Village of Millbrook
Police & Fire Budget Workshop Minutes
Village Hall – 35 Merritt Ave- March 4, 2026

[Presentation link with Budgets]

[Video Link]

CALL TO ORDER

Mayor Doro called the meeting to order at 6:00 PM- led the pledge of allegiance followed by a moment of silence was observed for six United States service members who lost their lives in the conflict with Iran.

ROLL CALL

Present: Mayor Doro, Deputy Mayor Murphy, Trustees Bucklin, Mawson, and Briggs
Also Present: Chief Dworkin, Chief Boscardin, Councilwoman Houston (Town of Washington), Deputy Clerk Zeko, Senior Account Clerk McLaughlin, and Clerk Witt

POLICE DEPARTMENT BUDGET REVIEW

Chief Dworkin presented the proposed Police Department budget and reviewed personnel, operational expenses, and equipment needs.

The Chief also proposed a revised patrol compensation structure, including an entry-level hourly rate for probationary officers and a longevity stipend based on years of service to support retention and pay equity.

The department currently employs seven part-time officers. Scheduling provides patrol coverage throughout the week with administrative hours allocated for records management, FOIL requests, warrants, and grant writing. Discussion included future scheduling adjustments to improve traffic enforcement and coverage during peak activity hours.

Operational expenses discussed included technology services, cybersecurity software, traffic monitoring equipment, background investigation tools, policy and training software, and live-scan fingerprint equipment funded through grant programs.

Additional budget items include training, medical and psychological screening for new hires, uniforms and equipment, and vehicle maintenance. The Chief discussed maintaining three patrol vehicles and the possibility of implementing a long-term vehicle replacement schedule.

FIRE DEPARTMENT BUDGET REVIEW

Chief Boscardin reviewed the Fire Department equipment and operational budget.

Turnout gear replacement was identified as a priority due to the 10-year service life requirement under NFPA standards. Six new sets of turnout gear are proposed to replace expired equipment and accommodate new members.

Other budget items include fire hose replacement, brush fire tools, communications equipment, and vehicle maintenance for fire apparatus and support vehicles. Increased fuel costs were noted due to expanded driver training.

The Board reviewed the Fire Department apparatus reserve fund, which currently contains approximately $549,000. Following delivery of the new rescue truck (~$1.2 mil), the next anticipated apparatus replacement will be the tanker truck, estimated at approximately $900,000.

Discussion also included firehouse maintenance costs, including utilities, cleaning, dumpster service, and potential future capital projects such as generator upgrades and apron repairs.

EMS OPERATIONS

Emergency Medical Services expenses were reviewed, including EMS supplies, continuing education requirements for EMTs, defensive driving training, and reporting software. The ambulance service contract with NDP was noted at approximately $650,000 annually, with cost sharing from the Town of Washington.

EXECUTIVE SESSION

Motion to enter Executive Session to discuss personnel matters-Fire Dept.
Moved by: Mayor Doro; Seconded by: Deputy Mayor Murphy Vote: All in favor.
No votes taken during executive session. Motion to return from Executive Session to open session. Moved by: Mayor Doro; Seconded by: Deputy Mayor Murphy
Vote: All were in favor.

ADJOURNMENT

Motion to adjourn the meeting at 8:15 PM.
Moved by: Mayor Doro
Seconded by: Trustee Mawson
Vote: All in favor.

Respectfully submitted,

Village Clerk