



Board of Trustees Meeting
May 13, 2026 @ 6:00 pm

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, May 13, 2026
6:00 PM
Millbrook Village Hall

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube](#) Live & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

OPEN MEETING

- Pledge of Allegiance
- Roll Call

ADMINISTRATIVE BUSINESS

- Minutes Approval
- Voucher Approval

DEPARTMENT REPORTS

- Fire & Rescue – Chief Boscardin & President Tomasulo
- Police – Chief Dworkin
- Highway – Deputy Mayor Murphy
- Water & Sewer – S. Osborn, VRI
 - [Resolution 2026-008](#): Awarding Contract for Purchase of Wastewater Treatment Plant (WWTP) Project Equipment to Aqua-Aerobic Systems, Inc.
- Treasurer & Building Dept – Clerk Witt

NEW & UNFINISHED BUSINESS

- Special Election for Bingo & Games of Chance Update

GENERAL PUBLIC COMMENTS

BOARD MEMBER UPDATES

EXECUTIVE SESSION

NEXT BOARD MEETING

- Monthly Business Meeting: Wednesday, June 10, 2026, 6:00 pm @ Village Hall

ADJOURNMENT

Voucher Totals	Unpaid
General Fund	\$121,826.28
CAP Sidewalks	\$6,536.20
WWTP Upgrade	\$6,570.00
Grants	\$7,948.84
Water Fund	\$39,293.88
Sewer Fund	\$29,071.89
TOTAL:	\$211,247.09

MILLBROOK FIRE DEPARTMENT

April 2026

82 INCIDENTS REPORTED

Millbrook Fire Dept	
Automatic Fire Alarm	20
EMS Call	50
Motor Vehicle Accident	7
CO	3
Tree & Wires	1
Structure Fire (<i>microwave fire</i>)	1
TOTALS:	82

EMS Responses	
NDP (49-79)	-
MFD Ambulance	10
MFD to Hospital	7
MRS Members	25
MFD Members	39

Mutual Aid Given	
Fire	1
Empress	1

Mutual Aid Received	
Fire	1
Empress	8

Drills:

- Radio communication (hands on) and Extrication

MILLBROOK

FIRE DEPARTMENT

100 % Volunteer



What We Do Every Month

In an average month, members dedicate dozens of hours protecting and serving our community.



Emergency Response

Fires, alarms, MVAs, public service calls



Training Drills

Maintain certifications and readiness



Apparatus Maintenance

Inspect and maintain trucks, tools, equipment



Department Meetings

Coordinate operations and planning



Fire Prevention

Community outreach and education



Community Events

Strengthen our connection to the people we serve

The Volunteer Commitment

30—50

HOURS PER MONTH

per active firefighter

All unpaid. All volunteer.

