



Board of Trustees Meeting
November 9, 2022 @ 6:00 pm

PLEASE SILENCE YOUR CELL PHONE

Agenda

Village of Millbrook
Board of Trustees
Wednesday, October 12, 2022
6:00 PM
Millbrook Firehouse

Residents are welcome to attend in-person. This meeting will be broadcast on [YouTube](#) Live & then will be posted to the [Village website](#).

The public can comment/question anytime via email villageofmillbrook@gmail.com

1. **Open Meeting**
Pledge of Allegiance & roll call of trustees
2. **Administrative Business**
 - Minutes approval for 10/12/2022
 - Voucher approval
3. **Resolutions Re: Hookups to Village Water/Sewer- Bill Bright**
Resolution 2021-013 (Amended)
Resolution 2022-014 Establishing Conditions
4. **Department Reports:**
 - DC Legislature update – Legislator Houston
 - Fire & Rescue – Chief Bownas, President Rochfort
 - Police – OIC Witt
 - Highway – Hwy Super Collocola
 - Water & Sewer – VRI: S. Osborn
 - Treasurer & Building Dept – Clerk Witt
NYCLASS – Resolution 2022-015
5. **New Business**
 - Public hearings for 2 changes to zoning law – Clerk Witt

Local Law 2 of 2022- Resolution 16
Local Law 3 of 2022 – Resolution 17

6. **Old Business Updates**
 - Christmas decorations plans – Trustee Arbogast
 - Parade of Lights on 12/2/2022 – C. Collopy
7. **Public Comments**
8. **Additional Board Member Updates**
 - Deputy Mayor Contino
 - Trustee Herzog
 - Trustee Arbogast
 - Trustee Doro
 - Mayor Collopy
9. **Next Board Meeting**
Wednesday, 12/14/2022 - 6PM
10. **Adjournment**

Hookups to Village Water/ Sewer Bill Bright (Delaware Engineering)

- Resolution 2021-013 – Amended- Water and Sewer Hookup Fees (Removing Section 3)
- Resolution 2022-014 – Establishing Conditions to Non-Village Residents Connecting to the Sewer System

Voucher Totals

November 9, 2022

NOTES:

General Fund

- \$88,099.51 for North Ave Paving
- \$10,187.50 for Tree Removal
- \$10,682.00 for Sidewalks

Water Fund

- \$57,950 for BAN & Bond Payments

Unpaid Voucher Totals

General Fund	\$ 191,480.29
Water Fund	\$ 86,241.07
Sewer Fund	\$ 50,881.25
TOTALS:	\$ 328,602.61

MILLBROOK FIRE DEPARTMENT

OCTOBER 2022

89 INCIDENTS REPORTED

Millbrook Fire Dept	
Automatic Fire Alarm	18
EMS Call	63
Motor Vehicle Accident	1
Wires Down/Electrical	1
Carbon Monoxide	1
Good Intent	1
Structure Fire	3
Brush Fire	1
TOTALS:	89

EMS Responses	
NDP (49-79)	41
MFD Ambulance	10
MFD Members	30
Mutual Aid Given	
Fire	2
EMS	10
Mutual Aid Received	
Fire	1
EMS	6

V.M.P.D MONTHLY REPORT

OCTOBER 2022

63 INCIDENTS REPORTED

(including, but not limited to)

Incident #'s 17332-17395

TRAFFIC		ASSIST OTHER AGENCIES		POLICE ACTIVITY		PUBLIC SERVICE		COMMUNITY POLICING	
Traffic Tickets	7	NY State Police	2	Trespass	2	Lost/Found Property	2	Assist Citizen	2
Property Damage Accident	3			Disturbance	3	Animal Complaint	5	School Checks	13
Vehicle & Traffic Complaint	1	Fire Department	4			Lockout	2	Foot Patrol	2
		EMS	7			911 Hang Up	1		
								Halloween Detail	1
		Town of Washington Court	3						
		Millbrook Central School	4						
		Highway	1						



Start: 2022-10-21

End: 2022-10-27

Times: 0:00-23:59

Compliance & Risk Report

Franklin Ave, WB

Medium Risk Threshold: Speed Limit + 5

High Risk Threshold: Speed Limit + 20

Speed Range: 1 to 150

Time View: By Hour (Total Volumes)

Time	Speed Limit	Mode	Compliant	Low Risk	Medium Risk	High Risk	Total Num Vehicles
0:00	30	Speed Display	11	5	5	0	21
1:00	30	Speed Display	2	7	6	0	15
2:00	30	Speed Display	4	3	1	0	8
3:00	30	Speed Display	8	3	1	0	12
4:00	30	Speed Display	7	6	5	0	18
5:00	30	Speed Display	40	23	7	0	70
6:00	30	Speed Display	62	45	15	0	122
7:00	30	Speed Display	164	139	44	0	347
8:00	30	Speed Display	318	176	62	0	556
9:00	30	Speed Display	201	157	73	0	431
10:00	30	Speed Display	185	157	71	1	414
11:00	30	Speed Display	245	177	89	0	511
12:00	30	Speed Display	259	202	121	1	583
13:00	30	Speed Display	205	143	82	0	430
14:00	30	Speed Display	251	189	100	0	540
15:00	30	Speed Display	271	213	96	0	580
16:00	30	Speed Display	227	202	76	0	505
17:00	30	Speed Display	208	172	87	0	467
18:00	30	Speed Display	167	114	48	0	329
19:00	30	Speed Display	106	64	27	0	197
20:00	30	Speed Display	41	36	13	0	90
21:00	30	Speed Display	51	23	7	0	81
22:00	30	Speed Display	24	16	7	0	47
23:00	30	Speed Display	17	11	5	0	33
Total			3074	2283	1048	2	6407



Start: 2022-10-21

End: 2022-10-27

Times: 0:00-23:59

Compliance & Risk Report

Franklin Ave, WB

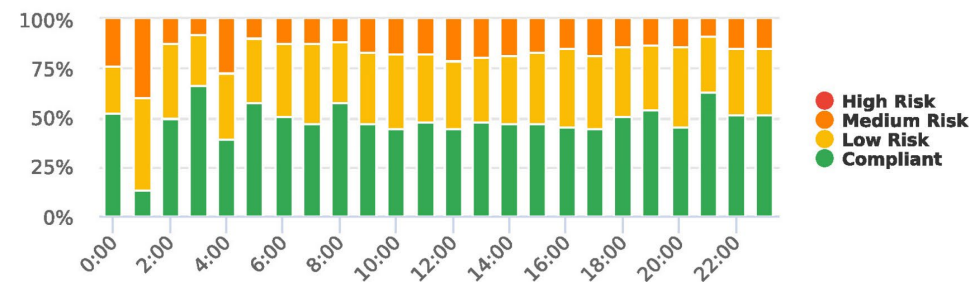
Medium Risk Threshold: Speed Limit + 5

High Risk Threshold: Speed Limit + 20

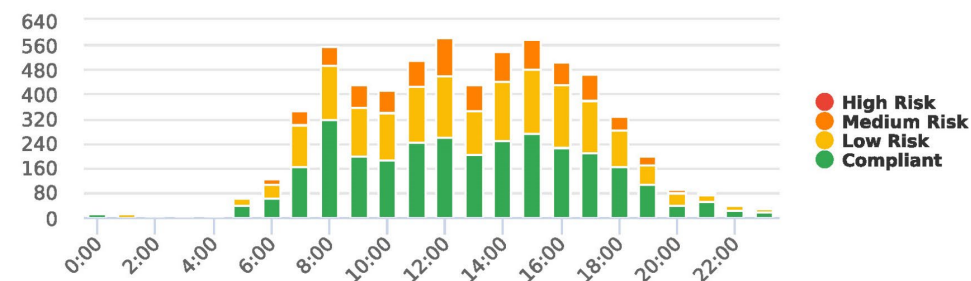
Speed Range: 1 to 150

Time View: By Hour (Total Volumes)

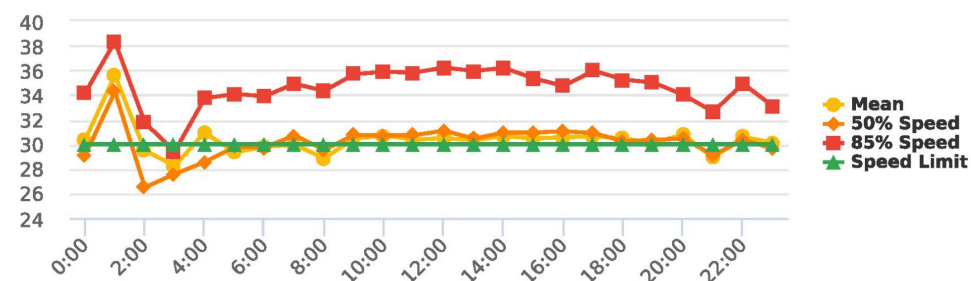
Compliance % by Hour (Totals)



Compliance by Hour (Totals)



Speeds



LEAF PICK-UP

Ends November 30th

**- LEAVES ONLY –
NO BRUSH, GRASS
OR DEBRIS**

<https://villageofmillbrookny.com/public-works/#leaf>



- **LEAF PICK-UP ENDS NOVEMBER 30th**
- Began leaf pick-up Oct 3rd
- Repaired sink hole on Front St
- Milled and paved Front St
- Rebuilt catch basin on Church St
- Corrected inspection problems in Village Hall and Garage
- Put flower barrels away for the season
- Mowed all properties

Public Works Monthly Report
October 2022

Monthly Water Report

October 2022

	October	September	August
Total Water Produced	4,549,250	4,961,789	7,608,501
Average Daily Flow	146,750	165,390	245,430
Peak Day Flow	192,190	250,130	321,920

Sampling Results:

	October	September	August
Total Coliform	Absent	Absent	Absent

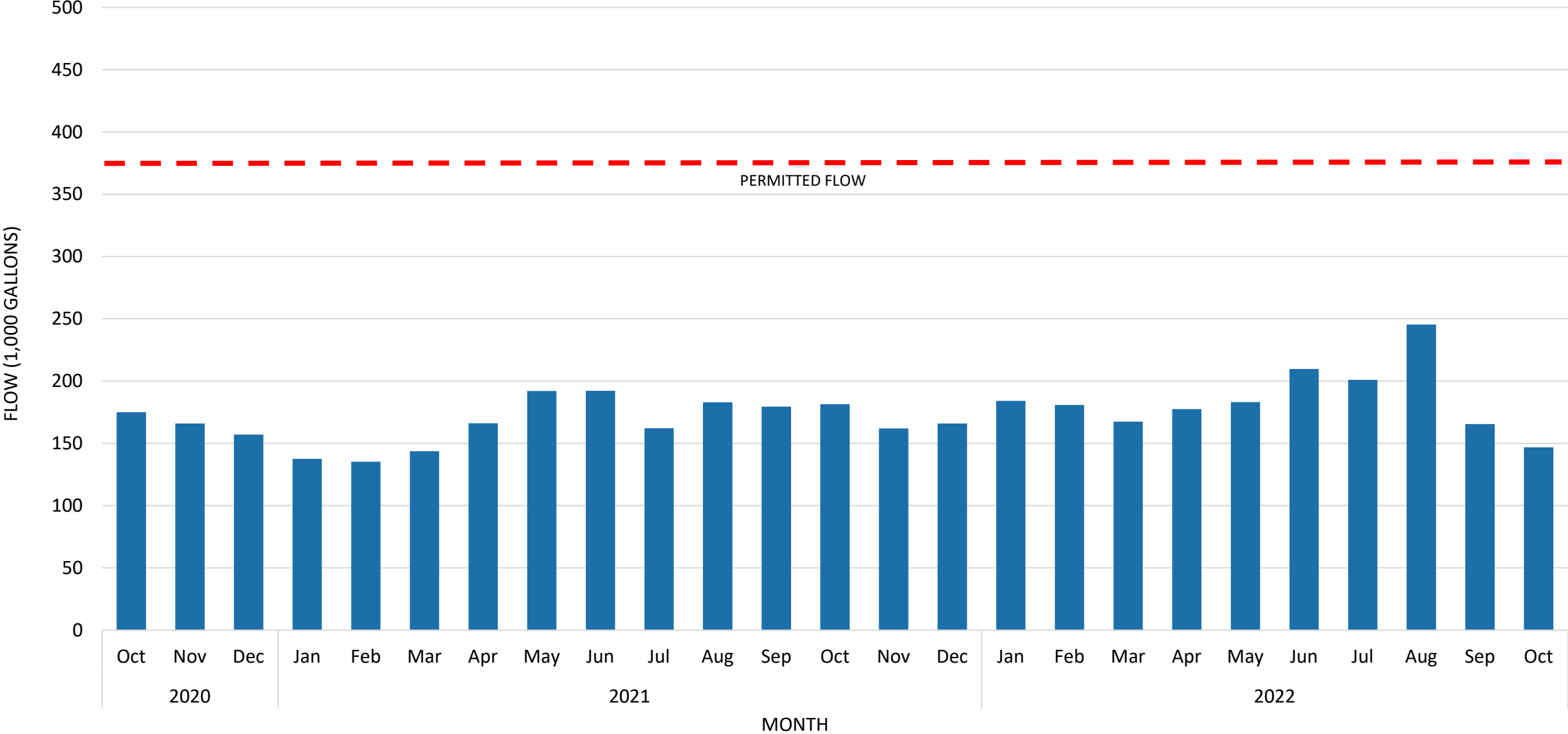
* Results not in compliance

Comments:

