

Village of Hawkins Meeting Minutes  
March 2, 2026  
5:30 P.M.

### **CALL TO ORDER**

Meeting called to order by Pres. Doug VanDoorn at 5:30 p.m.

### **ROLL CALL**

Roll Call: Quorum Present  
Patricia Johnson, Kyle Austad, and Lisa Kuzner. Amanda Bratlie absent.  
Others present: John Burkman, Mark Case, Drew Lind from MSA.

### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Village President Doug Vandoorn.

### **APPROVAL OF MINUTES**

Minutes from the February 2, 2026 meeting were read by Clerk, Alicia Valentine. VanDoorn motioned to approve the February minutes as read, second by Kuznar. Motion carried.

### **Reminder – Meeting Etiquette**

VanDoorn reminded everyone that only one person has the floor during discussions. No side conversations.

### **Public Comment (5 minute time limit)**

None

### **DISCUSSION AND POSSIBLE MOTION**

#### **MSA-Lift Station & Sanitary Sewer Replacement**

Discussion regarding moving forward with the entire project, discontinue the project, continue with a partial project, or pause to consider alternate funding sources. Pump in Washington St/South Ave lift station is 20 years old. Sanitary sewer replacement – there are 4 areas broken. This creates a risk of back-ups. Water tower piping is a nice to have. VanDoorn motioned to continue with the Lift Station project, re-line the sewer piping, and the water tower piping, second by Johnson. Motion carried. MSA will assist with submitting the ITA.

#### **Part-time Treasurer**

Lisa Kuznar questioned if hiring a part-time treasurer would reduce audit fees since we would not need to be audited if the Clerk, Treasurer position was split. Valentine explained that audit also includes the completion of Form-C, PSC reporting, and assistance throughout the year. State loans that the Village holds require an annual financial audit. Due to this, the Village cannot discontinue the annual audit. A part-time treasurer position will not be created.

#### **Environmental Day**

Flambeau School is holding their environmental day on April 22<sup>nd</sup>. Rain date is April 28<sup>th</sup>. The Village will have work for the students at the Mill Pond and the Lions Park.

#### **Public Works Report**

Public Works Director John Burkman reported the following projects and work completed or being worked on: cutting edges for 1-ton arrived, brushed along lawn behind ambulance garage and mill pond dike, trash pump broke, new pump purchased, amp meter purchased to repair fire hall air compressor, car on Washington St will be removed when snow melts. Waste hauler discharge pipe thawed, curb stop in trailer court repaired.

### **Public Works Report Continued**

Working on: outlet repair in fire hall, cleaning shop, fire hall heater, kitchen plumbing and cabinet repair, finalizing WQT data and reports, will be testing for effluent discharge when weather cooperates, trailer court water leaks, Thompson scheduled to fix curb stop by the main, set up new trash pump for digging projects and fixed diaphragm pump to use for lift station bypass, compressor maintenance at WWTP, and lift station maintenance.

### **Clerk/Treasurer Report**

Clerk/Treasurer, Alicia Valentine, explained the cost of mowing Village property continues to increase due to staffing, equipment, and fuel. She inquired if the Board wanted her to contact Flambeau Corrections for a quote. The Board informed her to get a quote. Resident reported that a red light is not working on top of the water tower. VanDoorn explained that a red light is not on the tower since it is not required. Working on PSC information to complete audit. April 7, 2026 is the Spring Election. Board members on the ballot are Amanda Bratlie, Kyle Austad, and Patricia Johnson. Spring clean-up will be May 8<sup>th</sup>, 12-5 and 9<sup>th</sup>, 9-12. \$35 for pick-up load or trailer, and \$20 for car trunk. MSA final request for disbursement is complete. Final funds from DNR is \$35,761.82 for the Well upgrades and meters. Board decided that a monetary gift will be given to the Brian Uhren family instead of flowers.

### **Board Comments**

Lisa Kuznar asked if the Village had a shared calendar so she could see employee schedules. Valentine informed Kuznar that we do not. VanDoorn felt it is not needed since Valentine informs him when she will be out of office.

### **Set Next Agenda**

Monday, April 6, 2026; 5:30 p.m.

Approval of Hunting Permits

Environmental Day – scheduling supervisors

Public Works Report

Clerks Report

Approve Bills

### **Approve Bills**

Board members reviewed time sheets and bills for the month of February/March. Bills and Payroll approved: General Fund \$156,717.90, W&S \$24,630.38, Motion by VanDoorn, second by Johnson to approve bills. Motion carried.

### **Adjourn**

Motion by Austad, second by Johnson to adjourn the meeting at 7:20 p.m. Motion carried.

Alicia Valentine, Clerk