



BOARD OF TRUSTEES MEETING

JULY 8, 2026 @ 6:00 PM

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, July 8, 2026
6:00 PM
Millbrook Village Hall

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube](#) Live & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

OPEN MEETING

- Pledge of Allegiance
- Roll Call

ADMINISTRATIVE BUSINESS

- Minutes Approval
- Voucher Approval

RENNIA DISCUSSION- ADA FRANKLIN SIDEWALK PHASE 3 PACKET

- SEQR docs and Resolution; Resolution 2026-012
- Bid Award; Resolution 2026-013
- Bond Resolution; Resolution 2026-014
- Resolution Authorizing Solicitation of BAN Proposals; Resolution 2026-015

DEPARTMENT REPORTS

- Fire & Rescue – Chief Boscardin/President Tomasulo
 - EMS Report Presentation- Empress
- Police – Chief Dworkin
- Highway – Deputy Mayor Murphy
- Water & Sewer – S. Osborn, VRI
- Treasurer & Building Dept – Clerk Witt

NEW & UNFINISHED BUSINESS

GENERAL PUBLIC COMMENTS

BOARD MEMBER UPDATES

- Mayor – Commercial Use of Tennis Courts

EXECUTIVE SESSION (IF NEEDED)

NEXT BOARD MEETING

- Monthly Business Meeting: **August Meeting Cancelled**
- Wednesday, September 9, 2026, 6:00 pm @ Village Hall

ADJOURNMENT

July 2026 Voucher Totals

Fund	
General Fund	\$ 82,822.17
CAP Sidewalks	\$ 4,601.40
WWTP Upgrade	\$14,742.50
Water Fund	\$73,324.83
Sewer Fund	\$47,651.59
TOTAL:	\$223,142.49



Millbrook Fire Department

Monthly Report • June 2026

INCIDENT ACTIVITY: 78

During the month of June 2026, the Millbrook Fire Department responded to a total of 78 incidents.

TRAINING

Department members participated in the following training activities during June:

- Water Supply

INCIDENT BREAKDOWN

Automatic Fire Alarms: 18

EMS Calls: 52

Motor Vehicle Accident: 3

Carbon Monoxide Alarms: 2

Structure Fire: 2 (mutual aid)

Odor of Gas: 1

EMS OPERATIONS

MFD Ambulance:

MFD Transports to Hospital:

MRS Members:

MFD Members:

MUTUAL AID

Mutual Aid Given:

Empress:

Mutual Aid Received:

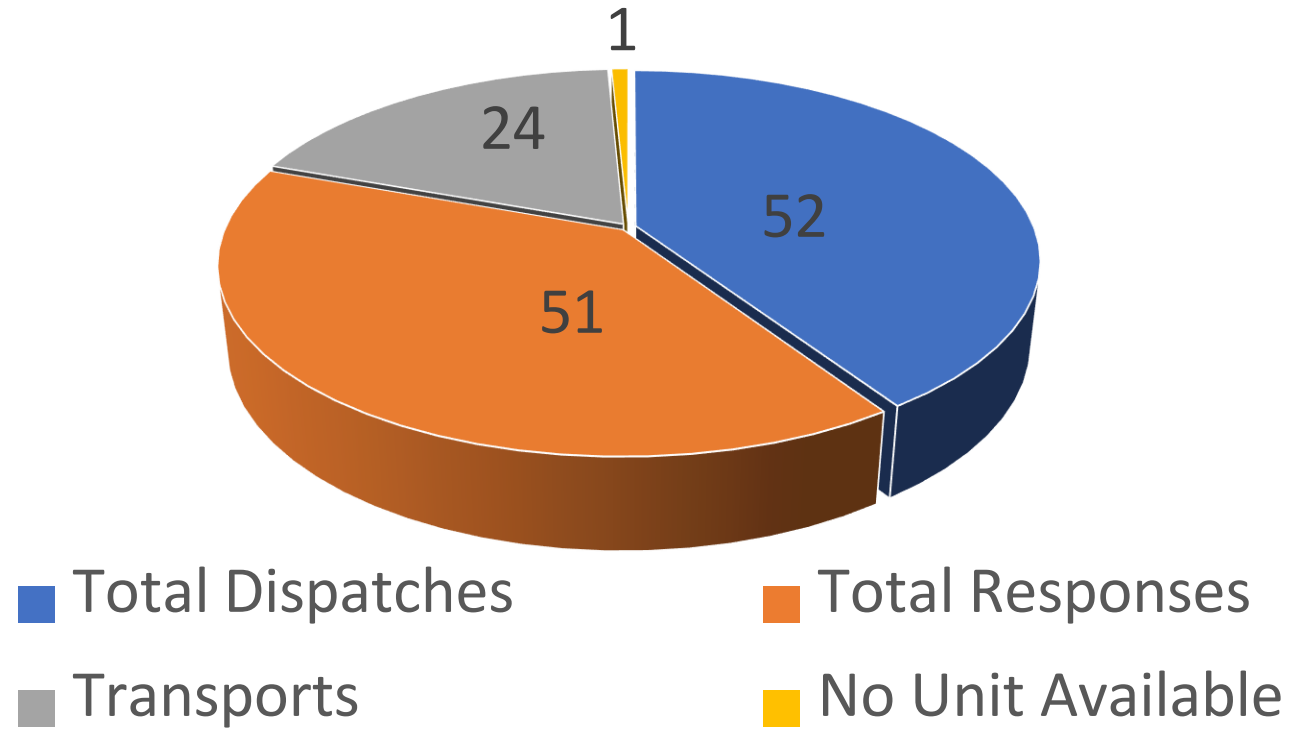
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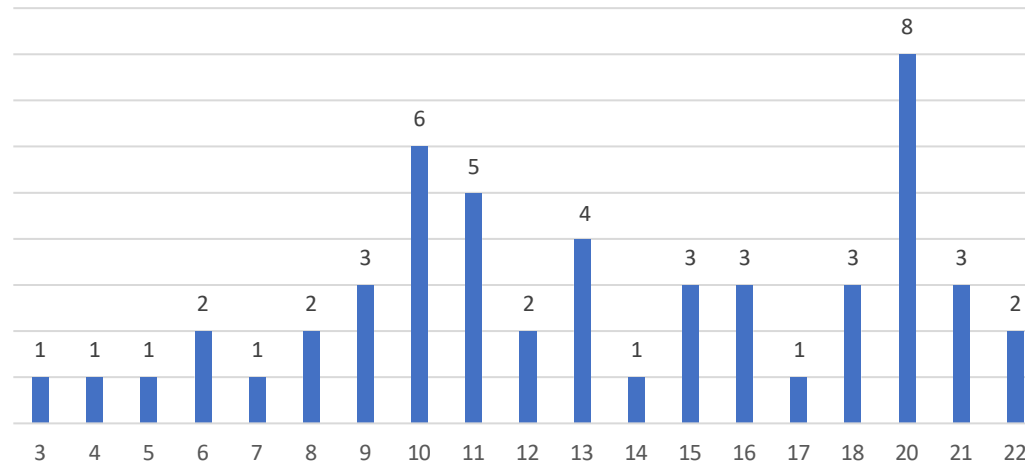
Village of Millbrook Town of Washington June 2026



