

Village of Millbrook Board of Trustees
Wednesday, 06/12/2024 - 6 PM
Millbrook Firehouse, 20 Front Street, Millbrook NY,12545

1. **Roll Call:** Mayor Collopy, Deputy Mayor Doro, Trustee Herzog, Trustee Murphy, Fire Department (FD) Chief Boscardin, Matt Rochfort (FD President), Scott Osborn (VRI), Public Works Supervisor (PWS) Collocola, Chief Dworkin, Attorney MacDonald, and Clerk Witt
Absent: Trustee Contino
2. **Open meeting – 6:00 PM with Pledge of Allegiance.**
3. **Administrative Business:**
 - Deputy Mayor:** Mayor Collopy announced that Trustee Murphy has accepted the position of Deputy Mayor and thanked Trustee Doro for all he did as Deputy Mayor.
 - Oath of Office:** *Motion* made by Trustee Herzog, seconded by Deputy Mayor Murphy to accept the resignation of Planning Board member Matt Anderson. Mayor Collopy appointed Doug Dundas to fill Mr. Anderson's seat. Clerk Witt administered the Oath of Office to Doug Dundas for Planning Board member.
 - Minutes Approval:** *Motion* made by Trustee Doro to approve the April Minutes (4/10, 4/16, 4/17, and 4/24) and May minutes, seconded by Deputy Mayor Murphy and all were in favor.
 - Voucher Approval:** *Motion* made by Trustee Herzog to accept the Voucher fund totals as presented, seconded by Trustee Doro and all were in favor (attached in presentation).
4. **Department Reports:**
 - a. **Fire & Rescue** – Chief Boscardin Read from attached report. Chief Boscardin reported if OSHA's new proposed regulations pass, it would be extremely costly to Volunteer Fire Department's and would require more training hours and more equipment/ gear. Dutchess County (DC) Legislator Houston said the DC Legislators sent a letter to Governor Hochul asking New York State to not pass these new regulations. Mayor Collopy said he had also signed a letter that was sent to Hochul through the Mayors and Supervisors Association stating they were not in favor of the new proposed rule asking for NYS not to pass the proposal. Chief Boscardin announced 7 new members joined the Fire Department. *Motion* made by Trustee Doro to accept the new members, seconded by Deputy Mayor Murphy and all were in favor.
 - b. **Police** – Chief Dworkin read from attached monthly report. Reported the Village was awarded \$129K in grants (tech grant and body armor grant). He will be working on applying to modify the tech grant to include computer items needed. Trustee Doro said parking throughout the Village on the weekends can get crazy. Chief Dworkin said he will look out for that. Ongoing- Lexipol Polices and Procedures.
 - c. **Highway** – PWS Collocola read highlights from the monthly report. He reported the 2011 truck will be going to auction in July. Oil and stone of Maple Avenue is scheduled for the end of August- weather depending. This was PWS Collocola's last report as he is retiring in June. The Village Board thanked Bob for his hard work and dedication for the past 19 years.
 - d. **Water & Sewer** – S. Osborn: read from attached monthly reports. Reported the concrete pad for the generator will be poured and he will be making arrangements to have the generator moved to its final location.
Resolution 2024-009 – Applying for a WQIP Grant - Board resolution to apply for funds through the NYS Water Quality Improvement Project (WQIP) for the WWTP Upgrade project (attached). Roll Call Vote: 4 ayes 1 absent (Trustee Contino).
 - e. **Treasurer & Building Dept** – Clerk Witt: read from attached reports.
5. **Old Business:**
 - Sidewalk Connection (Maple Ave to Franklin)-Deputy Mayor Murphy:** To be completed in June.
 - Local Law 6 of 2024: Resolution LL0062024.1** - Introducing Local Law No. 6 of 2024 Amending Chapter 79 of the Village Code Entitled "Brush, Grass and Weeds" to Establish Rules and Regulations for Keeping the Public Thoroughfare Free of Debris and Water. *Motion* made by Trustee Doro, seconded by Trustee Herzog to accept Resolution LL0062024.1 (attached). Roll Call Vote: 4 ayes 1 absent. Public hearing to enact Local Law 6 of 2024 set for July 10th meeting.
 - Local Law 7 of 2024: Resolution LL0072024** - Introducing Local Law No. 7 of 2024 Imposing a Temporary Six-Month Moratorium on Site Plan, Special Use Permit, Variance and Subdivision Approvals in the RLD Zoning District. After discussion, the Board tabled this resolution pending changes. Attorney MacDonald to send out amended resolution before July meeting.

Convert streetlights to LED-Trustee Herzog: Explained Central Hudson's proposal is to replace the sodium filaments on 75 of the large pole lights in the Village with LEDs at a cost of \$8800 to the Village. The savings in electricity cost would exceed the \$8800 in 3 years and Central Hudson would continue ownership and maintenance of the poles. Trustee Herzog to bring updated proposal to July meeting.

6. **New Business: Tennis Court Fence- Trustee Doro:** Received three quotes to repair and reinforce the bottom of the fence around the tennis court. *Motion* made by Trustee Doro to accept the quote from Salem Fence Company, seconded by Trustee Herzog and all were in favor. Clerk Witt to transfer the funds from the Tennis Court Reserves (NY CLASS) to pay for the bill.
7. **Public Comments:** No additional comments.
8. **Board Member Updates**
9. **Next board meeting: Business Meeting- July 10, 2024, 6PM at Village Hall.**
10. **Adjournment:** *Motion* to adjourn at 7:53 PM was made by Mayor Collopy seconded by Deputy Mayor Doro and all were in favor.