For department officers, the time commitment doubles

Those leadership roles are entirely volunteer

Now add the time members dedicate to fundraising to offset costs to taxpayers

Emergency Calls Last Year

955

EMERGENCY CALLS

Serving the Village of Millbrook
and Town of Washington

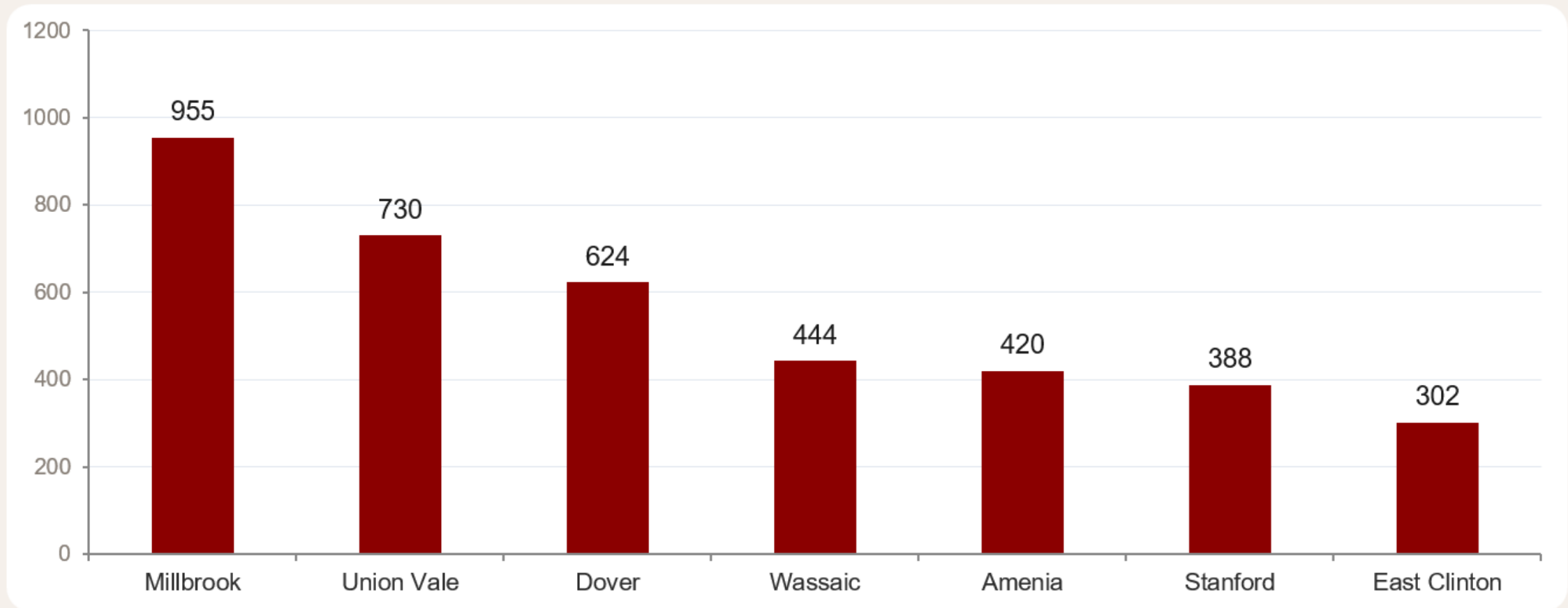
~80 calls per month

~18 calls per week

2-3 calls every day

The pager is going off for our volunteers roughly two to three times every day.

Call Volume vs. Neighboring Departments



With 955 calls, Millbrook handles more calls than some neighboring departments and approaches the volume of much larger agencies.

One Call Ties Up Resources

1.5 – 2.5 hours

Average time per EMS call, dispatch to back in service

**1,400 – 2,300
hrs/yr**

Total hours committed to calls annually

One ambulance and crew unavailable for up to 2+ hours per call

Additional calls may require mutual aid from neighboring departments

Remaining volunteers must cover the entire 64 sq mi district

Every call removes critical resources from service, putting increased pressure on a small group of volunteers.

Who Actually Shows Up



Not all members are available for every call



Work schedules limit daytime response



A smaller core group answers most calls

A small group of volunteers is carrying the majority of nearly 1,000 calls a year.

What It Really Looks Like

- You're at dinner with your family — the pager sounds, and you leave the table
- You're at work — you drop everything and respond, if your job allows you to do so.
- It's 2:00 in the morning — you wake up, get dressed, and go out the door, you get back just in time to go to work.
- You miss holidays, birthdays, and time with your kids
- You train for hours for emergencies you hope never happen
- You walk into situations everyone else is running away from and have to handle the mental load.

Every time that pager goes off, someone in this town is leaving their life behind to help someone else. That's what volunteer firefighters do.

Training Before the First Call

Firefighter Training (NYS)

BEFO (Entry-Level)

~80–100 hours

Interior Firefighter (FF1)

~120–160 hours

OSHA / Annual Safety

~8–16 hours annually

Monthly Drills & Ongoing

~100+ hours per year

EMT Training (NYS)

EMT-Basic Certification

~150–180 hours

Clinical & Ride Time

Included in course hours

Continuing Education

~24–36 hours every 3 years

Combined FF + EMT Total

350–450+ hours before qualified

All of this is done without pay. These are not untrained volunteers.

Coverage Area Comparison

Department	Coverage Area
Millbrook	64 sq mi
Stanford	~50 sq mi
Amenia	~43 sq mi
East Clinton	~39 sq mi
Union Vale	~37 sq mi
Pleasant Valley	~33 sq mi

64
SQUARE MILES

Largest service area in
eastern Dutchess County

Our volunteers are covering one of the largest geographic areas in this part of the county — usually in their personal vehicles.

