

9/11

PATRIOT DAY



WE WILL NEVER FORGET



Board of Trustees Meeting
September 11, 2024 @ 6:00 pm

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees

Wednesday, September 11, 2024

6:00 PM

Village Hall

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube](#) Live & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

1. **Open Meeting:**
 - a. Pledge of allegiance & Moment of Silence for 9/11/2001
 - b. Roll call of trustees
 - c. Community Day 9/21
2. **Administrative Business:**
 - a. Minutes approval
 - b. Voucher approval
3. **Department Reports:**
 - a. DC Legislature – DC Legislator Houston
 - b. Fire & Rescue – Chief Boscardin, President Rochfort
 - c. Police – Chief Dworkin
 - i. Bid results for new police vehicle – Clerk Witt
 - d. Highway – Mayor Collopy
 - e. Water & Sewer – S. Osborn, VRI
 - i. WWTP U/G update – Mayor Collopy
 - f. Treasurer & Building Dept – Clerk Witt
4. **Old Business:**
 - a. Public hearing for Chp 136 re: Litter – Trustee Contino
 - b. Status of zoning update for RLD districts – Trustee Doro
5. **New Business:**
 - a. Proposal for updates to Village Code re: skateboards, scooters, bikes – Trustee Contino
6. **General Public Comments**
7. **Board Member Updates:**
 - a. Deputy Mayor Murphy
 - b. Trustee Herzog
 - c. Trustee Contino
 - d. Trustee Doro
 - e. Mayor Collopy
8. **Next Board Meeting:** Wednesday, 9/25/2024 - 6PM MB Village Hall
 - a. For BoT executive session to interview Hwy Supervisor candidates
9. **Next Regular Board Meeting: Wednesday, 10/9/2024 – 6PM Millbrook Firehouse**
10. **Adjournment**

Voucher Totals September 11, 2024

General Fund	\$73,535.93
Cap Sidewalks	2,131.10
Cap Sewer <i>(Bennett Pump Station)</i>	\$42,356.77
Water Fund	\$18,897.16
Sewer Fund	\$70,226.00
TOTAL:	\$207,146.96

MILLBROOK FIRE DEPARTMENT

AUGUST 2024

72 INCIDENTS REPORTED

Millbrook Fire Dept	
Automatic Fire Alarm	25
EMS Call	38
Motor Vehicle Accident	1
Wires Down/Elec.	4
Structure Fire *	2
Oven Fire	1
Odor of Gas	1
TOTALS:	72

* 1 Mutual Aid

EMS Responses	
NDP (49-79)	38
MFD Ambulance	3
MFD Members	0

Mutual Aid Given	
Fire	3
NDP	4
EMS	0

Mutual Aid Received	
Fire *	1
NDP	0
EMS	0

* 1 to assist with landing zone

NOTES:

Monthly drills

-

POLICE DEPARTMENT STATISTICS

INCIDENT REPORTS

AUGUST 2024

Calls for Service: 117

Alarm – Burglar: 3

- School alarm – False alarm /signal test | 19227
- Commercial business – False alarm | 19246
- Municipal building – False alarm | 19279

Alarm – Fire: 8

- Food burning on stove top | 19221
- Activated by steam from shower | 19222
- Accidental activation - Set off by workers | 19229
- False alarm – Unknown cause of activation | 19231
- False alarm – system malfunction | 19234
- False alarm – system malfunction | 19236
- Food burning on stove top | 19242
- Food burning on stove top | 19284

Animal Complaint: 2

- Dead animal removed from roadway | 19252
- Lost dog – returned to owner | 19268

Assist Other Agency: 3

- Assist with traffic stop | 19213
- Subpoena for officer testimony at trial | 19218
- Assist Town of Washington Court | 19281

Court Detail: 1

Foot Patrol: 18

Juvenile: 2

- Child fled from school, returned w/o incident | 19292
- Report of youth drinking beer in public, gone on officers' arrival | 19298

Lockout: 2

Medical Aided: 5

- Patient feeling faint | 19256
- Patient rapid heart rate, shortness of breath | 19271
- Male who had fallen and suffered head injury| 19282
- Infant injured by hot water | 19290
- Patient fell requires lift assist | 19296

Motor Vehicle Lockout: 1

Records Request: 4

- FOIL request for MVA report | 19211
- Records check for police agency | 19212
- Records check for police agency | 19267
- DA's Office information on past case | 19293