Respectfully submitted



by Village Clerk - Sarah J. Witt

Resolution #2024-009- Adopted June 12, 2024
VILLAGE OF MILLBROOK

WWTP UPGRADE PROJECT

Board Resolution – WQIP Funding Application

WHEREAS, The Village of Millbrook, New York (hereinafter the “Village”) has established the public benefit of the Wastewater Treatment Plant Upgrade Project (hereinafter the “Project”); and

WHEREAS, the Project includes rehabilitation and upgrade of the existing equipment at the WWTP (hereinafter the “Project”); and,

WHEREAS, the Village has the opportunity to apply for grant funds from the NYS Water Quality Improvement Project (WQIP) which may fund up to \$25 million or 25% of the total project costs; and,

WHEREAS, the total Project cost is estimated at \$9,700,000; and,

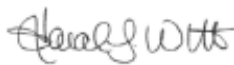
WHEREAS, the Village is prepared to contribute matching funds through the Clean Water State Revolving Fund loan program; and,

THEREFORE, BE IT RESOLVED THAT

1. The Village of Millbrook is authorized to submit the WQIP grant application.
2. The Mayor of the Village of Millbrook is authorized to sign the WQIP grant application.
3. The Village agrees to provide the matching funds required for the WQIP project through the Clean Water State Revolving Fund loan program.

Mayor Collopy	Aye <u>x</u>	Nay _____
Deputy Mayor Murphy	Aye <u>x</u>	Nay _____
Trustee Herzog	Aye <u>x</u>	Nay _____
Trustee Contino	Aye _____	Nay _____ - Absent
Trustee Doro	Aye <u>x</u>	Nay _____

The resolution was thereupon duly adopted on June 12, 2024.



Sarah Witt
Sarah Witt, Clerk, Village of Millbrook

RESOLUTION No. LL0062024.1

**Introducing Local Law No. 6 of 2024 Amending Chapter 79 of the Village Code Entitled
“Brush, Grass and Weeds” to Establish Rules and Regulations for Keeping the Public
Thoroughfare Free of Debris and Water**

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village Fire House, 20 Front Street, Millbrook, New York on the 12th day of June, 2024, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and Trustee Doro, seconded by Trustee Herzog, moved the following resolution, to introduce the following proposed local law, to be known as Proposed Local Law No. 6 of 2024, entitled “A Local Law No. 6 of 2024 Amending Chapter 79 of the Village Code Entitled “Brush, Grass and Weeds” to Establish Rules and Regulations for Keeping the Public Thoroughfare Free of Debris and Water as follows:

BE IT ENACTED by the Board of Trustees of the Village of Millbrook (“Village Board”) as follows:

Section 1. Legislative intent: Chapter 79 of the Village of Millbrook Village Code entitled “Brush, Grass and Weeds” contains regulations for property owner’s obligations to maintain brush, grass and weeds so as not to grow in excess of four inches on any improved lot but does not include any regulations for keeping the sidewalk, curb or traveled portion of the street or free of debris or water. The Village Board has observed that more and more residents of the Village are allowing debris and water to move or flow from their property onto the sidewalk, curb or traveled portion of the street or highway (“public thoroughfares”). This movement of such debris and water is most often caused by weather conditions or other natural and man-made hazards. The Village Board has also observed property owners directing water via hoses or other pipes onto public thoroughfares. Stone and dirt driveways occasionally “wash out” onto public thoroughfares. These conditions are dangerous to the public traveling on public thoroughfares and could be avoided by proper maintenance conducted by the property owner. This has led the Village Board to determine it is in the best interest of the Village to amend the Village Code to establish regulations for keeping the public thoroughfare free of debris and water. The Village Board now, therefore, wishes to amend Chapter 79 of the Village Code entitled “Brush, Grass and Weeds” to Establish Rules and Regulations for Keeping the Public Thoroughfare Free of Debris and Water.

Section 2. Chapter 79 of the Village Code entitled “Brush, Grass and Weeds” is hereby amended by adding a new Subsections 79-3 and 79-4 to read as follows.

“79-3 Keeping the Public Thoroughfare Free of Debris and Water.

No person shall permit debris or water to move or flow from the owner’s property onto the sidewalk and the curb or traveled portion of the street or highway abutting said premises.

79-4 Village to Prevent Debris or Water From Moving or Flowing onto the Public Thoroughfare.

If the owner or responsible party to the owner shall fail to perform the work needed to prevent debris or water from moving or flowing onto the public thoroughfare within five days after notice by the appropriate Village official, the Village may perform the work and assess the cost thereof against the premises and collect the amount in the same manner as Village taxes are collected.”

Further, **Chapter 79** of the Village Code entitled “Brush, Grass and Weeds” is hereby amended by Subsections **79-3** to **79-5**.

Section 3. Severability. Should any word, section, clause, paragraph, sentence, part or provision of this local law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section 4. All other ordinances or local laws of the Village of Millbrook which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law full force and effect during its effective period.

Section 5. Numbering for codification. It is the intention of the Village of Millbrook Board of Trustees and it is hereby enacted that the provisions of this Local Law shall be included in the Code of the Village of Millbrook; that the sections and subsections of this Local Law may be re-numbered or re-lettered by the Codifier to accomplish such intention; that the Codifier shall make no substantive changes to this Local Law; that the word “Local Law” shall be changed to “Chapter,” “Section” or other appropriate word as required for codification; and that any such rearranging of the numbering and editing shall not affect the validity of this Local Law or the provisions of the Code affected thereby.

Section 6. This Local Law shall take effect as of the date of filing with the New York Secretary of State.

Mayor, Tim Collopy, advised the Board of Trustees that, pursuant to the Municipal Home Rule Law of the State of New York, it will be necessary to hold a public hearing upon this proposed local law. Trustee Doro offered the following resolution which was seconded by Trustee Herzog, who moved its adoption:

WHEREAS, on June 12, 2024, Trustee Doro introduced this Local Law for the Village of Millbrook, to be known as “A Local Law No. 6 of 2024 Amending Chapter 79 of the Village Code Entitled “Brush, Grass and Weeds” to Establish Rules and Regulations for Keeping the Public Thoroughfare Free of Debris and Water.”