Budget Reality

\$991,000

Total Funding
from the Village/Town



\$600,000

Contracted EMS
(paid ambulance)

\$391,000

Remaining for the
entire fire department

What \$391,000 Must Cover:

- Apparatus maintenance & repairs
- Fuel & utilities
- Equipment & protective gear
- Firehouse maintenance
- Training & certifications
- Insurance & operational costs

While operating on a limited budget, the department is sometimes expected to fund repairs to a building it does not own.

How Our Budget Compares

Neighboring Department Budgets — Fire Operations Only

Department	Fire Budget	EMS Budget	Notes
Pleasant Valley	~\$2,000,000	\$533,000	EMS: 5a–7p only
Union Vale	\$1,600,000	\$800,000	
Amenia	\$1,301,988	\$639,900	
Pawling	\$980,000	\$550–600K	\$250K truck fund
Dover	\$510,000	\$550,000	
East Clinton	\$500,000	—	No ambulance contract
Stanford	\$474,177	\$750,000	BLS 24/7
Wassaic	\$458,000	—	Amenia pays ambulance
MILLBROOK	\$391,000	\$600,000	955 calls · 64 sq mi

What If There Were No Volunteers?

Cost of Limited Paid Staffing — Just 3 Firefighters

Per Firefighter (Annual)

Salary: \$55,000 – \$70,000

**Benefits, insurance,
payroll taxes, retirement:**
\$25,000 – \$35,000

Total per firefighter: \$80,000 – \$105,000/yr

Cost for 3 Firefighters

**\$240,000 –
\$315,000**

PER YEAR

For partial daytime coverage only

- This would only cover partial daytime staffing
- It would not provide 24/7 coverage
- Volunteers would still be required for nights, weekends, and major incidents

Equipment & Apparatus Reality

Apparatus & Vehicles

NFPA recommended lifespan: ~20 years

Several of our trucks are well beyond that standard

Protective Gear

NFPA gear lifespan: 7–10 years

Some of our gear is over 20 years old

NFPA standard: 2 sets per interior FF

Many members only have 1 set

We have borrowed gear from neighbors just to equip our firefighters

We are asking people to run into dangerous situations for this community, and in some cases, they are doing it with gear that is twice as old as it should be — or borrowed just to make sure they can do the job.

Facility Limitations

Larger Modern Apparatus

Newer trucks are significantly larger than older models to carry more life-saving equipment

Outdated Firehouse

Our existing firehouse was not designed for today's apparatus sizes

Already at Capacity

We are already limited on space with our current trucks

Operational Impact

Difficulty housing apparatus safely, limited ability to replace aging trucks, challenges getting trucks in and out quickly

Fire trucks today are bigger because they carry more life-saving equipment, but our building hasn't grown with that. We're already at the point where space is a real limitation.

Looking Ahead

**~50 New
Members**

In the past two years, our department has grown by nearly 50 members, strengthening the future of fire protection in this community.

But Growth Brings New Needs



Increasing call volume with nearly 1,000 calls per year



More firefighters joining, requiring protective gear and equipment



Aging infrastructure and apparatus



Rising costs for fire equipment and safety gear





We Are Here for You

The best way a community can thank a volunteer firefighter is simple:

Support them. Equip them.

Stand behind them when they answer the call.

Every time the siren sounds, someone leaves their family

not knowing if they will come home that night.

They do it anyway — for this community.

Police Department Report

INCIDENT REPORTS

MONTH REPORTED: APRIL 2026				CALLS FOR SERVICE	290
911 Hangup	1	Harassment	2	Public Safety	
Alarm Burglar/Fire/Panic	6	Hazardous Condition		Records Request	3
Animal Complaint	1	Juvenile		Road Hazard	
Arrests	3	Larceny		School Check	62
Assault		Littering		Security Check	
Assist Citizen		Lockout		Stolen Vehicle	1
Assist Other Agency		Medical Aided	8	Suspicious Person/Activity	4
Civil Matter	1	Mental Health	1	Suspicious Vehicle	
Criminal Mischief		Missing Person		Traffic Complaint	4
Disabled Vehicle		Motor Vehicle Accident	3	Traffic Enforcement Details	36
Disorderly Conduct		Motor Vehicle/Residential Lockout		Traffic Stop	42
Disturbance/Dispute		Noise Complaint		Trespass	1
Domestic Incident		Odor of Gas		Unattended Death	
EDP		Order of Protection	1	Uniform Traffic Tickets	
Fire		Parking Summons	18	Vehicle Abandoned	
FOIL		Property Check	28	Village Event	2
Foot Patrol	62	Property Damage		Welfare Check	
Forgery /Fraud		Property Lost/Found	3		