Parking Summons: 13

Property Check: 27

Property Lost/Found: 2

- Report of lost fanny pack | 19255
- Found backpack | 9

Public Safety: 1

- Dead tree at entrance to Elementary School

School Checks: 5

Suspicious Person/Incident: 4

- Homeless person sleeping in vehicle | 19244
- Subject reportedly taking pictures of women in public | 19253
- Report of youths trespassing, gone on officers’ arrival | 19272
- High altitude balloon landed in tree – alarm sounding | 19273

Vehicle & Traffic Complaint: 11

- Speed enforcement conducted Church St | 19209
- Signal light malfunctioning at Franklin and Church | 19217
- Speed enforcement conducted on Franklin Ave | 19224
- Vehicle blocking driveway | 19226
- Loud vehicles – unfounded | 19230
- Speed enforcement conducted on Franklin Ave | 19233
- Speed enforcement conducted Nine Partners Rd | 19250
- Vehicle parked blocking driveway | 19270
- E-bike operator driving recklessly | 19274
- E-bike operator driving recklessly | 19289
- Request for traffic control at school | 19291

INVESTIGATIONS

Fraud | Inc# 19259 August 20, Victim reported a possible scheme to defraud, investigation pending.

Personnel | Inc# 19262 August 21, Pre-employment investigation in progress.

Menacing | Inc# 19263 July 16, Complainant reports her boyfriend was menaced by a subject operating a motor vehicle, investigation pending.

Personnel | Inc# 19275 August 26, Pre-employment investigation in progress.

Criminal Mischief / Harassment | Inc# 19294 August 29, Report of harassment resulting from vandalism to property, case closed, no charges filed.

GRANTS

Law Enforcement Technology Grant

- In progress
 - PD Server purchase and installation
 - Department Record Management System
 - Mobile Computer upgrades, software installation and network connectivity
 - Police radio communications upgrade
 - ALPR Automatic License Plate Reader

PPEP Police Protective Equipment Grant

- Equipment on order

Livescan Grant

- Livescan system research in progress

IN DEVELOPMENT

Police Department Computer System

- Sonic Firewall configured, installation pending return of mobile computers
- Record Management Systems research underway

Mobile Computers

- Sent to vendor for hardware and software upgrades
- When returned, Network VPN connection will be established with PD Server, TraCS and RMS installation.

Fleet Vehicles

- 2023 Dodge Charger order letter sent to place hold on vehicle pending financing
- Upfit identified with vendor
- Graphics in design

Bid Results for New Police Vehicle

Bond Resolution 2024-013

Bond Resolution 2024-013

A Resolution Authorizing The Issuance Of \$52,000 Serial Bonds Of The Village Of Millbrook, Dutchess County, New York, To Pay The Costs Of The New Police Department Vehicle

Click link to view resolution

<https://villageofmillbrookny.com/wp-content/uploads/2024/09/2024-013-Bond-Resolution-for-SIB-for-New-Police-Department-Vehicle.pdf>

Bid Results	
Bank of Millbrook	3.5%
Bank of Greene County	5.19%
M&T Bank	No Bid



Public Works Monthly Report

August 2024

1. Emergency call-in on 8/9 for tree blocking Valley Farm Rd; Storm brush clean-up following week
 - a. Continuing to use Town dump for brush disposal
2. Note that Fall brush pickup is/was 9/9-9/11
 - a. Residents will be notified if piles are greater than 10'x6'x4' or not near street/sidewalk.
3. Maple Ave oil & stone was moved to 9/4 (successfully completed in 2.5 hrs)
 - a. Hwy crew did prep work: trim trees, blow leaves, cover manholes
 - b. Thanks to Town of Washington & Town of Amenia for trucks and manpower to assist Village of Millbrook crew
 - c. Loose gravel will be removed in 2 weeks
4. Awarded contract for storm drain replacement on Washington Ave to Race Septic Inc for \$80K
 - a. Expected start of project late September
5. Continued 2x/wk watering of new trees on Franklin, Maple, Church & Washington
6. Cut & delivered pipe for pump station generator lift which was successful
7. General maintenance: mowing, trimming, weed kill, storm drain clearing, cold patch application
8. Streets swept on 8/26 by East Coast Sweeping
9. Equipment repairs: gate on mower trailer, water tank, mower blades
10. Welded gate bracket for Tribute Gardens