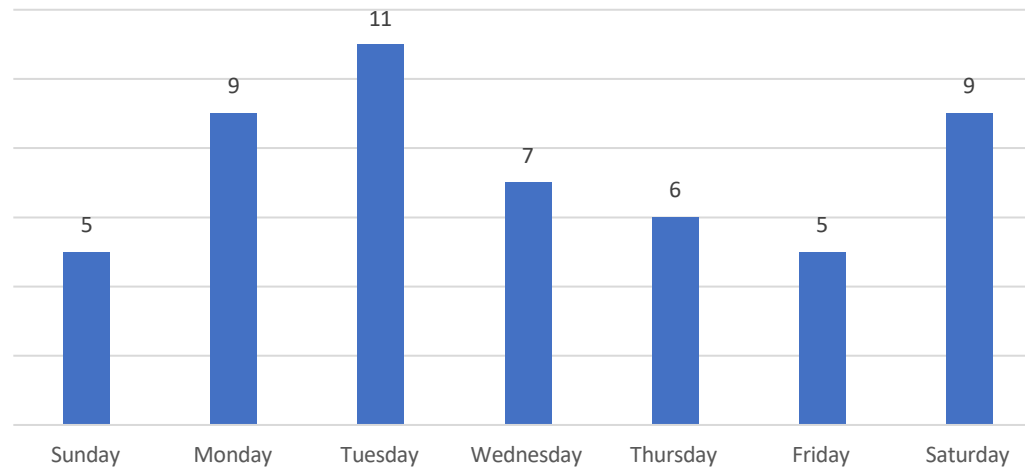
Village of Millbrook / Town of Washington Call Data
June 2026



