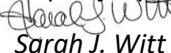


Village of Millbrook Board of Trustees
Wednesday, 05/10/2023 - 6 PM
Millbrook Firehouse, 20 Front Street, Millbrook NY,12545

1. **Roll Call:** Mayor Collopy, Deputy Mayor Contino, Trustee Herzog, Trustee Doro, Trustee Murphy, Fire Department (FD) Chief Boscardin Matt Rochfort (FD President), Officer Witt (OIC), Scott Osborn (VRI), Attorney MacDonald, and Clerk Witt
Absent: Bob Collocola Public Works Supervisor (PWS)
2. **Open meeting – 6:00 PM with Pledge of Allegiance.**
3. **Appointment:** Mayor Collopy appointed Trustee Doro as Deputy Mayor and thanked Trustee Contino for serving as Deputy Mayor.
4. **Administrative Business:**
Minutes Approval: *Motion* made by Trustee Herzog to approve the minutes of February, March, and April, seconded by Deputy Mayor Doro.
Voucher Approval: *Motion* made by Deputy Mayor Doro to accept the Voucher fund totals as presented, seconded by Trustee Murphy and all were in favor (attached).
5. **Presentation- Gillian Mathews-DC Cornell:** Presentation on Climate Smart Resiliency Planning. (attached)
6. **Department Reports:**
 - a. **Fire & Rescue** – Read from attached report. Chief Boscardin reported FD Car #2 is out for service which will cost \$2000. FD President Rochfort reported the FD will have a Block Party on July 6th-8th with a parade on July 8th.
 - b. **Police** – OIC Witt: read from attached monthly report. Car 7K251 needs to be replaced- OIC Witt proposed a Tahoe and will bring options to the Board. Announced that Officer Poluzzi submitted a resignation letter and is retiring after 50 years of police work (20 plus years with the Village). *Motion* made by Mayor Collopy to accept Officer Poluzzi's resignation, seconded by Deputy Mayor Doro and all were in favor.
Resolution 2023-002 v.6 Local Law 2- Revising Chapter 220 Vehicle and Traffic:
Mayor Collopy invited Perry Hartswick (MCSD Board of Education Chair) to speak on the issues raised by members of the public and Board concerning the bus and parent traffic on Elm Drive and Alden Place. Village Board and BOE Board to be in communications concerning resident issues concerning school parent and bus traffic.
Motion by Mayor Collopy to open the Public Hearing on Local Law 2- V&T, seconded by Deputy Mayor Doro and all were in favor. D. Houston asked if the Public Hearing will remain open until the next meeting. Mayor Collopy said no. *Motion* by Mayor Collopy to close the Public Hearing on Local Law 2- V&T, seconded by Deputy Mayor Doro and all were in favor.
Motion by Mayor Collopy to accept Resolution 2023-002v.6-Local Law 2- V&T, seconded by Deputy Mayor Doro- in a roll call vote: Mayor Collopy- Aye, Deputy Mayor Doro- Aye, Trustee Herzog- Aye, Trustee Contino- Aye, and Trustee Murphy – Aye.
 - c. **Highway** – PWS Collocola (Absent): Mayor Collopy read from attached monthly report.
 - d. **Water & Sewer** – S. Osborne: read from attached monthly report. *Motion* made by Mayor Collopy to increase the sewer only users over a two-year span to get a more comparable rate, seconded by Deputy Mayor Doro and all were in favor.
 - e. **Treasurer & Building Dept** – Clerk Witt: read from attached reports.
7. **Public Comments-** None.
8. **Resolution #2023-004- Community Development Block Grant (attached):** *Motion* to accept Resolution 2023-004 made by Mayor Collopy, seconded by Trustee Herzog and all were in favor.
9. **Board Member Updates**
10. **Next board meeting: Business Meeting: June 14, 2023**
11. **Adjournment:** *Motion* to adjourn at 8:23 PM was made by Mayor Collopy seconded by Trustee Contino and all were in favor.

Respectfully submitted by Village Clerk


Sarah J. Witt



Board of Trustees Meeting
May 10, 2023 @ 6:00 pm

PLEASE SILENCE YOUR CELL PHONE

Record of Action

Minutes Approval: *Motion* made by Trustee Herzog to approve the minutes of February, March, and April, seconded by Deputy Mayor Doro.

PD Resignation: *Motion* made by Mayor Collopy to accept Officer Poluzzi's resignation, seconded by Deputy Mayor Doro and all were in favor.

Resolution 2023-002 v.6 Local Law 2- Revising Chapter 220 Vehicle and Traffic: *Motion* by Mayor Collopy to open the Public Hearing on Local Law 2- V&T, seconded by Deputy Mayor Doro and all were in favor. D. Houston asked if the Public Hearing will remain open until the next meeting. Mayor Collopy said no. *Motion* by Mayor Collopy to close the Public Hearing on Local Law 2- V&T, seconded by Deputy Mayor Doro and all were in favor.

Motion by Mayor Collopy to accept Resolution 2023-002v.6-Local Law 2- V&T, seconded by Deputy Mayor Doro- in a roll call vote: Mayor Collopy- Aye, Deputy Mayor Doro- Aye, Trustee Herzog- Aye, Trustee Contino- Aye, and Trustee Murphy – Aye.

Sewer Only Users: *Motion* made by Mayor Collopy to increase the sewer only users over a two-year span to get a more comparable rate, seconded by Deputy Mayor Doro and all were in favor.

Resolution #2023-004- Community Development Block Grant (attached): *Motion* to accept Resolution 2023-004 made by Mayor Collopy, seconded by Trustee Herzog and all were in favor.

Adjournment: *Motion* to adjourn at 8:23 PM was made by Mayor Collopy seconded by Trustee Contino and all were in favor.

Open Meeting

- Pledge of Allegiance & Roll call of trustees

Administrative Business

- Appointment of New Deputy Mayor
- Minutes Approval
- Voucher Approval
- Public Assembly Permit for St. Joe's – 6/11/23

Guest Speaker

- G. Mathews – Climate Smart Resiliency Planning

Department Reports

- DC Legislature update – Legislator Houston
- Fire & Rescue – Chief Boscardin, President Rochfort
- Police – OIC Witt
 - Discussion re: Bus traffic on Alden – MCSD President Hartswick
 - Public hearing on Chp 220 Vehicle & Traffic updates
- Highway – Hwy Super Collocola
- Water & Sewer – VRI: S. Osborn
- Treasurer & Building Dept – Clerk Witt

Public Comments

Additional Board Member Updates:

Deputy Mayor Doro
Trustee Herzog
Trustee Contino
Trustee Murphy
Mayor Collopy

Next Board Meeting

Wednesday, 6/14/2023 - 6PM

Adjournment

Voucher Totals

May 10, 2023

4/25/23: Paid the HeyGov portion of the Visa bill via ACH in order to continue to use the visa for other purchases.

