

Village of Millbrook
35 Merritt Ave- Village Hall
Board of Trustees (BOT)- Budget- Police & Fire
March 6, 2024

M **Roll Call:** Mayor Collopy, Deputy Mayor Doro, Trustee Herzog (ABSENT), Trustee Contino, Trustee Murphy, Officer in Charge (OIC) Witt, Fire Department (FD) Chief Boscardin, FD President Rochfort, Senior Account Clerk McLaughlin, Deputy Clerk Zeko, and Clerk Witt
TOW- Supervisor Ciferri, Councilman Audia, Councilman Rochfort

H **Open meeting – 6:00 PM with Pledge of Allegiance.**

O **Fire Department (FD):** (Budget documents attached) The Village and Town Boards reviewed the FD requested budget. The Firematic Equipment line had gone up due to the need to replace outdated turnout gear, helmets, gloves, etc. as the Fire Department had many new members join (see attachment). FD Chief said the projected cost for a new apparatus truck will be close to \$1,200,000. He is confident they will be able to pay for the new truck from the FD reserve, 1/3 coming from one donor (asking to remain anonymous), and the rest from general donations. They will be ordering the apparatus truck by the end of 2024-it will take roughly a year for the truck to be built and delivered. The current apparatus truck is 21 years old, but Chief Boscardin believes they could sell the truck for about \$50,000. Firehouse budget will possibly include updating the camera system, FD President Rochfort to bring quotes to the Board. Rescue Squad budget went up \$1000 from last year, but Chief Boscardin will speak to the Rescue Squad Chief and come back to the Board with any modifications to their budget. Mayor Collopy let the Town Board know that the Village is going to request a one-year contract extension with NDP (Northern Dutchess Paramedics) for ambulance service and the contract amount will be added to the 24/25 budget.

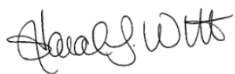
N **Budget on Police:** (Budget documents attached) Mayor Collopy noted that salaries and changes related to salaries will be discussed at a later budget meeting. He added the budget will be adding a personal service line for the new police chief. OIC Witt presented the police budget. After discussion, the Board will be putting a placeholder amount of \$10,000 in the Police Vehicle Reserve line.

P **Public Comment:** There was none.

C **Next Scheduled Budget Meeting:**

T **Adjournment:** *Motion* made by Mayor Collopy to adjourn the meeting at 7:02 PM, seconded by Deputy Mayor Doro and all were in favor.

Respectfully submitted by:



Sarah J. Witt
Village Clerk

Attachments Include: FD&PD- Budget, Debt Schedule, and Department requests. Police letter dated 09.05.23. And the NYSLR projections.