RESOLVED, that a public hearing be held in relation to the proposed Local Law as set forth in the form of notice, hereinafter provided, at which hearing parties in interest and citizens shall have an opportunity to be heard, to be held at the Village Fire House, 20 Front Street, Millbrook, New York, on July 6th, 2024, at 6:00 o’clock, p.m., Prevailing Time, and that notice of said hearing shall be published in the official newspaper of general circulation in the Village of Millbrook, by the Village Clerk, at least ten (10) days before such hearing and that such notice shall be in the following form:

NOTICE OF PUBLIC HEARING

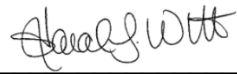
TAKE NOTICE, that the Board of Trustees of the Village of Millbrook will hold a public hearing at the Village Hall, 35 Merritt Ave, Millbrook, New York, on July 10th, 2024, at 6:00 o’clock, p.m., Prevailing Time, on Proposed Local Law No. 6 of the Year 2024, entitled “A Local Law No. 6 of 2024 Amending Chapter 79 of the Village Code Entitled “Brush, Grass and Weeds” to Establish Rules and Regulations for Keeping the Public Thoroughfare Free of Debris.

TAKE FURTHER NOTICE, that copies of the aforesaid proposed Local Law will be available for examination at the office of the Clerk of the Village of Millbrook, at the Village Hall,

35 Merritt Avenue, Millbrook, New York between the hours of 8:00 a.m. to 12:00 p.m. and then between 1:00 p.m. to 3:00 p.m. on all business days between the date of this notice and the date of the public hearing.

TAKE FURTHER NOTICE, that all persons interested, and citizens shall have an opportunity to be heard on said proposal at the time and place aforesaid.

DATED: Millbrook, New York
June 12, 2024

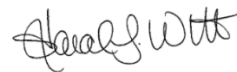


SARAH J. WITT, VILLAGE CLERK

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Collopy	AYE
Trustee Herzog	AYE
Trustee Contino	ABSENT
Trustee Doro	AYE
Trustee Murphy	AYE

DATED: Millbrook, New York
June 12, 2024



SARAH J. WITT, VILLAGE CLERK
Village of Millbrook



Board of Trustees Meeting
June 12, 2024 @ 6:00 pm

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, June 12, 2024
6:00 PM
Millbrook Firehouse

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube](#) Live & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

1. **Open Meeting:**
 - a. Pledge of allegiance & roll call of trustees
 - b. Announce Pat Murphy as Deputy Mayor
2. **Administrative Business:**
 - a. Minutes approval
 - b. Voucher approval
 - c. Review yard sign restrictions
 - d. Upcoming Parade of Lights – coordinator needed
3. **Department Reports:**
 - a. DC Legislature – DC Legislator Houston
 - b. Fire & Rescue – Chief Boscardin, President Rochfort
 - i. Board approval of new members to FD & EMS
 - c. Police – Chief Dworkin
 - i. Report of awards to MBPD
 - d. Highway – Hwy Super Collocola
 - i. Review recently planted trees – Trustee Herzog
 - e. Water & Sewer – S. Osborn, VRI
 - i. Resolution to apply for WQIP grant
 - f. Treasurer & Building Dept – Clerk Witt
 - i. Appoint Keith Del Valle to ZBA & Doug Dundas to PB
4. **Old Business:**
 - a. Sidewalk completion outlook – Trustee Herzog
 - i. CDBG next steps – Deputy Mayor Murphy
 - b. Sidewalk connection from Maple Ave to Franklin – Deputy Mayor Murphy
 - c. Proposal to convert streetlights to LED – Trustee Herzog
5. **New Business:**
 - a. Tennis fence repair proposal – Trustee Doro
 - b. Introduce resolution to keep thoroughfares clear – Trustee Doro
 - c. Propose development moratorium for RU districts – Trustee Doro
 - d. NRI Benchmarking Resolution for VoM – Trustee Herzog
6. **General Public Comments**
7. **Board Member Updates**
8. **Next Board Meeting:** Wednesday, 7/10/2024 - 6PM
9. **Adjournment**

Unpaid Voucher Totals June 12, 2024

	FY 23/24	FY 24/25	Total
General Fund	\$26,371.63	\$49,199.19	\$75,570.82
Cap Sidewalks	\$7,328.40		\$7,328.40
Water Fund	\$8,753.57	\$759.63	\$9,513.20
Sewer Fund	\$24,622.25	\$17,884.49	\$42,506.74
TOTAL:	\$67,075.85	\$67,843.31	\$134,919.16

MILLBROOK FIRE DEPARTMENT

MAY 2024

75 INCIDENTS REPORTED

Millbrook Fire Dept	
Automatic Fire Alarm	14
EMS Call	58
Motor Vehicle Accident	2
Structure Fire Call	0
Wires Down	1
TOTALS:	75

NOTES:

Monthly drills

- Extrication & Bailout

EMS Responses	
NDP (49-79)	55
MFD Ambulance *	1
MFD Members	41
Mutual Aid Given	
Fire	1
EMS	5

Mutual Aid Received	
Fire	0
EMS *	3

* 1 transport

NEW MEMBERS	FIRE	EMS
Dalia Rios	X	X
Jenna Burns	X	X
Lia Zampko	X	
John Bartin	X	
Kathleen Bartin		X
Jordyn Kaan		X
Shannon Grey		X
TOTALS:	4	5

V.M.P.D MONTHLY REPORT

MAY 2024

55 INCIDENTS REPORTED

(including, but not limited to)

Incident #'s 18999-19054

TRAFFIC		ASSIST OTHER AGENCIES		CRIMES		PUBLIC SERVICE		COMMUNITY POLICING	
Parking Tickets	4	NY State Police	1	Trespass	1	Lockout	1	Foot Patrols	16
Parking Complaints	4			Disorderly Conduct	1	FOIL	1	School Checks	6
Vehicle & Traffic Complaint	5	EMS	13	Larceny	1	Lost/Found Property	3	Memorial Day Ceremony	1
Speed Detail	3								
		Town of Washington Court	2						



