



BOARD OF TRUSTEES MEETING

JUNE 10, 2026 @ 6:00 PM

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, June 10, 2026
6:00 PM
Millbrook Village Hall

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube](#) Live & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

OPEN MEETING

- Pledge of Allegiance
- Roll Call

ADMINISTRATIVE BUSINESS

- Minutes Approval
- Voucher Approval

DEPARTMENT REPORTS

- Fire & Rescue – Chief Boscardin & President Tomasulo
- Police – Chief Dworkin
- Highway – Deputy Mayor Murphy
- Water & Sewer – S. Osborn, VRI
- Treasurer & Building Dept – Clerk Witt

NEW & UNFINISHED BUSINESS

GENERAL PUBLIC COMMENTS

BOARD MEMBER UPDATES

EXECUTIVE SESSION (IF NEEDED)

NEXT BOARD MEETING

- Monthly Business Meeting: Wednesday, July 8, 2026, 6:00 pm @ Village Hall

ADJOURNMENT

Voucher Totals	25-26 FY	26-27 FY	TOTAL
General Fund	\$ 32,198.48	\$ 157,150.45	\$ 189,348.93
CAP Sidewalks	\$ 158.51		\$ 158.51
WWTP Upgrade	\$ 14,286.25		\$ 14,286.25
Grants	\$ 1,291.58		\$ 1,291.58
Water Fund	\$ 40,669.78	\$ 9,869.99	\$50,539.77
Sewer Fund	\$ 26,108.65	\$ 9,626.87	\$ 35,735.52
TOTAL:	\$ 114,713.25	\$ 176,647.31	\$ 291,360.56



Millbrook Fire Department

Monthly Report • May 2026

INCIDENT ACTIVITY: 80

During the month of May 2026, the Millbrook Fire Department responded to a total of 80 incidents.

TRAINING

Department members participated in the following training activities during May:

- SCBA Familiarization
- Ladder Operations
- First Aid Training

INCIDENT BREAKDOWN

Automatic Fire Alarms: 16

EMS Calls: 57

Carbon Monoxide Alarms: 3

Motor Vehicle Accident: 1

Tree and Wires: 1

Vehicle Fire: 1

EMS OPERATIONS

MFD Ambulance: 12

MFD Transports to Hospital: 9

MRS Members: 40

MFD Members: 38

MUTUAL AID

Mutual Aid Given:

Empress: 3

Mutual Aid Received:

Empress: 5



Millbrook Police Department

Monthly Report • May 2026



CALLS FOR SERVICE: 231

Uniform Traffic Tickets: 35

Parking Summons: 9

Arrests: 2

Foot Patrol: 56

Traffic Stop: 41

Traffic Enforcement Details: 37

School Check: 27

Property Check: 11

Medical Aided: 10

Records Request: 8

Motor Vehicle Accident: 6

Property Lost/Found: 5

FOIL: 3

Hazardous Condition: 3

Larceny: 2

Alarm Burglar/Fire/Panic: 1

Assist Citizen: 1

Criminal Mischief: 1

Disturbance/Dispute: 1

Drugs: 1

Forgery /Fraud: 1

Order of Protection: 1

Suspicious Person/Activity: 1

Suspicious Vehicle: 1

Traffic Complaint: 1

Village Event: 1



Public Works Department

Monthly Report • May 2026

BRUSH COLLECTION

Daily Village brush collection ended on May 31, 2026.

Collected approximately 5–10 loads of brush per week throughout the month.

Summer Brush Collection will resume on the second Monday of July, August, and September.

- Eligible material includes tree and shrub branches less than 4 inches in diameter and no longer than 8 feet in length.
- Brush must be neatly stacked curbside and kept free of leaves, grass, dirt, and other debris.
- Yard clearing, tree removals, leaves, and tree stumps are not accepted.

GROUNDS & PROPERTY MAINTENANCE

Mowed all Village-owned properties.

Removed litter and debris along Village roadways.

Mulched tree beds along Franklin Avenue.