Unpaid Vouchers

General Fund 22/23 FY	\$ 81,028.76
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General Fund 23/24 FY	\$ 1409.00
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Water Fund	\$ 17,683.74
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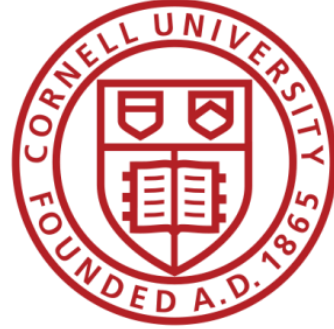
Sewer Fund	\$ 31,177.95
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TOTALS:	\$ 131,299.45
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Paid Vouchers

General Fund 22/23 FY	\$ 2,000.00
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TOTALS:	\$ 2,000.00
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Cornell Cooperative Extension

Dutchess County



Climate Smart Resiliency Planning

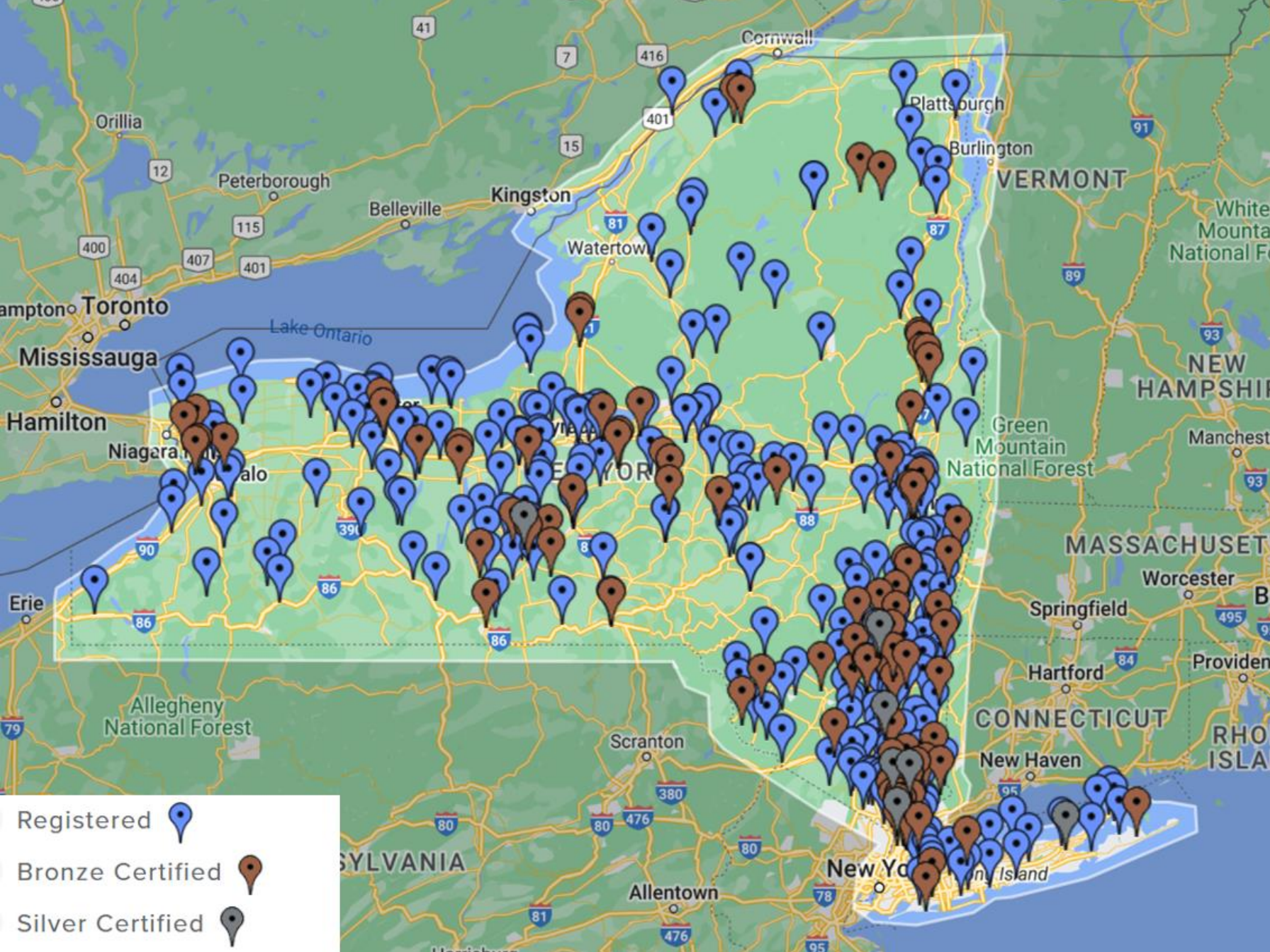
Village of Millbrook

Climate Smart Communities (CSC) Program

378
TOTAL
REGISTERED

118
CURRENTLY
CERTIFIED

3,816
ACTIONS
COMPLETED



Climate Smart Resiliency Planning Tool

	A	B	C	D
1	Section 2: Vulnerability & Risk Assessments	Yes	No	Notes
2	2.1 Does the municipality have a localized hazard risk and vulnerability assessment?	X		Yes, the Dutchess County Hazard Mitigation Plan update includes information specific to the Village of Millbrook. (Dutchess County Hazard Mitigation Plan; Section 9; Annex 9.25 Village of Millbrook; Table 9.25-3. Hazard Risk/Vulnerability Risk Ranking)
3	2.2 Have current and future climate hazards been identified?	X		Dutchess County Hazard Mitigation Plan; Section 9; Annex 9.25 Village of Millbrook; Table 9.25-3. Hazard Risk/Vulnerability Risk Ranking
4	2.3 Have potential risks been prioritized as follows?			
5	2.3.1 Likelihood of a given effect, e.g. virtually certain/already occurring, high, moderate, low	X		Yes. These events are categorized by the probability of occurrence (frequent or occasional) and hazard ranking (low, medium, high). (Dutchess County Hazard Mitigation Plan; Section 9; Annex 9.25 Village of Millbrook; Table 9.25-3. Hazard Risk/Vulnerability Risk Ranking)
6	2.3.2 Magnitude of consequence, e.g., disruption of internal operations, capital and operating costs, number of people affected, public health, economy, and environment.	X		Yes, the table references the estimate of potential dollar losses to structures that are vulnerable to the hazard. Dutchess County Hazard Mitigation Plan; Section 9; Annex 9.25 Village of Millbrook; Table 9.25-3. Hazard Risk/Vulnerability Risk Ranking
7	2.3.3 Are conditions identified that could amplify the effect of a hazard, e.g. storm surge inundation at a high tide or erosion of stabilized shorelines?		X	
8	2.4 Have municipal employees utilized any of the following vulnerability assessment modalities?			

The tool covers six planning areas that are key for climate resiliency:

Community
Plan Checklist

Risk and
Vulnerability
Assessments

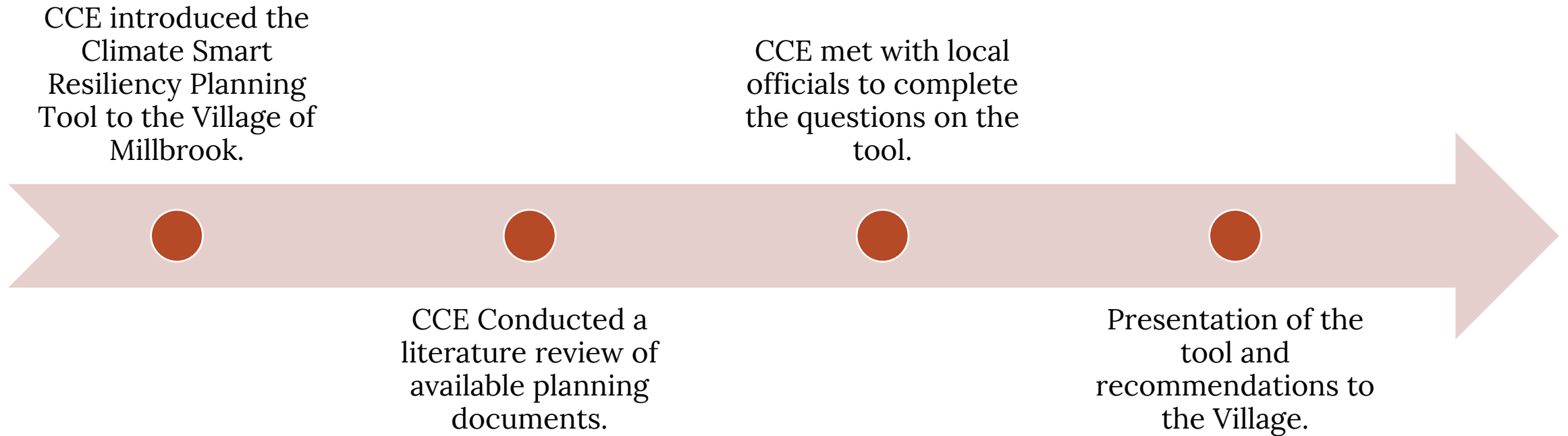
Public Outreach
and
Engagement

Planning
Integration

Disaster
Preparedness
and Recovery

Hazard
Mitigation
Implementation

CSRPT Process



Climate Resiliency Strengths



INTENT TO BECOME
CERTIFIED AS A CLIMATE-
SMART COMMUNITY.