1. Monthly sampling and maintenance
2. Installed 3 new fire hydrants - Franklin by Stewart's, 2 on Maple Ave
3. Repaired damaged hydrant on Dineen
4. Replaced curb valve at sewer plant
5. DOH inspection
6. Had new fence installed at entrance and fence replaced next to stream by new building

Millbrook Water

■ Average Daily Flow



Monthly Sewer Report

October 2022

	October	September	August	Permit Limit
Total Effluent Flow	2,881,305	2,426,555	3,167,001	n/a
Average Daily Flow	92,900	80,885	102,200	n/a
12-Month Rolling AVG	143,000	149,000	157,000	250,000
Peak Daily Flow	121,490	160,420	118,180	n/a
Precipitation (<i>in. as liquid</i>)	4.4"	6.2"	1.3"	n/a

SPDES Permit Samples: (mg/l)

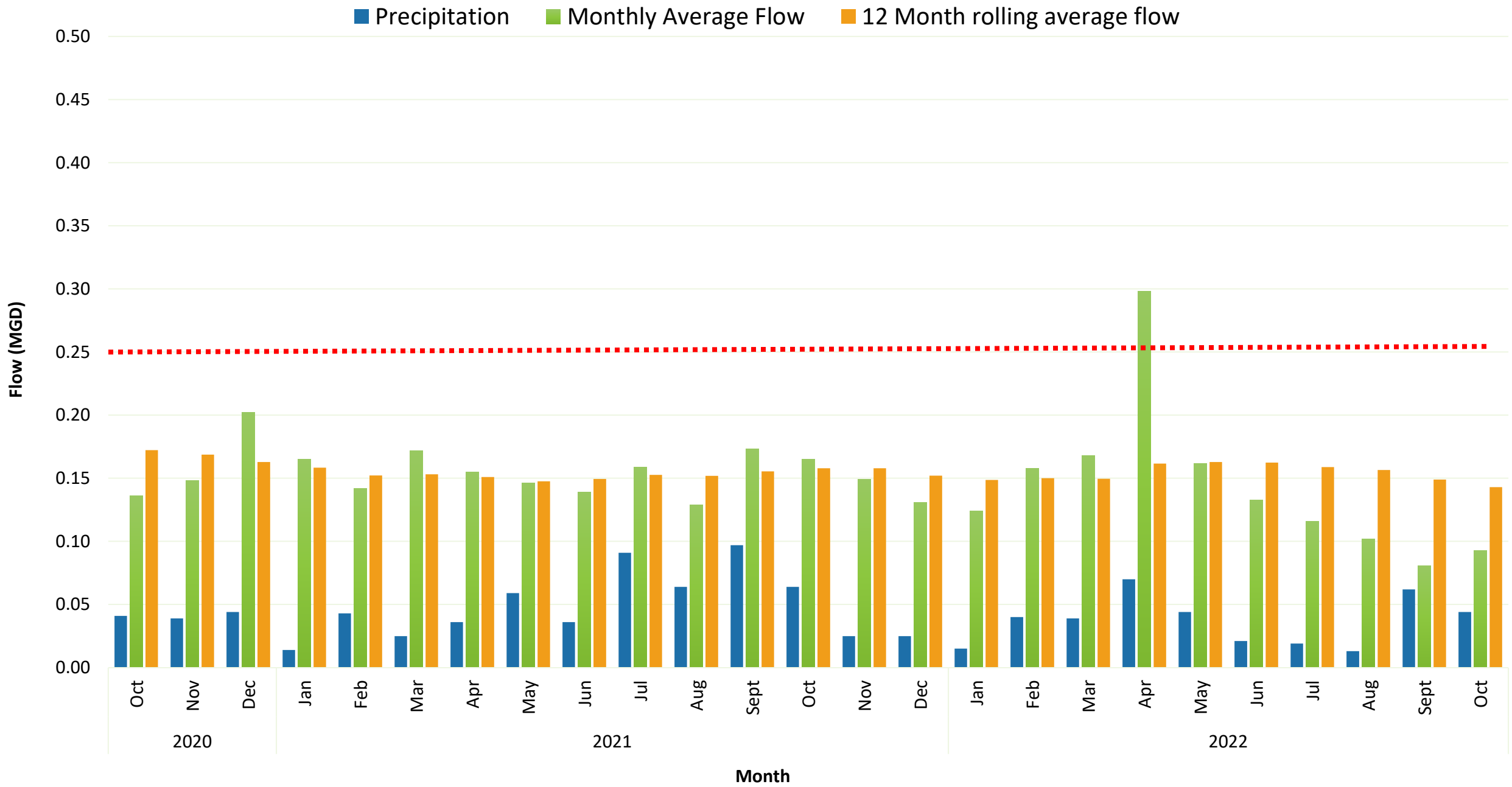
	October	September	August	Permit Limit
BOD		2.4 mg/l	2.4 mg/l	15 mg/l
Percent Removal		99%	99%	85%
Total Suspended Solids		1 mg/l	3.6 mg/l	15 mg/l
Percent Removal		100%	99%	85%
TKN as N		1 mg/l	1 mg/l	8 mg/l
Fecal Coliform		1/100 ml	1/100 ml	200/100 ml

* Exceeds permit limit

Comments:

1. Performed all monthly sampling and maintenance
2. EarthCare hauled sludge
3. Cleaned sludge drying beds
4. Completed annual sewer main inspections
5. Installed inflow covers in 15 manholes

Millbrook WWTP



Treasurer's Report: Bank Balances - October 2022

	10/01/22	DEPOSITS	DISBURSED	INTEREST	10/31/22
TAX ACCOUNT	\$988,700.77	\$15,682.05	\$125,000.00	\$118.64	\$879,501.46
GENERAL FUND	\$25,963.32	\$155,208.87	\$142,682.67	\$3.11	\$38,492.63
WATER FUND	\$121,272.84	\$41,283.34	\$18,717.22	\$14.59	\$143,853.55
SEWER FUND	\$354,973.05	\$15,980.35	\$20,972.74	\$43.87	\$350,024.53
ACCOUNTS PAYABLE	\$9,120.50	\$139,938.42	\$147,912.92	\$0.00	\$1,146.00
ESCROW (PLANNING & ZONING)	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
HNL TRUST	\$41,978.50	\$0.00	\$0.00	\$7.13	\$41,985.63
MEDICAL DEDUCTIBLE	\$8,171.07	\$0.00	\$827.47	\$0.00	\$7,343.60
MILLBROOK RESTORATION	\$23,722.17	\$0.00	\$0.00	\$3.02	\$10.00
PAYROLL ACCOUNT	\$11,951.25	\$43,030.21	\$43,305.87	\$0.00	\$11,675.59
POLICE VEHICLE FUND	\$1,728.24	\$0.00	\$0.00	\$0.00	\$1,728.24
RESERVE FOR FIRE TRUCK	\$201,615.37	\$0.00	\$0.00	\$354.25	\$201,969.62
RESERVE FOR HIGHWAY EQUIPMENT	\$13,084.51	\$0.00	\$0.00	\$1.11	\$13,085.62
FIRE/ RESCUE REPAIR RESERVE	\$22,608.11	\$0.00	\$0.00	\$2.88	\$22,610.99
RETAINING WALL	\$2,601.50	\$0.00	\$600.00	\$0.00	\$2,001.50
WATER RESERVE	\$9,984.56	\$0.00	\$0.00	\$1.27	\$9,985.83
SEWER REVERSE	\$22,010.88	\$0.00	\$0.00	\$2.80	\$22,013.68
TENNIS COURTS	\$1,001.44	\$0.00	\$0.00	\$0.56	\$1,002.00
THORNE TRUST	\$19,486.43	\$0.00	\$0.00	\$1.66	\$19,488.09
TREE REPLACEMENT PROGRAM	\$7,662.47	\$0.00	\$0.00	\$0.00	\$7,662.47
TRIBUTE GARDEN DONATIONS	\$10,071.33	\$0.00	\$0.00	\$1.28	\$10,072.61
TOTAL	\$1,900,208.31	\$411,123.24	\$500,018.89	\$556.17	\$1,788,153.64

Treasurer & Clerk Update: October 2022

- Tax collection is over- final numbers to Dutchess County by 11/10/2022
 - Worked on Financial Report with Senior Acct Clerk McLaughlin
 - Submitted 9 Partners Ln and Linden Ln CHIPS application (\$32,000)
 - Worked on Bank Recs
-

Budget Amendments 11/09/2022:

GENERAL to HRA(medical deduction)	\$3,900 w Budget amendment to decrease 19904.1 Contingency
TENNIS COURTS to GENERAL	\$ 700 to cover over-budget in Tennis Courts 71802.1
HNL to GENERAL	\$1,400 to pay for the new Village Hall sign 16204.1
HNL to GENERAL	\$ 800 to pay for the holiday lights 16204.1
Reserve Fire/Rescue* to GENERAL	\$22,610.99 to reimburse the General Fund for a prior year expense to the MFD which overdraw account number 34104.1.0.43

*after transfer, resolution to close that reserve account.

NYCLASS

Recommend passing the Resolution (2022-015) for the village to participate with NYCLASS investment pool and transfer

RESERVE FOR FIRE TRUCK	\$200,000
GENERAL/TAX	\$500,000
WATER FUND	\$ 50,000
SEWER FUND	\$150,000

A conservative start, interest compounds daily, liquid- can transfer back at any time and interest rates are good for investing at this time.

Building Department Report: October 2022

Building Permits Issued	4
Sign Permit	0
Certificate of Occupancy	2
Certificate of Compliance	2
Certificate of Use	0
Municipal Searches	3
Total Fees Collected	\$955

Planning & ZBA

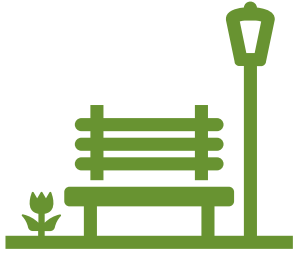
Planning Board - Matt Anderson

Solar Panel project on Nine Partners
referral from Building Dept to Planning
Board- December meeting (?)

ZBA- Andy Doro- No Update

Regina- Planning & ZBA Secretary Resigned

Notes:



New Business

Public hearings for 2 changes to zoning law
Local Law 2- Resolution 2022-016
Local Law 3- Resolution 2022-017



Old Business Updates

Christmas decorations plans
Parade of Lights on 12/2/2022

Board of Trustee Updates

Mayor Tim Collopy

Deputy Mayor Vicky Contino

Trustee Mike Herzog

Trustee Buffy Arbogast

Trustee Peter Doro





Next Board of Trustees Meeting:

Wednesday, December 14, 2022 at 6:00 pm

MEETINGS ARE HELD AT THE
Millbrook Firehouse

20 Front Street, Millbrook

Streaming **LIVE** on [YouTube](#)
SUBSCRIBE NOW!