Compliance & Risk Report
south on church at alden, SB

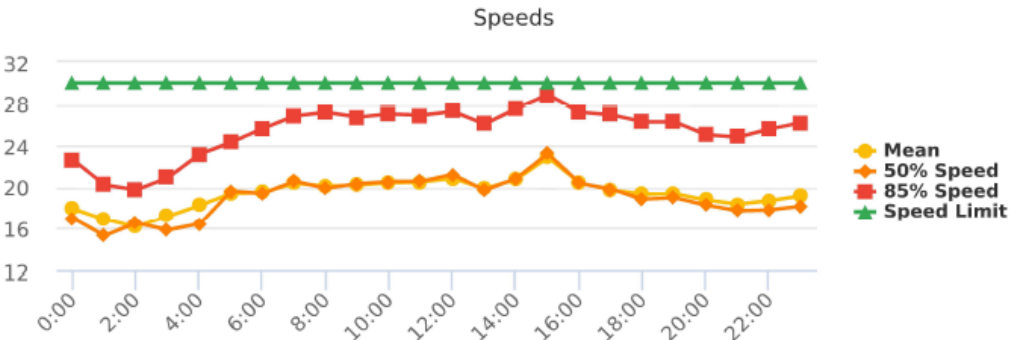
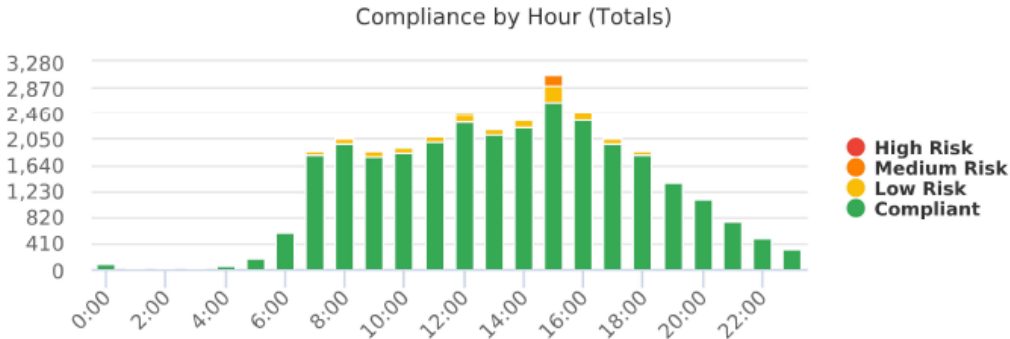
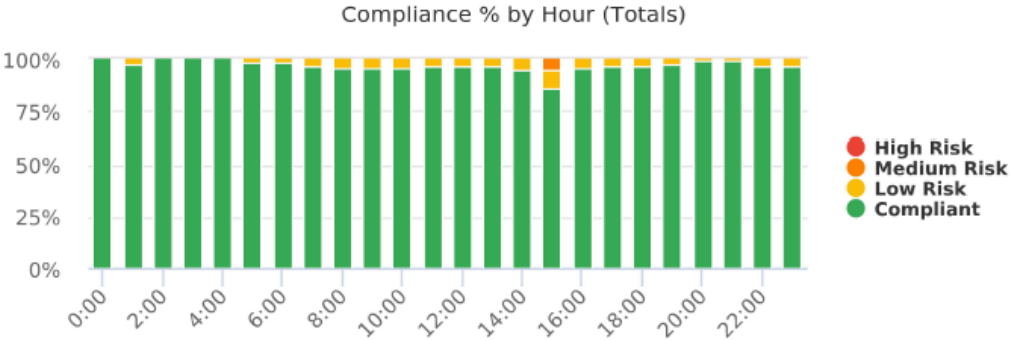
Start: 2024-05-16
End: 2024-05-31
Times: 0:00:00-23:59:59
Medium Risk Threshold: Speed Limit + 10
High Risk Threshold: Speed Limit + 20
Speed Range: 1 to 150
Time View: By Hour (Total Volumes)

Time	Speed Limit	Mode	Compliant	Low Risk	Medium Risk	High Risk	Total Num Vehicles
0:00	30	Speed Display	100	0	0	0	100
1:00	30	Speed Display	37	1	0	0	38
2:00	30	Speed Display	24	0	0	0	24
3:00	30	Speed Display	22	0	0	0	22
4:00	30	Speed Display	72	0	0	0	72
5:00	30	Speed Display	184	4	0	0	188
6:00	30	Speed Display	584	13	0	0	597
7:00	30	Speed Display	1789	74	0	0	1863
8:00	30	Speed Display	1974	79	6	0	2059
9:00	30	Speed Display	1784	79	0	0	1863
10:00	30	Speed Display	1837	81	2	0	1920
11:00	30	Speed Display	2008	77	1	0	2086
12:00	30	Speed Display	2333	93	1	0	2427
13:00	30	Speed Display	2113	82	1	0	2196
14:00	30	Speed Display	2239	120	10	0	2369
15:00	30	Speed Display	2652	259	172	0	3083
16:00	30	Speed Display	2341	112	0	0	2453
17:00	30	Speed Display	1982	73	1	0	2056
18:00	30	Speed Display	1799	69	0	0	1868
19:00	30	Speed Display	1368	32	3	0	1403
20:00	30	Speed Display	1113	14	0	0	1127
21:00	30	Speed Display	758	10	0	0	768
22:00	30	Speed Display	487	17	2	0	506
23:00	30	Speed Display	315	13	0	0	328
Total			29915	1302	199	0	31416