MAINTAINS ACTIVE
COLLABORATION WITH
NEIGHBORING
MUNICIPALITIES.



ACTIVE PARTICIPANT IN
THE 2015 UPDATE OF THE
DUTCHES COUNTY
HAZARD MITIGATION
PLAN.



ENGAGES IN WETLAND
OR RIPARIAN BUFFER
RESTORATION AND
PROTECTION.



PROACTIVELY SEEKS
GRANT FUNDING.

Recommendations

General

- The Village does not have an Evacuation Plan, Disaster Recovery Plan, or Long-term Recovery Plan. Consider encompassing evacuation and recovery plans into the existing Emergency Management Plan.

Priority

- Create an up-to-date emergency plan that:
 - Clearly defines the roles of municipal officials and emergency responders.
 - Incorporates data and predictions related to natural hazards,
 - Identifies known and potential hazard areas and evacuation routes out of those areas,
 - Provides actions to take during, immediately after, and long-term following a climate disaster.

Vulnerability and Risk Assessment

- Create maps to spatially define vulnerabilities to climate risks for vulnerable populations, buildings, infrastructure, or cultural resources.
- Conduct a complete vulnerability assessment detailing the consequences of current and future climate hazards.
 - **(PE7 Action: Climate Vulnerability Assessment, 4-16 pts)**

Public Outreach and Engagement

- Inform residents about available disaster resources through municipal website links, television, radio, and social media.
 - **(PE9 Action: Social Media, 3 pts)**
- Consider developing a public outreach plan focused on climate outreach and engagement.
 - **(PE9 Action: Climate Change Education and Engagement, 4-8 pts)**
- Create a webpage for the Climate Smart Millbrook Task Force on the current Village website (or consider developing a new website) .
 - **(PE9 Action: Local Climate Action Website, 3 pts)**
- Include information such as:
 - Efforts and accomplishments of the community to reduce Greenhouse Gas (GHG) emissions.
 - Information pertaining to storm/emergency preparedness and flood mitigation.

Integration of Municipal Plans

- When updating the Village Comprehensive Plan, include sustainability elements within its contents.
 - **(PE6 Action: Comprehensive Plan with Sustainability Elements, 3-21 pts)**
- Prepare an official source water protection plan considering climate change.
 - **(PE7 Action: Source Water Protection, 6-10 pts)**

Disaster Preparedness and Recovery

- Encourage vulnerable residents to sign up for the Dutchess County Access & Functional Needs (AFN) Registry to ensure that resources can be planned accordingly during an emergency event.
- Create a Heat Emergency Plan. Be sure to designate cooling center locations where vulnerable populations can go and plan how the community will respond during a prolonged heat emergency.
 - **(PE7 Action: Heat Emergency Plan, 6 pts)**
- Formally designate cooling centers.
 - **(PE7 Action: Cooling Centers, 1-9 pts)**
- Create a formal evacuation plan with routes out of known climate hazard areas.

Hazard Mitigation Implementation

- Create a Government Operations Plan that sets reductions for greenhouse gas emissions generated by government operations.
 - **(PE2 Action: Government Operations Climate Action Plan, 12 pts)**
- Expand the use of county, state, and federal grant programs (when available) to implement mitigation and resiliency projects.



Questions?

Contact Information

Carolyn Klocker

**Environment and Energy Program
Leader**

cak97@cornell.edu

Gillian Mathews

Natural Resources Educator

gnm26@cornell.edu



Dutchess County Farm & Home Center
2715 Route 44
Millbrook, New York 12545

(845) 677-8223

MILLBROOK FIRE DEPARTMENT

APRIL 2023

72 INCIDENTS REPORTED

Millbrook Fire Dept	
Automatic Fire Alarm	11
EMS Call	53
Carbon Monoxide	1
Motor Vehicle Accident	5
Wires Down/Elec.	0
Brush Fire	0
Fires	1
Vehicle Fire	1
TOTALS:	72

EMS Responses	
NDP (49-79)	48
MFD Ambulance	5
MFD Members	47
Mutual Aid Given	
Fire	3
EMS	5
Mutual Aid Received	
Fire	0
EMS	6

V.M.P.D MONTHLY REPORT

APRIL 2023

88 INCIDENTS REPORTED

(including, but not limited to)

Incident #'s 17883-17971

TRAFFIC		ASSIST OTHER AGENCIES		POLICE ACTIVITY		PUBLIC SERVICE		COMMUNITY POLICING	
Traffic Tickets	3	NY State Police	6	Arrest	1	Suspicious Activity	1	Assist Citizen	6
Traffic Stops	6			Domestic	1	Lock Out	2	School Checks	11
Parking Tickets	6	Other Agencies	1	Harassment	1	Burglar Alarms	4	Open Door	1
Parking Complaints	8			Criminal Mischief	2	Mental Health	2	Foot Patrol	2
Hit & Run Accident	1	Fire Department	3	Attempted Fraud	2	Unattended Death	1	Palm Sunday Procession	1
Traffic Detail	1	EMS	14			Lost/Found Property	5		
Road Hazard						Animal	1		
		Town of Washington Court	3			Welfare Check	2		
		Millbrook Central School	2						



Compliance & Risk Report

Reardon Briggs, WB

Start: 2023-04-18
End: 2023-04-25
Times: 0:00-23:59

Medium Risk Threshold: Speed Limit + 10
High Risk Threshold: Speed Limit + 20
Speed Range: 1 to 150
Time View: By Hour (Total Volumes)

Time	Speed Limit	Mode	Compliant	Low Risk	Medium Risk	High Risk	Total Num Vehicles
0:00	30	Speed Display	74	14	1	0	89
1:00	30	Speed Display	50	6	1	0	57
2:00	30	Speed Display	61	6	0	0	67
3:00	30	Speed Display	28	0	0	0	28
4:00	30	Speed Display	86	17	0	0	103
5:00	30	Speed Display	227	16	0	0	243
6:00	30	Speed Display	533	40	0	0	573
7:00	30	Speed Display	1224	68	0	0	1292
8:00	30	Speed Display	1241	45	2	0	1288
9:00	30	Speed Display	1113	25	1	0	1139
10:00	30	Speed Display	1050	13	0	0	1063
11:00	30	Speed Display	1159	6	0	0	1165
12:00	30	Speed Display	1032	9	0	0	1041
13:00	30	Speed Display	1145	13	0	0	1158
14:00	30	Speed Display	1041	8	1	0	1050
15:00	30	Speed Display	1410	28	0	0	1438
16:00	30	Speed Display	1352	18	4	0	1374
17:00	30	Speed Display	1070	31	1	0	1102
18:00	30	Speed Display	938	33	0	0	971
19:00	30	Speed Display	628	18	0	0	646
20:00	30	Speed Display	476	9	0	0	485
21:00	30	Speed Display	317	18	0	0	335
22:00	30	Speed Display	264	10	2	0	276
23:00	30	Speed Display	91	13	1	0	105
Total			16610	464	14	0	17088