Village of Millbrook Master Budget 2024-2025			PRIOR YEAR 2022-2023 Actual	CURRENT YEAR 2023-2024 YTD	CURRENT YEAR 2023-2024 Adj. Budget	CURRENT YEAR 2023-2024 Orig. Budget	2024-2025 DEPT REQUEST	TENTATIVE 24-25
General Ledger No.	General Ledger Name	Sub-Account						
GENERAL FUND A								
APPROPRIATION ACCOUNT								
1.019104.01.000.45	1910.4 - Unallocated Insurance	FD - BENEFITS	\$ 26,715.00	\$ 20,936.20	\$ 15,777.00	\$ 15,777.00	\$ 22,500.00	\$ -
1.034102.01.000.00	3410.2 - Fire EQ		\$ 12,127.21	\$ 71,697.50	\$ 10,000.00	\$ 10,000.00	\$ 18,000.00	\$ -
1.034104.01.000.00	3410.4 - Fire CE		\$ 20,481.75	\$ 5,773.48	\$ 18,400.00	\$ 18,400.00	\$ 21,000.00	\$ -
1.034104.01.000.12	3410.4 - Fire CE	GASOLINE	\$ 520.54	\$ 249.52	\$ 500.00	\$ 500.00	\$ 600.00	\$ -
1.034104.01.000.13	3410.4 - Fire CE	DIESEL	\$ 4,082.41	\$ 3,303.74	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ -
1.034104.01.000.21	3410.4 - Fire CE	TRAINING	\$ 1,945.00	\$ 2,049.75	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -
1.034104.01.000.30	3410.4 - Fire CE	APPARATUS MAINT	\$ 35,546.41	\$ 9,490.23	\$ 14,100.00	\$ 14,100.00	\$ 18,700.00	\$ -
1.034104.01.000.31	3410.4 - Fire CE	PHYSICALS	\$ 10,147.00	\$ 339.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ -
1.034104.01.000.40	3410.4 - Fire CE	FH - CE	\$ 18,737.83	\$ 6,741.44	\$ 10,600.00	\$ 10,600.00	\$ 10,800.00	\$ -
1.034104.01.000.41	3410.4 - Fire CE	FH - UTILITIES	\$ 14,589.30	\$ 8,845.06	\$ 14,400.00	\$ 14,400.00	\$ 14,500.00	\$ -
1.034104.01.000.42	3410.4 - Fire CE	FH - HEATING FUEL	\$ 9,189.80	\$ 5,014.88	\$ 8,000.00	\$ 8,000.00	\$ 7,000.00	\$ -
1.034104.01.000.43	3410.4 - Fire CE	FH - REPAIRS/MAINT	\$ 47,228.20	\$ 18,355.96	\$ 28,247.00	\$ 28,247.00	\$ 24,900.00	\$ -
1.034104.01.000.44	3410.4 - Fire CE	FH - OFFICE	\$ 13,645.35	\$ 6,228.35	\$ 12,000.00	\$ 12,000.00	\$ 10,000.00	\$ -
1.034108.01.000.00	3410.8 - Fire Employee Benefits		\$ 15,180.99	\$ 18,991.00	\$ 16,000.00	\$ 16,000.00	\$ 24,400.00	\$ -
1.034108.01.000.46	3410.8 - Fire Employee Benefits	FD - CANCER	\$ 4,415.00	\$ 4,415.00	\$ 5,100.00	\$ 5,100.00	\$ 4,800.00	\$ -
1.034109.01.000.00	3410.9 - FD-Transfer to Equip Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1.045404.01.000.00	4540.4 - Ambulance CE		\$ 9,863.49	\$ 7,648.47	\$ 12,000.00	\$ 12,000.00	\$ 14,000.00	\$ -
1.045404.01.000.05	4540.4 - Ambulance CE	PAID AMBULANCE SERVICE	\$ 403,834.32	\$ 310,902.71	\$ 415,125.00	\$ 415,125.00	\$ 425,504.00	\$ -
1.045409.01.000.00	4540.9 - Ambulance Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1.090408.01.000.45	9040.8 - Workers Comp	FD - BENEFITS	\$ 20,326.00	\$ 20,540.00	\$ 22,000.00	\$ 22,000.00	\$ 17,800.00	\$ -
1.097206.01.000.47	9720.6 - Principal Installment Bonds	FD PICKUP 49-2	\$ -	\$ -	\$ 14,000.00	\$ 14,000.00	\$ -	\$ -
1.097206.01.000.76	9720.6 - Principal Installment Bonds	FD PICKUP 49-1	\$ 12,525.00	\$ -	\$ -	\$ -	\$ 15,400.00	\$ -
1.097207.01.000.47	9720.7 - Interest Installment Bonds	FD PICKUP 49-2	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
1.097207.01.000.76	9720.7 - Interest Installment Bonds	FD PICKUP 49-1	\$ 275.55	\$ -	\$ -	\$ -	\$ 3,272.50	\$ -
1.099509.01.000.50	9950.9 - Capital Reserve	AMBULANCE RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1.099509.01.000.51	9950.9 - Capital Reserve	FIRE TRUCK RESERVE	\$ 60,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ -
TOTALS:			\$ 741,376.15	\$ 521,522.29	\$ 709,249.00	\$ 709,249.00	\$ 745,676.50	\$ -
REVENUE ACCOUNT								
1.002262.01.000.00	2262 - Fire Contract		\$ 604,529.00	\$ 302,931.00	\$ 605,862.00	\$ 605,862.00	\$ -	\$ -
TOTALS:			\$ 604,529.00	\$ 302,931.00	\$ 605,862.00	\$ 605,862.00	\$ -	\$ -