VILLAGE OF MILLBROOK

35 Merritt Ave
Millbrook, NY 12545
(845) 677-3939

Operating Statement "All Funds" for the Period Ending: 11/30/2022

			Year - To - Date			
			Monthly	YTD Amt.	Budget	% Var
GENERAL FUND A						
APPROPRIATION ACCOUNT						
1.010101.01.000.00	1010.1 - Village Board PS		\$0.00	\$7,004.00	\$16,810.00	58.3%
1.010104.01.000.00	1010.4 - Village Board CE		\$69.26	\$1,119.97	\$2,500.00	55.2%
1.010108.01.000.00	1010.8 - Board-Employee Bene		\$0.00	\$0.00	\$0.00	0.0%
1.012101.01.000.00	1210.1 - Mayor- PS		\$0.00	\$5,253.00	\$12,608.00	58.3%
1.012104.01.000.00	1210.4 - Mayor CE		\$0.00	\$1,043.16	\$1,000.00	(4.3)%
1.012108.01.000.00	1210.8 - Mayor-Employee Ben		\$0.00	\$0.00	\$0.00	0.0%
1.013204.01.000.00	1320.4 - Independent Auditing		\$0.00	\$0.00	\$0.00	0.0%
1.013251.01.000.00	1325.1 - Clerk/Treasurer PS		\$0.00	\$0.00	\$0.00	0.0%
1.013251.01.000.01	1325.1 - Clerk/Treasurer PS	CLERK/TREASURER	\$0.00	\$24,230.75	\$60,779.00	60.1%
1.013251.01.000.02	1325.1 - Clerk/Treasurer PS	PT DEP CLERK	\$0.00	\$0.00	\$0.00	0.0%
1.013251.01.000.03	1325.1 - Clerk/Treasurer PS	DEPUTY CLERK	\$0.00	\$20,906.65	\$52,005.00	59.8%
1.013251.01.000.04	1325.1 - Clerk/Treasurer PS	LEGISLATIVE ASST	\$0.00	\$4,377.50	\$10,506.00	58.3%
1.013252.01.000.00	1325.2 - Clerk/Treasurer EQ		\$0.00	\$0.00	\$500.00	100.0%
1.013254.01.000.00	1325.4 - Clerk/Treasurer CE		\$0.00	\$24.99	\$600.00	95.8%
1.013254.01.000.21	1325.4 - Clerk/Treasurer CE	TRAINING	\$0.00	\$960.96	\$250.00	(710.96) (284.4)%
1.013258.01.000.00	1325.8 - Clerk/Treasurer Empl		\$0.00	\$0.00	\$0.00	0.0%
1.014204.01.000.00	1420.4 - Attorney CE		\$1,258.00	\$10,979.00	\$17,500.00	37.3%
1.014304.01.000.00	1430.4 - Personnel CE		\$0.00	\$1,431.30	\$4,840.00	70.4%
1.014404.01.000.00	1440.4 - Engineer/Consultant		\$0.00	\$0.00	\$7,500.00	100.0%
1.014604.01.000.00	1460.4 - Records Management		\$0.00	\$0.00	\$3,700.00	100.0%
1.014804.01.000.00	1480.4 - Public Info CE		\$0.00	\$944.88	\$7,000.00	86.5%
1.016214.01.000.00	1621.4 - Thorne Building CE		\$210.00	\$1,423.48	\$0.00	(1,423.48) 0.0%
1.016222.01.000.00	1622.2 - Village Hall EQ		\$0.00	\$0.00	\$500.00	100.0%
1.016224.01.000.00	1622.4 - Village Hall CE		\$1,994.94	\$4,683.49	\$9,500.00	50.7%

Operating Statement "All Funds" for the Period Ending: 11/30/2022

			Year - To - Date				
			Monthly	YTD Amt.	Budget	Variance	% Var
1.016224.01.000.11	1622.4 - Village Hall CE	UTILITIES	\$515.96	\$3,682.06	\$10,000.00	6,317.94	63.2%
1.016224.01.000.14	1622.4 - Village Hall CE	HEATING FUEL	\$423.35	\$423.35	\$6,000.00	5,576.65	92.9%
1.016224.01.000.15	1622.4 - Village Hall CE	HEATING FUEL GYM	\$901.85	\$901.85	\$8,000.00	7,098.15	88.7%
1.016224.01.000.20	1622.4 - Village Hall CE	REPAIRS/MAINT	\$0.00	\$189.32	\$2,500.00	2,310.68	92.4%
1.016224.01.000.54	1622.4 - Village Hall CE	VH RESTORATION R	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.016229.01.000.00	1622.9 - Village Hall Restorati		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.016402.01.000.00	1640.2 - Central Garage EQ		\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
1.016404.01.000.00	1640.4 - Central Garage CE		\$373.24	\$1,509.24	\$3,000.00	1,490.76	49.7%
1.016404.01.000.11	1640.4 - Central Garage CE	UTILITIES	\$443.89	\$1,139.24	\$3,000.00	1,860.76	62.0%
1.016404.01.000.12	1640.4 - Central Garage CE	GASOLINE	\$23.34	\$145.73	\$650.00	504.27	77.6%
1.016404.01.000.14	1640.4 - Central Garage CE	HEATING FUEL	\$1,416.88	\$1,416.88	\$3,000.00	1,583.12	52.8%
1.016404.01.000.19	1640.4 - Central Garage CE	EQUIPMENT/SUPPLIE	\$359.45	\$2,361.58	\$6,000.00	3,638.42	60.6%
1.016404.01.000.20	1640.4 - Central Garage CE	REPAIRS/MAINT	\$527.00	\$1,064.09	\$1,500.00	435.91	29.1%
1.016604.01.000.00	1660.4 - Central Storeroom CE		\$401.76	\$1,613.80	\$3,700.00	2,086.20	56.4%
1.016704.01.000.00	1670.4 - Central Print/Mail		\$652.50	\$1,281.21	\$3,100.00	1,818.79	58.7%
1.016802.01.000.00	1680.2 - Data Processing EQ		\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
1.016804.01.000.00	1680.4 - Data Processing CE		\$0.00	\$1,706.73	\$6,000.00	4,293.27	71.6%
1.017204.01.000.00	1720.4 - Awards CE		\$0.00	\$0.00	\$500.00	500.00	100.0%
1.019104.01.000.00	1910.4 - Unallocated Insurance		\$0.00	\$38,319.55	\$33,200.00	(5,119.55)	(15.4)%
1.019104.01.000.45	1910.4 - Unallocated Insurance	FD - BENEFITS	\$0.00	\$26,715.00	\$26,715.00	0.00	0.0%
1.019204.01.000.00	1920.4 - Municipal Associatoin		\$0.00	\$957.00	\$957.00	0.00	0.0%
1.019504.01.000.00	1950.4 - Taxes & Assessments		\$0.00	\$4,197.51	\$5,880.00	1,682.49	28.6%
1.019904.01.000.00	1990.4 - Contingency Account		\$0.00	\$0.00	\$3,896.00	3,896.00	100.0%
1.031201.01.000.00	3120.1 - Police PS		\$0.00	\$47,345.13	\$162,082.00	114,736.87	70.8%
1.031201.01.000.25	3120.1 - Police PS	COURT	\$0.00	\$892.65	\$3,000.00	2,107.35	70.2%
1.031201.01.000.26	3120.1 - Police PS	SCHOOL	\$0.00	\$173.34	\$3,000.00	2,826.66	94.2%
1.031201.01.000.27	3120.1 - Police PS	SPECIAL EVENTS	\$0.00	\$312.00	\$5,000.00	4,688.00	93.8%
1.031202.01.000.00	3120.2 - Police EQ		\$0.00	\$0.00	\$5,000.00	5,000.00	100.0%
1.031204.01.000.00	3120.4 - Police CE		\$249.26	\$2,523.81	\$5,000.00	2,476.19	49.5%
1.031204.01.000.12	3120.4 - Police CE	GASOLINE	\$519.22	\$3,242.12	\$9,000.00	5,757.88	64.0%
1.031204.01.000.20	3120.4 - Police CE	REPAIRS/MAINT	\$0.00	\$2,995.70	\$3,000.00	4.30	0.1%

Operating Statement "All Funds" for the Period Ending: 11/30/2022

			Year - To - Date				
			Monthly	YTD Amt.	Budget	Variance	% Var
1.031204.01.000.21	3120.4 - Police CE	TRAINING	\$59.97	\$121.44	\$1,500.00	1,378.56	91.9%
1.031208.01.000.00	3120.8 - Police Employee Bene		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.031209.01.000.00	3120.9 - Police Vehicle Reserv		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.034102.01.000.00	3410.2 - Fire EQ		\$2,708.33	\$3,626.41	\$8,300.00	4,673.59	56.3%
1.034104.01.000.00	3410.4 - Fire CE		\$4,099.50	\$11,046.04	\$16,700.00	5,653.96	33.9%
1.034104.01.000.12	3410.4 - Fire CE	GASOLINE	\$40.84	\$255.00	\$1,000.00	745.00	74.5%
1.034104.01.000.13	3410.4 - Fire CE	DIESEL	\$634.48	\$1,848.85	\$3,000.00	1,151.15	38.4%
1.034104.01.000.21	3410.4 - Fire CE	TRAINING	\$700.00	\$700.00	\$12,000.00	11,300.00	94.2%
1.034104.01.000.30	3410.4 - Fire CE	APPARATUS MAINT	\$9,165.97	\$30,975.16	\$33,818.00	2,842.84	8.4%
1.034104.01.000.31	3410.4 - Fire CE	PHYSICALS	\$0.00	\$1,170.00	\$7,400.00	6,230.00	84.2%
1.034104.01.000.40	3410.4 - Fire CE	FH - CE	\$938.95	\$3,391.99	\$10,440.00	7,048.01	67.5%
1.034104.01.000.41	3410.4 - Fire CE	FH - UTILITIES	\$1,160.81	\$5,965.37	\$16,200.00	10,234.63	63.2%
1.034104.01.000.42	3410.4 - Fire CE	FH - HEATING FUEL	\$0.00	\$265.89	\$9,000.00	8,734.11	97.0%
1.034104.01.000.43	3410.4 - Fire CE	FH - REPAIRS/MAINT	\$0.00	\$4,777.01	\$30,000.00	25,222.99	84.1%
1.034104.01.000.44	3410.4 - Fire CE	FH - OFFICE	\$1,100.41	\$3,815.29	\$10,200.00	6,384.71	62.6%
1.034108.01.000.00	3410.8 - Fire Employee Benefit		\$2,100.00	\$15,180.99	\$26,000.00	10,819.01	41.6%
1.034108.01.000.46	3410.8 - Fire Employee Benefit FD - CANCER		\$0.00	\$0.00	\$5,100.00	5,100.00	100.0%
1.034109.01.000.00	3410.9 - FD-Transfer to Equip		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.036201.01.000.00	3620.1 - Safety Insp PS		\$0.00	\$6,566.25	\$15,759.00	9,192.75	58.3%
1.036201.01.000.04	3620.1 - Safety Insp PS	LEGISLATIVE ASST	\$0.00	\$1,697.10	\$4,413.00	2,715.90	61.5%
1.036204.01.000.00	3620.4 - Safety Insp CE		\$31.27	\$125.73	\$1,000.00	874.27	87.4%
1.036208.01.000.00	3620.8 - Safety Insp Empl Ben		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.045404.01.000.00	4540.4 - Ambulance CE		\$0.00	\$3,060.07	\$12,000.00	8,939.93	74.5%
1.045404.01.000.05	4540.4 - Ambulance CE	PAID AMBULANCE S	\$33,652.86	\$201,917.16	\$405,000.00	203,082.84	50.1%
1.045409.01.000.00	4540.9 - Ambulance Reserve		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051101.01.000.00	5110.1 - Streets PS		\$0.00	\$77,249.90	\$211,403.00	134,153.10	63.5%
1.051101.01.000.06	5110.1 - Streets PS	PS PT SUMMER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051102.01.000.00	5110.2 - Streets EQ		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051102.01.000.07	5110.2 - Streets EQ	ROAD PAVING	\$0.00	\$7,485.52	\$35,000.00	27,514.48	78.6%
1.051104.01.000.00	5110.4 - Streets CE		\$300.00	\$11,990.18	\$8,000.00	(3,990.18)	(49.9)%
1.051104.01.000.13	5110.4 - Streets CE	DIESEL	\$1,073.30	\$3,501.98	\$5,000.00	1,498.02	30.0%