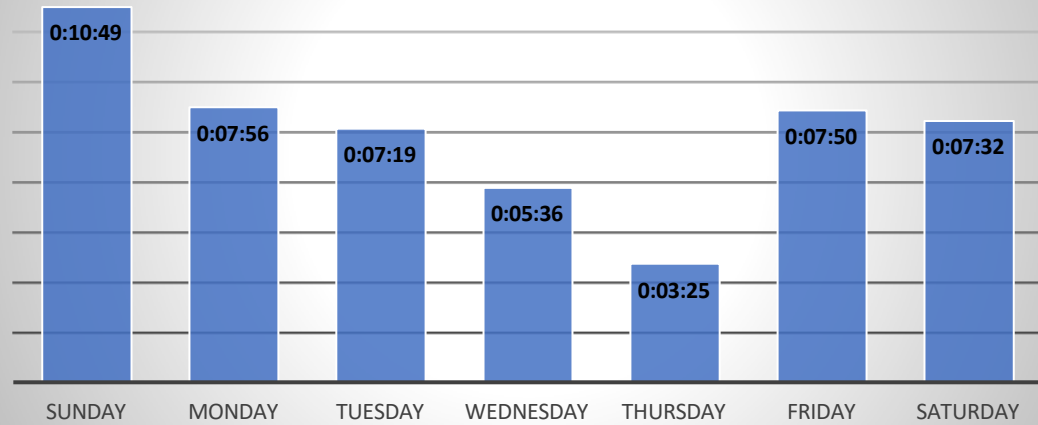
Calls by Time of Day



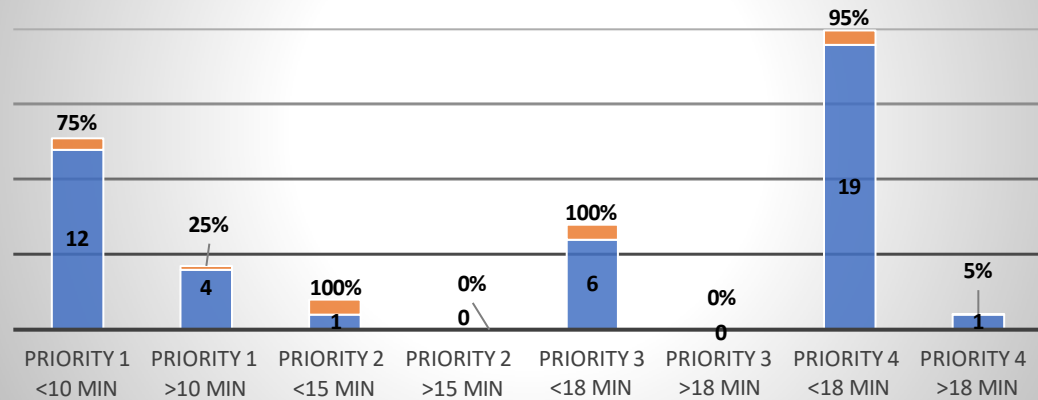
Calls by Day of Week



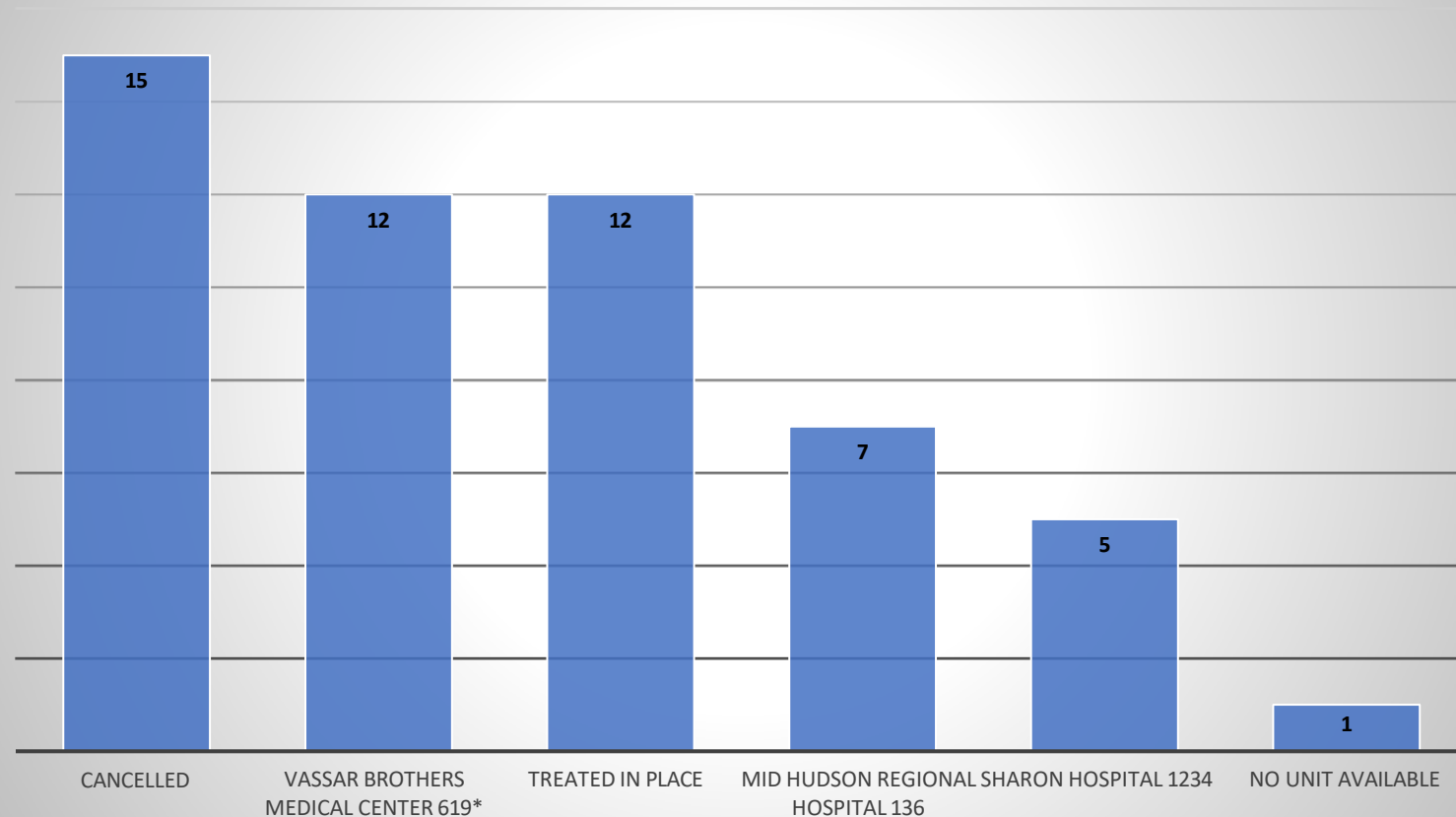
AVG Response Time by Day of Week



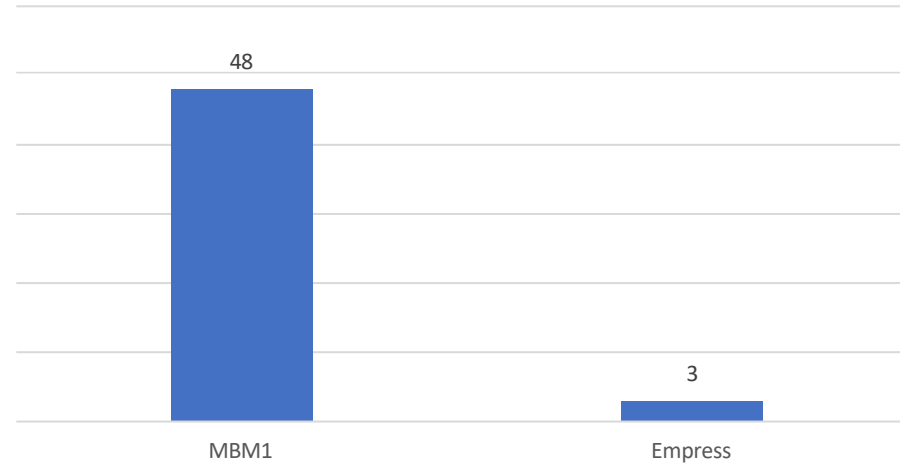
Response Time by Priority



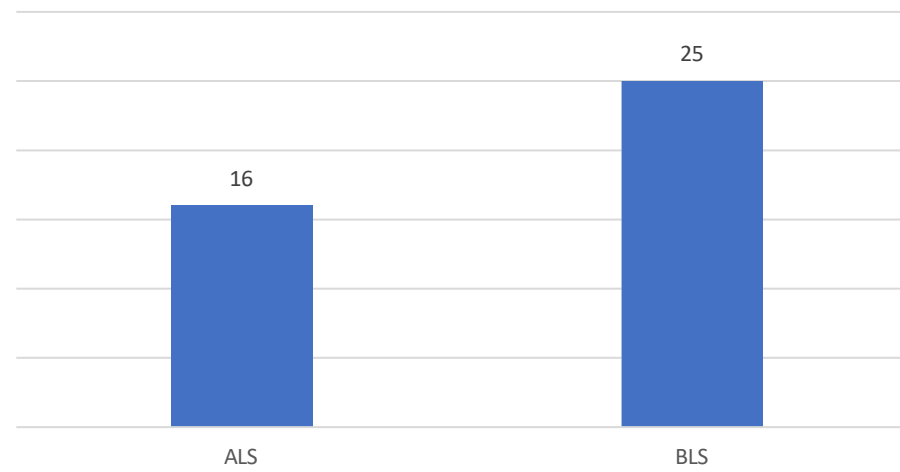
Count of Calls by Disposition



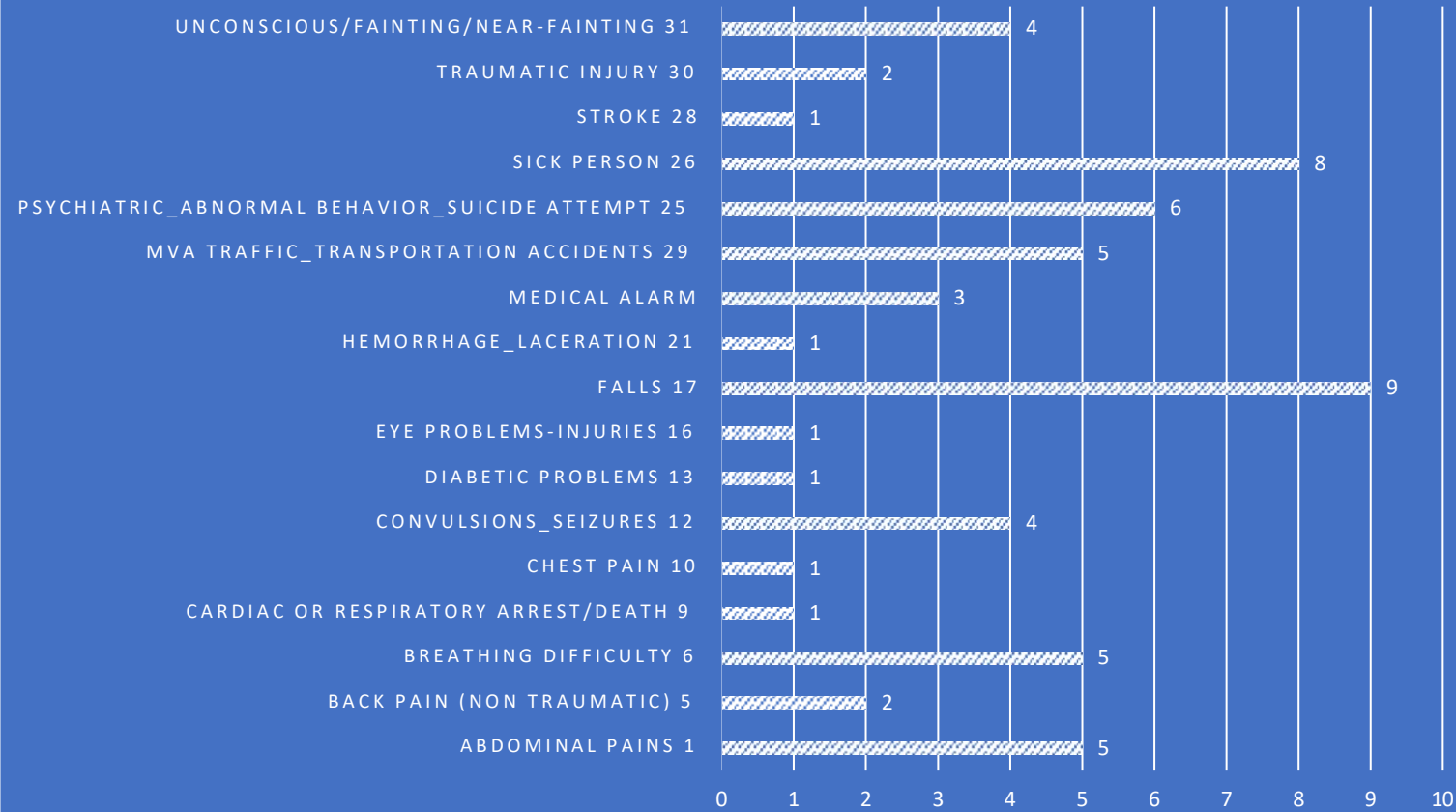
Call Volume by Unit



Level of Service ALS 39% BLS 61%



NATURE OF CALL





Millbrook Police Department

Monthly Report • June 2026

CALLS FOR SERVICE: 269

Uniform Traffic Tickets: 30

Parking Summons: 19

Arrests: 2

Foot Patrol: 63

Traffic Enforcement Details: 44

School Check: 41

Traffic Stop: 38

Medical Aided: 11

Property Check: 9

Alarm Burglar/Fire/Panic: 8

Motor Vehicle Accident: 5

Property Lost/Found: 5

Records Request: 5

Assist Citizen: 4

Animal Complaint: 3

Mental Health: 3

911 Emergency: 2

Domestic Incident: 2

Traffic Complaint: 2

Civil Matter: 1

FOIL: 1

Hazardous Condition: 1

Larceny: 1

Noise Complaint: 1

Order of Protection: 1