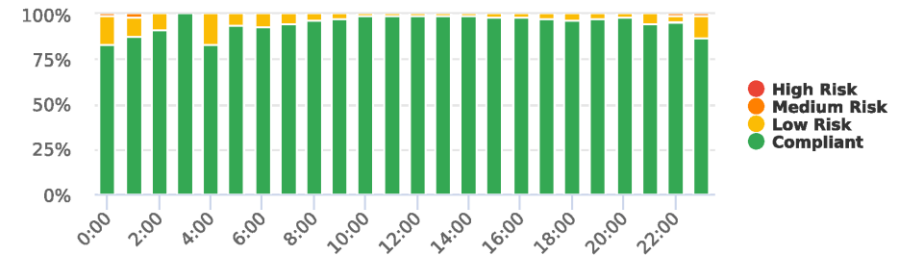
Compliance & Risk Report

Reardon Briggs, WB

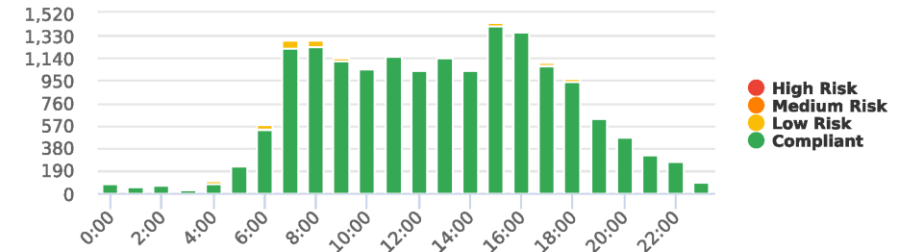
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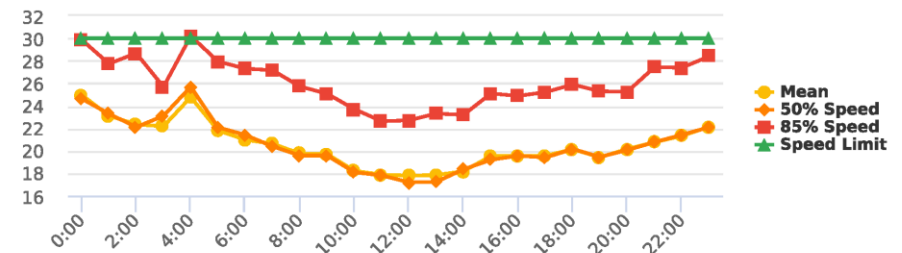
Compliance % by Hour (Totals)



Compliance by Hour (Totals)



Speeds



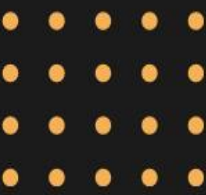
Vehicle and Traffic Code – Chapter 220



**Discussion: Bus Traffic and Parking on
Alden Place- MCSD President Hartswick**



**Public Hearing on Local Law #2 of 2023
Chapter 220- V&T Code**



BRUSH

Pick-Up

APRIL 1 - MAY 31

PLUS the 2nd Monday in July, August & September

villageofmillbrookny.com/public-works/#brush

BRUSH PICK-UP DOES NOT
INCLUDE YARD CLEARING, TREE
REMOVAL OR LEAF PILES.



Public Works Monthly Report April 2023

- **DAILY BRUSH PICK-UP ENDS MAY 31ST**
- **Next Summer Brush Pick-Up Day: Monday July 10th**
- Removed sidewalk slab on Franklin Ave, put in topsoil and seeded
- Repaired streetlight on Franklin
- Took office furniture to dump
- Delivered Item 4 to VRI
- Trimmed trees at Village Hall
- Trimmed back bushes on Reservoir Dr
- Removed trees and brush from behind rear garage at village garage
- Mowed and trimmed all properties
- Put out flower barrels
- Picked up flowers and placed in barrels
- Did repairs to backhoe
- Replaced no parking sign on Church St
- Repaired scag mower

Monthly Water Report

April 2023

	April	March	February
Total Water Produced	4,512,970	4,553,330	4,210,760
Average Daily Flow	150,432	146,882	150,380
Peak Day Flow	210,870	228,510	210,640

Sampling Results:

	April	March	February
Total Coliform	Absent	Absent	Absent

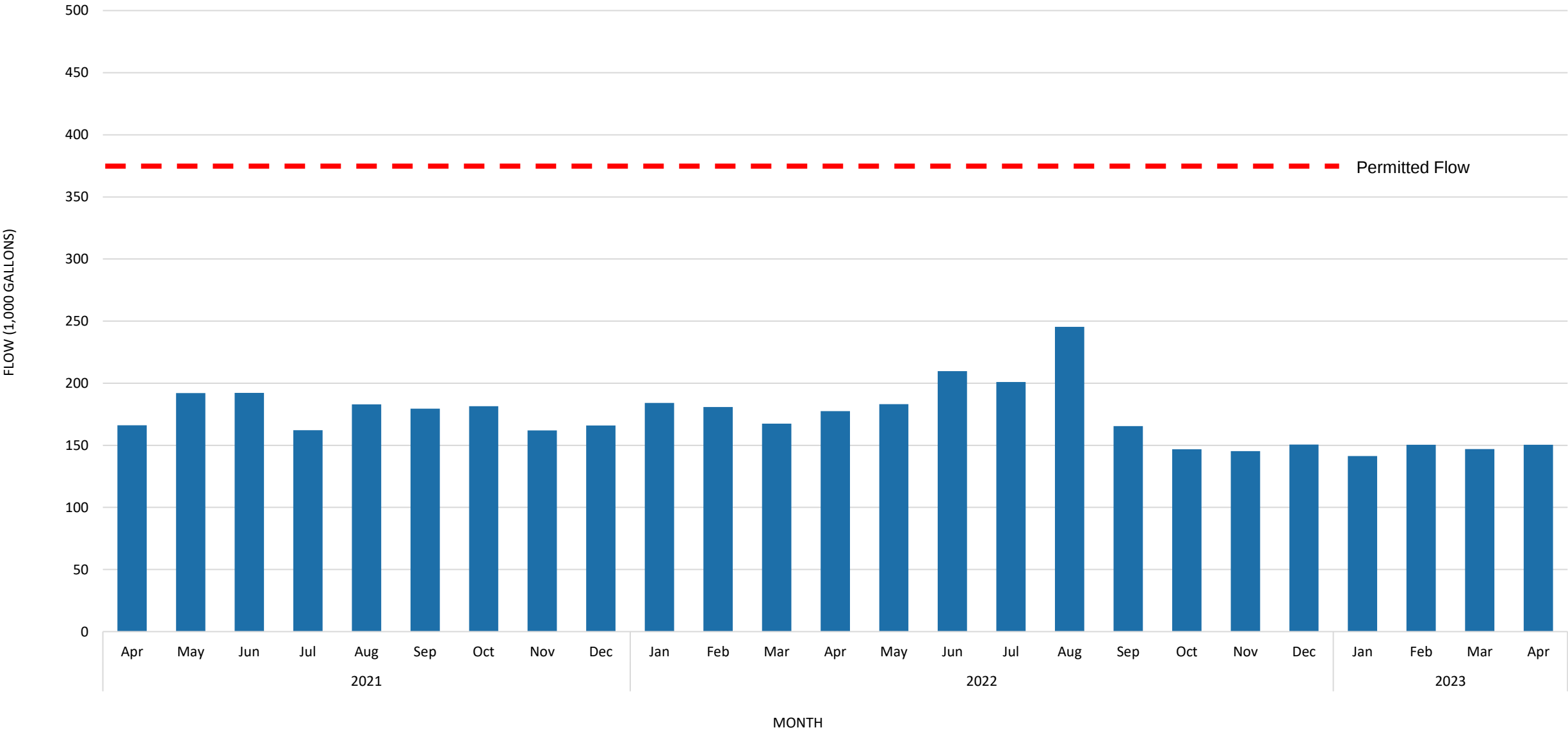
* Results not in compliance

Comments:

1. Performed all routine sampling and maintenance
2. Flushed all fire hydrants
3. Replaced broken curb valve at 18 Washington Ave
4. Repaired leak on curb valve at 3244 Rt 44
5. Replaced 1 water meter

Millbrook Water

■ Average Daily Flow



Monthly Sewer Report

April 2023

	April	March	February	Permit Limit
Total Effluent Flow	4,045,640	9,848,886	7,560,331	n/a
Average Daily Flow	134,900	317,700	243,900	n/a
12-Month Rolling AVG	183,000	196,000	181,000	250,000
Peak Daily Flow	237,918	491,525	648,343	n/a
Precipitation (<i>in. as liquid</i>)	5.0"	2.2"	2.0"	n/a

SPDES Permit Samples: (mg/l)