Operating Statement "All Funds" for the Period Ending: 11/30/2022

			Year - To - Date				
			Monthly	YTD Amt.	Budget	Variance	% Var
1.051104.01.000.19	5110.4 - Streets CE	EQUIPMENT/SUPPLIE	\$262.52	\$1,330.38	\$1,200.00	(130.38)	(10.9)%
1.051104.01.000.20	5110.4 - Streets CE	REPAIRS/MAINT	\$12.43	\$991.74	\$1,000.00	8.26	0.8%
1.051104.01.000.21	5110.4 - Streets CE	TRAINING	\$0.00	\$0.00	\$250.00	250.00	100.0%
1.051104.01.000.22	5110.4 - Streets CE	VEHICLE REPAIR/MA	\$1,642.02	\$15,863.97	\$15,000.00	(863.97)	(5.8)%
1.051104.01.000.23	5110.4 - Streets CE	TREES	\$10,187.50	\$20,575.00	\$15,000.00	(5,575.00)	(37.2)%
1.051108.01.000.00	5110.8 - Streets Empl Bene		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051109.01.000.00	5110.9 - Streets Equip Reserve		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051124.01.000.00	5112.4 - Perm. Imprv CHIPS		\$88,099.51	\$120,201.30	\$82,000.00	(38,201.30)	(46.6)%
1.051421.01.000.00	5142.1 - Snow Removal PS		\$0.00	\$0.00	\$5,211.00	5,211.00	100.0%
1.051424.01.000.00	5142.4 - Snow Removal CE		\$0.00	\$0.00	\$35,000.00	35,000.00	100.0%
1.051428.01.000.00	5142.8 - Snow Removal Emplo		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051824.01.000.00	5182.4 - Street Lighting CE		\$4,223.15	\$18,704.98	\$42,000.00	23,295.02	55.5%
1.054102.01.000.00	5410.2 - Sidewalks EQ		\$0.00	\$0.00	\$9,000.00	9,000.00	100.0%
1.054104.01.000.00	5410.4 - Sidewalks CE		\$11,765.17	\$19,261.01	\$0.00	(19,261.01)	0.0%
1.071802.01.000.00	7180.2 - Sp Rec Fac-TENNIS		\$0.00	\$24,009.21	\$23,325.00	(684.21)	(2.9)%
1.080101.01.000.00	8010.1 - Zoning PS		\$0.00	\$0.00	\$1,366.00	1,366.00	100.0%
1.080104.01.000.00	8010.4 - Zoning CE		\$29.35	\$38.44	\$250.00	211.56	84.6%
1.080108.01.000.00	8010.8 - Zoning Empl Ben		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.080201.01.000.00	8020.1 - Planning PS		\$0.00	\$1,116.49	\$6,500.00	5,383.51	82.8%
1.080204.01.000.00	8020.4 - Planning CE		\$0.00	\$0.00	\$250.00	250.00	100.0%
1.080204.01.000.08	8020.4 - Planning CE	COMPREHENSIVE PL	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.080208.01.000.00	8020.8 - Planning Empl Ben		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.081604.01.000.00	8160.4 - Refuse/Garbage CE		\$163.08	\$815.40	\$1,980.00	1,164.60	58.8%
1.085604.01.000.00	8560.4 - Shade Trees CE		\$0.00	\$0.00	\$2,500.00	2,500.00	100.0%
1.090108.01.000.00	9010.8 - State Retirement		\$0.00	\$0.00	\$52,000.00	52,000.00	100.0%
1.090158.01.000.00	9015.8 - Fire & Police Retirem		\$0.00	\$0.00	\$22,923.00	22,923.00	100.0%
1.090258.01.000.00	9025.8 - Local Pension Fund, E		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.090308.01.000.00	9030.8 - Social Security (Villag		\$0.00	\$14,948.16	\$42,000.00	27,051.84	64.4%
1.090408.01.000.00	9040.8 - Workers Comp		\$0.00	\$0.00	\$22,000.00	22,000.00	100.0%
1.090408.01.000.45	9040.8 - Workers Comp	FD - BENEFITS	\$0.00	\$0.00	\$20,000.00	20,000.00	100.0%
1.090558.01.000.00	9055.8 - Disability Insurance		\$0.00	\$949.05	\$1,000.00	50.95	5.1%

Operating Statement "All Funds" for the Period Ending: 11/30/2022

		Year - To - Date				
		Monthly	YTD Amt.	Budget	Variance	% Var
1.090608.01.000.00	9060.8 - Medical Insuance	\$6,988.97	\$41,539.08	\$83,700.00	42,160.92	50.4%
1.090608.01.000.09	9060.8 - Medical Insuance HRA	\$0.00	\$10,000.00	\$10,000.00	0.00	0.0%
1.097106.01.000.00	9710.6 - Debt Service on Bond	\$0.00	\$48,000.00	\$48,000.00	0.00	0.0%
1.097107.01.000.00	9710.7 - Interest on Debt Servi	\$0.00	\$10,272.00	\$10,272.00	0.00	0.0%
1.097206.01.000.00	9720.6 - Principal Installment	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097206.01.000.75	9720.6 - Principal Installment POLICE VEHICLE 202	\$0.00	\$0.00	\$8,832.00	8,832.00	100.0%
1.097206.01.000.76	9720.6 - Principal Installment FD PICKUP 2025	\$0.00	\$0.00	\$12,525.00	12,525.00	100.0%
1.097206.01.000.78	9720.6 - Principal Installment HYW DUMP	\$0.00	\$0.00	\$18,250.00	18,250.00	100.0%
1.097206.01.000.81	9720.6 - Principal Installment HWY DUMP 2	\$0.00	\$23,500.00	\$23,500.00	0.00	0.0%
1.097207.01.000.00	9720.7 - Interest Installment Bo	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097207.01.000.75	9720.7 - Interest Installment Bo POLICE VEHICLE 202	\$0.00	\$0.00	\$354.00	354.00	100.0%
1.097207.01.000.76	9720.7 - Interest Installment Bo FD PICKUP 2025	\$0.00	\$0.00	\$276.00	276.00	100.0%
1.097207.01.000.78	9720.7 - Interest Installment Bo HYW DUMP	\$0.00	\$0.00	\$456.00	456.00	100.0%
1.097207.01.000.81	9720.7 - Interest Installment Bo HWY DUMP 2	\$0.00	\$669.75	\$670.00	0.25	0.0%
1.097306.01.000.83	9730.6 - Debt Principal, Bond RETAINING WALL	\$0.00	\$0.00	\$15,000.00	15,000.00	100.0%
1.097307.01.000.83	9730.7 - Debt Interest, Bond A RETAINING WALL	\$0.00	\$0.00	\$4,000.00	4,000.00	100.0%
1.097376.01.000.00	9737.6 - OLD GL now 97206-	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097377.01.000.00	9737.7 - OLD GL now 97207-	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099019.01.000.00	9901.9 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.01.000.00	9950.9 - Transfers to Capt. Proj	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.01.000.50	9950.9 - Transfers to Capt. Proj AMBULANCE RESER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.01.000.51	9950.9 - Transfers to Capt. Proj FIRE TRUCK RESERV	\$0.00	\$0.00	\$60,000.00	60,000.00	100.0%
1.099509.01.000.52	9950.9 - Transfers to Capt. Proj HIGHWAY EQ RESER	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.01.000.53	9950.9 - Transfers to Capt. Proj POLICE VEHICLE RE	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099509.01.000.54	9950.9 - Transfers to Capt. Proj VH RESTORATION R	\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:		\$191,480.29	\$999,011.31	\$2,118,601.00	1,119,589.69	52.8%
REVENUE ACCOUNT						
1.001001.01.000.00	1001 - Real Property Tax	\$2,492.11	\$1,105,444.38	\$1,059,478.00	(45,966.38)	(4.3)%
1.001090.01.000.00	1090 - Real Property Tax Intere	\$201.37	\$3,779.91	\$6,000.00	2,220.09	37.0%
1.001120.01.000.00	1120 - Non-Property Tax Distri	\$0.00	\$9,370.29	\$62,000.00	52,629.71	84.9%
1.001130.01.000.00	1130 - Utilities Gross Receipts	\$0.00	\$885.91	\$21,500.00	20,614.09	95.9%

Operating Statement "All Funds" for the Period Ending: 11/30/2022

			Year - To - Date			
			Monthly	YTD Amt.	Budget	% Var
1.001170.01.000.00	1170 - Franchise Fees		\$0.00	\$19,449.00	\$39,000.00	50.1%
1.001255.01.000.00	1255 - Village Clerk Fees		\$0.00	\$0.00	\$500.00	100.0%
1.001520.01.000.00	1520 - Police Fees		\$0.00	\$0.00	\$250.00	100.0%
1.001520.01.000.25	1520 - Police Fees	COURT	\$0.00	\$994.98	\$3,000.00	66.8%
1.001520.01.000.26	1520 - Police Fees	SCHOOL	\$0.00	\$0.00	\$3,000.00	100.0%
1.001520.01.000.27	1520 - Police Fees	SPECIAL EVENTS	\$0.00	\$0.00	\$5,000.00	100.0%
1.001603.01.000.00	1603 - Vital Statistics Fee		\$0.00	\$100.00	\$250.00	60.0%
1.001710.01.000.00	1710 - Public Works Charges		\$0.00	\$0.00	\$200.00	100.0%
1.002110.01.000.00	2110 - Zoning Fees		\$0.00	\$150.00	\$500.00	70.0%
1.002115.01.000.00	2115 - Planning Board Fees		\$0.00	\$0.00	\$600.00	100.0%
1.002260.01.000.00	2260 - Public Safety Services F		\$0.00	\$0.00	\$500.00	100.0%
1.002262.01.000.00	2262 - Fire Contract		\$0.00	\$0.00	\$604,529.00	100.0%
1.002401.01.000.00	2401 - Interest & Earnings		\$0.00	\$85.14	\$75.00	(10.14)
1.002401.01.000.50	2401 - Interest & Earnings	AMBULANCE RESER	\$0.00	\$0.00	\$0.00	0.0%
1.002401.01.000.51	2401 - Interest & Earnings	FIRE TRUCK RESERV	\$0.00	\$49.43	\$20.00	(29.43)
1.002401.01.000.52	2401 - Interest & Earnings	HIGHWAY EQ RESER	\$0.00	\$2.53	\$5.00	2.47
1.002401.01.000.53	2401 - Interest & Earnings	POLICE VEHICLE RE	\$0.00	\$0.00	\$10.00	100.0%
1.002401.01.000.54	2401 - Interest & Earnings	VH RESTORATION R	\$0.00	\$0.00	\$0.00	0.0%
1.002401.01.000.55	2401 - Interest & Earnings	TAX ACCOUNT	\$0.00	\$327.10	\$500.00	172.90
1.002401.01.000.56	2401 - Interest & Earnings	TENNIS COURTS	\$0.00	\$3.14	\$25.00	21.86
1.002401.01.000.60	2401 - Interest & Earnings	HNL TRUSTS TRANSF	\$0.00	\$10.29	\$10.00	(0.29)
1.002401.01.000.80	2401 - Interest & Earnings	RS FD REPAIR	\$0.00	\$8.14	\$15.00	6.86
1.002412.01.000.00	2412 - Rental Vil. Hall - TOW		\$0.00	\$0.00	\$12,300.00	100.0%
1.002413.01.000.00	2413 - Thorne Trust Income		\$0.00	\$15,111.50	\$30,000.00	49.6%
1.002414.01.000.00	2414 - Rental of Water Tower		\$0.00	\$55,158.69	\$78,906.00	23,747.31
1.002590.01.000.00	2590 - Permits - BLDG		\$0.00	\$4,520.00	\$19,000.00	14,480.00
1.002610.01.000.00	2610 - Fines, Forfeits of Bail		\$0.00	\$2,170.00	\$3,600.00	1,430.00
1.002665.01.000.00	2665 - Sales of Equipment		\$0.00	\$0.00	\$0.00	0.0%
1.002680.01.000.00	2680 - Insurance Recoveries		\$0.00	\$1,272.40	\$0.00	(1,272.40)
1.002701.01.000.00	2701 - Refunds from Prior Yea		\$0.00	\$0.00	\$0.00	0.0%
1.002705.01.000.00	2705 - Gifts & Donations		\$0.00	\$9,000.00	\$10,000.00	1,000.00

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		Monthly	YTD Amt.	Budget	Variance	% Var
1.002750.01.000.00	2750 - AIM Related Payments	\$0.00	\$0.00	\$9,185.00	9,185.00	100.0%
1.002770.01.000.00	2770 - Unclassified Revenues	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.002801.01.000.00	2801 - Interfund Revenues	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.003001.01.000.00	3001 - State per Capita Aid	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.003005.01.000.00	3005 - State Aid Mtg Tax	\$0.00	\$14,811.93	\$28,000.00	13,188.07	47.1%
1.003501.01.000.00	3501 - State Aid/CHIPS	\$0.00	\$0.00	\$82,000.00	82,000.00	100.0%
1.004089.01.000.00	4089 - Federal Aid Other	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005031.01.000.00	5031 - Interfund Transfer	\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:		\$2,693.48	\$1,242,704.76	\$2,079,958.00	837,253.24	40.3%

CAP PROJ RETAINING WALL

APPROPRIATION ACCOUNT

1.050204.04.000.00	5020.4 - Engineering, CE	\$0.00	\$29,430.18	\$31,000.00	1,569.82	5.1%
1.051104.04.000.00	5110.4 - Streets CE	\$0.00	\$240,000.00	\$263,204.00	23,204.00	8.8%
Subtotal for APPROPRIATION ACCOUNT:		\$0.00	\$269,430.18	\$294,204.00	24,773.82	8.4%

REVENUE ACCOUNT

1.002401.04.000.83	2401 - Interest & Earnings	RETAINING WALL	\$0.00	\$18.95	\$0.00	(18.95)	0.0%
1.004089.04.000.00	4089 - Federal Aid Other		\$0.00	\$72,102.33	\$144,204.00	72,101.67	50.0%
1.005031.04.000.00	5031 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.005710.04.000.00	5710 - Serial Bonds		\$0.00	\$150,000.00	\$150,000.00	0.00	0.0%
Subtotal for REVENUE ACCOUNT:			\$0.00	\$222,121.28	\$294,204.00	72,082.72	24.5%