2024-2025 BUDGET	GL #		Department	Sub Category	Month	YTD	Adj. Budget	Orig. Budget	Balance	REQUESTED
FIRE REVENUES										
1.002262.01.000.00	2262		2262 - Fire Contract		\$ 302,931.00	\$ 302,931.00	\$ 605,862.00	\$ 605,862.00	\$ 302,931.00	
Total Fire Revenue:							\$ 605,862.00	\$ 605,862.00	\$ 302,931.00	\$ -
Total Fire Expenses:							\$ 709,249.00	\$ 709,249.00	\$ 187,726.71	\$ 745,676.50
Difference:							\$ (103,387.00)	\$ (103,387.00)	\$ 115,204.29	\$ (745,676.50)
FIREMATIC EXPENSES										
1.034102.01.000.00	34102		3410.2 - Fire EQ		\$ -	\$ 71,697.50	\$ 10,000.00	\$ 10,000.00	\$ (61,697.50)	\$ 18,000.00
1.034104.01.000.00	34104		3410.4 - Fire CE		\$ 165.64	\$ 5,773.48	\$ 18,400.00	\$ 18,400.00	\$ 12,626.52	\$ 21,000.00
1.034104.01.000.12	34104	12	3410.4 - Fire CE	GASOLINE	\$ 36.69	\$ 249.52	\$ 500.00	\$ 500.00	\$ 250.48	\$ 600.00
1.034104.01.000.13	34104	13	3410.4 - Fire CE	DIESEL	\$ 686.52	\$ 3,303.74	\$ 3,500.00	\$ 3,500.00	\$ 196.26	\$ 4,000.00
1.034104.01.000.21	34104	21	3410.4 - Fire CE	TRAINING	\$ 449.75	\$ 2,049.75	\$ 4,000.00	\$ 4,000.00	\$ 1,950.25	\$ 4,000.00
1.034104.01.000.30	34104	30	3410.4 - Fire CE	APPARATUS MAINT	\$ 380.79	\$ 9,490.23	\$ 14,100.00	\$ 14,100.00	\$ 4,609.77	\$ 18,700.00
1.034104.01.000.31	34104	31	3410.4 - Fire CE	PHYSICALS	\$ -	\$ 339.00	\$ 9,500.00	\$ 9,500.00	\$ 9,161.00	\$ 9,500.00
1.034108.01.000.00	34108		3410.8 - Fire Employee Benefits		\$ -	\$ 18,991.00	\$ 16,000.00	\$ 16,000.00	\$ (2,991.00)	\$ 24,400.00
1.034108.01.000.46	34108	46	3410.8 - Fire Employee Benefits	FD - CANCER	\$ 4,415.00	\$ 4,415.00	\$ 5,100.00	\$ 5,100.00	\$ 685.00	\$ 4,800.00
1.034109.01.000.00	34109		3410.9 - FD-Transfer to Equip Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1.090408.01.000.45	90408	45	9040.8 - Workers Comp	FIRE	\$ 20,540.00	\$ 20,540.00	\$ 22,000.00	\$ 22,000.00	\$ 1,460.00	\$ 17,800.00
1.019104.01.000.45	19104	45	1910.4 - Unallocated Insurance	FIRE	\$ 985.70	\$ 20,936.20	\$ 15,777.00	\$ 15,777.00	\$ (5,159.20)	\$ 22,500.00
1.097206.01.000.47	97206	47	9720.6 - Principal Installment Bonds	FD PICKUP 49-2	\$ -	\$ -	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ -
1.097206.01.000.76	97206	76	9720.6 - Principal Installment Bonds	FD PICKUP 49-1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,400.00
1.097207.01.000.47	97207	47	9720.7 - Interest Installment Bonds	FD PICKUP 49-2	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
1.097207.01.000.76	97207	76	9720.7 - Interest Installment Bonds	FD PICKUP 49-1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,272.50
1.099509.01.000.51	99509	51	9950.9 - Capital Reserve	FIRE TRUCK RESERVE	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
Total Firematic:					\$ 27,660.09	\$ 157,785.42	\$ 208,877.00	\$ 208,877.00	\$ 51,091.58	\$ 238,972.50

2024-2025 BUDGET	GL #		Department	Sub Category	Month	YTD	Adj. Budget	Orig. Budget	Balance	REQUESTED
HOUSE EXPENSES										
1.034104.01.000.40	34104	40	3410.4 - Fire CE	FH - CE	\$ 1,667.68	\$ 6,741.44	\$ 10,600.00	\$ 10,600.00	\$ 3,858.56	\$ 10,800.00
1.034104.01.000.41	34104	41	3410.4 - Fire CE	FH - UTILITIES	\$ 1,051.95	\$ 8,845.06	\$ 14,400.00	\$ 14,400.00	\$ 5,554.94	\$ 14,500.00
1.034104.01.000.42	34104	42	3410.4 - Fire CE	FH - HEATING FUEL	\$ 2,016.64	\$ 5,014.88	\$ 8,000.00	\$ 8,000.00	\$ 2,985.12	\$ 7,000.00
1.034104.01.000.43	34104	43	3410.4 - Fire CE	FH - REPAIRS/MAINT	\$ 631.80	\$ 18,355.96	\$ 28,247.00	\$ 28,247.00	\$ 9,891.04	\$ 24,900.00
1.034104.01.000.44	34104	44	3410.4 - Fire CE	FH - OFFICE	\$ 1,112.01	\$ 6,228.35	\$ 12,000.00	\$ 12,000.00	\$ 5,771.65	\$ 10,000.00
Total House:					\$ 6,480.08	\$ 45,185.69	\$ 73,247.00	\$ 73,247.00	\$ 28,061.31	\$ 67,200.00
EMS EXPENSES										
1.045404.01.000.00	45404		4540.4 - Ambulance CE		\$ -	\$ 7,648.47	\$ 12,000.00	\$ 12,000.00	\$ 4,351.53	\$ 14,000.00
1.045404.01.000.05	45404	5	4540.4 - Ambulance CE	PAID AMBULANCE	\$ 34,494.19	\$ 310,902.71	\$ 415,125.00	\$ 415,125.00	\$ 104,222.29	\$ 425,504.00
1.045409.01.000.00	45409		4540.9 - Ambulance Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	
1.099509.01.000.50	99509	50	9950.9 - Capital Reserve	AMBULANCE RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	
Total EMS:					\$ 34,494.19	\$ 318,551.18	\$ 427,125.00	\$ 427,125.00	\$ 108,573.82	\$ 439,504.00