Property Damage: 1

Suspicious Person/Activity: 1

Suspicious Vehicle: 1

Vehicle Abandoned: 1



Public Works Department

Monthly Report • June 2026

SEASONAL OPERATIONS

- Daily Brush Pick-Up concluded on **June 1**.
- Summer Brush Pick-Up will take place on the **second Monday of July, August, and September**.
- Residents are reminded to place brush curbside before Monday morning, as the DPW will make **one pass only** through the Village during each collection period.
- Brush Pick-Up Guidelines remain in effect during the summer collection schedule.

GROUNDS & PROPERTY MAINTENANCE

- Mowed all Village-owned properties weekly.
- Watered newly planted trees weekly.

- Performed weed maintenance along sidewalks, curbs, and roadways throughout the Village.
- Contacted an exterminator to address a bee infestation on the Village Hall lawn.

ROADS, SIDEWALKS & INFRASTRUCTURE

- Completed hot asphalt patching on Anson Lane.
- Finished construction of the new concrete curb on Anson Lane.
- Prepared the Anson Lane sidewalk project for planned 2027 construction.
- Repaired sidewalks on Church Street and Franklin Avenue.
- Fixed the gate at the Village tennis courts.

STORMWATER & CATCH BASIN MAINTENANCE

Completed repairs to multiple catch basins throughout the Village, including:

- **70 Front Street** – Repaired the grate and top of the large catch basin to eliminate a fall hazard.
- **42 Harts Village Road** – Rebuilt deteriorated catch basin walls using new brick and concrete catch basin block to eliminate a traffic hazard.
- **Merritt Avenue & Harts Village Road** – Raised the catch basin lid approximately six inches to restore it to pavement grade and eliminate pedestrian and traffic hazards within the crosswalk.

CONTINUED ON NEXT SLIDE >



Public Works Department

Monthly Report • June 2026

STORMWATER & CATCH BASIN MAINTENANCE

- **17 Anson Avenue** – Rebuilt deteriorated catch basin walls with new concrete block, parged the interior to reduce future deterioration, and raised the lid to pavement grade.
- **7 Ciferri Drive** – Patched surrounding asphalt and parged the interior of the catch basin.