Compliance & Risk Report
south on church at alden, SB

Start: 2024-05-16
End: 2024-05-31
Times: 0:00:00-23:59:59
Medium Risk Threshold: Speed Limit + 10
High Risk Threshold: Speed Limit + 20
Speed Range: 1 to 150
Time View: By Hour (Total Volumes)





Start: 2024-06-03
End: 2024-06-10
Times: 0:00:00-23:59:59

Compliance & Risk Report

Harts Village Rd, SB

Medium Risk Threshold: Speed Limit + 10
High Risk Threshold: Speed Limit + 20
Speed Range: 1 to 150
Time View: By Hour (Total Volumes)

Time	Speed Limit	Mode	Compliant	Low Risk	Medium Risk	High Risk	Total Num Vehicles
0:00	30	Speed Display	9	0	0	0	9
1:00	30	Speed Display	6	2	0	0	8
2:00	30	Speed Display	3	0	0	0	3
3:00	30	Speed Display	2	0	0	0	2
4:00	30	Speed Display	6	2	0	0	8
5:00	30	Speed Display	23	15	0	0	38
6:00	30	Speed Display	51	27	0	0	78
7:00	30	Speed Display	147	70	2	0	219
8:00	30	Speed Display	153	106	7	0	266
9:00	30	Speed Display	138	59	0	0	197
10:00	30	Speed Display	163	69	1	0	233
11:00	30	Speed Display	175	82	2	0	259
12:00	30	Speed Display	142	83	1	0	226
13:00	30	Speed Display	151	60	1	0	212
14:00	30	Speed Display	145	70	2	0	217
15:00	30	Speed Display	143	81	5	0	229
16:00	30	Speed Display	166	67	0	0	233
17:00	30	Speed Display	141	59	0	0	200
18:00	30	Speed Display	102	44	5	0	151
19:00	30	Speed Display	69	25	1	0	95
20:00	30	Speed Display	44	22	0	0	66
21:00	30	Speed Display	30	19	0	0	49
22:00	30	Speed Display	17	8	0	0	25
23:00	30	Speed Display	7	2	1	0	10
Total			2033	972	28	0	3033

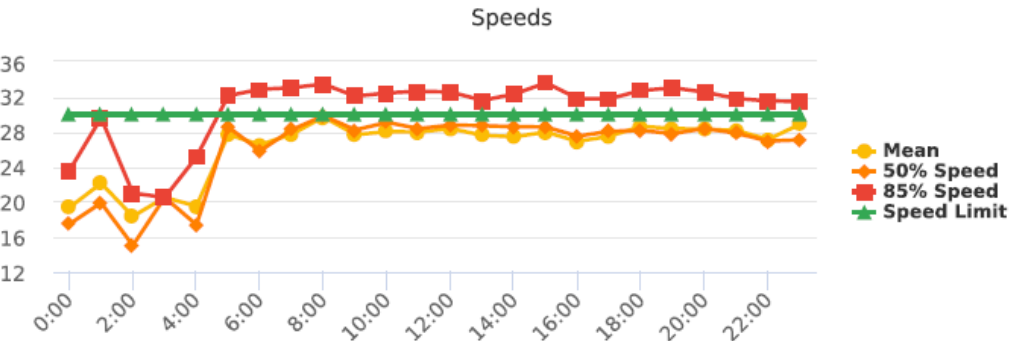
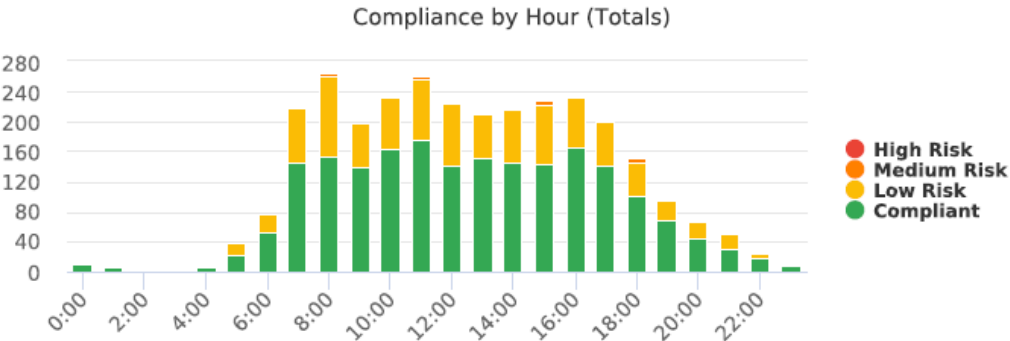
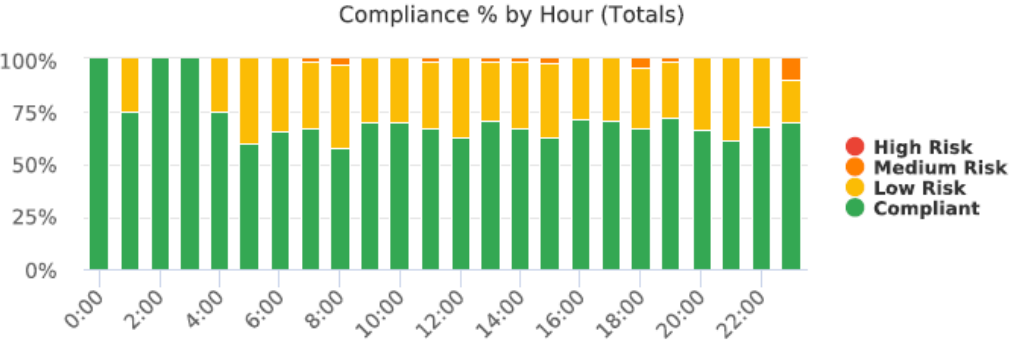


Start: 2024-06-03
End: 2024-06-10
Times: 0:00:00-23:59:59

Compliance & Risk Report

Harts Village Rd, SB

Medium Risk Threshold: Speed Limit + 10
High Risk Threshold: Speed Limit + 20
Speed Range: 1 to 150
Time View: By Hour (Total Volumes)





