

VILLAGE OF MARQUETTE
GREEN LAKE COUNTY, WISCONSIN
BOR Meeting Minutes, May 15, 2023 - Village Hall

1. The Board of Review meeting of the Village Board, for the Village of Marquette, was called to order by President Cybul at 5:00 p.m.

2. Roll Call: President – Art Cybul - present
Trustee – Peter Michalos - present
Trustee – Tony Deiss - present

Clerk – Christina Garry –present
Treasurer – Paula Gilbertson – present

There was 1 citizen in attendance and Linda Gardiner the Assessor.

3. Confirmation of appropriate Board of Review and Open Meeting notices: Agenda notice was posted in four public places - Village Hall door, kiosks at the Post Office and Truck Garage, Post Office, also posted on the Village Website.

4. Select a Chairperson for Board of Review: Tony Deiss nominated Art. Deiss/Gilbertson. Motion passed (2-yes 0-Nays).

5. Select a Vice-Chairperson for Board of Review: Michalos nominated Tony. Michalos/Gilbertson. Motion passed (2-yes 0-Nays).

6. Verify that a member has met the mandatory training requirements: Everyone is up to date

7. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec.70.47(7) (af).: Yes, the Village has Ordinance No. 42 for the confidentiality of income and expense information provided to the assessor.

8. Review of new laws: One member needs to take the training once a year.

9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony: Yes- Michalos/Deiss. Motion passed

10. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests: Yes- Adopted from two years (7-29-2020)

11. Filing and summary of Annual Assessment Report by Assessor's Office: No longer required – will be removed for future meetings.

12. Receipt of the Assessment Roll by clerk from the Assessor: Christina received the receipt of the Assessment Roll.

13. Receive the Assessment Roll and sworn statements from the clerk: No longer required-Will be removed for future meetings.

14. Review the Assessment Roll and Perform Statutory Duties: The Village Board reviewed the Assessment Roll. There was one correction .no addition of omitted properties, and no elimination of double assessed properties.

15. Discussion/Action-Certify all corrections of error under state law (sec. 70.43, Wis. Stats.): There were no corrections of error.

16. Discussion/Action – Verify with the Assessor that open book changes are included in the Assessment Roll: There was 1 Open Book change that was included in the Assessment Roll.

17. Allow taxpayers to examine Assessment data: There were no taxpayers.

18. During the first two hours, consideration of:

- a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause – None.
- b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court – None
- c. Requests to testify by telephone or submit sworn written statement – None

- d. Subpoena requests, and – None
- e. Act on any other legally/required Board of Review matters – None
- 19. Review Notices of Intent to File Objection: None
- 20. Proceed to hear objections, if an and if proper notice/waivers given unless scheduled for another date: None
- 21. Consider/Act on scheduling additional Board of Review Date(s): None
- 22. Motion for Final Adjournment at 7:00 p.m. Michalos/Deiss. Motion passed. (Unanimous).