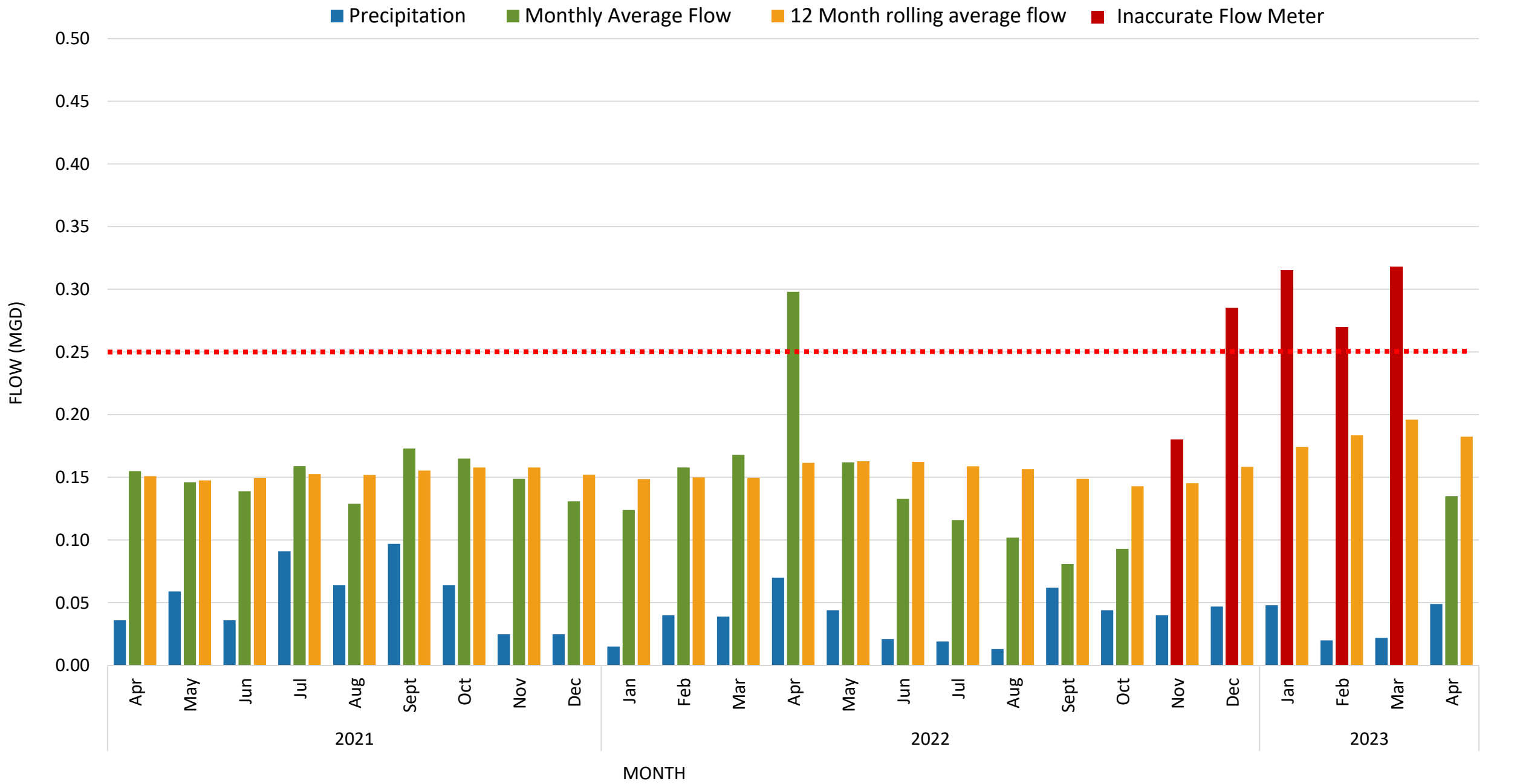
	April	March	February	Permit Limit
BOD	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	99 %	99 %	99 %	85%
Total Suspended Solids	2 mg/l	2 mg/l	2 mg/l	15 mg/l
Percent Removal	100 %	99 %	99 %	85%
TKN as N	0.63 mg/l	0.7 mg/l	0.5 mg/l	8 mg/l
Fecal Coliform	n/a	n/a	n/a	200/100 ml

* Exceeds permit limit

Comments:

1. Performed all routine sampling and maintenance
2. EarthCare hauled sludge
3. Flow Tech installed and calibrated new flow meter - all working properly now
4. Started cleaning filter beds

Millbrook WWTP



Building Department Report: April 2023

Building Permits Issued	9
Sign Permit	0
Certificate of Occupancy	3
Certificate of Compliance	6
Certificate of Use	0
Municipal Searches	6
Outdoor Dining Permit	3
Total Fees Collected	\$ 2867.00

Planning & ZBA

PB: Public Hearing held 04/10

ZBA: Public Hearing held 04/17

Notes:

Treasurer's Report: Bank Balances - April 2023

	04/01/23	DEPOSITS	DISBURSED	INTEREST	04/30/23
TAX ACCOUNT	\$84,860.38	\$39,845.92	\$0.00	\$24.53	\$124,730.83
GENERAL FUND	\$547,078.80	\$23,396.97	\$266,926.35	\$86.47	\$303,635.89
WATER FUND	\$51,518.79	\$67,561.88	\$18,191.79	\$12.49	\$100,901.37
SEWER FUND	\$78,598.91	\$69,334.34	\$34,987.29	\$15.43	\$112,961.39
ACCOUNTS PAYABLE	\$15,120.00	\$203,231.45	\$194,283.01	\$0.00	\$24,068.44
ESCROW (PLANNING & ZONING)	\$3,000.00	\$500.00	\$0.00	\$0.00	\$3,500.00
HNL TRUST	\$26,648.85	\$0.00	\$0.00	\$4.38	\$26,653.23
MEDICAL DEDUCTIBLE	\$6,595.33	\$0.00	\$2,089.21	\$0.00	\$4,506.12
MILLBROOK RESTORATION	\$23,747.01	\$0.00	\$0.00	\$4.88	\$23,751.89
PAYROLL ACCOUNT	\$12,082.19	\$43,419.40	\$42,849.59	\$0.00	\$12,652.00
POLICE VEHICLE FUND	\$1,728.24	\$0.00	\$0.00	\$0.00	\$1,728.24
RESERVE FOR FIRE TRUCK	\$1,676.25	\$0.00	\$0.00	\$0.21	\$1,676.46
RETAINING WALL	\$2,001.50	\$0.00	\$0.00	\$0.00	\$2,001.50
WATER RESERVE	\$9,995.01	\$0.00	\$0.00	\$2.05	\$9,997.06
SEWER REERVE	\$22,033.92	\$0.00	\$0.00	\$4.53	\$22,038.45
TENNIS COURTS	\$301.88	\$0.00	\$0.00	\$0.06	\$301.94
THORNE TRUST	\$19,500.00	\$0.00	\$0.00	\$2.40	\$19,502.40
TREE REPLACEMENT PROGRAM	\$7,663.27	\$0.00	\$0.00	\$0.63	\$7,663.90
TRIBUTE GARDEN DONATIONS	\$10,081.87	\$0.00	\$0.00	\$2.07	\$10,083.94
TOTAL	\$924,232.20	\$447,289.96	\$559,327.24	\$160.13	\$812,355.05

Treasurer's Report: NYCLASS Balances - April 2023

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Month End Balance
TAX ACCOUNT	\$ 202,979.94	\$ 0.00	\$ 0.00	\$ 784.02	\$ 2,937.38	\$ 203,763.96
WATER FUND	\$ 20,296.04	\$ 0.00	\$ 0.00	\$ 78.40	\$ 293.72	\$ 20,374.44
SEWER FUND	\$ 253,715.02	\$ 0.00	\$ 0.00	\$ 979.99	\$ 3,671.58	\$ 254,695.01
RESERVE FOR FIRE TRUCK	\$ 263,062.92	\$ 0.00	\$ 0.00	\$ 1,016.09	\$ 3,252.43	\$ 264,079.01
TOTAL	\$ 740,053.92	\$ 0.00	\$ 0.00	\$ 2,858.50	\$ 10,155.11	\$ 742,912.42