Watered newly planted trees daily.

Cleaned and organized the Highway Garage.

TREES & BEAUTIFICATION

Trimmed trees in the Harts Village area.

Installed Hometown Hero banners throughout various Village streets.

Participated in Arbor Day activities and assisted with planting two trees at Elm Drive School and Alden Place.

Planted six replacement trees in coordination with the Shade Tree Committee.

ROADS & INFRASTRUCTURE

Patched potholes throughout the Village.

Repaired sidewalks on Alden Place.

Assisted with installation of new curb on Anson Avenue in preparation for future sidewalk improvements.

Repainted all Village no-parking and fire lane curbs.

Assisted with street sweeping operations on all Village roads.

RECREATION FACILITIES

Installed new windscreens on the Village tennis courts.

TRAINING & PROFESSIONAL DEVELOPMENT

Attended the 75th Annual New York State Highway School in Ithaca, New York.



Water Department

Monthly Report • May 2026

During the month of May 2026, the Water Department performed the following:

- Completed all routine sampling, monitoring, and maintenance activities
- Installed a new 8-inch water valve at the intersection of Route 343 and Bennett Common Way
- Replaced three fire hydrants located on Route 343, Valley Farm Road, and Franklin Avenue
- Established remote access capabilities for the Water Treatment Plant

	May	April	March
Total Water Produced	4,722,120	5,114,170	5,306,964
Average Daily Flow	152,326	170,472	171,190
Peak Day Flow	196,450	219,060	217,565

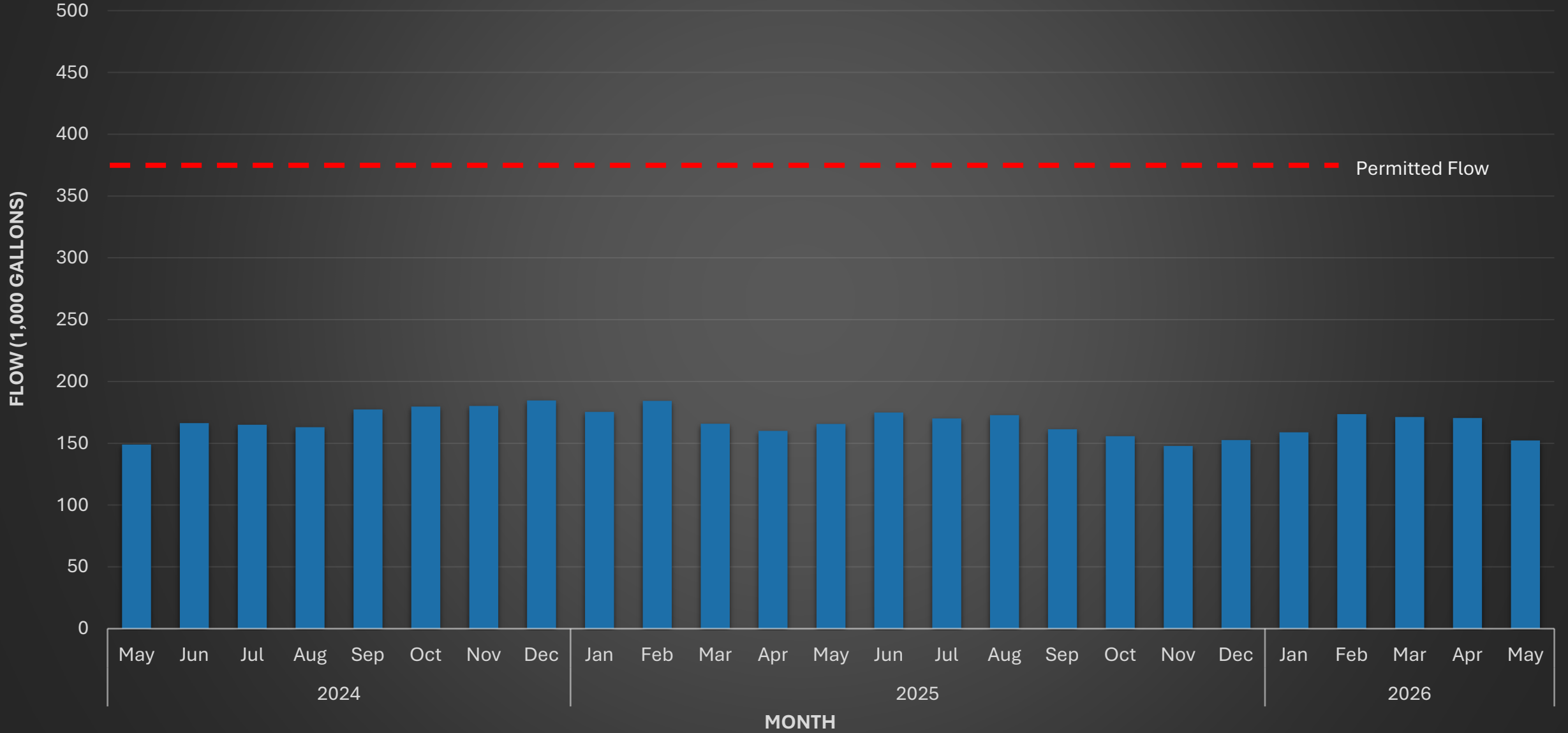
Sampling Results:

	May	April	March
Total Coliform	Absent	Absent	Absent

* Results not in compliance

Millbrook Water

■ Average Daily Flow





Sewer Department

Monthly Report • May 2026

During the month of May 2026, the Sewer Department performed the following:

- Completed all routine sampling, monitoring, and maintenance activities
- Cleaned and maintained the wastewater treatment plant filter beds and sludge drying beds
- Conducted a site visit with T&B Engineering to review electrical systems and discuss future plant improvements
- Performed cleaning and maintenance of the ORF (Oxidation Reduction Facility)

	May	April	March	Permit Limit
Total Effluent Flow	4,411,685	5,622,885	8,808,910	n/a
Average Daily Flow	142,000	187,000	284,000	n/a
12-Month Rolling AVG	148,000	157,000	158,000	250,000
Peak Daily Flow	243,055	263,370	459,230	n/a
Precipitation (in. as liquid)	2.4"	5.1"	4.2"	n/a

SPDES Permit Samples: (mg/l)

	May	April	March	Permit Limit
BOD	2 mg/l	2 mg/l	18.6 mg/l	15 mg/l
Percent Removal	99 %	99 %	84 %	85%
Total Suspended Solids	2 mg/l	2 mg/l	11.6 mg/l	15 mg/l
Percent Removal	99 %	99 %	86 %	85%
Ammonia	0.3 mg/l	0.08 mg/l	3.4 mg/l	5 mg/l
Fecal Coliform	N/A	N/A	N/A	200/100 ml

