

Village of Millbrook
Board of Trustees Meeting Minutes
Village Hall – 35 Merritt Ave
Date: May 13, 2026, Time: 6:00 PM

CALL TO ORDER: The meeting was called to order by Mayor Doro followed by the Pledge of Allegiance.

ROLL CALL: Present: Mayor Doro, Deputy Mayor Murphy, Trustees Bucklin, Briggs and Mawson, Chief Dworkin (PD), Chief Boscardin and President Tomasulo (FD), Mr. Osborn (VRI), and Clerk Witt

ADMINISTRATIVE BUSINESS: Minutes approved by motion- moved by Deputy Mayor Murphy, Seconded by Trustee Briggs, and all were in favor.

Voucher totals approved by motion- moved by Deputy Mayor Murphy, seconded by Trustee Bucklin, and all were in favor.

DEPARTMENTAL REPORTS (submitted departmental reports are in the presentation):

Fire Department (FD): The Board received a detailed presentation regarding the operations of the volunteer Fire Department and Rescue Squad, including:

- Training and certification requirements;
- Equipment replacement needs;
- Rising operational costs;
- Aging apparatus and turnout gear;
- Volunteer recruitment and retention efforts; and
- Challenges associated with increasing EMS demand.

The department emphasized that Millbrook remains a fully volunteer organization serving approximately 64 square miles and responding to nearly 1,000 calls annually.

Police Department (PD): Traffic enforcement efforts continue to focus on speeding, stop sign violations, distracted driving, and parking concerns. Discussions also continued regarding commercial truck traffic impacts within the Village.

Highway DPW: Monthly report read by Deputy Mayor Murphy.

Water and Sewer: Mr. Osborn read the monthly report.

The Board reviewed and approved a contract award for sequencing batch reactors and cloth media filters related to the wastewater treatment plant improvement project.

A motion was made by Mayor Doro, seconded by Trustee Mawson to award the contract to Aqua Aerobic Systems as the lowest responsible bidder-Resolution 2026-008. Roll call vote: 5 ayes/ 0 nays

Building Department/ Clerk & Treasurer: Clerk Witt read from the monthly reports.

Meeting Links

[Meeting Presentation](#)

[May 13 Video](#)

SPECIAL ELECTION:

RESOLUTION No. 2026-009 Appointing Election Inspectors for Special Village Election on June 23, 2026. Motion to accept this resolution made by Mayor Doro, seconded by Trustee Mawson. Roll Call Vote: 5 ayes 0 nays

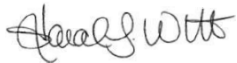
PUBLIC COMMENTS: Comments were received concerning the Planning Board and the inconsistencies regarding the minutes.

EXECUTIVE SESSION: Mayor Doro, seconded by Deputy Mayor Murphy, made a motion to enter executive session at 7:34 PM. Motion to exit executive session at 7:57 PM made by Mayor Doro seconded by Deputy Mayor Murphy.

ADJOURNMENT: Motion to adjourn the meeting at 7:57 pm.

Moved by: Mayor Doro Seconded by: Deputy Mayor Murphy Vote: All in favor.

Respectfully submitted,



Clerk Witt

Village Clerk

RESOLUTION No. 2026-008

Awarding Contract for Purchase of Wastewater Treatment Plant (WWTP) Project Equipment to
Aqua-Aerobic Systems, Inc.

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village Hall, 35 Merritt Ave., Millbrook, New York on the 13th day of May, 2026, at 6:00 p.m., Village Mayor, Peter Doro called the meeting to order, and Mayor Doro _____, seconded by Trustee Mawson _____, moved the following resolution:

WHEREAS, the Village Board determined it to be in the best interest of the Village to solicit separate bids for some of the equipment required in the construction of the Waste Water Treatment Plant (“WWTP”) project to lock in the price for that equipment to be included in the bid specifications for the construction of the WWTP itself; and

WHEREAS, the Village Board subsequently solicited bids for the Sequencing Batch Reactors and Polishing Cloth Media Filters to be used in the construction of the WWTP project pursuant to Section 103 of the New York General Municipal Law; and