Maple Ave Oil & Stone
September 4, 2024



Monthly Water Report

August 2024

	August	July	June
Total Water Produced	5,053,835	5,115,765	4,988,355
Average Daily Flow	163,025	165,025	166,280
Peak Day Flow	195,000	254,610	242,800

Sampling Results:

	August	July	June
Total Coliform	Absent	Absent	Absent

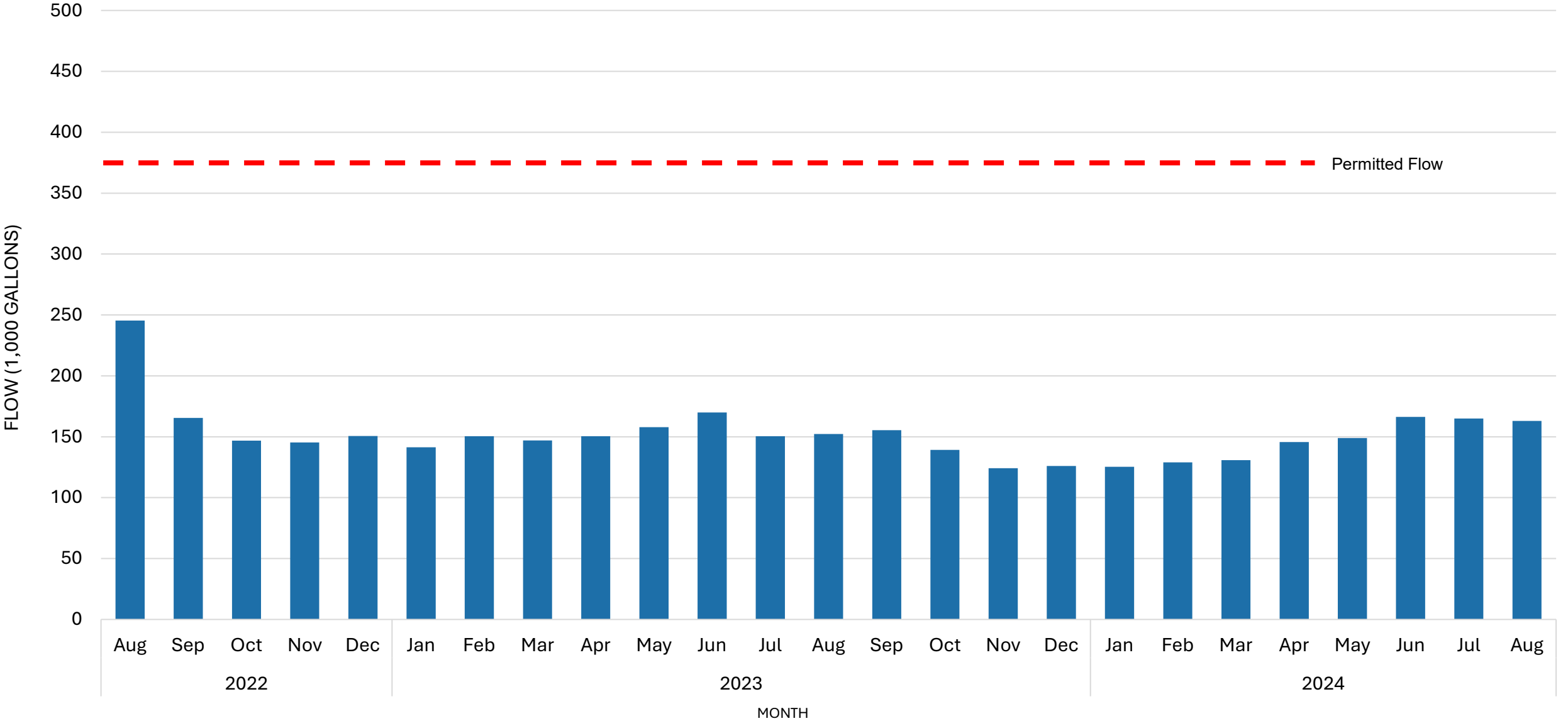
* Results not in compliance

Comments:

1. Performed all routine sampling and maintenance
2. Installed new fire hydrant on Elm Dr
3. New water service line installed at 3301 Franklin Ave. Existing line ran from building next door
4. Replaced curb valves on Washington Ave (6)