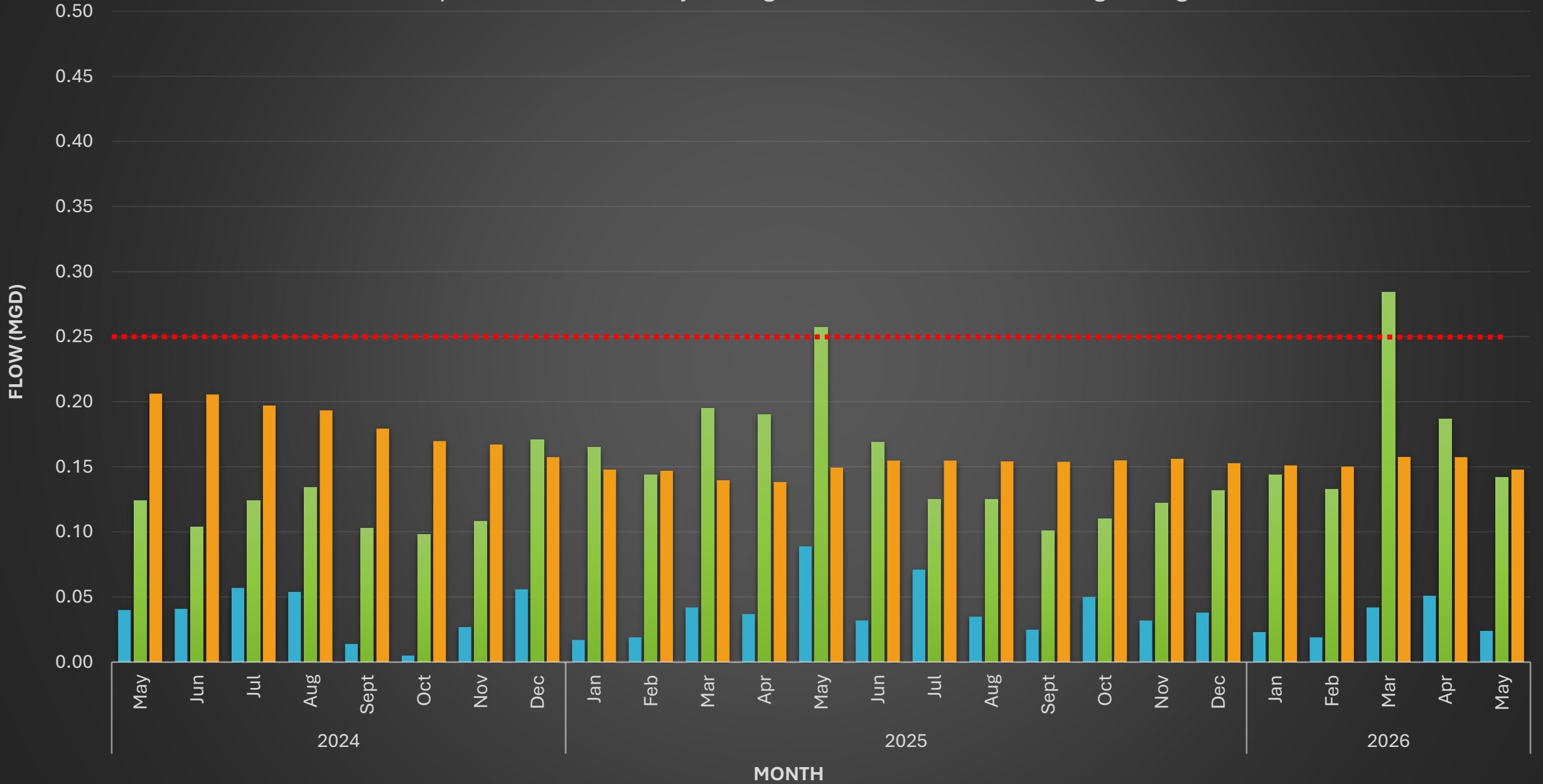
* Exceeds permit limit

Millbrook WWTP

Precipitation

Monthly Average Flow

12 Month rolling average flow





Building Department

Monthly Report • May 2026

TOTAL FEES COLLECTED: \$5684.00

Building Permits Issued: 2

Sign Permit: 0

Certificate of Use: 0

Certificate of Occupancy: 0

Certificate of Compliance: 4

Municipal Searches: 0

Short Term Rental App: 0

Fire Inspection (not STR): 1

PLANNING BOARD

Next Meeting: *June meeting canceled*

Monday, July 13th

ZONING BOARD

Next Meeting: **No meetings scheduled**

Treasurer's Report: Bank Balances - May 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	0.00	0.00	0.00	0.00	195.53	196.29	0.00
GENERAL FUND	146,801.58	80,122.64	210,094.69	14.63	213.08	340.10	16,844.16
WATER FUND	118,064.34	49,706.05	47,382.85	28.07	276.87	388.98	120,415.61
SEWER FUND	93,836.50	0.00	0.00	0.00	200.01	296.93	93,836.50
ACCOUNTS PAYABLE	5,439.62	212,656.09	209,235.81	0.00	0.00	0.00	8,859.90
BENNETT PUMP STATION	18,031.83	0.00	0.00	3.83	42.67	48.31	18,035.66
ESCROW (PB & ZBA)	18,463.63	0.00	0.00	0.00	0.00	0.00	18,463.63
HNL TRUST	9,106.81	1,000.00	1,000.00	1.54	18.14	25.71	9,108.35
MEDICAL DEDUCTIBLE	4,008.12	0.00	0.00	0.00	0.00	0.00	4,008.12
GRANTS	26,046.28	1,750.00	7,948.84	4.61	90.37	90.37	19,852.05
PAYROLL ACCOUNT	8,338.68	0.00	0.00	0.00	0.00	0.00	8,338.68
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,689.82	0.00	0.00	0.29	3.37	7.17	1,690.11
VEHICLES & EQUIPMENT	1.00	0.00	0.00	0.00	0.00	6.82	1.00
WWTP UPGRADE	3.27	7,000.00	6,570.00	0.00	14.01	506.33	433.27
SIDEWALKS	1,053.90	30,517.70	19,053.90	1.45	27.83	47.36	12,519.15
TENNIS COURTS	304.22	0.00	0.00	0.06	0.76	1.07	304.28
TRIBUTE GARDEN DONATIONS	12,146.61	0.00	0.00	2.58	30.52	46.03	12,149.19
TOTAL	465,064.45	382,752.48	501,286.09	57.06	1,113.16	2,001.47	346,587.90