Brush Pick-Up

April 1 – May 31

NO YARD CLEARING, TREE REMOVAL OR LEAVES

Public Works Monthly Report May 2024

1. **Brush Pick-Up ended May 31st**
2. **No monthly summer brush pick-up this year. Monday, Sept 9th will be the only extra pick-up day.**
3. Straightened several village signs
4. Mowed and trimmed 7 village properties weekly
5. Serviced backhoe
6. Began painting curbs
7. Began watering new trees on Franklin Ave on regularly
8. Trimmed back sidewalk bushes
9. Trimmed low hanging tree branches
10. Picked up street garbage
11. Put out additional trash barrels for holiday
12. Began bringing brush to Town dump
13. 5 Trees and stumps removed at various locations



Tree Plantings

Shade Tree Committee

14 TREES PLANTED SINCE APRIL 26, 2024

**The Village of Millbrook plants 14 Trees
since Arbor Day April 26, 2024!**

TREE REPLACEMENTS ON FRANKLIN AVE:

- Elm Tree in front of Alpaca Store
- Elm Tree in front of Millbrook Diner
- Red Maple in front of Florist Shop
- Red Maple east of Florist Shop
- Zelkova between China Tokyo and Stewarts Shops

Thank you to Tribute Garden for planting donation!

TREE PLANTINGS ELSEWHERE IN THE VILLAGE:

- 2 Maple Trees.....126 Maple Ave
- Maple Tree.....108 Maple Ave
- Crabapple Tree.....62 Maple Ave
- Styrax Tree.....Washington Ave across from Hunt and Harvest
- Linden Tree.....Maple Ave cul de sac
- Tulip Tree.....Maple Ave cul de sac
- Crabapple Tree.....Village Highway garage

ARBOR DAY TREE PLANTING:

- Valley Forge Elm Tree....Elm Drive Elementary Playground

Thank you to Millbrook Shade Tree Commission for their efforts to add these beautiful trees to our village.

Monthly Water Report

May 2024

	May	April	March
Total Water Produced	4,619,220	4,368,540	4,052,455
Average Daily Flow	149,000	145,620	130,725
Peak Day Flow	197,250	214,760	173,790

Sampling Results:

	May	April	March
Total Coliform	Absent	Absent	Absent

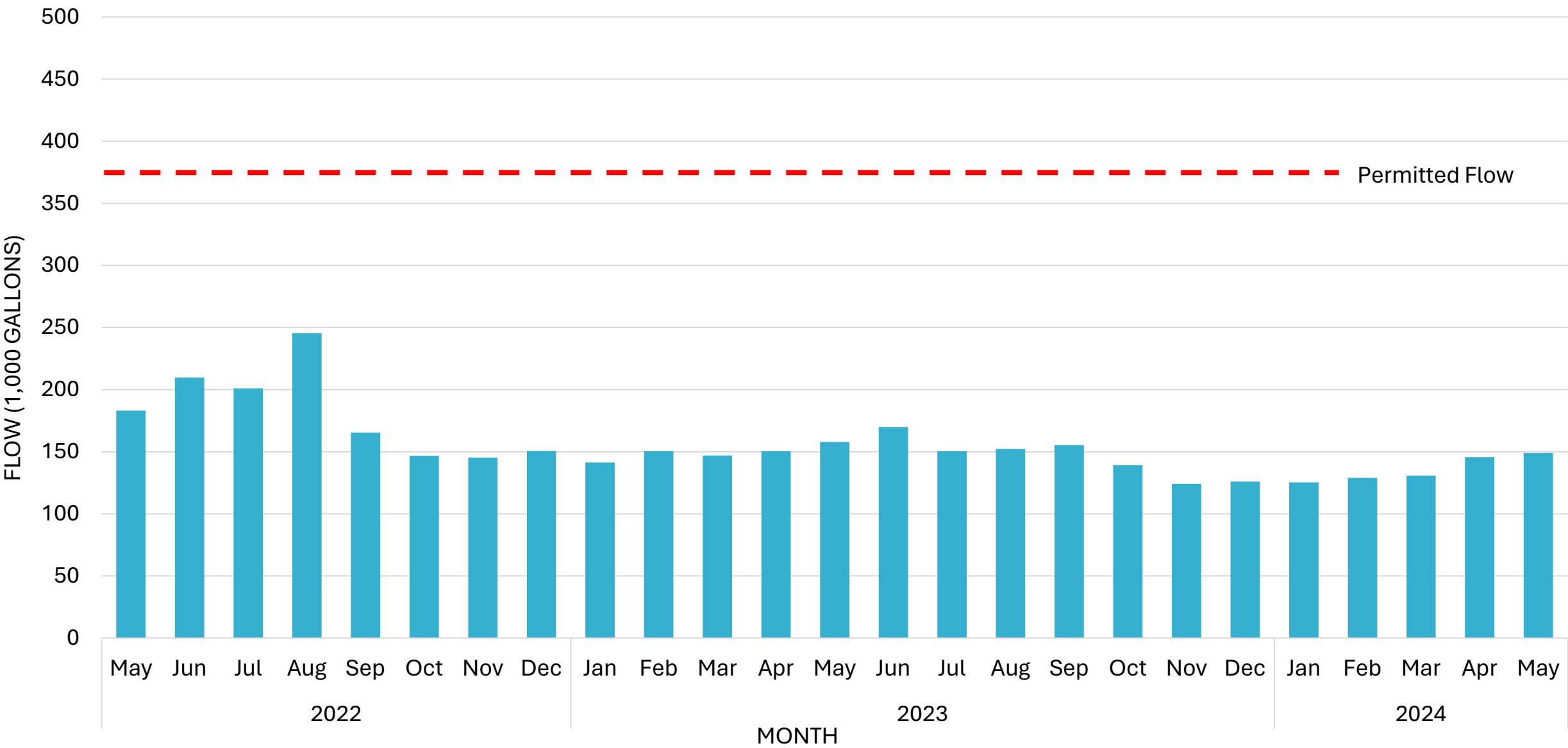
* Results not in compliance

Comments:

