

Village of Millbrook- Board of Trustees Business Meeting Minutes

Millbrook Village Hall- 35 Merritt Ave

Date: 12/10/2025	Time: 6:00 PM	Video Link	Presentation
Roll Call: Mayor Doro, Deputy Mayor Murphy, Trustee Bucklin, Trustee Mawson, Trustee Socci, DPW Kelly, Police Chief Dworkin, Scott Osborn (VRI), and Clerk Witt.		Call to Order: Mayor Doro opened the meeting with the Pledge of Allegiance	

Administrative Business	<u>Minutes Approval:</u> November Minutes approved by Deputy Mayor Murphy seconded by Trustee Mawson- All voted in favor. <u>Voucher Approval:</u> December Vouchers approved by Deputy Mayor Murphy seconded by Trustee Bucklin- All voted in favor. <u>Announcements:</u> Mayor Doro noted this is Trustee Socci's last meeting and thanked her for serving on the Board for the last year.
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Departmental Reports	<i>Located in the presentation. Read by Department Head for the record.</i>
<i>Fire & Rescue:</i>	No members of the Fire Department were present due to an emergency call. No monthly report was received or read.
<i>Police:</i>	The board discussed DOT's decision to deny rerouting truck traffic off Franklin Ave. A possible traffic study may be deemed necessary- costs and uncertain results were noted. Other potential solutions included implementing meters, changing the car parking to a diagonal style, and raised crosswalks or 'bump-outs' to calm traffic. Discussion is ongoing. The board approved Resolution 2025-011 (see below).
<i>Public Works (HWY):</i>	A discussion on road salt alternatives was had.
<i>Water & Sewer:</i>	A small team including village staff and fire department support successfully broke up sludge layers, improving conditions and satisfying the EPA. The village received the 5-year SPDES permit from DEC and approval of the preliminary engineering report for a new sewer plant.
<i>Building & Planning:</i>	Nothing additional to report.
<i>Treasurer & Clerks:</i>	Nothing additional to report.

Resolutions (Recorded by Roll Call Vote- Aye/Nay/Abstain/Absent)							Motion Carried
Resolution	Subject	Doro	Murphy	Bucklin	Mawson	Socci	
2025-011	A Resolution to Repeal and Replace the Existing Civilian Complaint Procedure	Aye	Aye	Aye	Aye	Aye	Yes
		Motion			Second		
2025-012 (Added during the meeting)	Waiver of 30-Day Advance Notice Period for NYS Liquor License Application- for Millbrook Continental Corp.	Aye	Aye	Aye	Aye	Aye	Yes
		Motion	Second				

New and Unfinished Business

No new or unfinished business.

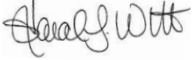
Board Member Updates

Bucklin	Reported attended a “Millbrook Listens” meeting and Shade Tree Committee plans to meet again in February.
Mawson	Reported obtaining two bids for lamp replacement on Franklin Avenue and the village gym, ranging from \$5,000 to \$10,000, including use of a lift for gym lamps.
Murphy	Nothing additional to report.
Socci	Nothing additional to report.
Doro	Nothing additional to report.

Public Comment	None
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Executive Session and Adjournment	Enter Executive Session: 6:52 PM	<i>Motion</i> made by Mayor Doro to enter executive session to discuss AT&T Lease Agreement seconded by Deputy Mayor Muphy and all were in favor.
	Exit Executive Session: 6:56 PM	<i>Motion</i> made by Mayor Doro to exit executive session seconded by Trustee Bucklin and all were in favor. No decisions were voted on during executive session
	Adjournment: 6:56 PM	<i>Motion</i> made by Mayor Doro to adjourn the meeting, seconded by Trustee Socci and all were in favor.

Respectfully Submitted by:



Village Clerk

Village of Millbrook

RESOLUTION No. 2025-011

A Resolution to Repeal and Replace the Existing Civilian Complaint Procedure

At a meeting of the Village Board of Trustees of the Village of Millbrook (“Village Board”), held at the Village Hall, 35 Merritt Ave., Millbrook, New York on the 10th day of December, 2025, at 6:00 p.m., Village Mayor, Peter Doro called the meeting to order, and
Mayor Doro, seconded by Trustee Mawson, moved the following resolution:

WHEREAS, by Resolution dated May 26th, 2021, the Village Board adopted the Civilian Complaint Procedure of the Village to provide a formal procedure for civilians to report incidents of misconduct by an officer, employee or official of the Village and established a Community Review Board; and

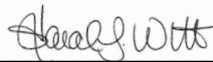
WHEREAS, the Village Board believes it is in the best interest of the Village to repeal the existing Civilian Complaint Procedure and Community Review Board and replace them with the procedure in the form annexed hereto; and

NOW, THEREFORE, BE IT RESOLVED, the Village Board hereby repeals the existing Civilian Complaint Procedure and Community Review Board established by Resolution adopted on May 26th, 2021 and replaces them with and adopts the procedure annexed hereto as the Personnel Complaint Procedure of the Village to provide a procedure to report incidents of misconduct by a police officer of the Village and adopts the annexed forms as the forms to be used for the purpose of reporting Personnel Complaints and Commendations.

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Doro	<u>Aye</u>
Trustee Murphy	<u>Aye</u>
Trustee Mawson	<u>Aye</u>
Trustee Bucklin	<u>Aye</u>
Trustee Socci	<u>Aye</u>

DATED: Millbrook, New York
December 10th, 2025



SARAH J. WITT, VILLAGE CLERK

WAIVER OF 30-DAY ADVANCE NOTICE PERIOD FOR NYS LIQUOR LICENSE APPLICATION

WHEREAS, pursuant to Section 110-b of the New York Alcoholic Beverage Control Law, applicants for an on-premises alcoholic beverage license (or renewal, alteration, or transfer thereof) must provide at least thirty (30) days' advance written notice to the municipality in which the licensed premises is located; and

WHEREAS, the Village of Millbrook has received such notice from **Millbrook Continental Corp.** regarding the premises located at 16-18 Alden Pl, Millbrook, NY 12545 in connection with an application for a permanent liquor license to be filed with the New York State Liquor Authority ("NYSLA"); and

WHEREAS, **Millbrook Continental Corp.** has requested that the Village waive the 30-day advance notice waiting period to permit the Applicant to file its application with the NYSLA without delay; and

WHEREAS, the Board of Trustees of the Village of Millbrook has reviewed the request and finds that granting such waiver is appropriate and will not adversely affect the public health, safety, or welfare of the Village;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Millbrook hereby **waives the 30-day advance notice waiting period** required under Section 110-b of the Alcoholic Beverage Control Law and authorizes **Millbrook Continental Corp.** to submit its application to the New York State Liquor Authority immediately; and

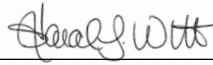
BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to provide written confirmation of this waiver to the Applicant for submission to the New York State Liquor Authority; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

The foregoing resolution was duly put to a vote which resulted as follows:

Mayor Doro	<u>Aye</u>
Trustee Murphy	<u>Aye</u>
Trustee Mawson	<u>Aye</u>
Trustee Bucklin	<u>Aye</u>
Trustee Socci	<u>Aye</u>

DATED: Millbrook, New York
December 10th, 2025



SARAH J. WITT, VILLAGE CLERK