TREE & VEGETATION MANAGEMENT

Trimmed trees on:

- Church Street
- Haight Avenue
- Weatherford Lane
- Harts Village Road
- Linden Lane

- South Linden Lane
- Front Street
- Maple Avenue
- Bennett Commons
- North Avenue
- Trimmed trees and vegetation along Village sidewalks.
- Cleared brush and vegetation from guardrails on Harts Village Road and Church Street.
- Improved sight distance at the intersection of Bennett Commons and State Route 343 by trimming vegetation.
- Contacted NYSDOT regarding limited sight distance looking east on State Route 343.

STORM RESPONSE

- Responded to storm damage throughout the Village.
- Removed debris from roadways and public areas.
- Cleaned ditch lines and catch basin grates to ensure proper stormwater drainage.

AGENCY COORDINATION

- Contacted NYSDOT regarding the deteriorating pavement conditions and numerous potholes on Franklin Avenue.
- Coordinated with NYSDOT concerning sight distance improvements at the Bennett Commons/State Route 343 intersection.



Water Department

Monthly Report • June 2026

During the month of June 2026, the Water Department performed the following:

- Performed all routine sampling and maintenance
- Installed new meter pit and water meter for St. Joseph's Cemetery
- Replaced 13 curb valves
- Installed extension on hydrant off Franklin Ave in trail to park
- Read all water meters
- Investigating leak at 3250 Sharon Turnpike

	June	May	April
Total Water Produced	4,981,920	4,722,120	5,114,170
Average Daily Flow	166,064	152,326	170,472
Peak Day Flow	205,000	196,450	219,060

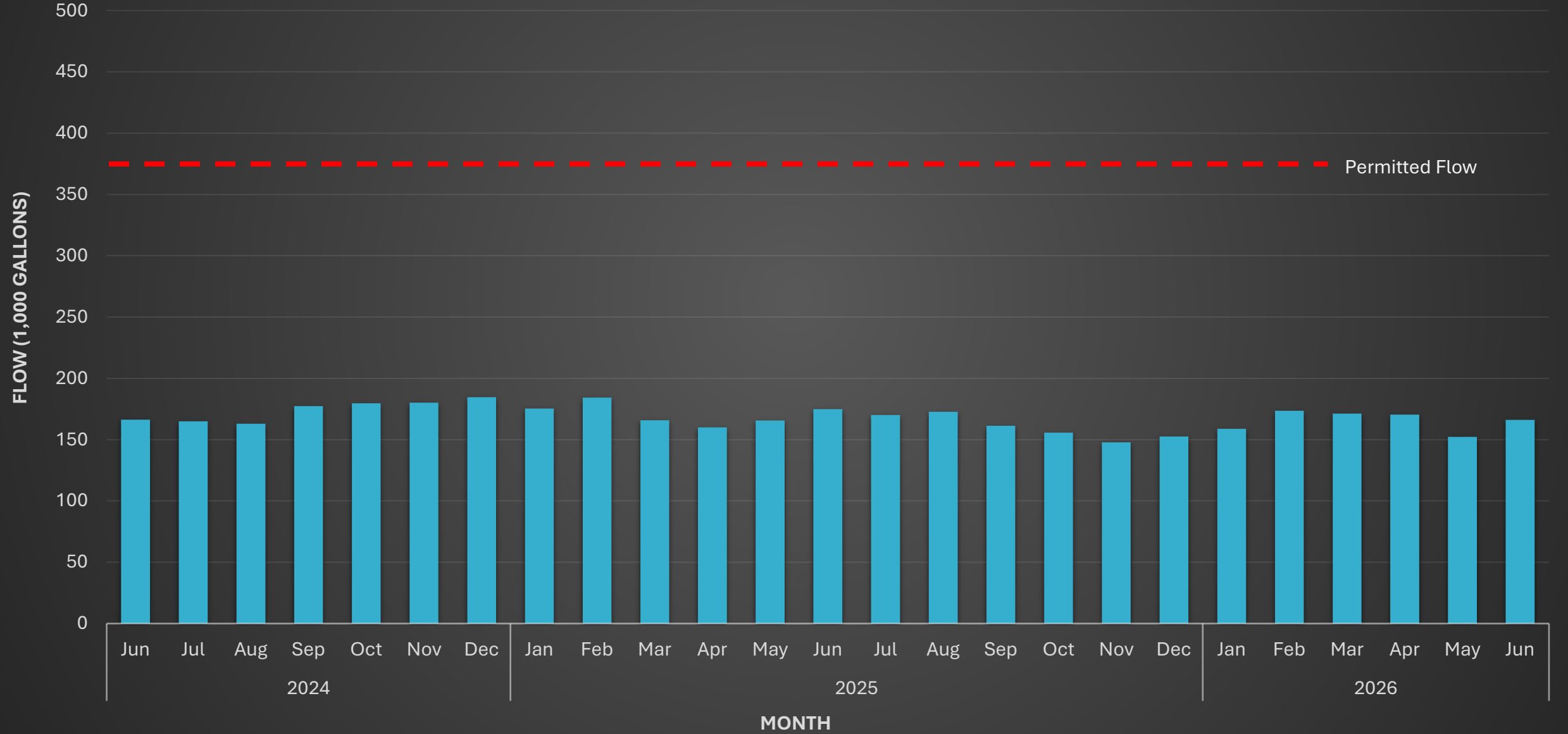
Sampling Results:

	June	May	April
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Millbrook Water