WHEREAS, the Village engineers, Tighe & Bond prepared a Bid Evaluation, a copy of which is annexed hereto, which indicated only one (1) company submitted a bid, Aqua-Aerobics Systems, Inc., for the bid amount of \$1,070,600.00 for the Sequencing Batch Reactors and for the bid amount of \$438,560.00 for the Cloth Media Filters, which bid was opened on April 17, 2026; and

WHEREAS, the Bid Evaluation provided by Tighe & Bond stated the bid from Aqua-Aerobics was in conformance with the bid requirements, was reasonable, and that Aqua-Aerobics was the lowest responsible and responsive bidder; and

WHEREAS, Tighe & Bond provided the Village Board with a proposed Goods and Services Agreement to be entered into between the Village and Aqua-Aerobics but that the terms of that Agreement provide the Village will not incur any costs until after the written notice to proceed is provided to the contractor on the WWTP project; and

WHEREAS, the Village Board now wishes to award the contract for the purchase of the Sequencing Batch Reactors and the Cloth Media Filters to Aqua-Aerobics Systems, Inc., in the amount of \$1,070,600.00 for the Sequencing Batch Reactors and \$438,560.00 for the Cloth Media Filters and authorize the Mayor of the Village to execute the Goods and Services Agreement with Aqua-Aerobics Systems, Inc., in the form annexed hereto, for the purchase of such equipment on

behalf of the Village; and

WHEREAS, the Village Board previously issued a negative declaration pursuant to the New York State Environmental Quality Review Act for the WWTP project; and

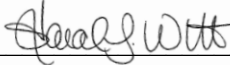
NOW THEREFORE, BE IT RESOLVED, the Village Board hereby awards the contract for the purchase of the Sequencing Batch Reactors for \$1,070,600.00 and the Cloth Media Filters for \$438,560.00 to Aqua-Aerobics Systems, Inc., as the sole responsible and responsive bidder in response to the Village solicitation for bids; and

BE IT FURTHER RESOLVED, the Village Board hereby authorizes the Mayor of the Village to execute the Goods and Services Agreement in the form annexed hereto, as well as any and all other documents necessary, to effectuate the purchase of the Sequencing Batch Reactors and the Cloth Media Filters from Aqua-Aerobics Systems, Inc., for the amounts set forth in their bid.

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Doro	<u>Aye</u>
Trustee Murphy	<u>Aye</u>
Trustee Bucklin	<u>Aye</u>
Trustee Mawson	<u>Aye</u>
Trustee Briggs	<u>Aye</u>

DATED: Millbrook, New York
May 13, 2026



SARAH J. WITT, VILLAGE CLERK

RESOLUTION No. 2026-009

Appointing Election Inspectors for Special Village Election on June 23, 2026

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village Hall, 35 Merritt Ave., Millbrook, New York on the 13th day of May, 2026, at 6:00 p.m., Village Mayor, Peter Doro called the meeting to order, and Trustee Murphy, seconded by Trustee Mawson, moved the following resolution:

WHEREAS, a Special Village Election shall be held on June 23rd, 2026, at which the question of whether to approve or disapprove of the Local Laws to allow Bingo and Games of Chance to be conducted by certain organizations in the Village shall be presented to the voters; and

WHEREAS, Section 15-116 of the New York Election Law provides the Village Board with the authority to appoint two of election for the Special Village Election and to determine their compensation; and

NOW THEREFORE, BE IT RESOLVED, the Village Board hereby appoints Tim Collopy and Ceil Collopy to serve as inspectors of the Special Election to be held on June 23rd, 2026, and Ceil Collopy shall serve as the chair; and

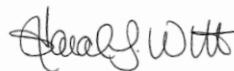
BE IT FURTHER RESOLVED, the inspectors shall perform the duties of inspectors to the Special Election while the polls are open between the hours of 12:00 noon to 9:00 p.m., and until all the votes are counted and the election results certified, each inspector shall receive compensation equal to \$120.00 for performing such duties; and

BE IT FURTHER RESOLVED, each inspector shall file a constitutional oath of office with the Village Clerk prior to the assumption of their duties.

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Doro	<u>Aye</u>
Trustee Murphy	<u>Aye</u>
Trustee Bucklin	<u>Aye</u>
Trustee Mawson	<u>Aye</u>
Trustee Briggs	<u>Aye</u>

DATED: Millbrook, New York
May 13, 2026



SARAH J. WITT, VILLAGE CLERK