49-1 FD Chief Vehicle Tahoe					
Principal: 97206.01.0.76 Interest: 97207.01.000.76					
Date Issued	11/09/23	Principal Pmnt	\$	15,400.00	
Maturity Date	11/08/28	Total Principal	\$	77,000.00	
Annual Interest Rate	4.25%	Total Interest	\$	9,817.50	
Loan Amount	\$ 77,000.00	Total Payments	\$	86,817.50	

Period	Due Date	Beginning Balance	Total Due	Principal	Interest	Ending Balance	Check #	Date Paid
24-25	11/9/2024	\$ 77,000.00	\$ 18,672.50	\$ 15,400.00	\$ 3,272.50	\$ 61,600.00		
25-26	11/9/2025	\$ 61,600.00	\$ 18,018.00	\$ 15,400.00	\$ 2,618.00	\$ 46,200.00		
26-27	11/9/2026	\$ 46,200.00	\$ 17,363.50	\$ 15,400.00	\$ 1,963.50	\$ 30,800.00		
27-28	11/9/2026	\$ 30,800.00	\$ 16,709.00	\$ 15,400.00	\$ 1,309.00	\$ 15,400.00		
28-29	11/9/2027	\$ 15,400.00	\$ 16,054.50	\$ 15,400.00	\$ 654.50	\$ -		

FD: Roof Repair					
Debit: 34104.01.0.43					
Date Issued	04/01/22	Principal Pmnt	\$	14,000.00	
Maturity Date	04/01/26	Total Principal	\$	85,000.00	
Annual Interest Rate	0.00%	Total Interest	\$	-	
Loan Amount	\$ 85,000.00	Total Payments	\$	85,000.00	

PERIOD	DUE DATE	BEGINNING BALANCE	TOTAL DUE	PRINCIPAL	INTEREST	ENDING BALANCE	CHECK #	DATE PAID
21-22	4/1/2022	\$ 85,000.00	\$ 34,000.00	\$ 34,000.00	\$ -	\$ 51,000.00	15399	5/12/2022
22-23	4/1/2023	\$ 51,000.00	\$ 14,000.00	\$ 14,000.00	\$ -	\$ 37,000.00	15884	3/8/2023
23-24	4/1/2024	\$ 37,000.00	\$ 14,000.00	\$ 14,000.00	\$ -	\$ 23,000.00		
24-25	4/1/2025	\$ 23,000.00	\$ 14,000.00	\$ 14,000.00	\$ -	\$ 9,000.00		
25-26	4/1/2026	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ -	\$ -		

FIREMATIC BUDGET 2024-2025

34104.01.0.00 Contractual Expenses

Verizon - Cell Phones	\$	2,000.00
Verizon - MDT Tablets	\$	2,500.00
SCBA Testing	\$	2,000.00
SCBA Parts	\$	500.00
Air Monitor Service	\$	500.00
Refill Extinguishers	\$	500.00
Amkus (Jaws of Life) Service	\$	1,000.00
Ladder Testing	\$	500.00
UL Pump Testing	\$	1,000.00
Hose Testing	\$	5,000.00
Pager/Radio Repair	\$	2,500.00
Cascade Bottle Rental	\$	2,000.00
Breathing Air		
Hazmat/Speedy-Dri/Flares	\$	1,000.00
Subtotal	\$	21,000.00

FUEL

34104.01.0.12 Gas	\$	600.00
34104.01.0.13 Diesel	\$	4,000.00
Subtotal	\$	4,600.00

34104.01.0.31 Physicals

Firefighter Physicals	\$	8,000.00
Hepatitis Vaccine	\$	300.00
Blood Test	\$	1,200.00
Subtotal	\$	9,500.00

34104.01.0.21 Training/Education

Training Association Dues	\$	500.00
Seminars/NYS Classes		
In-House Training	\$	1,500.00
Mandated Annual Training	\$	1,000.00
NYS AFC/Chiefs' Council	\$	500.00
Fire Prevention	\$	500.00
CPR/1st Aid/AED Training		
Subtotal	\$	4,000.00

FIREMATIC BUDGET 2024-2025

34104.01.0.30 Apparatus Maintenance

NYS Inspections	\$	300.00
49-1	\$	500.00
49-2	\$	800.00
49-11	\$	1,700.00
49-13	\$	1,700.00
49-31	\$	1,700.00
49-55	\$	3,500.00
49-63	\$	500.00
49-61	\$	1,000.00
49-71	\$	2,000.00
49-97	\$	800.00
Misc. Service	\$	1,200.00
Parts	\$	3,000.00
Subtotal	\$	18,700.00