Treasurer's Report: NYCLASS Balances - May 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
FIRE TRUCK RESERVE	578,717.36	0.00	0.00	1,725.24	18,677.21	26,177.65	580,442.60
TAX ACCOUNT	517,421.77	0.00	43,000.00	1,499.40	24,163.16	32,154.23	475,921.17
WATER FUND	63,337.72	0.00	0.00	188.85	1,634.10	1,818.95	63,526.57
SEWER FUND	67,746.09	0.00	0.00	201.93	2,281.44	3,185.65	67,948.02
FEMA	579.83	0.00	0.00	1.80	21.79	31.10	581.63
BENNETT PUMP STATION	27.04	0.00	0.00	0.05	0.56	3,041.72	27.09
TENNIS COURT RESERVE	4,228.57	0.00	0.00	12.61	158.40	189.14	4,241.18
WWTP UPGRADE	204,539.80	0.00	7,000.00	597.67	10,619.44	13,637.47	198,137.47
TOTAL	1,436,598.18	0.00	50,000.00	4,227.55	57,556.10	80,235.91	1,390,825.73

Total Balances - May 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
BANK OF MILLBROOK	465,064.45	382,752.48	501,286.09	57.06	1,113.16	2,001.47	346,587.90
NYCLASS	1,436,598.18	0.00	50,000.00	4,227.55	57,556.10	80,235.91	1,390,825.73
TOTAL	1,901,662.63	382,752.48	551,286.09	4,284.61	58,669.26	82,237.38	1,737,413.63

Clerk/Treasurer Highlights

- 2026 Taxes have been mailed out as of 5/28- collection has begun
- Preparing for Annual Financial Report (NYS)- due by Aug 1
- Working on Special Election

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MILLBROOK
CENTRAL SCHOOL DISTRICT



Congratulations
GRADUATES

OF

MILLBROOK CENTRAL SCHOOL DISTRICT



ONE DISTRICT. ONE COMMUNITY. LIMITLESS OPPORTUNITIES.



Board of Trustee Updates

Mayor Peter Doro

Deputy Mayor Patrick Murphy

Trustee Shannon Mawson

Trustee Julia Bucklin

Trustee Ted Briggs





Next Board of Trustees Meeting

Monthly Business Meeting

Wednesday, July 8, 2026 @ 6:00 pm

Meetings are held at **Village Hall** 35 Merritt Ave, Millbrook *(unless otherwise noted)* Meetings stream **live** on **YouTube** [Subscribe Now!](#)