Average Monthly Yield: 4.6908%
YTD INCOME EARNED: \$ 10,155.11

Total Balances - April 2023

	Beginning Balance	Contributions	Withdrawals	Income Earned	Month End Balance
BANK BALANCE	\$ 924,232.20	\$ 447,289.96	\$ 559,327.24	\$ 160.13	\$ 812,355.05
NYCLASS BALANCE	\$ 740,053.92	\$ 0.00	\$ 0.00	\$ 2,858.50	\$ 742,912.42
TOTAL	\$ 1,664,286.12	\$ 447,289.96	\$ 559,327.24	\$ 3,018.63	\$ 1,555,267.47

Clerk/Treasurer Highlights

- Completed and passed 2023/2024 Budget
- Submitted required ARPA 2023 Report
- Completed Tax Cap and Constitutional Tax Limit Reports for State
- CHIPS will not do a special payment for VOM- will receive the money in June and book it to Prior Year
- Working with Senior Acct Clerk McLaughlin to prepare for new AFR
- 2nd MBA Community Day Committee meeting will be May 16th – updates to follow

Board of Trustee Updates

Mayor Tim Collopy

Deputy Mayor Peter Doro

Trustee Mike Herzog

Trustee Vicky Contino

Trustee Patrick Murphy





Next Board of Trustees Meeting:

Monthly Business Meeting

Wednesday, June 14, 2023 at 6:00 pm

MEETINGS ARE HELD AT THE
Millbrook Firehouse

20 Front Street, Millbrook

Streaming **LIVE** on [YouTube](#)
SUBSCRIBE NOW!

RESOLUTION No. 2023-002 v.6

Enacting Local Law No. 2 of 2023 Amending Chapter 220 of the Village Code Entitled “Vehicles and Traffic” to add two (2) new Sections Regarding Handicap Parking and two (2) new Sections to add Vehicle Weight Limit Restrictions and Update Certain other Sections

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village Fire House, 20 Front Street, Millbrook, New York on the 10th day of May, 2023, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and Mayor Collopy, seconded by Trustee Deputy Mayor Doro, moved the following resolution, to enact the following local law, to be known as Local Law No. 2 of 2023, entitled “A Local Law Amending Chapter 220 of the Village Code entitled ‘Vehicles and Traffic’ to add two (2) new Sections to Provide for Handicap Parking and two (2) new Sections to add Vehicle Weight Limit Restrictions in the Village and Update Certain other Sections of that Chapter” as follows:

WHEREAS, the following Local Law was introduced as Proposed Local Law No. 3 of 2023, by Resolution adopted at a regular meeting of the Village Board held on April 12th, 2023; and

WHEREAS, a properly noticed public hearing was held before the Village Board during the meeting on May 10th, 2023, on Proposed Local Law No. 3 of 2023; and

WHEREAS, the Village Board determined the enactment of this Local Law will have no adverse environmental impacts and issued a Negative Declaration pursuant to the New York State Environmental Quality Review Act; and

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Village of Millbrook (“Village Board”) as follows:

Section 1. Legislative intent: Chapter 220 of the Village of Millbrook Village Code contains the Village's regulations with respect to Vehicle and Traffic. The Village Board has determined it is in the best interest of the Village to update and amend Chapter 220 to add two (2) new Sections for the regulation of handicap parking and two (2) new Sections to add Vehicle Weight Limit Restrictions in the Village and to amend certain other Sections of Chapter 220 to update the parking restrictions and speed limits in the Village.

Section 2. Chapter 220 of the Village Code is hereby amended to add a new Section 220-14.2 to include the following language.

“§ 220-14.2. Handicap Parking.

The parking spaces described in Schedule XXIV (§ **220-56**) are designated for handicap parking only.”

Section 3. Chapter 220 of the Village Code is hereby amended to add a new Section 220-14.3 to include the following language.

“220-14.3 Vehicle Weight Limit Restrictions

The roads listed in Schedule XXV (§ **220-57**) have vehicle weight limit restrictions.”

Section 4. Section 220-30 of Chapter 220 of the Village Code entitled “Obstruction of snow removal and street cleaning prohibited”, is hereby repealed in its entirety and replaced with the following language.

“§220-30 Obstruction of snow removal and street cleaning prohibited.

During the period extending from December 1 in each year to March 31 of the Following year, no person driving or having any vehicle in his or her charge or under his or her control shall permit the same to be parked or to be placed and let remain or left standing (except for the period reasonably required to load or unload passengers or goods) in or upon any streets or avenues in the Village of Millbrook between the hours of midnight and 6:00 a.m.”

Section 5. Section 220-34 of Chapter 220 of the Village Code entitled “Schedule II: Speed Limits” is hereby repealed in its entirety and replaced with the following language.

“§ 220-34 Schedule II: Speed Limits.

In accordance with the provisions of § **220-5**, speed limits other than 30 miles per hour are established as indicated upon the following streets or parts of streets:

Name of Street	Speed Limit (mph)	Location
Sharon Turnpike	45	Within the Village limits
Franklin Ave	45	Between the southerly Village line and a point 1,050 feet south of Front Street and between a point 700 feet east of Maple Avenue and US Route 44
U.S. Route 82	45	Between its intersection with U.S. Route 343 and the westerly Village line
U.S. Route 343	45	Between its intersection with U.S. Route 44 and U.S. Route 82 and the easterly Village line”

Section 6. Section 220-35 of Chapter 220 of the Village Code entitled “Schedule III: School Speed Limits” is hereby repealed in its entirety and replaced with the following language.

“§ 220-35 Schedule III: School Speed Limits. [Amended 9-19-2006 by L.L. No. 1-2006; 8-24-2010 by L.L. No. 6-2010]

In accordance with the provisions of § **220-6**, no person shall drive a vehicle in excess of the speeds indicated below, in the areas designated below, during school days between the hours of 7:00 a.m. and 6:00 p.m.:

Name of Street	Speed Limit (mph)	Location
Alden Place	15	A distance of 300 feet from the property boundary line of the Millbrook Central School District
Church Street	25	A distance of 300 feet on each side of the Millbrook Central School District driveway

Name of Street	Speed Limit (mph)	Location
Elm Drive	15	A distance of 300 feet from the property boundary line of the Millbrook Central School District”

Section 7. Section 220-36 of the Village Code entitled “Schedule IV: One-Way Streets” is hereby repealed in its entirety and that Section replaced with the following language.

“§ 220-36. Schedule IV: One-Way Streets.

In accordance with the provisions of § **220-7**, the following described streets or parts thereof are hereby designated as one-way streets in the direction indicated:

Name of Street	Direction of Travel	Limits
Front Street	East	That part of Front Street entering upon Franklin Ave where the island separates traffic, on the south side of the island
Front Street	West	That part of Front Street entering upon Franklin Ave where the island separates traffic, on the north side of the island”

Section 8. Section 220-41 of the Village Code entitled “Schedule IX: Stop Intersections” is hereby repealed in its entirety and that Section replaced with the following language.

§ 220-41 Schedule IX: Stop Intersections.

In accordance with the provisions of § **220-12**, the following described intersections are hereby designated as stop intersections, and stop signs shall be installed as follows:

Stop Sign on	Direction of Travel	At Intersection of
Alden Place	West	Church Street
Anson Avenue	Southwest	Harts Village Road

Stop Sign on	Direction of Travel	At Intersection of
Church Street	North	Merritt Avenue
Church Street	South	U.S. Route 343
Ciferri Drive	North	Sharon Turnpike
Dineen Street	South	Stanford Road
Elm Drive	South	Merritt Avenue
Elm Drive	West	West Maple Avenue
Friendly Lane	North	Merritt Avenue
Friendly Lane	South	Franklin Ave
Front Street	North and South	Franklin Ave
Haight Avenue [Added 4-13-2010 by L.L. No. 1-2010]	Northeast	Hillside Avenue and Weatherford Lane
Harts Village Road	North	Sharon Turnpike
Merritt Avenue	East	West Maple Avenue
Merritt Avenue	West	Front Street
Nine Partners Lane	North	U.S. Route 44
Nine Partners Lane	South	U.S. Route 343
North Avenue	Northwest	Stanford Road
Reservoir Drive	West	Church Street
Reservoir Drive	West	Maple Ave
Ciferri Drive	South	Anson Ave
Fountain Place	East	North Ave
Hillside Ave	West	Ciferri Dr
Washington Avenue	East	Church St
Washington Avenue	West	Front Street
East Maple Avenue	South	Reservoir Drive
West Maple Avenue	South	Franklin Ave”

Section 9. Section 220-42 of the Village Code entitled “Schedule X: Yield Intersections” is hereby repealed in its entirety and that Section replaced with the following language.