■ Average Daily Flow





Sewer Department

Monthly Report • June 2026

During the month of June 2026, the Sewer Department performed the following:

- Performed all routine sampling and maintenance
- EarthCare hauled dry and liquid sludge
- Met with tree companies regarding work along fence line
- Emptied and cleaned both clarifiers. Repaired drive chain in both
- Furnace serviced - found crack inside. Needs to be replaced
- Replaced 3 manholes and sealed leaks on 2 others
- DEC inspection

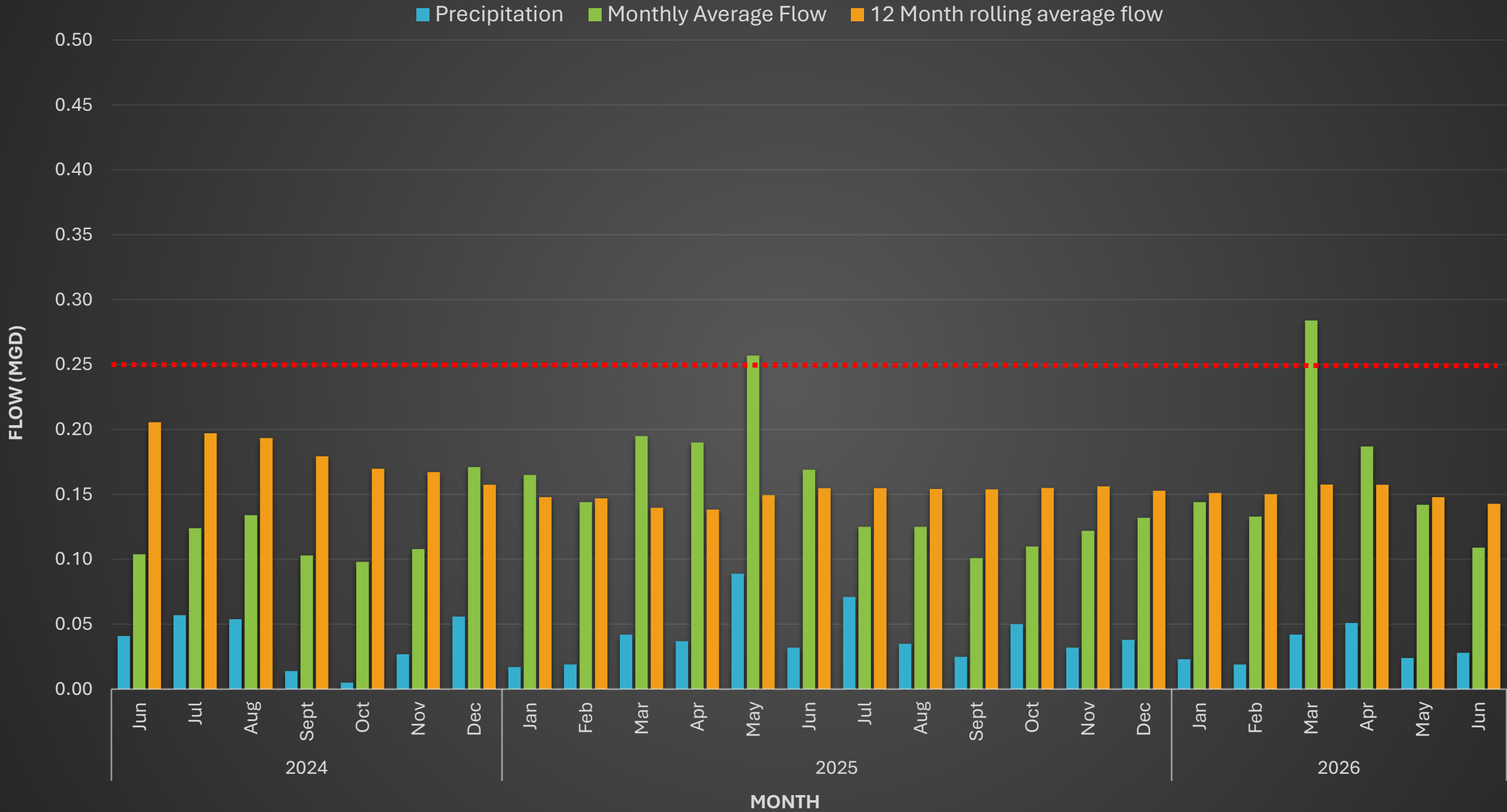
	June	May	April	Permit Limit
Total Effluent Flow	3,258,100	4,411,685	5,622,885	n/a
Average Daily Flow	108,600	142,000	187,000	n/a
12-Month Rolling AVG	143,000	148,000	157,000	250,000
Peak Daily Flow	139,660	243,055	263,370	n/a
Precipitation (<i>in. as liquid</i>)	2.8"	2.4"	5.1"	n/a

SPDES Permit Samples: (mg/l)

	June	May	April	Permit Limit
BOD	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Total Suspended Solids	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Ammonia	0.05 mg/l	0.3 mg/l	0.08 mg/l	5 mg/l
Fecal Coliform	2/100 ml	N/A	N/A	200/100 ml