1. Performed all routine sampling and maintenance
2. DOH inspection - no issues
3. Inspected new water service line for 24 North Ave
4. Repaired damaged curb box on Maple Ave

Millbrook Water

Average Daily Flow



Monthly Sewer Report

May 2024

	May	April	March	Permit Limit
Total Effluent Flow	3,846,260	6,233,575	8,707,955	n/a
Average Daily Flow	124,100	207,450	280,900	n/a
12-Month Rolling AVG	206,000	208,000	202,000	250,000
Peak Daily Flow	143,880	413,830	709,380	n/a
Precipitation <i>(in. as liquid)</i>	4.0"	3.9"	7.3"	n/a

SPDES Permit Samples: (mg/l)

	May	April	March	Permit Limit
BOD	3.9 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Total Suspended Solids	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
TKN as N	1.3 mg/l	.5 mg/l	.48 mg/l	8 mg/l
Fecal Coliform	<2/100ml	n/a	n/a	200/100 ml

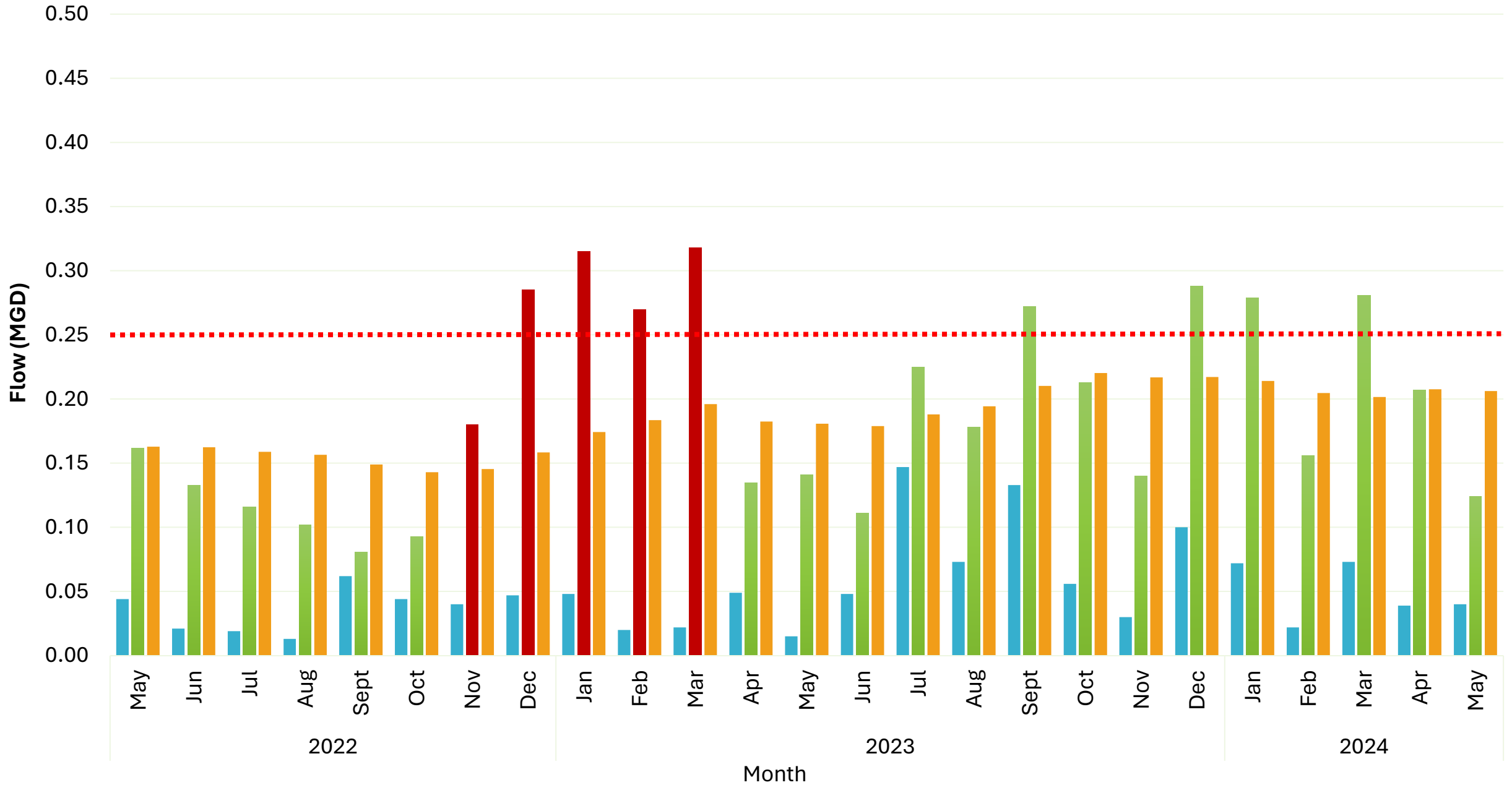
* Exceeds permit limit

Comments:

1. Performed all routine sampling and maintenance
2. Kinsley serviced generator
3. EarthCare hauled sludge
4. Cleaned filter and sludge beds
5. Bennett PS work underway

Millbrook WWTP

Precipitation Monthly Average Flow 12 Month rolling average flow Inaccurate Flow Meter



Resolution 2024-009

Resolution 2024-009 WQIP Funding Application for the
Wastewater Treatment Plant Upgrade Project

Click link to view resolution

<https://villageofmillbrookny.com/wp-content/uploads/2024/06/2024-009-WQIP-Resolution.pdf>

Building Department Report: May 2024

Building Permits Issued	5
Sign Permit	3
Certificate of Occupancy	0
Certificate of Compliance	0
Municipal Searches	1
Total Fees Collected	\$3898

Planning & Zoning

- Planning Board Hearing for Reardon Briggs and 92 Maple- June 10th
- New fee schedule in place

Short Term Rentals (STR):

- STR Permits Issued: 1
- STR Applications in Process: 1

Applications were made available through HeyGov on June 1st.