Millbrook Water

Average Daily Flow



Monthly Sewer Report

August 2024

	August	July	June	Permit Limit
Total Effluent Flow	4,150,655	3,829,150	3,119,670	n/a
Average Daily Flow	133,890	123,520	100,635	n/a
12-Month Rolling AVG	194,000	197,000	205,000	250,000
Peak Daily Flow	264,040	222,990	138,875	n/a
Precipitation (<i>in. as liquid</i>)	5.4"	5.7"	4.1"	n/a

SPDES Permit Samples: (mg/l)

	August	June	May	Permit Limit
BOD	2 mg/l	2 mg/l	3.9 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Total Suspended Solids	2.9 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
TKN as N	0.9 mg/l	1.2 mg/l	1.3 mg/l	8 mg/l
Fecal Coliform	<2/100ml	<2/100ml	<2/100ml	200/100 ml

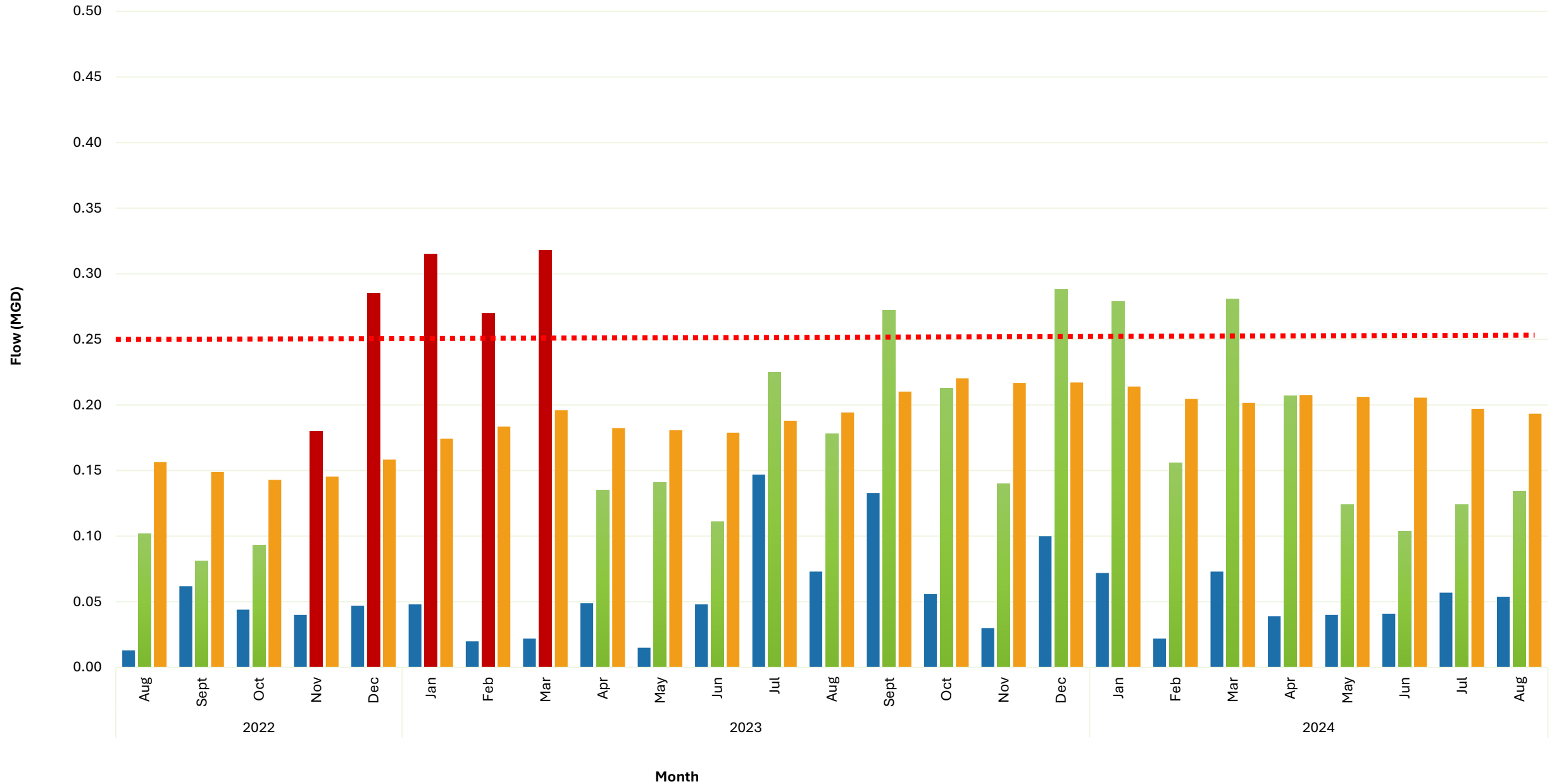
* Exceeds permit limit

Comments:

1. Performed all routine sampling and maintenance
2. Installed new water spigot outside of blower building
3. Repaired manholes on Washington Ave (3)
4. HydraNumatic at Bennett PS to replace level transducer - warranty
5. EarthCare hauled sludge
6. Cleaned filter beds
7. Doyle security - checked all alarms at facility and corrected all information

Millbrook WWTP

Precipitation Monthly Average Flow 12 Month rolling average flow Inaccurate Flow Meter



Building Department Report: August 2024

Building Permits Issued	8
Sign Permit	0
Certificate of Occupancy	0
Certificate of Compliance	5
Municipal Searches	3
Short Term Rental App	1
Fire Inspection (not STR)	0
Total Fees Collected	2322.42

Planning & Zoning

- Applicants before the PB: 16-18 Alden Place & Reardon Briggs
- Applicants before the ZBA: 12 Dineen
- Projects (PB) to be closed: 92 Maple & 36 Nine Partners

PB & ZBA Sec resigned. Mayor is working on a plan to fill the Sec vacancy.

Short Term Rentals (STR):

- 1 issued in August- 60 Front St

Treasurer’s Report: Bank Balances - August 2024

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	329,469.80	26,306.23	163,333.35	57.48	284.53	299.69	192,500.16
GENERAL FUND	93,839.89	248,396.92	293,334.59	11.20	30.45	150.27	48,913.42
WATER FUND	111,466.75	54,029.89	27,384.96	28.78	64.27	130.34	138,140.46
SEWER FUND	161,439.70	36,039.08	63,777.62	33.97	77.41	176.57	133,735.13
ACCOUNTS PAYABLE	5,181.00	394,478.93	384,516.54	0.00	0.00	0.00	15,143.39
BENNETT PUMP STATION	1,488.54	131,472.73	3,722.83	16.84	16.84	25.38	129,255.28
ESCROW (PLANNING & ZONING)	6,893.14	0.00	0.00	0.00	0.00	0.00	6,893.14
HNL TRUST	17,885.70	0.00	0.00	0.00	5.79	24.48	17,885.70
MEDICAL DEDUCTIBLE	26,499.24	0.00	0.00	0.00	0.00	0.00	26,499.24
MILLBROOK RESTORATION	10,598.09	0.00	10,598.09	1.09	5.37	16.54	1.09
PAYROLL ACCOUNT	11,718.71	40,356.86	40,311.30	0.00	0.00	0.00	11,764.27
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,681.53	0.00	0.00	0.30	0.85	2.26	1,681.83
RETAINING WALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WATER RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SEWER RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SIDEWALKS	45,968.80	14,500.00	59,998.18	6.41	12.81	14.95	477.03
TENNIS COURTS	302.89	0.00	0.00	0.07	0.19	0.51	302.96
THORNE TRUST	0.00	0.00	0.00	0.00	0.00	9.74	0.00
TREE REPLACEMENT PROGRAM	0.00	0.00	0.00	0.00	1.18	7.66	0.00
TRIBUTE GARDEN DONATIONS	14,868.48	0.00	0.00	3.36	9.36	17.53	14,871.84
TOTAL	584,697.31	945,580.64	1,046,977.46	159.50	509.05	875.92	739,793.18

Treasurer’s Report: NYCLASS Balances - August 2024

Average Monthly Yield: 5.16%

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
RESERVE FOR FIRE TRUCK	371,776.13	0.00	0.00	1,628.41	4,793.88	11,619.91	373,404.54
TAX ACCOUNT	1,008,258.98	0.00	14,500.00	4,395.87	9,594.54	21,385.18	998,154.85
WATER FUND	10,347.18	0.00	0.00	45.34	134.66	355.30	10,392.52
SEWER FUND	50,637.36	0.00	0.00	221.80	658.98	4,065.50	50,859.16
FEMA	16,338.22	0.00	0.00	71.57	212.63	433.00	16,409.79
BENNETT PUMP STATION	234,006.25	0.00	0.00	1,024.97	3,045.29	6,494.28	235,031.22
TENNIS COURT RESERVE	50.76	0.00	0.00	0.26	13.86	51.02	51.02
TOTAL	1,691,414.88	0.00	14,500.00	7,388.22	18,453.84	44,404.19	1,684,303.10

