

VILLAGE OF MARQUETTE
GREEN LAKE COUNTY, WISCONSIN

BOR Meeting Minutes, September 30, 2025- Village Hall

1. The Board of Review meeting of the Village Board, for the Village of Marquette, was called to order by Trustee Tony Deiss at 6:00 p.m.

2. Roll Call:

President- Art Cybul

Trustee – Peter Michalos - present

Treasurer – Paula Gilbertson – absent

Trustee Tony Deiss - present

Clerk- Sue Gerald- present

There were 1 citizen in attendance and Brian Frank the Assessor.

3. Confirmation of appropriate Board of Review and Open Meeting notices: Agenda notice was posted in four public places - Village Hall door, kiosks at the Post Office and Truck Garage, Post Office, also posted on the Village Website.

4. Reaffirm Elected Chair Person- Tony Deiss

5. Select a Vice-Chairperson for Board of Review: Peter Michalos nominated Art Cybul Deiss/Michalos_ Motion passed (2-yes 0-Nays).

6. Verify that a member has met the mandatory training requirements: Everyone is up to date

7. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec.70.47(7) (a).: Yes, the Village has Ordinance No. 42 for the confidentiality of income and expense information provided to the assessor.

8. Review of new laws: None

9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony: July 20, 2020.

10. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests: Yes- Adopted from two years (7-29-2020)

11. Filing and summary of Annual Assessment Report by Assessor's Office: No longer required

12. Receipt of the Assessment Roll by clerk from the Assessor: Sue Gerald received the receipt of the Final Assessment Roll.

13. Receive the Assessment Roll and sworn statements from the clerk: No longer required

14. Review the Assessment Roll and Perform Statutory Duties: The Village Board reviewed the Assessment Roll.

15. Discussion/Action-Certify all corrections of error under state law (sec. 70.43, Wis. Stats.): There were no corrections of error.

16. Discussion/Action – Verify with the Assessor that open book changes are included in the Assessment Roll: There were none.

17. Allow taxpayers to examine Assessment data: One citizen examined the Assessment data.

18. During the first two hours, consideration of:

a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause – One was submitted and denied due to lack of good cause.

b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court – None

c. Requests to testify by telephone or submit sworn written statement – None

d. Subpoena requests, and – None

e. Act on any other legally/required Board of Review matters – None

19. Review Notices of Intent to File Objection: Citizen was informed of procedures and to contact Brian Frank the Assessor for future objections.
20. Proceed to hear objections, if an and if proper notice/waivers given unless scheduled for another date: None
21. Consider/Act on scheduling additional Board of Review Date(s): None
22. Motion for Final Adjournment at 8:00 p.m. Cybul/Michalos. Motion passed. (Unanimous).

Amended 10/14/25