34102.01.0.00 Equipment

Chainsaw Update	\$	1,000.00
Tonneau Cover	\$	1,000.00
Helmets, gloves, boots	\$	3,000.00
Turnout gear (2 sets)	\$	13,000.00
Subtotal	\$	18,000.00

Insurance

19104.01.0.45	Liability	\$	22,500.00
34108.01.0.00	LOSAP - UBS Financial	\$	21,000.00
	LOSAP - Penflex Base Fee	\$	2,200.00
	LOSAP - Penflex Per Participant Fee/Audit	\$	1,200.00
34108.01.0.46	Cancer Policy	\$	4,800.00
90408.01.0.45	Workers' Compensation	\$	17,800.00
	Subtotal	\$	69,500.00

Capital Reserve

99059.01.0.51	Apparatus Reserve Fund	\$	75,000.00
99059.01.0.50	Ambulance Reserve		
97206.01.0.76	49-1 Tahoe Debt Service Principal	\$	15,400.00
97207.01.0.76	49-1 Tahoe Debt Service Interest	\$	3,272.50
	Subtotal	\$	93,672.50

Total Budget	\$	238,972.50
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FIRE HOUSE BUDGET 2024-2025

34104.01.0.40 Contractual

Dumpster Rental	\$2,025.00
Firehouse Cleaning	\$7,800.00
Vector Security Monitoring/Maintenance	\$954.83
Subtotal	\$ 10,779.83

34104.01.0.41 Utilities

Electric	\$11,000.00
Optimum	\$2,850.00
Propane	\$650.00
Subtotal	\$ 14,500.00

34104.01.0.42 FUEL

Heating Oil	\$7,000.00
Subtotal	\$ 7,000.00

34104.01.0.43 Maintenance

	Roof Repair Payment 4 of 5	\$14,000.00
	Plumbing- Furnace service	\$1,000.00
	Generator service	\$500.00
	Electrical Service	\$500.00
	Fire extinguisher/Hood/Alarm service	\$500.00
	Door Maintenance	\$900.00
	Air conditioners/refrigerators/ freezers service	\$ 800.00
CAP IMP	Replace fire rated door between engine/ rescue	\$ 3,700.00
CAP IMP	Up-Grade Camera system through-out firehouse	
CAP IMP	Replace two windows in upstairs kitchen	
	Subtotal	\$21,900.00

34104.01.0.44 Office Expenses:

Copier Rental/Repair	\$2,000.00
Office Supplies	\$500.00
Network Services	\$7,500.00
Subtotal	\$ 10,000.00

Total Budget	\$ 64,179.83
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EMS BUDGET 2024-2025

45404.01.0.00 Contractual Expenses

First Aid Supplies/ Oxygen / EpiPens	\$	5,000.00
Ambulance Maintenance/ Repairs		
Stretchers/ Stair Chairs Service		
AED's Service		
Subtotal	\$	5,000.00

34104.01.0.21 Training and Education

CPR/First Aid/Seminars/CME's	\$	3,000.00
Defensive Driving /EVOC		
Subtotal	\$	3,000.00

45404.01.0.00 Equipment

EMS Protective Gear/Rehab/02 First Aid Bags	\$	3,000.00
EMR System/Tablets & Program	\$	3,000.00
Subtotal	\$	6,000.00