CAPITAL PROJECTS FUND H

APPROPRIATION ACCOUNT

1.031202.05.000.00	3120.2 - Police EQ		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.051102.05.000.00	5110.2 - Streets EQ		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.083972.05.000.17	8397.2 - Water Capital Projects	BEDROCK WELLS	\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097306.05.000.00	9730.6 - Debt Principal, Bond		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097336.05.000.00	9733.6 - Principal Bedrock We		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.097337.05.000.00	9733.7 - Interest Bedrock Well		\$0.00	\$0.00	\$0.00	0.00	0.0%
1.099019.05.000.00	9901.9 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00	0.0%
Subtotal for APPROPRIATION ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00	0.0%

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			Year - To - Date			
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REVENUE ACCOUNT						
1.002401.05.000.17	2401 - Interest & Earnings	BEDROCK WELLS	\$0.00	\$0.00	\$0.00	0.00
1.003991.05.000.00	3991 - St Aid-Water Cap Proj		\$0.00	\$0.00	\$0.00	0.00
1.005031.05.000.00	5031 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00
1.005710.05.000.00	5710 - Serial Bonds		\$0.00	\$0.00	\$0.00	0.00
1.005730.05.000.00	5730 - Bond Anticipation Note		\$0.00	\$0.00	\$0.00	0.00
Subtotal for REVENUE ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00
WATER FUND F						
APPROPRIATION ACCOUNT						
1.019104.12.000.00	1910.4 - Unallocated Insurance		\$0.00	\$5,295.00	\$11,550.00	6,255.00
1.083102.12.000.00	8310.2 - Water Cap Improve		\$11,583.43	\$32,666.89	\$57,111.00	24,444.11
1.083104.12.000.00	8310.4 - Water Admin CE		\$6,438.28	\$34,088.84	\$79,764.00	45,675.16
1.083204.12.000.00	8320.4 - Source Power Pump C		\$0.00	\$0.00	\$0.00	0.00
1.083204.12.000.16	8320.4 - Source Power Pump C CHEMICALS		\$0.00	\$8,592.00	\$29,589.00	20,997.00
1.083204.12.000.18	8320.4 - Source Power Pump C LABS		\$740.00	\$1,496.00	\$3,200.00	1,704.00
1.083404.12.000.00	8340.4 - Water Trans/Distrib C		\$0.00	\$578.00	\$1,776.00	1,198.00
1.083404.12.000.11	8340.4 - Water Trans/Distrib C UTILITIES		\$4,178.02	\$5,172.75	\$11,000.00	5,827.25
1.083404.12.000.13	8340.4 - Water Trans/Distrib C DIESEL		\$0.00	\$0.00	\$800.00	800.00
1.083404.12.000.14	8340.4 - Water Trans/Distrib C HEATING FUEL		\$0.00	\$0.00	\$0.00	0.00
1.083404.12.000.19	8340.4 - Water Trans/Distrib C EQUIPMENT/SUPPLIE		\$3,105.97	\$13,770.04	\$20,020.00	6,249.96
1.083404.12.000.20	8340.4 - Water Trans/Distrib C REPAIRS/MAINT		\$2,245.37	\$6,996.71	\$51,840.00	44,843.29
1.097306.12.000.77	9730.6 - Debt Principal, Bond WTP UPGRADE BAN1		\$0.00	\$0.00	\$0.00	0.00
1.097306.12.000.82	9730.6 - Debt Principal, Bond WTP UPGRADE BAN2		\$0.00	\$0.00	\$0.00	0.00
1.097307.12.000.77	9730.7 - Debt Interest, Bond A WTP UPGRADE BAN1		\$0.00	\$0.00	\$9,350.00	9,350.00
1.097307.12.000.82	9730.7 - Debt Interest, Bond A WTP UPGRADE BAN2		\$1,700.00	\$1,700.00	\$1,700.00	0.00
1.097336.12.000.00	9733.6 - Principal Bedrock We		\$50,000.00	\$50,000.00	\$50,000.00	0.00
1.097337.12.000.00	9733.7 - Interest Bedrock Well		\$6,250.00	\$6,250.00	\$6,250.00	0.00
1.099019.12.000.00	9901.9 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00
1.099509.12.000.00	9950.9 - Transfers to Capt. Proj		\$0.00	\$0.00	\$5,000.00	5,000.00
Subtotal for APPROPRIATION ACCOUNT:			\$86,241.07	\$166,606.23	\$338,950.00	172,343.77

Operating Statement "All Funds" for the Period Ending: 11/30/2022

			Year - To - Date			
			Monthly	YTD Amt.	Budget	% Var
REVENUE ACCOUNT						
1.002140.12.000.00	2140 - Metered Water Sales		\$0.00	\$108,390.00	\$337,450.00	67.9%
1.002144.12.000.00	2144 - Water Service Charges		\$0.00	\$0.00	\$500.00	100.0%
1.002148.12.000.00	2148 - Interest and Penalties on		\$0.00	\$740.00	\$1,000.00	26.0%
1.002401.12.000.00	2401 - Interest & Earnings		\$0.00	\$38.92	\$0.00	(38.92) 0.0%
1.002401.12.000.58	2401 - Interest & Earnings	WATER RESERVE	\$0.00	\$3.60	\$0.00	(3.60) 0.0%
1.005031.12.000.00	5031 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00 0.0%
Subtotal for REVENUE ACCOUNT:			\$0.00	\$109,172.52	\$338,950.00	229,777.48 67.8%
SEWER FUND G						
APPROPRIATION ACCOUNT						
1.019104.13.000.00	1910.4 - Unallocated Insurance		\$0.00	\$2,831.00	\$6,825.00	3,994.00 58.5%
1.081104.13.000.00	8110.4 - Sewer Admin CE		\$11,764.63	\$60,720.65	\$146,200.00	85,479.35 58.5%
1.081302.13.000.00	8130.2 - Sewer Cap Improve		\$27,833.51	\$35,332.56	\$43,795.00	8,462.44 19.3%
1.081304.13.000.00	8130.4 - Sewer Treatm/Disp C		\$2,220.67	\$4,616.67	\$7,800.00	3,183.33 40.8%
1.081304.13.000.10	8130.4 - Sewer Treatm/Disp C	SLUDGE HAULING	\$4,573.80	\$5,493.70	\$17,700.00	12,206.30 69.0%
1.081304.13.000.11	8130.4 - Sewer Treatm/Disp C	UTILITIES	\$2,966.81	\$10,852.54	\$25,350.00	14,497.46 57.2%
1.081304.13.000.14	8130.4 - Sewer Treatm/Disp C	HEATING FUEL	\$0.00	\$0.00	\$2,000.00	2,000.00 100.0%
1.081304.13.000.16	8130.4 - Sewer Treatm/Disp C	CHEMICALS	\$0.00	\$6,408.35	\$26,467.00	20,058.65 75.8%
1.081304.13.000.18	8130.4 - Sewer Treatm/Disp C	LABS	\$25.00	\$965.00	\$3,300.00	2,335.00 70.8%
1.081304.13.000.19	8130.4 - Sewer Treatm/Disp C	EQUIPMENT/SUPPLIE	\$122.07	\$2,240.44	\$13,975.00	11,734.56 84.0%
1.081304.13.000.20	8130.4 - Sewer Treatm/Disp C	REPAIRS/MAINT	\$1,374.76	\$19,909.29	\$41,750.00	21,840.71 52.3%
1.097106.13.000.57	9710.6 - Debt Service on Bond	BENNETT PUMP STA	\$0.00	\$0.00	\$20,000.00	20,000.00 100.0%
1.097107.13.000.57	9710.7 - Interest on Debt Servi	BENNETT PUMP STA	\$0.00	\$0.00	\$10,000.00	10,000.00 100.0%
1.099019.13.000.00	9901.9 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.099509.13.000.00	9950.9 - Transfers to Capt. Proj		\$0.00	\$0.00	\$10,000.00	10,000.00 100.0%
Subtotal for APPROPRIATION ACCOUNT:			\$50,881.25	\$149,370.20	\$375,162.00	225,791.80 60.2%
REVENUE ACCOUNT						
1.001030.13.000.00	1030 - Special Assessments		\$0.00	\$58,151.98	\$58,787.00	635.02 1.1%
1.002120.13.000.00	2120 - Sewer Rents		\$0.00	\$101,471.60	\$314,325.00	212,853.40 67.7%
1.002122.13.000.00	2122 - Sewer Charges		\$0.00	\$500.00	\$1,000.00	500.00 50.0%

Operating Statement "All Funds" for the Period Ending: 11/30/2022

			Year - To - Date			
			Monthly	YTD Amt.	Budget	% Var
1.002128.13.000.00	2128 - Interest & Penalties		\$0.00	\$685.00	\$1,000.00	315.00 31.5%
1.002401.13.000.00	2401 - Interest & Earnings		\$0.00	\$98.82	\$50.00	(48.82) (97.6)%
1.002401.13.000.59	2401 - Interest & Earnings	SEWER RESERVE	\$0.00	\$7.93	\$0.00	(7.93) 0.0%
1.005031.13.000.00	5031 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00 0.0%
1.005710.13.000.00	5710 - Serial Bonds		\$0.00	\$250,000.00	\$0.00	(250,000.00) 0.0%
Subtotal for REVENUE ACCOUNT:			\$0.00	\$410,915.33	\$375,162.00	(35,753.33) (9.5)%

PERM TRUST (PN)

REVENUE ACCOUNT						
1.002401.93.000.00	2401 - Interest & Earnings		\$0.00	\$0.00	\$0.00	0.00 0.0%
Subtotal for REVENUE ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00 0.0%

PRVT PURPOSE (TE)

APPROPRIATION ACCOUNT						
1.019452.94.000.63	1945.2 - Private Purpose EQ	THORNE TRUST	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.019452.94.000.66	1945.2 - Private Purpose EQ	MILLBROOK RESTOR	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.019452.94.000.68	1945.2 - Private Purpose EQ	TREE REPLACEMENT	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.019452.94.000.69	1945.2 - Private Purpose EQ	TRIBUTE GARDEN D	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.019454.94.000.63	1945.4 - Private Purpose CE	THORNE TRUST	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.019454.94.000.66	1945.4 - Private Purpose CE	MILLBROOK RESTOR	\$0.00	\$24,610.00	\$0.00	(24,610.00) 0.0%
1.019454.94.000.68	1945.4 - Private Purpose CE	TREE REPLACEMENT	\$0.00	\$0.00	\$0.00	0.00 0.0%
1.019454.94.000.69	1945.4 - Private Purpose CE	TRIBUTE GARDEN D	\$0.00	\$0.00	\$0.00	0.00 0.0%
Subtotal for APPROPRIATION ACCOUNT:			\$0.00	\$24,610.00	\$0.00	(24,610.00) 0.0%

GENERAL LONG TERM DEBT

APPROPRIATION ACCOUNT						
1.099019.81.000.00	9901.9 - Interfund Transfer		\$0.00	\$0.00	\$0.00	0.00 0.0%
Subtotal for APPROPRIATION ACCOUNT:			\$0.00	\$0.00	\$0.00	0.00 0.0%

Village Millbrook Board of Trustees

Resolution #2021-013

The Following Resolution Amends and Restates as Amended the Resolution adopted by the Village Board on July 14, 2021, to Remove Section 3 of the Previously Adopted Resolution

WHEREAS, at a duly convened meeting of the Village of Millbrook Board of Trustees, the Board has reviewed and hereby adopts the Water/Sewer Hook-Up and Escrow fees for Village and Town residents. Connection fees, also adopted, only apply to Non-Village applicants that have been pre-approved by a memo from Mayor Hurley dated June 18th, 2010 (attached):

1) Application fees for Village and Town:

- Water: \$500 and \$500 bond
- Sewer: \$500 and \$500 bond

2) Escrow of \$5000 to cover Village-related and VRI-related inspection fees, engineering fees and administrative fees (amounts TBD). Each application requires a stamped Dutchess County Health Department (DCHD) approved site plan.

~~3) Connection fees for Non-Village pre-approved applicants: Homeowner pays all connection fees for each hookup plus an additional \$6270 for water hookup and \$6270 for sewer hookup (Assuming current rates for non-village water & sewer and a three-bedroom house. Connection fees are subject to adjustment based on the size of the project.)*~~

THEREFORE, BE IT RESOLVED, the abovementioned Water and Sewer Hook-Up, Connection, and Escrow fees will go in effect the date of this Resolution.

