/l	5 mg/l
Fecal Coliform	/100 ml	2/100 ml	2/100 ml	200/100 ml

* Exceeds permit limit

Millbrook WWTP

Precipitation Monthly Average Flow 12 Month rolling average flow





Building Department

Monthly Report • July 2026

TOTAL FEES COLLECTED: \$3973.12

Building Permits Issued: 8

Sign Permit: 0

Certificate of Use: 0

Certificate of Occupancy: 2

Certificate of Compliance: 3

Municipal Searches: 2

Short Term Rental App: 0

Fire Inspection (not STR): 0

PLANNING BOARD

Next Meeting: No Meeting for August

ZONING BOARD

Next Meeting: No Meeting for August



Building Department

Monthly Report • August 2026

TOTAL FEES COLLECTED: \$5018.24

Building Permits Issued: 9

Sign Permit: 0

Certificate of Use: 0

Certificate of Occupancy: 3

Certificate of Compliance: 2

Municipal Searches: 2

Short Term Rental App: 1

Fire Inspection (not STR): 0

PLANNING BOARD

Next Meeting: *No Meetings for Sept*

ZONING BOARD

Next Meeting: *No Meetings for Sept*

Treasurer’s Report: Bank Balances - July 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	849,124.82	81,998.71	561,048.20	100.47	164.89	361.18	370,175.80
GENERAL FUND	11,846.08	303,209.45	239,966.55	4.45	8.37	348.47	75,093.43
WATER FUND	85,431.71	51,493.37	74,240.48	10.73	29.74	418.72	62,695.33
SEWER FUND	170,469.68	35,152.43	47,901.36	33.07	47.11	344.04	157,753.82
ACCOUNTS PAYABLE	8,767.14	302,861.60	308,256.97	0.00	0.00	0.00	3,371.77
BENNETT PUMP STATION	18,039.37	0.00	0.00	4.08	7.79	56.10	18,043.45
ESCROW (PB & ZBA)	15,772.60	0.00	1,150.56	0.00	0.00	0.00	14,622.04
HNL TRUST	9,109.85	0.00	0.00	1.64	3.14	28.85	9,111.49
MEDICAL DEDUCTIBLE	18,766.12	0.00	550.26	0.00	0.00	0.00	18,215.86
GRANTS	20,064.68	9,500.00	0.00	6.27	10.48	100.85	29,570.95
PAYROLL ACCOUNT	1,151.59	52,866.03	52,866.03	0.00	0.00	0.00	1,151.59
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,690.39	0.00	0.00	0.30	0.58	7.75	1,690.69
VEHICLES & EQUIPMENT	1.00	0.00	0.00	0.00	0.00	6.82	1.00
WWTP UPGRADE	147.02	20,000.00	14,742.50	0.00	0.00	506.33	5,404.52
SIDEWALKS	12,363.19	250,000.00	4,601.40	7.15	9.70	57.06	257,768.94
TENNIS COURTS	304.34	0.00	0.00	0.07	0.13	1.20	304.41
TRIBUTE GARDEN DONATIONS	12,151.68	0.00	0.00	2.75	5.24	51.27	12,154.43
TOTAL	1,236,929.50	1,107,081.59	1,305,324.31	170.98	287.17	2,288.64	1,038,857.76

Treasurer’s Report: NYCLASS Balances - July 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
FIRE TRUCK RESERVE	582,124.49	0.00	0.00	1,761.92	3,443.81	29,621.46	583,886.41
TAX ACCOUNT	477,300.23	0.00	0.00	2,469.92	3,848.98	36,003.21	479,770.15
WATER FUND	63,710.65	0.00	0.00	192.82	376.90	2,195.85	63,903.47
SEWER FUND	68,144.90	0.00	0.00	206.25	403.13	3,588.78	68,351.15
FEMA	583.38	0.00	0.00	1.82	3.57	34.67	585.20
BENNETT PUMP STATION	27.13	0.00	0.00	0.04	0.08	3,041.80	27.17
TENNIS COURT RESERVE	4,253.48	0.00	0.00	12.87	25.17	214.31	4,266.35
WWTP UPGRADE	184,685.90	0.00	20,000.00	500.39	1,048.82	14,686.29	165,186.29
TOTAL	1,380,830.16	0.00	20,000.00	5,146.03	9,150.46	89,386.37	1,365,976.19

Total Balances - July 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
BANK OF MILLBROOK	1,236,929.50	1,107,081.59	1,305,324.31	170.98	287.17	2,288.64	1,038,857.76
NYCLASS	1,380,830.16	0.00	20,000.00	5,146.03	9,150.46	89,386.37	1,365,976.19
TOTAL	2,617,759.66	1,107,081.59	1,325,324.31	5,317.01	9,437.63	91,675.01	2,404,833.95

26/27 Taxes:

Total Tax Due: \$1,328,663.75

Total Paid: \$1,305,245.39

Total Unpaid: **\$23,418.36** – 12 Parcels (as of 9/9/26)

Unpaid reminders have been mailed out and a final reminder will be sent out in October. Any unpaid bills will be turned over to the County beginning of November.