Public Works Monthly Report April 2026

BRUSH PICK-UP PROGRAM

- Daily Brush Pick-Up began April 1st and will continue through May 31st
- Averaging 5–10 loads of brush collected weekly

Reminder:

- No yard clearing, tree removal, or leaf piles
- No brush larger than 4 inches in diameter
- Brush must be placed neatly along the curb and not block drainage areas or water shut-off valves
- Additional guidelines are available on the Village DPW webpage

OPERATIONS & MAINTENANCE

- Serviced and stored all winter snow removal equipment
- Began repainting “No Parking” curbs throughout the Village
- Mowed all Village-owned properties
- Filled potholes throughout the Village
- Cleaned and organized the DPW garage area

PARKS & RECREATION

- Installed four sets of wind screens at the tennis courts
- Constructed and installed the new Community Garden at Village Hall

COMMUNITY & ENVIRONMENTAL PROJECTS

- Assisted the Shade Tree Committee during Arbor Day activities
 - Planted trees at Alden Place Elementary and Elm Drive Elementary
- Picked up Trees for Tribes plantings from NYS DEC Headquarters in New Paltz for the Dineen Road planting project
- Finalized coordination with Central Hudson for approvals related to the Hometown Hero Banner Program

PLANNING & COORDINATION

- Met with Peckham Industries to review blacktop pricing, proposed roadwork, and oil & stone projects for the upcoming fiscal year
- Coordinating with the Dutchess County Transportation Council to begin development of a Village Safety Action Plan

Monthly Water Report

April 2026

	April	March	February
Total Water Produced	5,114,170	5,306,964	4,861,020
Average Daily Flow	170,472	171,190	173,610
Peak Day Flow	219,060	217,565	296,250

Sampling Results:

	April	March	February
Total Coliform	Absent	Absent	Absent

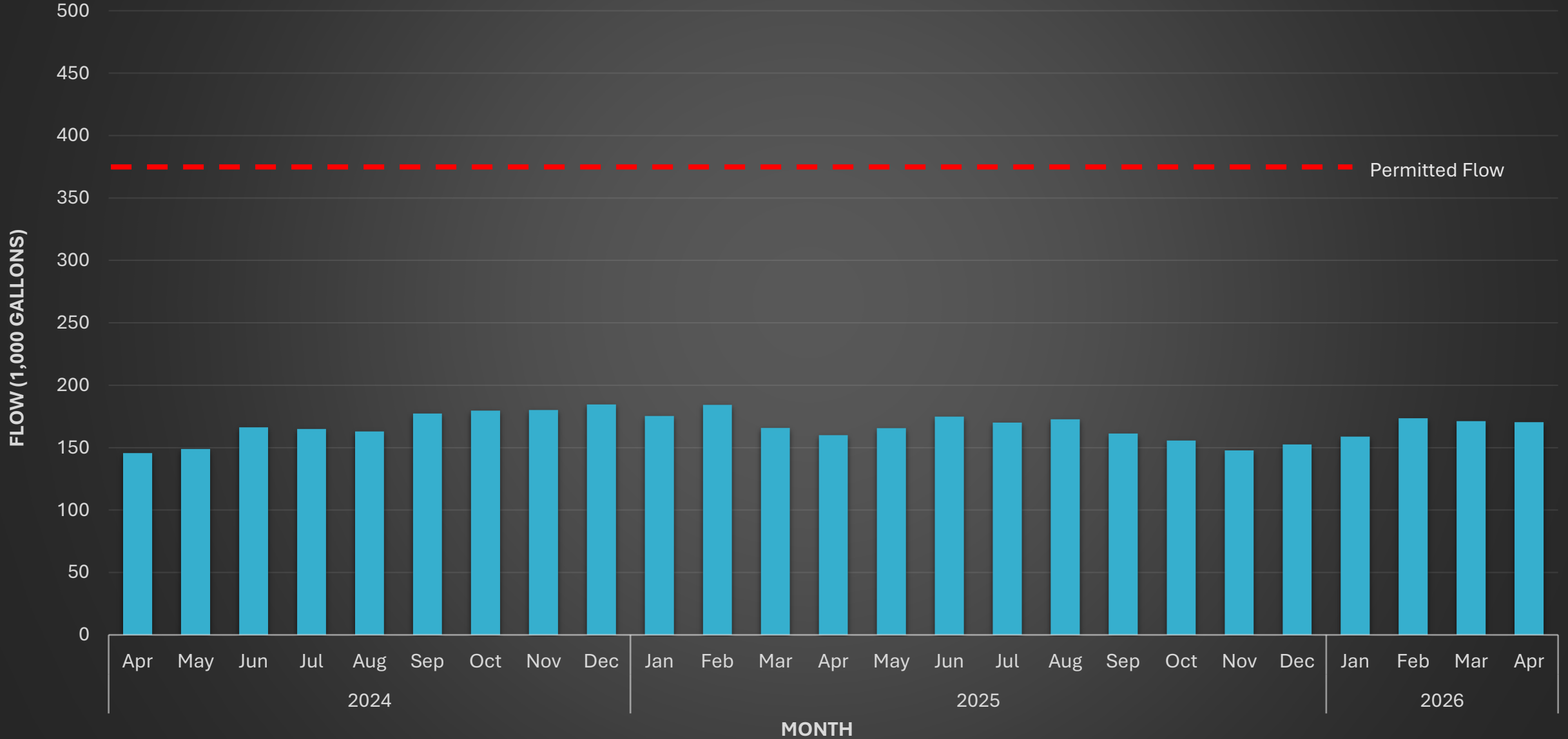
* Results not in compliance

Comments:

1. Performed all routine sampling and maintenance
2. Kinsely serviced generator
3. Replaced 10 curb valves
4. Flushed all fire hydrants
5. Stairs to generator are broken - will have repaired

Millbrook Water

■ Average Daily Flow



Monthly Sewer Report

APRIL 2026

	April	March	February	Permit Limit
Total Effluent Flow	5,622,885	8,808,910	3,735,738	n/a
Average Daily Flow	187,000	284,000	133,400	n/a
12-Month Rolling AVG	157,000	158,000	150,000	250,000
Peak Daily Flow	263,370	459,230	193,430	n/a
Precipitation (<i>in. as liquid</i>)	5.1"	4.2"	1.9"	n/a

SPDES Permit Samples: (mg/l)

	April	March	February	Permit Limit
BOD	2 mg/l	18.6 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	84 %	99 %	85%
Total Suspended Solids	2 mg/l	11.6 mg/l	2.8 mg/l	15 mg/l
Percent Removal	99 %	86 %	99 %	85%
Ammonia	0.08 mg/l	3.4 mg/l	0.05 mg/l	5 mg/l
Fecal Coliform	N/A	N/A	N/A	200/100 ml