Dated: July 14, 2021

Moved by: Mayor Collopy

Seconded by: Deputy Mayor Herzog

Mayor Collopy Aye

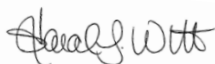
Deputy Mayor Herzog Aye

Trustee Contino Absent

Trustee Arbogast Absent

Trustee Anson Aye

Certified by:



Sarah J. Witt
Village Clerk
07.14.2021

Dated: November 9, 2022

Moved by:

Seconded by:

Mayor Collopy _____

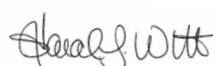
Deputy Mayor Contino _____

Trustee Herzog _____

Trustee Arbogast _____

Trustee Doro _____

Certified by:



Sarah J. Witt
Village Clerk
11.09.2022

Village Millbrook Board of Trustees

Resolution #2021-013

WHEREAS, at a duly convened meeting of the Village of Millbrook Board of Trustees, the Board has reviewed and hereby adopts the Water/Sewer Hook-Up and Escrow fees for Village and Town residents. Connection fees, also adopted, only apply to Non-Village applicants that have been pre-approved by a memo from Mayor Hurley dated June 18th, 2010 (attached):

1) Application fees for Village and Town:

- Water: \$500 and \$500 bond
- Sewer: \$500 and \$500 bond

2) Escrow of \$5000 to cover Village-related and VRI-related inspection fees, engineering fees and administrative fees (amounts TBD). Each application requires a stamped Dutchess County Health Department (DCHD) approved site plan.

3) Connection fees for Non-Village pre-approved applicants: Homeowner pays all connection fees for each hookup plus an additional \$6270 for water hookup and \$6270 for sewer hookup (Assuming current rates for non-village water & sewer and a three-bedroom house. Connection fees are subject to adjustment based on the size of the project.)

THEREFORE, BE IT RESOLVED, the above-mentioned Water and Sewer Hook-Up, Connection, and Escrow fees will go in effect the date of this Resolution.

Dated: July 14, 2021

Moved by: Mayor Collopy

Seconded by: Deputy Mayor Herzog

Mayor Collopy	Aye
Deputy Mayor Herzog	Aye
Trustee Contino	Absent
Trustee Arbogast	Absent
Trustee Anson	Aye

Certified by:



Sarah J. Witt
Village Clerk
07.14.2021

OFFICE OF
BOARD OF TRUSTEES
VILLAGE OF MILLBROOK
MILLBROOK, DUTCHESS COUNTY, N. Y.

LAURA M. HURLEY
MAYOR

LINDA T. WILTSE
CLERK/TREASURER



35 MERRITT AVENUE
P.O. Box 349
MILLBROOK, N.Y. 12545
TEL: (845) 677-3939
FAX: (845) 677-3972

June 18, 2010

R.W. Ciferri, III
PO Box 750
Millbrook, New York 12545

Dear Skip:

This letter acknowledges that the following Maple Hill Drive Subdivision parcels have been pre-approved for hook up to the Village of Millbrook Water & Sewer System:

6764-01-271520
6764-01-287553
6764-01-288522
6764-01-295576
6764-01-305497
6764-03-219485
4964-03-249489 —
6764-03-268492
6764-03-268494

Forgoing any formal resolutions made by the Village of Millbrook Board of Trustees limiting water and wastewater hook ups outside of the village boundaries, these parcels retain their approved status for single family home, one acre lot, municipal water and wastewater use. The connections will be made at the expense of the property owner and under the supervision of the village.

If you have any questions or need additional information, please feel free to contact me.

Very truly,

Laura M. Hurley
Mayor

RESOLUTION No. 2022-014

A Resolution Establishing the Terms, Consideration and Conditions for Out of Village Residents
to Connect to the Village Sewer System

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village Fire House, 20 Front Street, Millbrook, New York on the 12th day of October, 2022, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and

_____, seconded by _____ Trustee
_____, moved the following resolution, to wit.

WHEREAS, the Village of Millbrook owns and operates a municipal sewer system; and

WHEREAS, pursuant to Section 14-1404 of the New York Village Law, the Village Board, as the Board of Sewer Commissioners, has the authority to sell to individuals or corporations located outside of the Village the right to make connections to the Village Sewer System for the purpose of discharging sewage or wastewater and to fix the term, consideration and conditions therefor; and

WHEREAS, the Village Board has been advised by its engineers that the Village Sewer System has adequate capacity to serve properties located outside the Village without rendering the Village Sewer System inadequate for the Village and its residents; and

WHEREAS, the Village Board now wishes to establish the terms, conditions, and consideration whereby residential property owners located outside the Village limits, but within the Town of Washington, can connect to the Village Sewer System for the purpose of discharging sewage or wastewater; and

WHEREAS, the authorization to allow a proposed user located outside of the Village to connect to the Village Sewer System for the purpose of discharging sewage or wastewater to the

Village Sewer System is a Type II action under the New York State Environmental Quality Review Act (“SEQRA”) and is therefore exempt from environmental review; and

NOW THEREFORE, BE IT RESOLVED, that the Village Board hereby determines that selling the right to make connection to the Village Sewer System for the purpose of discharging sewage or wastewater from residential properties located outside the Village limits will not render the Village Sewer System inadequate for the Village and the residents of the Village; and

BE IT FURTHER RESOLVED, that the Village Board hereby establishes the following conditions in order for the owners of residential property located outside the Village limits to connect to the Village Sewer System for the purpose of discharging sewage or wastewater.

1. The property to be served by the Village Sewer System must be located within the boundaries of the Town of Washington and be adjacent to an existing sewer line connected to the Village Sewer System.
2. The property to be served by the Village Sewer System must not contain any structure other than a single-family residence and any allowed accessory structure.
3. The owner of the property seeking to connect to the Village Sewer System must receive prior approval for the connection and service from the Village Board of Trustees, the Town Board of the Town of Washington and Site Plan approval from the Dutchess County Department of Behavioral and Community Services.
4. The owner of the property seeking to connect to the Village Sewer System must demonstrate to the Village that a proper connection can be made from the property to the Village Sewer System. If any additional infrastructure, such as a pump station, is required in order to make a proper connection from the property to the Village sewer

system the cost of installing and maintaining such additional infrastructure shall be the sole responsibility of the property owner.

And

BE IT FURTHER RESOLVED, the owner of the property located outside the Village limits seeking to connect to the Village Sewer System shall pay an application fee to the Village equal to \$500 and obtain a bond in the amount of \$500 to cover any extraordinary expenses incurred by the Village in providing service; and

BE IT FURTHER RESOLVED, the owner of the property located outside the Village limits seeking to connect to the Village Sewer System shall pay a connection fee equal to the rate for town water and sewer, which is currently \$19 per gallon and subject to change by Resolution of the Village Board of Trustees, multiplied by 110 gallons per bedroom for every bedroom in the structures on the property, multiplied by the total number of bedrooms in the structures (ex. \$19 x (110 x number of bedrooms in the structures), so that a property with a three (3) bedroom home would have to pay a connection fee equal to \$6,270.00); and

BE IT FURTHER RESOLVED, the owner of the property located outside the Village limits seeking to connect to the Village Sewer System shall deposit the sum of \$5,000 into an escrow account to be held by the Village for the purpose of covering the cost to the Village, or the operator of the Village Sewer System, from the review of plans, inspections, and any other engineering and/or administration fees; and

BE IT FURTHER RESOLVED, that any connection to the Village sewer system by an owner of property in the Town of Washington, outside the Village limits, shall be subject to compliance with all permitting procedures and requirements of the Town of Washington's Building Department.

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Collopy _____

Trustee Herzog _____

Trustee Contino _____

Trustee Arbogast _____

Trustee Doro _____

DATED: Millbrook, New York
October 12, 2022

SARAH J. WITT, VILLAGE CLERK
Village of Millbrook

Resolution 2022-015

Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS the Village of Millbrook wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS the Village of Millbrook wishes to satisfy the safety and liquidity needs of their funds;

Now, therefore, it is hereby resolved as follows:

That Sarah Witt Clerk/Treasurer of the Village of Millbrook is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

Motion to accept this Resolution and participate in NYCLASS made by

_____, seconded by _____.

Sarah Witt
Village of Millbrook
Village Clerk/ Treasurer

Dated: October 12, 2022

RESOLUTION No. 016 of 2022

Enacting Local Law No. 2 of 2022 Amending Chapter 230 of the Village Code Entitled “Zoning” to Add the Requirement that Public Hearings Regarding Land Use Applications be Advertised on Signs Posted on the Property

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village Fire House, 20 Front Street, Millbrook, New York on the 9th day of November, 2022, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and _____, seconded by Trustee _____, moved the following resolution, to enact the following local law, to be known as Local Law No. 2 of 2022, entitled “A Local Law Amending Sections 230-43, 230-44 and 230-62 of the Village Code to add the requirement that Public Hearings for land use applications be advertised by posting a sign on the property subject of the application in addition to all other Public Hearing Notice requirements” as follows:

WHEREAS, the following Local Law was introduced as Proposed Local Law No. 2 of 2022, by Resolution adopted at a regular meeting of the Village Board held on October 12th, 2022; and

WHEREAS, a properly noticed public hearing was held before the Village Board during the meeting on November 9, 2022, on Local Law No. 2 of 2022; and

WHEREAS, the Village Board determined the enactment of this Local Law will have no adverse environmental impacts and issued a Negative Declaration pursuant to the New York State Environmental Quality Review Act; and

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Village of Millbrook (“Village Board”) as follows:

Section 1. Legislative intent: The Village Zoning Law, set forth in Chapter 230 of the Village Code, contains Notice requirements for Public Hearings on certain land use applications before the Town Planning Board and Zoning Board of Appeals. Those Notice requirements currently include publication in the official newspaper of the Village and direct mailings to neighbors within a certain distance of the property that is the subject of the Public Hearing. The Village Board has determined that public awareness of Public Hearings regarding land use applications would be increased if, in addition to the existing Notice requirements, there was an additional requirement to post a sign on the property that is the subject of the Public Hearing providing Notice of the Public Hearing. The Village Board believes it to be in the best interests of the Village and its residents, to amend Sections 230-43, 230-44 and 230-62 of the Village Code, to include the requirement that applicants on all land

use applications before the Town Planning Board and Zoning Board of Appeals be required to post any Notice of Public Hearing on Signs placed on the property subject to the land use application.

Section 2. Section 230-43 of the Village Code entitled “Special permit procedure” is hereby amended by repealing Subsection 230-43(D) and replacing that Subsection with the following language.

“D. Application and referral. Application for a special permit shall be made, in writing, to the Planning Board. The Planning Board shall fix a time within 62 days from the day an application for special permit is made for a public hearing. Public notice shall be given by publication in the newspaper of such hearing at least five days prior to the date of public hearing. The secretary of the Planning Board will record in the minutes of the hearing the names of any of the abutting property owners who qualify under terms of § 230-44D, who object to the granting of the special permit and the reasons why, such information is to be given consideration in arriving at a permit decision. In addition, the Applicant shall post a Sign on the property which is the subject of the application, at the Applicant’s own cost, containing the Notice of Public Hearing at least ten (10) days prior to the date of the Public Hearing. The Planning Board shall determine the number, size and placement of the Sign to be posted on the property which shall be in compliance with the requirements of Section 230-20 of the Village Code. An affidavit of posting shall be filed with the secretary of the Planning Board at least five (5) days before the Public Hearing. Reposting of such Sign shall not be required for adjourned dates. An Applicant shall not be deemed to have violated the requirement to maintain the Notice Sign if the Sign is removed or destroyed by an unrelated party or natural force and replaced within a reasonable period of time. The Sign required herein shall be removed within five (5) days of the close of the Public Hearing. The Planning Board is authorized to develop and revise from time to time policies and procedures regarding the size of Notice Signs, the font size of the lettering appearing thereon, as well as the level of detail announced in the Notice Sign in order to best serve the needs of the Planning Board and the public.

Within 62 days of said hearing, the Planning Board shall approve, approve with modifications or disapprove the special permit. The decision of the Planning Board shall be filed in the office of the Village Clerk within five business days after such decision is rendered, and a copy thereof shall be mailed to the applicant. No building permit shall be issued for special uses until the provision of § 230-43 have been met.”

Section 3. Section 230-44 of the Village Code entitled “Site plan procedure” is hereby amended by repealing Subsection 230-44(D) and replacing that Subsection with the following language.

“D. Public hearing and action by Planning Board.