Total Budget	\$	14,000.00
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Village of Millbrook Master Budget 2024-2025				PRIOR YEAR 2022-2023 Actual	CURRENT YEAR 2023-2024 YTD	CURRENT YEAR 2023-2024 Adj. Budget	CURRENT YEAR 2023-2024 Orig. Budget	2024-2025 DEPT REQUEST	TENTATIVE 24-25
General Ledger No.	General Ledger Name	Sub-Account							
GENERAL FUND A									
APPROPRIATION ACCOUNT									
1.031201.01.000.00	3120.1 - Police PS		\$ 132,283.18	\$ 102,219.93	\$ 169,000.00	\$ 169,000.00	\$ 180,000.00	\$ -	
1.031201.01.000.25	3120.1 - Police PS	COURT	\$ 2,872.99	\$ 2,003.60	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	
1.031201.01.000.26	3120.1 - Police PS	SCHOOL	\$ 2,660.09	\$ 2,241.74	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	
1.031201.01.000.27	3120.1 - Police PS	SPECIAL EVENTS	\$ 312.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	
1.031202.01.000.00	3120.2 - Police EQ		\$ 4,250.06	\$ 2,618.17	\$ 5,000.00	\$ 5,000.00	\$ 9,000.00	\$ -	
1.031204.01.000.00	3120.4 - Police CE		\$ 5,796.01	\$ 3,724.07	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ -	
1.031204.01.000.12	3120.4 - Police CE	GASOLINE	\$ 6,618.36	\$ 3,172.57	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ -	
1.031204.01.000.20	3120.4 - Police CE	REPAIRS/MAINT	\$ 2,995.70	\$ 11,358.58	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ -	
1.031204.01.000.21	3120.4 - Police CE	TRAINING	\$ 1,690.09	\$ 50.88	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	
1.031208.01.000.00	3120.8 - Police Employee Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
1.031209.01.000.00	3120.9 - Police Vehicle Reserv		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
1.090158.01.000.00	9015.8 - Fire & Police Retirement		\$ 23,110.00	\$ 20,935.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ -	
1.097206.01.000.75	9720.6 - Principal Installment Bonds	POLICE VEHICLE 2026	\$ 8,831.50	\$ 8,831.50	\$ 8,832.00	\$ 8,832.00	\$ 8,831.50	\$ -	
1.097207.01.000.75	9720.7 - Interest Installment Bonds	POLICE VEHICLE 2026	\$ 264.95	\$ 176.63	\$ 177.00	\$ 177.00	\$ 88.32	\$ -	
1.099509.01.000.53	9950.9 - Capital Reserve	POLICE VEHICLE RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS:			\$ 191,684.93	\$ 157,332.67	\$ 239,509.00	\$ 239,509.00	\$ 245,919.82	\$ -	
REVENUE ACCOUNT									
1.001520.01.000.00	1520 - Police Fees		\$ 75.00	\$ 22.41	\$ 100.00	\$ 100.00	\$ 50.00	\$ -	
1.001520.01.000.25	1520 - Police Fees	COURT	\$ 2,532.07	\$ 3,440.99	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	
1.001520.01.000.26	1520 - Police Fees	SCHOOL	\$ 4,033.58	\$ 2,127.80	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	
1.001520.01.000.27	1520 - Police Fees	SPECIAL EVENTS	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	
1.002610.01.000.00	2610 - Fines, Forfeits of Bail		\$ 3,130.00	\$ 800.00	\$ 3,600.00	\$ 3,600.00	\$ 2,500.00	\$ -	
TOTALS:			\$ 9,770.65	\$ 6,391.20	\$ 14,700.00	\$ 14,700.00	\$ 2,550.00	\$ -	

2024-2025 BUDGET	GL #		Department	Sub Category	Month	YTD	Adj. Budget	Orig. Budget	Balance	REQUESTED
POLICE REVENUES										
1.001520.01.000.00	1520		1520 - Police Fees		\$ -	\$ 22.41	\$ 100.00	\$ 100.00	\$ 77.59	\$ 50.00
1.001520.01.000.25	1520	25	1520 - Police Fees	COURT	\$ 870.25	\$ 3,440.99	\$ 3,000.00	\$ 3,000.00	\$ (440.99)	
1.001520.01.000.26	1520	26	1520 - Police Fees	SCHOOL	\$ -	\$ 2,127.80	\$ 3,000.00	\$ 3,000.00	\$ 872.20	
1.001520.01.000.27	1520	27	1520 - Police Fees	SPECIAL EVENTS	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
1.002610.01.000.00	2610		2610 - Fines, Forfeits of Bail		\$ -	\$ 800.00	\$ 3,600.00	\$ 3,600.00	\$ 2,800.00	\$ 2,500.00
Total Police Revenue:							\$ 14,700.00	\$ 14,700.00	\$ 8,308.80	\$ 2,550.00
Total Police Expenses:							\$ 239,509.00	\$ 239,509.00	\$ 82,176.33	\$ 245,919.82
Difference:							\$ (224,809.00)	\$ (224,809.00)	\$ (73,867.53)	\$ (243,369.82)
POLICE EXPENSES										
1.031201.01.000.00	31201		3120.1 - Police PS		\$ 10,798.61	\$ 102,219.93	\$ 169,000.00	\$ 169,000.00	\$ 66,780.07	\$ 180,000.00
1.031201.01.000.25	31201	25	3120.1 - Police PS	COURT	\$ 280.56	\$ 2,003.60	\$ 3,000.00	\$ 3,000.00	\$ 996.40	
1.031201.01.000.26	31201	26	3120.1 - Police PS	SCHOOL	\$ (380.44)	\$ 2,241.74	\$ 3,000.00	\$ 3,000.00	\$ 758.26	
1.031201.01.000.27	31201	27	3120.1 - Police PS	SPECIAL EVENTS	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
1.031202.01.000.00	31202		3120.2 - Police EQ		\$ 628.65	\$ 2,618.17	\$ 5,000.00	\$ 5,000.00	\$ 2,381.83	\$ 9,000.00
1.031204.01.000.00	31204		3120.4 - Police CE		\$ 455.78	\$ 3,724.07	\$ 5,000.00	\$ 5,000.00	\$ 1,275.93	\$ 6,000.00
1.031204.01.000.12	31204	12	3120.4 - Police CE	GASOLINE	\$ 466.49	\$ 3,172.57	\$ 9,000.00	\$ 9,000.00	\$ 5,827.43	\$ 9,000.00
1.031204.01.000.20	31204	20	3120.4 - Police CE	REPAIRS/MAINT	\$ 3,319.33	\$ 11,358.58	\$ 3,500.00	\$ 3,500.00	\$ (7,858.58)	\$ 5,000.00
1.031204.01.000.21	31204	21	3120.4 - Police CE	TRAINING	\$ -	\$ 50.88	\$ 2,000.00	\$ 2,000.00	\$ 1,949.12	\$ 2,000.00
1.031208.01.000.00	31208		3120.8 - Police Employee Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	
1.031209.01.000.00	31209		3120.9 - Police Vehicle Reserv		\$ -	\$ -	\$ -	\$ -	\$ -	
1.090158.01.000.00	90158		9015.8 - Fire & Police Retirement		\$ -	\$ 20,935.00	\$ 26,000.00	\$ 26,000.00	\$ 5,065.00	\$ 26,000.00
1.097206.01.000.75	97206	75	9720.6 - Principal Installment Bond	POLICE VEHICLE 2026	\$ -	\$ 8,831.50	\$ 8,832.00	\$ 8,832.00	\$ 0.50	\$ 8,831.50
1.097207.01.000.75	97207	75	9720.7 - Interest Installment Bonds	POLICE VEHICLE 2026	\$ -	\$ 176.63	\$ 177.00	\$ 177.00	\$ 0.37	\$ 88.32
1.099509.01.000.53	99059	53	9950.9 - Capital Reserve	POLICE VEHICLE RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Police:					\$ 15,568.98	\$ 157,332.67	\$ 239,509.00	\$ 239,509.00	\$ 82,176.33	\$ 245,919.82