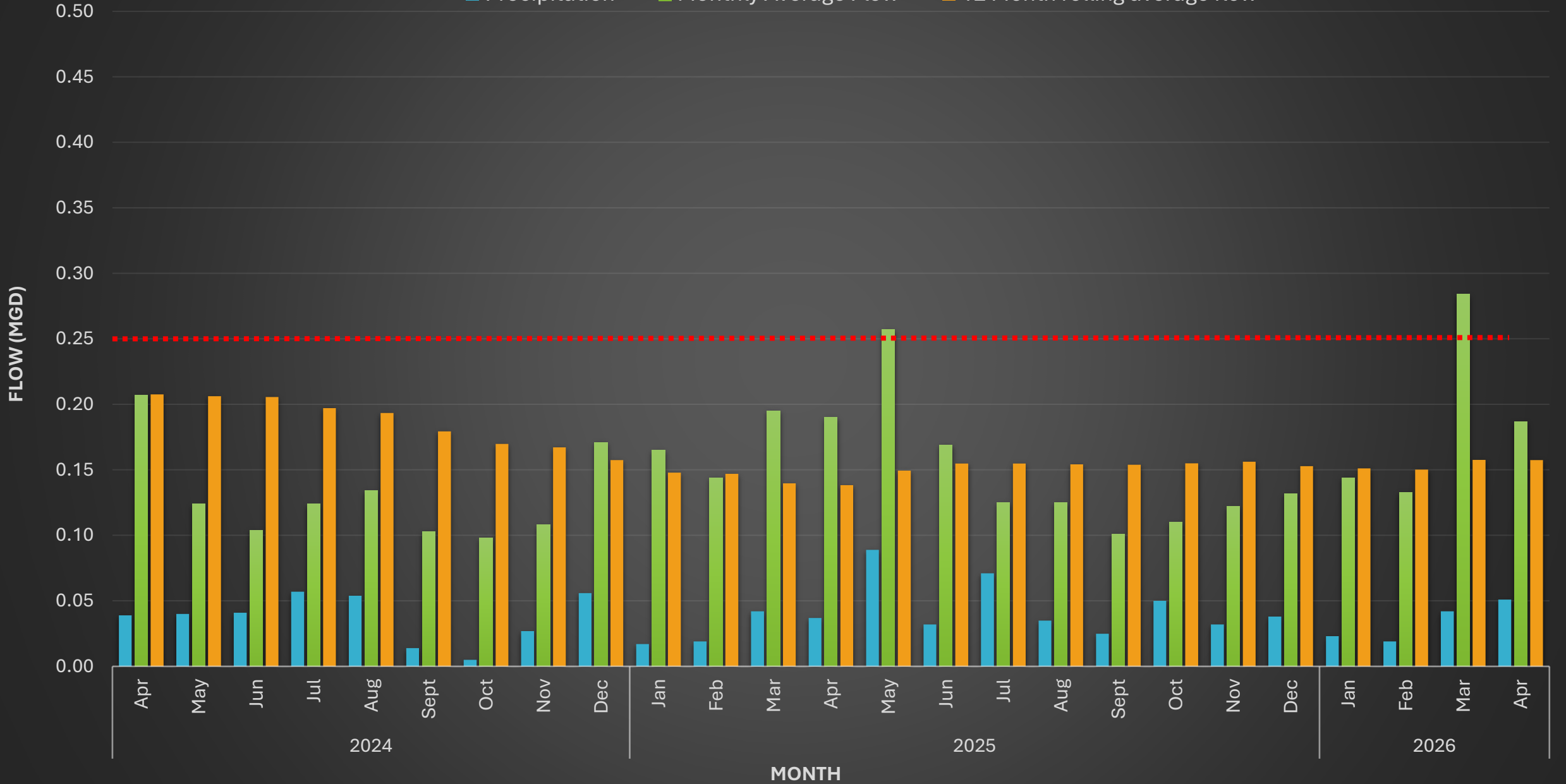
* Exceeds permit limit

Comments:

1. Performed all routine sampling and maintenance
2. EarthCare hauled sludge
3. Started aerating ORF
4. Cleaned filter beds
5. Broken manhole on Velletri Way. Dug up and replaced

Millbrook WWTP

Precipitation Monthly Average Flow 12 Month rolling average flow



Resolution 2026-008

**Awarding Contract for Purchase of Wastewater Treatment Plant (WWTP) Project
Equipment to Aqua-Aerobic Systems, Inc.**

**[https://storage.googleapis.com/juniper-media-library/496/2026/05/Resolution 2026-008
Awarding Contract for Purchase of Equipment for WWTP to Aqua Aerobics 4927-4986-
4107.pdf](https://storage.googleapis.com/juniper-media-library/496/2026/05/Resolution 2026-008 Awarding Contract for Purchase of Equipment for WWTP to Aqua Aerobics 4927-4986-4107.pdf)**

Building Department Report: April 2026

Building Permits Issued	7
Sign Permit	0
Certificate of Use	1
Certificate of Occupancy	1
Certificate of Compliance	1
Municipal Searches	0
Short Term Rental App	0
Fire Inspection (not STR)	1
Total Fees Collected	2,135.00

Planning & Zoning- Upcoming Meetings

PLANNING BOARD- Next Planning Board Meeting 5/18

- Meeting held on April 20th:
- Public Hearing Continuation:
 - a. Thorne Building- Continued from March 16th meeting -Site Plan Approval
 - b. 24 Valley Farm Rd- Continued from February 9th meeting -Lot line realignment and new proposed house
- New Public Hearing:
 - a. 3265 Franklin Ave LLC Site Plan phase 2
- New Discussion: 16-18 Alden Place- Millbrook Continental; Patio Discussion Request