Treasurer’s Report: Bank Balances - August 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	370,175.80	39,443.47	250,000.00	73.48	238.37	434.66	159,692.75
GENERAL FUND	75,093.43	201,609.91	261,418.96	9.96	18.33	358.43	15,294.34
WATER FUND	62,695.33	55,373.55	47,488.49	17.92	47.66	436.64	70,598.31
SEWER FUND	157,753.82	42,551.38	47,592.75	36.19	83.30	380.23	152,748.64
ACCOUNTS PAYABLE	3,371.77	311,161.39	73,132.33	0.00	0.00	0.00	241,400.83
BENNETT PUMP STATION	18,043.45	0.00	0.00	3.58	11.37	59.68	18,047.03
ESCROW (PB & ZBA)	14,622.04	878.95	2,731.80	0.00	0.00	0.00	12,769.19
HNL TRUST	9,111.49	0.00	0.00	1.45	4.59	30.30	9,112.94
MEDICAL DEDUCTIBLE	18,215.86	0.00	623.51	0.00	0.00	0.00	17,592.35
GRANTS	29,570.95	1,000.00	1,027.31	5.98	16.46	106.83	29,549.62
PAYROLL ACCOUNT	1,151.59	48,996.95	48,996.95	0.00	0.00	0.00	1,151.59
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,690.69	0.00	0.00	0.27	0.85	8.02	1,690.96
VEHICLES & EQUIPMENT	1.00	0.00	0.00	0.00	0.00	6.82	1.00
WWTP UPGRADE	5,404.52	65,000.00	70,291.25	0.82	0.82	507.15	114.09
SIDEWALKS	257,768.94	0.00	3,787.20	51.07	60.77	108.13	254,032.81
TENNIS COURTS	304.41	0.00	0.00	0.06	0.19	1.26	304.47
TRIBUTE GARDEN DONATIONS	12,154.43	0.00	0.00	2.42	7.66	53.69	12,156.85
TOTAL	1,038,857.76	766,015.60	807,090.55	203.20	490.37	2,491.84	997,986.01

Treasurer’s Report: NYCLASS Balances - August 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
FIRE TRUCK RESERVE	583,886.41	0.00	0.00	1,777.12	5,220.93	31,398.58	585,663.53
TAX ACCOUNT	479,770.15	150,000.00	0.00	2,540.32	6,389.30	38,543.53	632,310.47
WATER FUND	63,903.47	0.00	0.00	194.49	571.39	2,390.34	64,097.96
SEWER FUND	68,351.15	0.00	0.00	208.04	611.17	3,796.82	68,559.19
FEMA	585.20	0.00	0.00	1.82	5.39	36.49	587.02
BENNETT PUMP STATION	27.17	0.00	0.00	0.05	0.13	3,041.85	27.22
TENNIS COURT RESERVE	4,266.35	0.00	0.00	13.01	38.18	227.32	4,279.36
WWTP UPGRADE	165,186.29	0.00	65,000.00	496.34	1,545.16	15,182.63	100,682.63
TOTAL	1,365,976.19	150,000.00	65,000.00	5,231.19	14,381.65	94,617.56	1,456,207.38

Total Balances - August 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
BANK OF MILLBROOK	1,038,857.76	766,015.60	807,090.55	203.20	490.37	2,491.84	997,986.01
NYCLASS	1,365,976.19	150,000.00	65,000.00	5,231.19	14,381.65	94,617.56	1,456,207.38
TOTAL	2,404,833.95	916,015.60	872,090.55	5,434.39	14,872.02	97,109.40	2,454,193.39

Clerk/Treasurer Highlights

- Filed 2025 Annual Financial Report with NYS Office of State Comptroller
 - Report was received, they had emailed with a few questions about the reserves. Karen and I replied- still waiting to hear if the report is fully accepted and closed. We anticipate giving a 2025 AFR Report in Oct meeting.
- Completed Bank Recs through July 2026

Board of Trustee Updates

Mayor Peter Doro

Deputy Mayor Patrick Murphy

Trustee Shannon Mawson

Trustee Julia Bucklin

Trustee Ted Briggs





Next Board of Trustees Meeting

Monthly Business Meeting

Wednesday, October 14, 2026 @ 6:00 pm

Meetings are held at **Village Hall** 35 Merritt Ave, Millbrook (*unless otherwise noted*) Meetings stream **live** on **YouTube** [Subscribe Now!](#)