Treasurer’s Report: Bank Balances - May 2024

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
TAX ACCOUNT	2.07	0.00	2.07	0.00	526.69	15.16	0.00
GENERAL FUND	21,854.39	234,824.33	232,165.14	7.65	215.22	119.82	24,521.23
WATER FUND	75,689.55	37,681.42	15,876.84	21.84	179.63	66.07	97,515.97
SEWER FUND	108,813.64	20,626.95	21,068.86	24.31	222.57	99.16	108,396.04
ACCOUNTS PAYABLE	16,336.16	214,421.02	230,137.18	0.00	0.00	0.00	620.00
BENNETT PUMP STATION	1,488.54	0.00	0.00	0.00	8.54	8.54	1,488.54
ESCROW (PLANNING & ZONING)	3,982.31	1,910.83	0.00	0.00	0.00	0.00	5,893.14
HNL TRUST	17,876.68	0.00	0.00	3.23	52.75	18.69	17,879.91
MEDICAL DEDUCTIBLE	6,506.37	0.00	2,283.95	0.00	0.00	0.00	4,222.42
MILLBROOK RESTORATION	10,591.42	0.00	0.00	2.39	36.88	11.17	10,593.81
PAYROLL ACCOUNT	31,326.45	41,994.26	61,181.74	0.00	0.00	0.00	12,138.97
POLICE VEHICLE FUND	1,728.24	0.00	0.00	0.00	0.00	0.00	1,728.24
RESERVE FOR FIRE TRUCK	1,680.68	0.00	0.00	0.30	4.31	1.41	1,680.98
RETAINING WALL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WATER RESERVE	0.00	0.00	0.00	0.00	10.48	0.00	0.00
SEWER RESERVE	0.00	0.00	0.00	0.00	25.98	0.00	0.00
SIDEWALKS	0.00	0.00	0.00	0.00	2.14	2.14	0.00
TENNIS COURTS	302.70	0.00	0.00	0.07	0.77	0.32	302.77
THORNE TRUST	0.00	0.00	0.00	0.00	31.10	9.74	0.00
TREE REPLACEMENT PROGRAM	7,677.43	0.00	0.00	1.39	14.27	6.48	7,678.82
TRIBUTE GARDEN DONATIONS	6,359.58	8,500.00	0.00	2.90	20.39	8.17	14,862.48
TOTAL	584,697.31	559,958.81	562,715.78	64.08	1,351.72	366.87	309,523.32

Treasurer’s Report: NYCLASS Balances - May 2024

Average Monthly Yield: 5.2142%

	Beginning Balance	Contributions	Withdrawals	Interest	Income Earned Fiscal YTD	Income Earned Calendar YTD	Month End Balance
RESERVE FOR FIRE TRUCK	359,021.62	0.00	0.00	1,589.04	15,139.94	6,826.03	360,610.66
TAX ACCOUNT	773,861.73	0.00	223,500.00	2,698.58	31,188.09	11,790.64	553,060.31
WATER FUND	10,212.66	0.00	0.00	45.20	977.19	220.64	10,257.86
SEWER FUND	49,978.96	0.00	0.00	221.22	13,965.01	3,406.52	50,200.18
FEMA	16,125.78	0.00	0.00	71.38	220.37	220.37	16,197.16
BENNETT PUMP STATION	230,963.69	0.00	0.00	1,022.24	3,448.99	3,448.99	231,985.93
TENNIS COURT RESERVE	4,019.40	0.00	0.00	17.76	37.16	37.16	4,037.16
TOTAL	1,444,183.84	0.00	223,500.00	5,665.42	64,976.75	25,950.35	1,226,349.26

Total Balances - May 2024

	BEGINNING BALANCE	CONTRIBUTIONS	WITHDRAWALS	INCOME EARNED	INCOME EARNED FISCAL YTD	INCOME EARNED CALENDAR YTD	MONTH END BALANCE
BANK OF MILLBROOK	584,697.31	559,958.81	562,715.78	64.08	1,351.72	366.87	309,523.32
NYCLASS	1,444,183.84	0.00	223,500.00	5,665.42	64,976.75	25,950.35	1,226,349.26
TOTAL	2,028,881.15	559,958.81	786,215.78	5,729.50	66,328.47	26,317.22	1,535,872.58

HAPPY NEW (FISCAL) YEAR!!

Clerk/Treasurer Highlights

Tax bills mailed out 5/30

Collected to date: \$200,495.96

Bank Recs completed through April

AV Equipment for meetings has been ordered- date for training TBD

FOIL Requests: 3

Local Law No 6 of 2024

Introducing Local Law No 6 of 2024 Amending Chapter 79 of the Village Code Entitled “Brush, Grass and Weeds” to Establish Rules and Regulations for Keeping the Public Thoroughfare Free of Debris and Water

Click link to view resolution

<https://villageofmillbrookny.com/wp-content/uploads/2024/06/LL0062024-1-Resolution-of-Introduction-for-Local-Law-6-Brush-Grass-Weeds.pdf>

Board of Trustee Updates

Mayor Tim Collopy

Deputy Mayor Patrick Murphy

Trustee Vicky Contino

Trustee Peter Doro

Trustee Mike Herzog





Next Board of Trustees Meeting:

Monthly Business Meeting @ Firehouse
Wednesday, July 10, 2024 @ 6:00 pm

MEETINGS ARE HELD AT THE
Millbrook Firehouse

20 Front Street, Millbrook
(unless otherwise noted)

Streaming **LIVE** on [YouTube](#)
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