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September 5, 2023

In response to the police department employees request for a wage increase and an increasing demand for shift coverage, the Village of Millbrook Board of Trustees, has agreed to raise the wage of a Police Officer in the Village of Millbrook as follows:

All current police department employees to receive a \$3.40/hr raise to be reflected in their hourly rate, effective September 4, 2023, and a to be determined raise proportionate to all police officers, bring the starting hourly rate of the most junior officer to approximately \$30.00/hr starting June 1, 2024, contingent on completion of MPTC certification (NYS) and completion of probationary period, and the following scheduling requirements to be effective for the October 2023 schedule:

1. The Chief of Police/Officer In Charge, or designee, shall provide a schedule of the available tours of duty for the upcoming month to the senior most police officer (seniority defined as the date of hire as a police officer with the Village of Millbrook) no later than the twelfth (12 th) day of each preceding calendar month. This schedule of available tours shall include notification of any extended tours and special details when applicable.
2. The senior most police officer shall designate their availability to work by selecting a minimum of six regular patrol shifts, including one weekend shift (Friday PM, Saturday AM or PM, or Sunday), special detail shifts may be selected, only in addition to the six regular tours of duty, as provided in the available schedule. By making these tour selections, the officer will inform the Chief of Police/Officer In Charge or designee of the officer's availability for that month. These selected tours and/or special details will no longer be available to the officers with less seniority during the remainder of the work schedule selection process. Thereafter, the Chief of Police/Officer In Charge or designee will continue to provide this schedule to the next senior police officer to make selections in accordance with the process listed, until all the tours available have been selected. Each officer shall have a maximum of twenty four (24) hours to make their selections after the available shifts are provided to them.
3. In the event that the process does not fill the monthly work schedule, the members shall again be offered an opportunity to make additional selections in order to fill the schedule. The Chief of Police/Officer In Charge or designee shall provide the remainder of available tours and details, to be assigned by seniority, based on responses given within a twenty four (24) hour period. In the event that the process still does not fill the monthly work schedule, the Chief of Police or designee shall offer the officers opportunity to make additional selections of the remaining unselected shifts, in order to fill the schedule the remaining shift may be modified to suit availability of the requesting officer. Consideration shall be given to the number of total annual hours not to exceed 1,040 hours, during all steps of the monthly scheduling process as outlined in paragraphs 1 and 2.
4. Each police officer needs to promptly make their selections in order for this process to be completed by the twenty fifth (25th) calendar day of the current month. The Chief of Police/Officer In Charge or designee reserves the right to bypass any officer in the work schedule selection process who fails to make their tour selections accordingly or is unable to complete their tour selections within the maximum of twenty four (24) hours of being provided with the schedule of available tours, unless due cause is



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provided to the Chief of Police/Officer In Charge or designee for an extension of the twenty four hour time limit. Officers

5. The Chief of Police or designee shall post the work schedule no later than the twenty fifth (25 th) calendar day of the month for the ensuing month to be worked.

6. After the work schedule has been posted, no police officer shall be removed or taken off that schedule without mutual consent of the police officer and the Police Chief/Officer In Charge.

Duty to find Coverage: It is understood that patrol is a self-covering position and a police officer is responsible for attempting to find coverage for tour or tours that the employee will be absent. In the event of an illness or emergency, the officer will contact the Chief of Police/Officer In Charge, no later than four hours before the shift, if possible.