“§ 220-42 Schedule X: Yield Intersections.

In accordance with the provisions of § **220-13**, the following described intersections are hereby designated as yield intersections, and yield signs shall be installed as follows:

Yield Sign on	Direction of Travel	At Intersection of
Haight Avenue	Northwest	Maple Avenue
North Avenue	South	Franklin Avenue
Russell Knolls	North	Front St”

Section 10. Section 220-44 of the Village Code entitled “Schedule XII: Parking Prohibited at All Times” is hereby repealed in its entirety and that Section replaced with the following language.

“§ 220-44 Schedule XII: Parking Prohibited at All Times.

In accordance with the provisions of § **220-16**, no person shall park a vehicle at any time upon any of the following described streets or parts thereof:

Name of Street	Side	Location
Church Street [Amended 9-19-2006 by L.L. No. 1-2006; 8-25-2015 by L.L. No. 2-2015]	East	From the south side of the driveway of 100 Church Street to U.S. Route 343
Church Street	West	From Merritt Avenue to U.S. Route 343
Elm Drive	--	The right side entering from Merritt Avenue or the left side entering from Maple Avenue
Franklin Avenue	South	From the entrance to Millbrook Hollow east to U.S. Route 44
Friendly Lane	West	From Merritt Avenue to Franklin Avenue
Front Street	Both	Within 30 feet of the intersection at Franklin Avenue and Front Street
Front Street	Both	From Merritt Avenue to North Avenue
Front Street	East	From the south side of Washington Avenue to U.S. Route 44

Name of Street	Side	Location
Front Street	West	From Franklin Avenue to Merritt Avenue
Front Street	West	From the south side of Franklin Avenue to U.S. Route 44
Harts Village Road	Both	From North Avenue to Sharon Turnpike
Merritt Avenue	North	From Elm Drive to a point 48 feet west from the intersection of Elm Drive and Merritt Avenue
Washington Avenue	South	From the intersection of Front Street for a distance of 140 feet for the purpose of creating a no-parking area in front of the addition to the fire house”

Section 11. Section 220-47 of the Village Code entitled “Schedule XV: Parking Prohibited Certain Hours” is hereby repealed in its entirety and that Section replaced with the following language.

“§ 220-47 Schedule XV: Parking Prohibited Certain Hours.

In accordance with the provisions of § **220-19**, no person shall park a vehicle between the times specified upon any of the following described streets or parts thereof:

Name of Street	Side	Hours/Days	Location
Alden Place	Both	7:30 a.m. to 9:30 a.m.; 2:00 p.m. to 4:30 p.m./ school days	Entire length
Elm Drive	--	8:30 a.m. to 9:30 a.m.; 3:00 p.m. to 4:30 p.m./School days	From the point south of the northeast corner of 9 Elm Dr to the intersection of Elm Dr and Merritt Ave”

Section 12. Section 220-50 of the Village Code entitled “Schedule XVIII: Time Limit Parking” is hereby repealed in its entirety and that Section replaced with the following language.

“§ 220-50 Schedule XVIII: Time Limit Parking.

In accordance with the provisions of § **220-22**, no person shall park a vehicle for longer than the time limit specified upon any of the following described streets or parts thereof:

Name of Street	Side	Time Limit; Hours/Days	Location
Church Street	East	10 Minutes	3 spaces at corner of Franklin Avenue
Washington Ave	North	10 Minutes	2 spaces in front of Front St.”

Section 13. Section 220-54 of the Village Code entitled “Schedule XXII: Bus Stops” is hereby repealed in its entirety and that Section replaced with the following language.

“§ 220-54 Schedule XXII: Bus Stops.

In accordance with the provisions of § **220-26**, the following described locations are hereby designated as bus stops:

Name of Street	Side	Location
Franklin Avenue	North	West of Front Street beginning 15 feet west of the west curbline of Front Street and extending a distance of 80 feet westerly”

Section 14. Section 220-55 of the Village Code entitled “Schedule XXIII: Crosswalks” is hereby repealed in its entirety and that Section replaced with the following language.

“§ 220-55 Schedule XXIII: Crosswalks. [Added 12-9-2014 by L.L. No. 1-2014; amended 12-9-2014 by L.L. No. 1-2015]

In accordance with the provisions of § **220-15**, crosswalks are hereby established on the following streets or parts thereof:

Name of Street	Location
Alden Place	At Church Street
Church Street	At Merritt Avenue
Church Street	On the north side of Franklin Avenue
Church Street	On the south side of Franklin Avenue
Church Street	At Reservoir Drive
Elm Drive	At Merritt Avenue
Franklin Avenue	At Front Street
Franklin Avenue	On the east side of Church Street
Franklin Avenue	On the west side of Church Street
Franklin Avenue	At Friendly Lane
Franklin Avenue	At Maple Avenue

Friendly Lane	At Merritt Avenue
Front Street	At Franklin Avenue
Front Street	At Merritt Avenue
Maple Avenue	At Franklin Avenue
Merritt Avenue	At Church Street
Merritt Avenue	At Friendly Lane
North Avenue	At Franklin Avenue
Reservoir Drive	At Church Street
Friendly Lane	At Franklin Avenue
Merritt Avenue	At Front Street
Alden Place	At Bartel Place”

Section 15. Chapter 220 of the Village Code is hereby amended to add a new Section 220-56 entitled “Schedule XXIV: Handicap Parking” to include the following language.

“§ 220-56 Schedule XXIV: Handicap Parking.

In accordance with the provisions of § **220-14.2**, the following described locations are hereby designated as handicap parking:

Name of Street	Location
Merritt Ave	At 35 Merritt Ave (2 spaces)
Merritt Ave	At 15 Merritt Ave (2 spaces)”

Section 16. Chapter 220 of the Village Code is hereby amended to add a new Section 220-57 entitled “Schedule XXV: Vehicle Weight Limits” to include the following language.

“220-57 Schedule XXV: Vehicle Weight Limits

In accordance with the provisions of 220-14.3, the following roads have 5-ton weight limit restrictions for non-local vehicles:

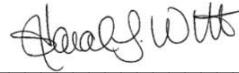
Name of Street
Nine Partners Road
Harts Village Road”

Section 17. This local law shall take effect as of the date of filing with the New York Secretary of State.