ZONING BOARD

- Public Hearings:
 - a. Victoria & Luke Kelly-10 Old Orchard Lane- To allow for 12.6% lot coverage from the existing 11.4%. Per 230 Attachment 2: Schedule of Lot and Bulk Requirements – Maximum lot coverage is 10%.
 - b. Millbrook Twenty Two-3424 Franklin Ave- Expand the existing legal nonconforming use. The existing retail garden center/nursery is not a permitted use within the RLD zone. Based on section 230-42B, Sub-Sections (1-3) – Nonconforming.
 - c. Luke & Pamela Hayman- 24 Valley Farm Rd- Remove old home and build a new home on non-compliant lot. (1) Min. Lot Area of 5 acres, Proposed Lot area 3.34 acres. (2) Minimum lot width of 500 feet. The new lot will be 293 feet wide

Short Term Rentals (STR)

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Treasurer's Report: Bank Balances - April 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	1.27	0.00	1.27	0.00	195.53	196.29	0.00
GENERAL FUND	472,409.09	46,218.90	371,889.36	63.16	198.45	325.47	146,801.79
WATER FUND	82,590.43	50,020.94	14,566.08	19.05	248.80	360.91	118,064.34
SEWER FUND	93,836.50	0.00	0.00	0.00	200.01	296.93	93,836.50
ACCOUNTS PAYABLE	2,398.64	247,715.03	244,674.05	0.00	0.00	0.00	5,439.62
BENNETT PUMP STATION	18,028.13	0.00	0.00	3.70	38.84	44.48	18,031.83
ESCROW (PB & ZBA)	18,184.88	278.75	0.00	0.00	0.00	0.00	18,463.63
HNL TRUST	9,105.31	0.00	0.00	1.50	16.60	24.17	9,106.81
MEDICAL DEDUCTIBLE	5,764.46	0.00	1,756.34	0.00	0.00	0.00	4,008.12
GRANTS	26,040.92	0.00	0.00	5.36	85.76	85.76	26,046.28
PAYROLL ACCOUNT	29,538.57	45,398.87	66,598.76	0.00	0.00	0.00	8,338.68
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,689.55	0.00	0.00	0.27	3.08	6.88	1,689.82
VEHICLES & EQUIPMENT	1.00	0.00	0.00	0.00	0.00	6.82	1.00
WWTP UPGRADE	627.59	9,500.00	10,124.32	0.00	14.01	506.33	3.27
SIDEWALKS	1,053.90	0.00	0.00	0.00	26.38	45.91	1,053.90
TENNIS COURTS	304.15	0.00	0.00	0.07	0.70	1.01	304.22
TRIBUTE GARDEN DONATIONS	12,144.11	0.00	0.00	2.50	27.94	43.45	12,146.61
TOTAL	775,446.74	399,132.49	709,610.18	95.61	1,056.10	1,944.41	465,064.66

Treasurer's Report: NYCLASS Balances - April 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
FIRE TRUCK RESERVE	552,078.42	25,000.00	0.00	1,638.94	16,951.97	24,452.41	578,717.36
TAX ACCOUNT	391,094.86	125,000.00	0.00	1,326.91	22,663.76	30,654.83	517,421.77
WATER FUND	63,154.66	0.00	0.00	183.06	1,445.25	1,630.10	63,337.72
SEWER FUND	67,550.28	0.00	0.00	195.81	2,079.51	2,983.72	67,746.09
FEMA	578.08	0.00	0.00	1.75	19.99	29.30	579.83
BENNETT PUMP STATION	27.00	0.00	0.00	0.04	0.51	3,041.67	27.04
TENNIS COURT RESERVE	4,216.32	0.00	0.00	12.25	145.79	176.53	4,228.57
WWTP UPGRADE	213,435.80	0.00	9,500.00	604.00	10,021.77	13,039.80	204,539.80
TOTAL	1,292,135.42	150,000.00	9,500.00	3,962.76	53,328.55	76,008.36	1,436,598.18