(1) The Planning Board shall notify, by certified mail, all adjacent property owners of the date, time, place and subject of the public hearing at which the site plan will be reviewed. Such notice shall not be required for adjourned dates. The records of the Receiver of Taxes of the Village of Millbrook shall be deemed conclusive as to ownership, and the notice shall be deemed complete when deposited in a properly addressed postpaid envelope in the United States Mail. In addition, the Applicant shall post a Sign on the property which is the subject of the application, at the Applicant’s own cost, containing the Notice of Public Hearing at least ten (10) days prior to the date of the Public Hearing. The Planning Board shall determine the number, size and placement of the Sign to be posted on the

property which shall be in compliance with the requirements of Section 230-20 of the Village Code. An affidavit of posting shall be filed with the secretary of the Planning Board at least five (5) days before the Public Hearing. Reposting of such Sign shall not be required for adjourned dates. An Applicant shall not be deemed to have violated the requirement to maintain the Notice Sign if the Sign is removed or destroyed by an unrelated party or natural force and replaced within a reasonable period of time. The Sign required herein shall be removed within five (5) days of the close of the Public Hearing. The Planning Board is authorized to develop and revise from time to time policies and procedures regarding the size of Notice Signs, the font size of the lettering appearing thereon, as well as the level of detail announced in the Notice Sign in order to best serve the needs of the Planning Board and the public.

- (2) Within 62 days of the date of the adjournment of public meeting, the Planning Board shall act to approve, approve with modifications or disapprove the proposed site plan. A copy of the Planning Board's decision shall be filed in the offices of the Village Clerk and with the Zoning Enforcement Officer, and a copy thereof shall be mailed to the applicant.
- (3) Within 60 days of the date of approval or approval with modifications, the applicant shall present to the Planning Board a corrected final site plan in reproducible form, including any modification required by the Planning Board as a condition of its approval. Upon verification by the Planning Board that the plan complies with the requirements of the Planning Board, the plan shall be endorsed by the Planning Board Chairperson and properly filed with the Zoning Enforcement Officer, the Planning Board and the Village Clerk."

Section 4. Section 230-62 of the Village Code entitled "Public hearings and notice" is hereby repealed in its entirety and that Section replaced with the following language.

"§ 230-62 Public hearings and notice.

The Zoning Board of Appeals shall fix a reasonable time for the hearing of the appeal or other matter referred to it and give public notice thereof by the publication in the official paper of a notice of such hearing as provided by the Village Law. In addition, the Applicant shall post a Sign on the property which is the subject of the application, at the Applicant's own cost, containing the Notice of Public Hearing at least ten (10) days prior to the date of the Public Hearing. The Zoning Board of Appeals shall determine the number, size and placement of the Sign to be posted on the property which shall be in compliance with the requirements of Section 230-20 of the Village Code. An affidavit of posting shall be filed with the secretary of the Zoning Board of Appeals at least five (5) days before the Public Hearing. Reposting of such Sign shall not be required for adjourned dates. An Applicant shall not be deemed to have violated the requirement to maintain the Notice Sign if the Sign is removed or destroyed by an unrelated party or natural force and replaced within a reasonable period of time. The Sign required herein shall be removed within five (5) days of the close of the Public Hearing. The Zoning Board of Appeals is authorized to develop and revise from time to time policies and procedures regarding the size of Notice Signs, the font size of the lettering appearing thereon,

as well as the level of detail announced in the Notice Sign in order to best serve the needs of the Zoning Board of Appeals and the public.

- A.** Notice to interested parties. In case of any appeal, all interested parties as designated in the Village Law shall be notified as provided therein.
- B.** Adjournment of hearing. Upon the day for hearing any application or appeal, the Zoning Board of Appeals may adjourn the hearing for a reasonable period for the purpose of causing such further notice as it deems proper to be served upon such other property owners as it decides may be interested in said application or appeal.
- C.** Required interval for hearing on applications and appeals after denial. Whenever the Board, after hearing all the evidence presented upon an application or appeal, under the provision of this chapter, denies the same, the Zoning Board of Appeals shall refuse to hold further hearings on the same or substantially similar application or appeal by the same applicant, his or her successor or assignee for a period of one year, except and unless the Zoning Board of Appeals shall find and determine from the information supplied by the request for a rehearing that changed conditions have occurred relating to the promotion of the public health, safety, convenience, comfort, prosperity and general welfare and that a reconsideration is justified. Such rehearing would be allowable only upon a motion initiated by a member of the Zoning Board of Appeals and adopted by the unanimous vote of the members present, but not less than a majority of all members.”

Section 5. This local law shall take effect as of the date of filing with the New York Secretary of State.

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Collopy	_____
Trustee Herzog	_____
Trustee Contino	_____
Trustee Arbogast	_____
Trustee Doro	_____

DATED: Millbrook, New York
November 9, 2022

SARAH J. WITT, VILLAGE CLERK
Village of Millbrook

RESOLUTION No. 017 of 2022

**Enacting Local Law No. 3 of 2022 Amending Article X of Chapter 230 of the Village Code
by Creating a New Section 230-75 Containing Regulations for Outdoor Dining on Village
Sidewalks**

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village Fire House, 20 Front Street, Millbrook, New York on the 9th day of November, 2022, at 6:00 p.m., Village Mayor, Tim Collopy called the meeting to order, and _____, seconded by Trustee _____, moved the following resolution, to enact the following local law, to be known as Local Law No. 3 of 2022, entitled “A Local Law Amending Article X of Chapter 230 of the Village Code to Establish a New Section 230-75 Setting Forth the Rules and Regulations to apply to Outdoor Dining on Village sidewalks” as follows:

WHEREAS, the following Local Law was introduced as Proposed Local Law No. 3 of 2022, by Resolution adopted at a regular meeting of the Village Board held on October 12th, 2022; and

WHEREAS, a properly noticed public hearing was held before the Village Board during the meeting on November 9, 2022, on Local Law No. 3 of 2022; and

WHEREAS, the Village Board determined the enactment of this Local Law will have no adverse environmental impacts and issued a Negative Declaration pursuant to the New York State Environmental Quality Review Act; and

BE IT ENACTED by the Board of Trustees of the Village of Millbrook as follows:

Section 1. Legislative intent: The novel coronavirus (Covid-19) pandemic has been a public health emergency throughout the United States, and the world, since early in 2020. Several local businesses, in particular restaurants, have suffered tremendously since that time as a result of the executive orders prohibiting public gatherings and requiring social distancing as well as the staff

shortages as a result of employees becoming infected with the disease or having to quarantine as the result of exposure. The Village Board is aware that some restaurants do not have the ability to offer outdoor dining on premises and that in some cases the adjacent public sidewalk is the only available space to offer outdoor dining. The Village Board has determined it is in the best interest of the Village and its residents to allow restaurants located in the Village to provide outdoor dining on the adjacent Village sidewalk and to impose regulations to ensure the safety, attractiveness, and convenience of such Village sidewalks is maintained for diners and pedestrians.

Section 2. Article X of Chapter 230 of the Village Code entitled “Zoning” is hereby amended by adding a New Section 230-75 to contain the following language.

“§230-75 Outdoor Dining on adjacent Village Sidewalks.

A. Definitions.

FOOD ESTABLISHMENT

Any establishment which serves made-to-order food or beverages for dine-in, takeout, or delivery. Food establishments shall include, but are not limited to, restaurants, cafes, delicatessens, fast-food establishments and food establishments within grocery stores.

OUTDOOR DINING AREA

A Village sidewalk space utilized for outdoor dining by the adjacent Food Establishment pursuant to an Outdoor Dining Area permit.

PERSON

Any individual person, firm, partnership, association, corporation, company, organization or legal entity of any kind, including public agencies and municipal corporations.

- B. No Person operating a Food Establishment shall establish, operate or expand an Outdoor Dining Area on a Village sidewalk except upon the granting of an Outdoor Dining Area Permit by the Village of Millbrook Building Inspector. This Section shall only permit Outdoor Dining on Village Sidewalks. The use of any streets or roads within the Village for Outdoor Dining shall be prohibited.

- C. The Outdoor Dining Area shall not require land use approvals such as site plan, special permit, subdivision, variances or any other discretionary review or approval by any board within the Village.
- D. All applications for an Outdoor Dining Area Permit shall be on a form provided by the Village Building Department and shall contain the following information:
- (1) The name and address of the applicant.
 - (2) The name and address of the Food Establishment.
 - (3) Approval from the New York State Liquor Authority to serve alcohol in the Outdoor Dining Area, if the Food Establishment will be serving alcohol in the Outdoor Dining Area.
 - (4) Insurance certificates, in compliance with the requirements set forth in subparagraph F below.
 - (5) A drawing showing the proposed layout of the Outdoor Dining Area.
 - (6) A statement describing the proposed use of the Outdoor Dining Area, including days and hours of intended operation and proposed capacity.
 - (7) If a tenant is seeking an Outdoor Dining Area permit, the tenant/application shall include written authorization from the property owner.
 - (8) The Application Fee in the amount determined each year by resolution of the Village Board.
- E. All Outdoor Dining Area permits shall be subject to the following terms and conditions:
- (1) The Outdoor Dining Area shall not be used for any purpose other than for the approved dining use. No outdoor cooking or preparation of alcoholic beverages of any type is permitted in the Outdoor Dining Area.
 - (2) The Outdoor Dining Area shall comply with any and all state and local health, fire, building, sanitation and maintenance codes applicable.
 - (3) Sidewalk clearances must be sufficient to ensure a straight pedestrian path free of obstructions along the entire length of the public sidewalk. There must be a minimum clear path of at least thirty (30) inches wide for the pedestrian path.
 - (4) Obstructions to entryways, emergency exits, fire hydrants, and any other public utility are prohibited. Entrances to the sidewalk dining area must maintain a minimum thirty (30) inch wide access way from the public sidewalk to building entryway.
 - (5) No permanent structures may be affixed to the sidewalk used for the Outdoor Dining Area.
 - (6) The number and location of all chairs, tables, benches, umbrellas, heaters, and planters in the Outdoor Dining Area are subject to approval by the Building

Inspector, in accordance with all applicable New York State, Dutchess County and Village of Millbrook laws and codes and Americans with Disabilities Act requirements.

- (7) Tables and chairs shall be constructed of durable materials such as metal. No folding tables are permitted.
- (8) The Outdoor Dining Area shall at all times be kept free and clear of garbage, litter, refuse, rubbish and debris.
- (9) Music of any sort is expressly prohibited.
- (10) Any exterior lighting shall not unreasonably illuminate beyond the boundaries of the Outdoor Dining Area.
- (11) The Outdoor Dining Areas shall be closed to customers and all furnishings shall be removed and stored indoors on or before 10:00 p.m. each day.
- (12) The applicant shall be responsible for any damage caused to any sidewalk or public property as a result of the Outdoor Dining operations.
- (13) The operator of the Food Establishment shall procure the appropriate approval from the State Liquor Authority if the food establishment intends to serve alcoholic beverages in the Outdoor Dining Area and shall comply with all other laws, regulations and guidelines concerning the serving of alcoholic beverages. All alcoholic beverages to be served in the Outdoor Dining Area shall be prepared within the existing Food Establishment, and alcoholic drinks shall only be served to patrons seated at tables.
- (14) Upon the expiration or earlier termination of the Outdoor Dining Area Permit, the applicant shall restore the Outdoor Dining Area to the same condition it was in prior to the applicant's use of the Outdoor Dining Area.
- (15) The Building Inspector may impose any reasonable conditions on the approval of an Outdoor Dining Area Permit related to the Outdoor Dining Area's size, location, impact on available parking, pedestrian safety, noise, and the public health, safety and welfare.
- (16) All outdoor dining operations shall comply with any applicable United States Centers for Disease Control, New York State or Dutchess County guidance, rule, regulation or law concerning required measures to minimize the spread of COVID-19.
- (17) Outdoor Dining shall only be allowed between April 1st and November 1st.
- (18) Modification. The Building Inspector may modify an Outdoor Dining Area Permit at any time and for any reason.
- (19) Revocation. The Building Inspector shall have the authority to revoke or suspend a Permit for any of the following grounds:

- (a) The permit was issued in error, or issued in whole or in part as a result of a false, untrue, or misleading statement on the permit application or other document submitted for filing.
- (b) Use of the property for an Outdoor Dining Area creates a hazard, public nuisance, threat to public safety, or other condition which negatively impacts the use and/or enjoyment of surrounding properties, or threatens the peace and good order, or quality of life in the surrounding community.
- (c) Failure of the applicant to comply with any provision of this Section or any other applicable law or regulation or term or condition of the Permit.
- (d) The determination of the Village Board by Resolution to suspend Outdoor Dining on Village sidewalks pursuant to subparagraph H below.