Total Balances - August 2024

	BEGINNING BALANCE	CONTRIBUTIONS	WITHDRAWALS	INCOME EARNED	INCOME EARNED FISCAL YTD	INCOME EARNED CALENDAR YTD	MONTH END BALANCE
BANK OF MILLBROOK	584,697.31	945,580.64	1,046,977.46	159.50	509.05	875.92	739,793.18
NYCLASS	1,691,414.88	0.00	14,500.00	7,388.22	18,453.84	44,404.19	1,684,303.10
TOTAL	2,276,112.19	945,580.64	1,061,477.46	7,547.72	18,962.89	45,280.11	2,424,096.28

Clerk/Treasurer Highlights

- Rec’d DASNY Grants- \$ 131,472.73 (Bennett Pump Station)
 - Completed Financial Docs for WWTP Upgrade
 - Sent in Paperwork for Newmont Stock
- Sent in NYS Local Law for LL7 of 2024 (Moratorium)- accepted by the state
- Solicited 3 banks for PD Vehicle: Bank of Millbrook- 3.5%, Bank of Greene Co. – 5.19%, M&T- No Bid – **SIB Resolution**
 - Community Day Prep – 9.21.24 9am-3pm
- Re-Levy unpaid Wat.& Sew. Bills on TOW Tax Bills- working on resolution with Mayor

2024/2025 Taxes & TOW SBA

Taxes- Unpaid Parcels: 14
3rd Reminder notice to be mailed out end of Sept.
Nov 1st- unpaids are sent to the County
SBA- Unpaid TOW Bills: 4
(Can we re-levy on TOW Tax bill?)
3rd Notice to be mailed out end of Sept.

Public Hearing “Littering”

Local Law No 8 of 2024

RESOLUTION No. LL0082024.2

Intent to Declare Lead Agency and Determination of
Significance in accordance with the State Environmental
Quality Review Act (SEQRA) Local Law No. 8 of 2024
Amending Chapter 136 of the Village Code Entitled
“Littering” to Require Residential and Commercial Landlords
to Provide and Maintain Trash Receptacles Unlisted Action

Click link to view resolution

[https://villageofmillbrookny.com/wp-content/uploads/2024/09/LL-8-of-2024_Enacting-Amending-Littering-Law COMPLETE-with-SEQR.pdf](https://villageofmillbrookny.com/wp-content/uploads/2024/09/LL-8-of-2024_Enacting-Amending-Littering-Law_COMPLETE-with-SEQR.pdf)

Regulations Regarding Operation of eBikes and eScooters

The following restrictions are from Chapter 71 Title 7 Article 34 of NYS Vehicle & Traffic Law



Operators of eBikes & eScooters:

- Must be at least 16 years of age
- Must wear a helmet if under 14 years of age
- Must ride in single file on roadways
- Can not ride on sidewalks or on roads with posted speed limits over 30mph
- Can not carry items that restrict the operator's ability to use both hands while riding
- Are responsible for ensuring passengers conform to NYS safety laws

Passengers of eBikes:

- Must be at least 1 year of age
- Must wear a helmet if under 14 years of age
- Must have a separate seat if under 5 years of age

Passengers are not allowed on eScooters

eBikes must:

- Not be operated above 20mph
- Have motors that disengage when the operator stops pedaling or applies brakes
- Be clearly labeled as Class 1 or 2 and specify the maximum speed (Class 3 is illegal in Millbrook)
- Must have front and rear lights after sunset

eScooters must:

- Not be operated above 15mph
- Have a label listing maximum speed, wattage, and allowed number of passengers
- Have handlebars and a floorboard or seat

Board of Trustee Updates

Mayor Tim Collopy

Deputy Mayor Patrick Murphy

Trustee Vicky Contino

Trustee Peter Doro

Trustee Mike Herzog





Next Board of Trustees Meeting:

Second September Meeting @ Village Hall
Wednesday, September 25, 2024 @ 6:00 pm

Monthly Business Meeting @ Firehouse
Wednesday, October 9, 2024 @ 6:00 pm

MEETINGS ARE HELD AT THE
Millbrook Firehouse

20 Front Street, Millbrook
(unless otherwise noted)

Streaming **LIVE** on [YouTube](#)
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