Total Balances - April 2026

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
BANK OF MILLBROOK	775,446.74	399,132.49	709,610.18	95.61	1,056.10	1,944.41	465,064.66
NYCLASS	1,292,135.42	150,000.00	9,500.00	3,962.76	53,328.55	76,008.36	1,436,598.18
TOTAL	2,067,582.16	549,132.49	719,110.18	4,058.37	54,384.65	77,952.77	1,901,662.84

Clerk/Treasurer Highlights

- Sent necessary docs to County to print tax bills- Taxes mailed out by June 1
- Completed Constitutional Tax Limit and Tax Cap forms for NYS
- Completed bank recs through April 2026
- Helped Planning Board and ZBA while Justin was out
- Completed required report for ARPA funds (rec'd 2020 used towards Retaining Wall)

Board of Trustee Updates

Mayor Peter Doro

Deputy Mayor Patrick Murphy

Trustee Shannon Mawson

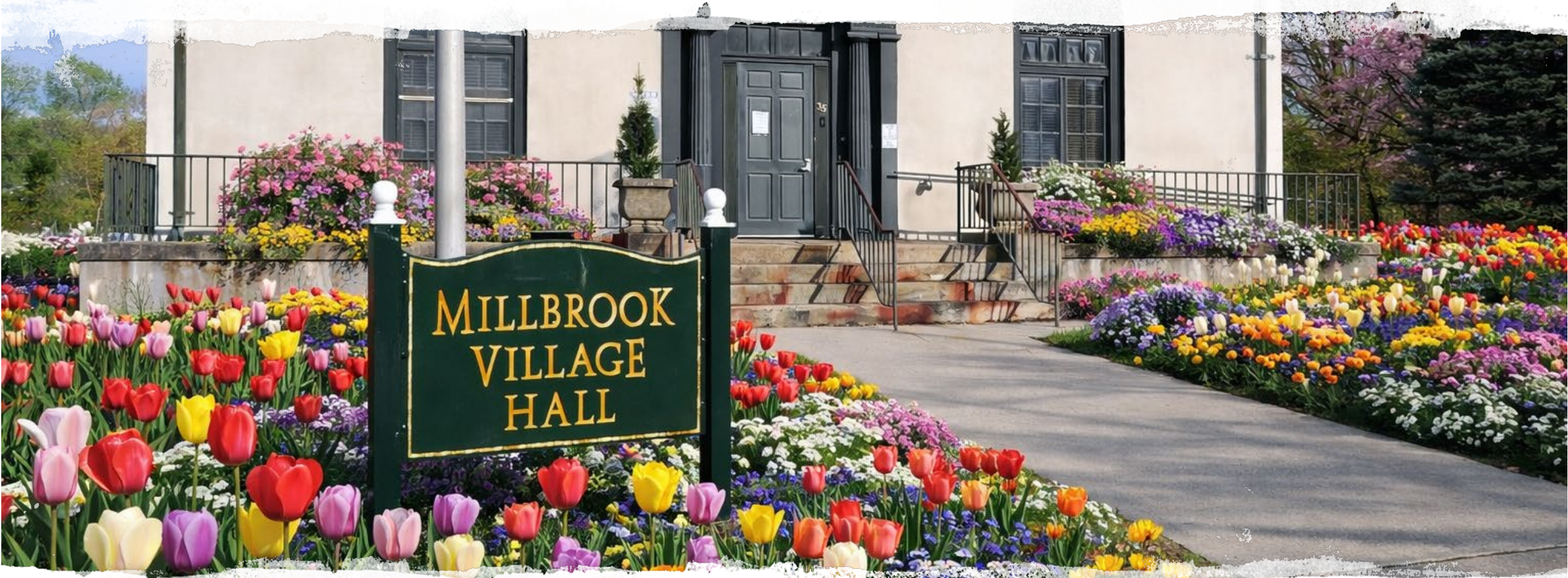
Trustee Julia Bucklin

Trustee Ted Briggs



Meetings are held at **Village Hall** 35 Merritt Ave, Millbrook *(unless otherwise noted)*

Meetings stream **live** on **YouTube** [Subscribe Now!](#)



Next Board of Trustees Meeting

Monthly Business Meeting

Wednesday, June 10, 2026 @ 6:00 pm