* Exceeds permit limit

Millbrook WWTP





Building Department

Monthly Report • June 2026

TOTAL FEES COLLECTED: \$3122.20

Building Permits Issued: 7

Sign Permit: 0

Certificate of Use: 0

Certificate of Occupancy: 0

Certificate of Compliance: 3

Municipal Searches: 2

Short Term Rental App: 0

Fire Inspection (not STR): 2

PLANNING BOARD

Next Meeting: Monday, July 13-
CANCELLED

ZONING BOARD

Next Meeting: No meetings scheduled

Treasurer’s Report: Bank Balances - June 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	0.00	1,189,763.52	340,703.12	64.42	64.42	260.71	849,124.82
GENERAL FUND	16,844.16	281,196.17	286,198.17	3.92	3.92	344.02	11,846.08
WATER FUND	120,415.61	22,148.45	57,151.36	19.01	19.01	407.99	85,431.71
SEWER FUND	79,821.54	126,525.59	35,891.49	14.04	14.04	310.97	170,469.68
ACCOUNTS PAYABLE	8,859.90	293,996.06	294,088.82	0.00	0.00	0.00	8,767.14
BENNETT PUMP STATION	18,035.66	0.00	0.00	3.71	3.71	52.02	18,039.37
ESCROW (PB & ZBA)	16,330.60	0.00	558.00	0.00	0.00	0.00	15,772.60
HNL TRUST	9,108.35	0.00	0.00	1.50	1.50	27.21	9,109.85
MEDICAL DEDUCTIBLE	879.46	20,000.00	2,113.34	0.00	0.00	0.00	18,766.12
GRANTS	19,852.05	1,500.00	1,291.58	4.21	4.21	94.58	20,064.68
PAYROLL ACCOUNT	8,338.68	0.00	0.00	0.00	0.00	0.00	8,338.68
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,690.11	0.00	0.00	0.28	0.28	7.45	1,690.39
VEHICLES & EQUIPMENT	1.00	0.00	0.00	0.00	0.00	6.82	1.00
WWTP UPGRADE	433.27	14,000.00	14,286.25	0.00	0.00	506.33	147.02
SIDEWALKS	12,519.15	0.00	158.51	2.55	2.55	49.91	12,363.19
TENNIS COURTS	304.28	0.00	0.00	0.06	0.06	1.13	304.34
TRIBUTE GARDEN DONATIONS	12,149.19	0.00	0.00	2.49	2.49	48.52	12,151.68
TOTAL	327,311.25	1,949,129.79	1,032,440.64	116.19	116.19	2,117.66	1,244,116.59

Treasurer’s Report: NYCLASS Balances - June 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
FIRE TRUCK RESERVE	580,442.60	0.00	0.00	1,681.89	1,681.89	27,859.54	582,124.49
TAX ACCOUNT	475,921.17	0.00	0.00	1,379.06	1,379.06	33,533.29	477,300.23
WATER FUND	63,526.57	0.00	0.00	184.08	184.08	2,003.03	63,710.65
SEWER FUND	67,948.02	0.00	0.00	196.88	196.88	3,382.53	68,144.90
FEMA	581.63	0.00	0.00	1.75	1.75	32.85	583.38
BENNETT PUMP STATION	27.09	0.00	0.00	0.04	0.04	3,041.76	27.13
TENNIS COURT RESERVE	4,241.18	0.00	0.00	12.30	12.30	201.44	4,253.48
WWTP UPGRADE	198,137.47	0.00	14,000.00	548.43	548.43	14,185.90	184,685.90
TOTAL	1,390,825.73	0.00	14,000.00	4,004.43	4,004.43	84,240.34	1,380,830.16

Total Balances - June 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
BANK OF MILLBROOK	327,311.25	1,949,129.79	1,032,440.64	116.19	116.19	2,117.66	1,244,116.59
NYCLASS	1,390,825.73	0.00	14,000.00	4,004.43	4,004.43	84,240.34	1,380,830.16
TOTAL	1,718,136.98	1,949,129.79	1,046,440.64	4,120.62	4,120.62	86,358.00	2,624,946.75

Clerk/Treasurer Highlights

- Sent in DOS forms for Bingo and Games of Chance
- Started Annual Financial Report- due at the end of July
- Tax Collection for June:

Parcel Statistics

Total Tax Due	1,328,663.75	
Total Paid	1,207,468.42	90.88%
Unpaid	121,195.33	9.12%



CELEBRATING

250

★ YEARS OF ★

Freedom

HONORING OUR PAST. ★ CELEBRATING OUR FREEDOM. ★ INSPIRING OUR FUTURE.

★ HAPPY INDEPENDENCE DAY! ★

Land of the Free. Home of the Brave.

Board of Trustee Updates

Mayor Peter Doro

Deputy Mayor Patrick Murphy

Trustee Shannon Mawson

Trustee Julia Bucklin

Trustee Ted Briggs



PLEASE NOTE: AUGUST MEETING IS CANCELLED



Next Board of Trustees Meeting

Monthly Business Meeting

Wednesday, September 9, 2026 @ 6:00 pm

Meetings are held at **Village Hall** 35 Merritt Ave, Millbrook *(unless otherwise noted)* Meetings stream **live** on **YouTube** [Subscribe Now!](#)