F. Insurance requirements for use of Outdoor Dining Area.

- (1) No Outdoor Dining Area Permit shall be issued by the Village Building Inspector until the applicant provides satisfactory evidence of the following types of coverage and limits of liability:
 - (a) Statutory workers' compensation and employers' liability policy, with policy limits equal to New York State requirements.
 - (b) General liability coverage with limits of insurance of not less than \$1,000,000 for each occurrence and \$2,000,000 annual aggregate.
 - (c) The Village of Millbrook and its agents, officers, volunteers, directors and employees shall be named as additional insureds and included in a waiver of subrogation endorsement.
 - (e) The applicant shall maintain these insurance requirements for itself and all additional insureds for the duration of the Outdoor Dining operations.
 - (f) The applicant's policy must be primary and noncontributory to any insurance the Village of Millbrook maintains.
 - (g) Certificates of insurance shall provide that thirty (30) days' written notice prior to cancellation or modification be given to the Village of Millbrook. Policies that lapse and/or expire during the term of the Outdoor Dining Area Permit shall be recertified and received by the Village of Millbrook no fewer than 30 days prior to cancellation or renewal.

G. Indemnification. As a condition of accepting the Outdoor Dining Area Permit, the applicant agrees to indemnify and save harmless the Village of Millbrook, its officers, agents, attorneys and employees, from and against any claim of loss, liability or damage by any person arising as a result of the applicant's operation of the Outdoor Dining Area.

H. Suspension by Village Board. The Village Board shall have the authority to suspend Outdoor Dining on Village sidewalks at any time by resolution. Upon adoption of such a resolution of the Village Board, the Village Building Inspector shall immediately revoke all Outdoor Dining Area Permits issued in accordance with subparagraph E.(19) above.

I. Reservation of rights by Village. Neither the adoption of this Section nor the granting of any Permit pursuant hereto shall be construed as a waiver of any right, privilege or immunity of the Village of Millbrook concerning its public easement over the streets and sidewalks, or of any requirement of law concerning the liability of the Village of Millbrook with respect to streets and sidewalks, whether expressed or implied.

J. Enforcement. A violation of any provision of this Section shall be subject to the enforcement provisions set forth in Article VII of the Village Code.”

Section 3. This local law shall take effect as of the date of filing with the New York Secretary of State.

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Collopy _____

Trustee Herzog _____

Trustee Contino _____

Trustee Arbogast _____

Trustee Doro _____

DATED: Millbrook, New York
November 9, 2022

SARAH J. WITT, VILLAGE CLERK
Village of Millbrook



Start: 2022-10-21
End: 2022-10-27
Times: 0:00-23:59

Compliance & Risk Report

Franklin Ave, WB

Medium Risk Threshold: Speed Limit + 5

High Risk Threshold: Speed Limit + 20

Speed Range: 1 to 150

Time View: By Hour (Total Volumes)

Time	Speed Limit	Mode	Compliant	Low Risk	Medium Risk	High Risk	Total Num Vehicles
0:00	30	Speed Display	11	5	5	0	21
1:00	30	Speed Display	2	7	6	0	15
2:00	30	Speed Display	4	3	1	0	8
3:00	30	Speed Display	8	3	1	0	12
4:00	30	Speed Display	7	6	5	0	18
5:00	30	Speed Display	40	23	7	0	70
6:00	30	Speed Display	62	45	15	0	122
7:00	30	Speed Display	164	139	44	0	347
8:00	30	Speed Display	318	176	62	0	556
9:00	30	Speed Display	201	157	73	0	431
10:00	30	Speed Display	185	157	71	1	414
11:00	30	Speed Display	245	177	89	0	511
12:00	30	Speed Display	259	202	121	1	583
13:00	30	Speed Display	205	143	82	0	430
14:00	30	Speed Display	251	189	100	0	540
15:00	30	Speed Display	271	213	96	0	580
16:00	30	Speed Display	227	202	76	0	505
17:00	30	Speed Display	208	172	87	0	467
18:00	30	Speed Display	167	114	48	0	329
19:00	30	Speed Display	106	64	27	0	197
20:00	30	Speed Display	41	36	13	0	90
21:00	30	Speed Display	51	23	7	0	81
22:00	30	Speed Display	24	16	7	0	47
23:00	30	Speed Display	17	11	5	0	33
Total			3074	2283	1048	2	6407



Start: 2022-10-21
End: 2022-10-27
Times: 0:00-23:59

Compliance & Risk Report

Franklin Ave, WB

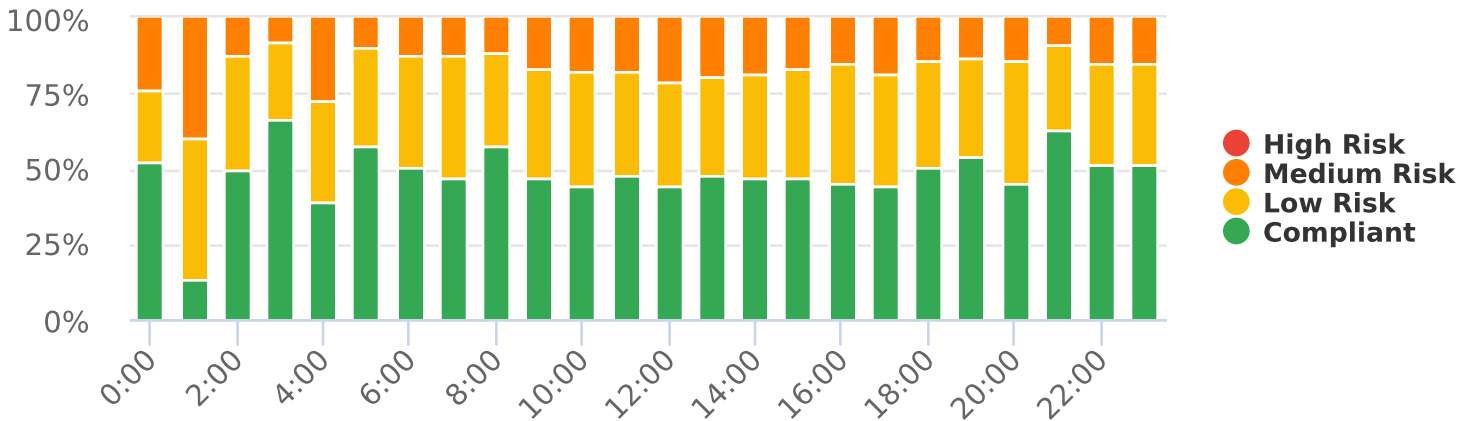
Medium Risk Threshold: Speed Limit + 5

High Risk Threshold: Speed Limit + 20

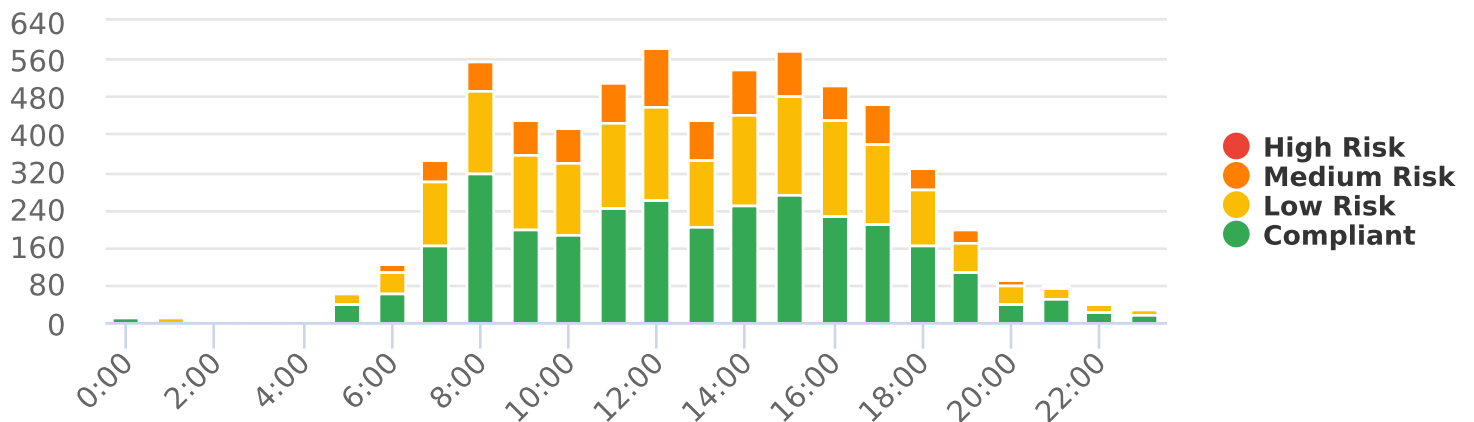
Speed Range: 1 to 150

Time View: By Hour (Total Volumes)

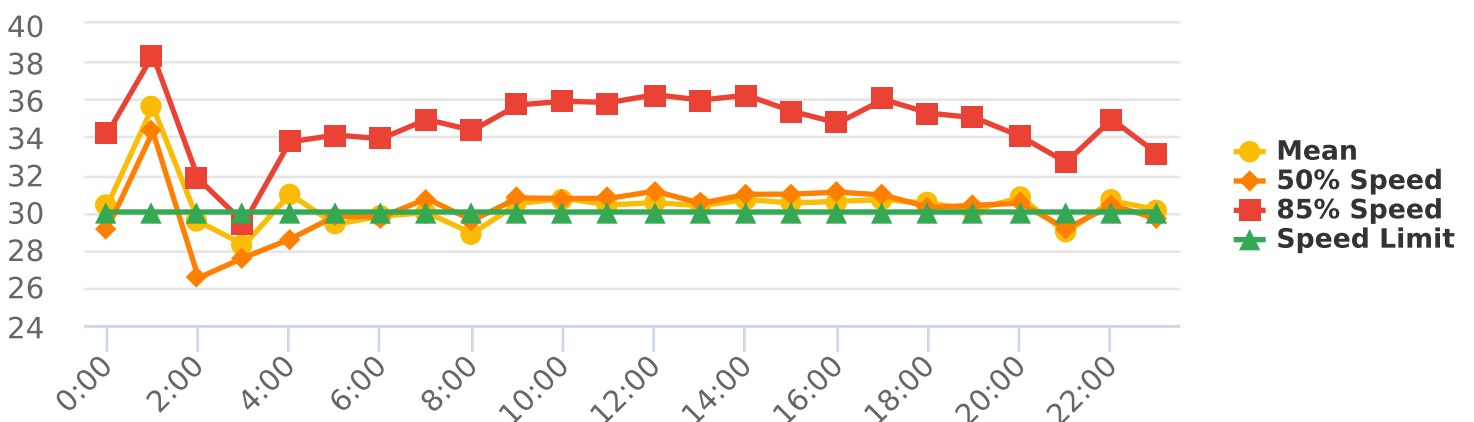
Compliance % by Hour (Totals)



Compliance by Hour (Totals)



Speeds



Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:			Telephone:	
			E-Mail:	
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO	YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			☐	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO	YES
If Yes, list agency(s) name and permit or approval:			☐	☐
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned _____ acres or controlled by the applicant or project sponsor?				
4. Check all land uses that occur on, are adjoining or near the proposed action: 5. Urban Rural (non-agriculture) Industrial Commercial Residential (suburban) ☐ Forest Agriculture Aquatic Other(Specify): ☐ Parkland				

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO ☐ ☐	YES ☐ ☐	N/A ☐ ☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO ☐	YES ☐	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO ☐	YES ☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO ☐ ☐ ☐	YES ☐ ☐ ☐	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO ☐	YES ☐	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO ☐	YES ☐	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO ☐	YES ☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO ☐ ☐	YES ☐ ☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO ☐ ☐	YES ☐ ☐	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest Agricultural/grasslands Early mid-successional ☐ Wetland ☐ Urban Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO ☐	YES ☐
16. Is the project site located in the 100-year flood plan?	NO ☐	YES ☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO ☐	YES ☐
a. Will storm water discharges flow to adjacent properties?	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	☐	☐

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO ☐	YES ☐

49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO ☐	YES ☐

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO ☐	YES ☐

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:			Telephone:	
			E-Mail:	
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO	YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			☐	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO	YES
If Yes, list agency(s) name and permit or approval:			☐	☐
3. a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. Urban	Rural (non-agriculture)	Industrial	Commercial	Residential (suburban)
☐ Forest	Agriculture	Aquatic	Other(Specify):	
☐ Parkland				

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO ☐ ☐	YES ☐ ☐	N/A ☐ ☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO ☐	YES ☐	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO ☐	YES ☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO ☐ ☐ ☐	YES ☐ ☐ ☐	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO ☐	YES ☐	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO ☐	YES ☐	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO ☐	YES ☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO ☐ ☐	YES ☐ ☐	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO ☐ ☐	YES ☐ ☐	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest Agricultural/grasslands Early mid-successional ☐ Wetland ☐ Urban Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO ☐	YES ☐
16. Is the project site located in the 100-year flood plan?	NO ☐	YES ☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO ☐	YES ☐
a. Will storm water discharges flow to adjacent properties?	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	☐	☐

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO ☐	YES ☐

49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO ☐	YES ☐

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO ☐	YES ☐

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		