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Collopy	<u>Aye</u>
Trustee Herzog	<u>Aye</u>
Trustee Contino	<u>Aye</u>
Trustee Doro	<u>Aye</u>
Trustee Murphy	<u>Aye</u>

DATED: Millbrook, New York
May 10, 2023



SARAH J. WITT, VILLAGE CLERK
Village of Millbrook

VILLAGE OF MILLBROOK, DUTCHESS COUNTY, NY

Resolution No: 2023-002.7 May 10, 2023

Intent to Declare Lead Agency and Determination of Significance in accordance with the State Environmental Quality Review Act (SEQRA)
Local Law No. 2 of 2023 Amending Chapter 220 of the Village Code entitled ‘Vehicles and Traffic’ to add Provisions for Handicap Parking and Vehicle Weight Limit Restrictions in the Village and Update Certain other Sections of that Chapter
Unlisted Action

WHEREAS, the Village of Millbrook Village Board (“Village Board”) has determined it is in the best interest of the Village to amend Chapter 220 of the Village Code entitled ‘Vehicles and Traffic’ to add two (2) new Sections to Provide for Handicap Parking and two (2) new Sections to add Vehicle Weight Limit Restrictions in the Village and Update Certain other Sections of that Chapter (the “Project”); and,

WHEREAS, the action of amending the Chapter 220 of the Village Code is an Unlisted Action under the State Environmental Quality Review Act (“SEQRA”); and,

WHEREAS, the Short Environmental Assessment Form (EAF) has been completed by the Village; and

THEREFORE, BE IT RESOLVED:

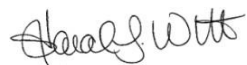
1. The Village Board shall act as lead agency for the environmental review of the Project.
2. The Village Board finds that the Project will not have a significant adverse impact on the environment for reasons stated in Part 3 of the Short EAF and the attached determination of significance.
3. The Village Mayor is hereby authorized and directed to sign Part 3 of the Short EAF indicating thereon that an Environmental Impact Statement will not be prepared and that a Negative Declaration is issued.
4. This resolution shall take effect immediately.

Motion offered by: Mayor Collopy

Motion seconded by: Deputy Mayor Doro

Village Mayor Tim Collopy	Aye <u>X</u>	Nay <u> </u>
Trustee Vicky Contino	Aye <u>X</u>	Nay <u> </u>
Trustee Michael Herzog:	Aye <u>X</u>	Nay <u> </u>
Trustee Peter Doro:	Aye <u>X</u>	Nay <u> </u>
Trustee Patrick Murphy:	Aye <u>X</u>	Nay <u> </u>

I certify that the above resolution adopted by the Village of Millbrook Village Board on May 10, 2023 is a true and correct transcript of the original now on file in this office.



Sarah Witt
Village of Millbrook Village Clerk

State Environmental Quality Review (SEQR)

NEGATIVE DECLARATION

NOTICE OF DETERMINATION OF NON-SIGNIFICANCE

This notice is issued pursuant to part 617 of the implementing regulations pertaining to Article 8 of the Environmental Conservation Law (SEQR).

The Village of Millbrook Village Board, as lead agency, has determined that the proposed action described below **will not** have a significant adverse effect on the environment and that an Environmental Impact Statement will not be prepared.

DATE: May 10, 2023

NAME OF ACTION: Local Law No. 2 of 2023

LOCATION: Village of Millbrook
Dutchess County

SEQR STATUS: Unlisted Action

LEAD AGENCY: Village of Millbrook Village Board

CONTACT PERSON: Tim Collopy, Village Mayor, Village of Millbrook

DESCRIPTION OF ACTION:

Amending Chapter 220 of the Village Code entitled 'Vehicles and Traffic' to add two (2) new Sections to Provide for Handicap Parking and two (2) new Sections to add Vehicle Weight Limit Restrictions in the Village and Update Certain other Sections of that Chapter.

REASONS SUPPORTING THIS DETERMINATION:

The Village Board has reviewed the Short Environmental Assessment Form (SEAF) and the criteria contained in 6 NYCRR §617.7 and has determined that the Action will not have a significant impact on the environment for the following reasons:

- A. As required by §617.7(a)(2), the Village Board has determined that an Environmental Impact Statement is not required because any identified adverse impacts on the environment will not be significant.
- B. As required by §617.7(b), the Village Board has:
 - 1. Considered the action as defined in subdivisions 617.2(b) and 617.3(g).
 - 2. Reviewed the SEAF, the criteria identified in 617.7(c) and other supporting information to identify relevant areas of environmental concern.
 - 3. Analyzed the identified relevant areas of environmental concern to determine whether the action will have a significant adverse impact.
 - 4. Set forth herein is its written Finding of No Significant Environmental Impact.

- C. The Village Board has compared the impacts reasonably expected to result from the proposed action to the criteria listed in 617.7(c)(1) as indicators of significant adverse impacts:
1. Air quality, ground or surface water quality or quantity, traffic or noise levels, solid waste production, erosion potential, flooding, leaching or drainage problems;
 2. Removal or destruction of large quantities of vegetation or fauna, interference with migration fish or wildlife, impacts to special habitats, impacts to threatened or endangered species, or any other impacts to natural resources;
 3. Impairment of Critical Environmental Areas;
 4. Conflicts with currently adopted community plans and goals;
 5. Impairment of important historical, archeological, or aesthetic resources or community character;
 6. Major change in use or type of energy;
 7. Creation of a human health hazard;
 8. Substantial change in use or intensity of use of land including agricultural land, open space or recreational resources;
 9. Encouraging a population increase;
 10. Creation of a material demand for other actions resulting in above consequences;
 11. Changes in two or more elements of the environment that combined have a substantial adverse impact on the environment;
 12. Two or more related actions undertaken, funded or approved by an agency that combined have a significant effect on the environment.
- D. 617.7(c)(2) – For the purpose of determining significant adverse impacts on the environment of those factors listed above, the long-term, short-term, direct, indirect and cumulative impacts, including simultaneous or subsequent actions, to the extent reasonable, as included in any long-range plan for the action, any action that is a result of the reviewed action or is dependent on the action were reviewed.
- E. 617.7(c)(3) – The significance of any likely consequences was assessed in connection with the setting of the action, the likelihood of occurrence, duration, irreversibility, geographic scope, magnitude and the number of people affected as a consequence of the action.

Based on this review, the Village of Millbrook Village Board has determined that no significant adverse environmental impacts would result from this Action.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:			Telephone:	
			E-Mail:	
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO	YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			☐	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO	YES
If Yes, list agency(s) name and permit or approval:			☐	☐
3. a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. Urban	Rural (non-agriculture)	Industrial	Commercial	Residential (suburban)
☐ Forest	Agriculture	Aquatic	Other(Specify):	
☐ Parkland				

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO ☐ ☐	YES ☐ ☐	N/A ☐ ☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO ☐	YES ☐	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO ☐	YES ☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO ☐ ☐ ☐	YES ☐ ☐ ☐	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO ☐	YES ☐	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO ☐	YES ☐	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO ☐	YES ☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO ☐ ☐	YES ☐ ☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO ☐ ☐	YES ☐ ☐	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest Agricultural/grasslands Early mid-successional ☐ Wetland ☐ Urban Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO ☐	YES ☐
16. Is the project site located in the 100-year flood plan?	NO ☐	YES ☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO ☐	YES ☐
a. Will storm water discharges flow to adjacent properties?	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☐	☐
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO ☐	YES ☐
49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO ☐	YES ☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO ☐	YES ☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		

Project:

Date:

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing:		
a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

Village Millbrook Board of Trustees
Resolution #2023-004
Community Development Block Grant

Activity Title: Sidewalk Repair

WHEREAS, the Village of Millbrook is participating in the 2023 Dutchess County Community Development Block Grant Consortium (CDBG), and

WHEREAS, input from citizens and groups has been received and considered at a Public Hearing (Resolution 2022-014), and

WHEREAS, an application has been prepared and submitted for the above reference activity which addresses our community concerns, and

WHEREAS, the following contingencies for accepting the CDBG funding shall be completed by the Village:

- 1) will post notices and place ribbons on the five (5) trees which are to be removed and replaced;
- 2) ensure that the new sidewalks have a minimum of 4' width;
- 3) place rubberized mats in two (2) of the pits during Phase 1 to assess their benefit and durability (as stated in the approved engineering plan);
- 4) air spading/excavating may be used to asses and preserve tree root health

NOW, THEREFORE BE IT RESOLVED, The Village of Millbrook respectfully accepts the CDBG funds and shall adhere to the aforementioned contingencies.

Moved by: Mayor Collopy

Seconded by: Trustee Herzog

Mayor Collopy	Aye <u>X</u> Nay ____
Trustee Contino	Aye <u>X</u> Nay ____
Trustee Herzog	Aye <u>X</u> Nay ____
Trustee Doro	Aye <u>X</u> Nay ____
Trustee Murphy	Aye <u>X</u> Nay ____

Certified by:



Sarah J. Witt
Village Clerk
05.10.2023