Mayor Tim Collopy 9/18/23

Sgt. Jared Witt, Officer in Charge 09/18/2023

PO Salaries 24-25

Current

PO Naughton: \$29.45/hr

Sgt. Witt, OIC: \$33.16/hr

PO DelGiudice: \$27.20/hr

PO Taney: \$25.71/hr

PO Lyman: \$25.00/hr

Avg: \$28.10 Avg 3 Jr PO: \$25.97

+\$4.00/hr

PO Naughton: \$33.45/hr

Sgt. Witt, OIC: \$37.16/hr

PO DelGiudice: \$31.20/hr

PO Taney: \$29.71/hr

PO Lyman: \$29.00/hr

Avg: \$32.10 Avg 3 Jr PO: \$29.97

2024/2025 Police Department Hours

Salaries

Full Time Sergeant	40 hours		
Regular PT Officer	16 hours		
PT Officers (4)	40 hours		
TOTAL:	96 hour/week	\$3,217.60/week	\$167,315.20

Holidays

New Year's Day	15 hours		
MLK Day	15 hours		
President's Day	6 hours		
Memorial Day	15 hours		
Juneteenth	15 hours		
July 4	15 hours		
Labor Day	15 hours		
Columbus Day	15 hours		
Veterans Day	15 hours		
Thanksgiving Day	15 hours		
Christmas Day	15 hours		
TOTAL:	156 Hours	\$7,511.40	

Special Detail

Memorial Day Parade	2hr x 1 PO = 2 hours		
Fireworks	4hr x 3 PO = 12 hours		
Community Day	5hr x 2 PO = 10 hours		
Halloween	4hr x 3 PO = 12 hours		
Parade of Lights	5hr x 3 PO = 15 hours		
FD Block Party	10hr x 2 PO = 20 hours		
TOTAL:	71 Hours	\$3,418.65	

Full Time Officer Benefit Time

Vacation	80 hours		
Personal	32 hours		
Sick	80 hours		
13 Holidays	104 hours		
TOTAL:	296 Hours	\$10,999.36	

Base PS – Holidays: $\$167,315.20 - \$7,511.40 = \$159,803.80$

Base PS + Spec Detail & FT Officer Benefit: $\$159,803.80 + \$3,418.65 + \$10,999.36 = \$174,221.81$

+\$6,000 avg OT expenses

TOTAL PS Requested with OT: \$180,000.00



Office of the State Comptroller
New York State & Local Retirement System

New York State Comptroller
Thomas P. DiNapoli



VILLAGE OF MILLBROOK
40214 PFRS-2025 Projection

THIS IS A PROJECTION - MAKE NO PAYMENTS AT THIS TIME

Payment Amount
February 01, 2025

Prepayment Amount
December 15, 2024

Projected Total:

\$25,280

\$25,100

Contribution Stabilization Program
(Chapter 57, Laws of 2010)

Minimum Amount Due Under This Program:

The estimated maximum amount to Amortize: \$2,184

\$23,096

\$22,915

Contribution Details

Police Tier	Plan ID	Options	Salary 04/01/2022 - 03/31/2023		Projection Factor	Projected Salary Base for Fiscal Year ending 03/31/2024**		2025 Plan Rate & Plan Option		Regular Pension Contribution	GTLI
2	375C		\$89,128	X	0.970000	\$86,454	X	20.80%	=	\$17,896	\$86
6	*384		\$30,567	X	1.250000	\$38,209	X	19.10%	=	\$7,260	\$38
Subtotal:			\$119,694			\$124,663				\$25,155	\$125

* Indicates employees are required to make contributions for this PFRS plan/tier

PD: 2020 Ford Interceptor					
Principal: 97206.01.0.75 Interest: 97207.01.000.75					
Date Issued	01/13/21	Principal Pmnt	\$	8,831.50	
Maturity Date	01/13/25	Total Principal	\$	35,326.00	
Annual Interest Rate	1.00%	Total Interest	\$	883.15	
Loan Amount	\$ 35,326.00	Total Payments	\$	36,209.15	

PERIOD	DUE DATE	BEGINNING BALANCE		TOTAL DUE	PRINCIPAL	INTEREST	ENDING BALANCE	CHECK #	DATE PAID
21-22	1/13/2022	\$	35,326.00	\$ 9,184.76	\$ 8,831.50	\$ 353.26	\$ 26,494.50	15199	1/18/2022
22-23	1/13/2023	\$	26,494.50	\$ 9,096.45	\$ 8,831.50	\$ 264.95	\$ 17,663.00	15773	1/13/2023
23-24	1/13/2024	\$	17,663.00	\$ 9,008.13	\$ 8,831.50	\$ 176.63	\$ 8,831.50	16346	1/12/2024
24-25	1/13/2025	\$	8,831.50	\$ 8,919.82	\$ 8,831.50	\$ 88.32	\$ -		