

Village of Hawkins Meeting Minutes
June 2, 2025
6:00 P.M.

CALL TO ORDER

Meeting called to order by Pres. Doug VanDoorn at 6:00 p.m.

ROLL CALL

Roll Call: Quorum Present (4 Present)

Present: Amanda Bratlie, Patricia Johnson, and Lisa Kuznar. Kyle Austad absent due to fire call.

Others present: John Burkman, Mark Case, David Best, Dawn and Chad Lazar, Conrath Clerk and Board Members.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Village President Doug Vandoorn

APPROVAL OF MINUTES – May 5, 2025

Motion by Kuznar, seconded by Bratlie to approve the minutes, with the correction of typos, from the May 5, 2025 meeting. Motion carried.

Public Comment (5 minute time limit)

Chad Lazar requested the results of the water test from his home. Burkman sent a text with the results. He will resend it. To resolve the water smell and sediment, the hydrant previously used to flush the line will be abandoned. The 6" line will be replaced with a 1" line. Driveway will be dug up to install the new line. Burkman estimates the work will be done in July. Lazar agreed to the recommended fix.

David Best asked the Board if he would be able to build a storage unit on his Main St property. The request will be added to the July Agenda for discussion and a possible motion.

DISCUSSION AND POSSIBLE MOTION

Phosphorus Credits

Village of Conrath presented a proposal for the purchase of 73 phosphorus credits. Motion by Johnson to approve the Contract date of October 1, 2028 – September 30, 2033, and the annual purchase price of \$2750, seconded by Bratlie. Motion carried.

Approve Liquor & Tobacco License Applications

Motion by Pres. VanDoorn, seconded by Johnson to approve an alcohol and tobacco license for Dollar General, Contingent on the payment of an outstanding liquor invoice. Motion carried. Motion by Bratlie, seconded by Johnson to approve liquor/tobacco licenses for Northwoods Feed & Supply, Jolly Inn, Melissa's Thunder & Lightning, and Tom's Way to Go. Motion carried. Johnson motioned to approve operator's licenses for Sudip Khatiwada, Steve Gryga, Rod Johnson, Tanya Gryga, Amy Kern, John Lazar, Lana Gryga, and Diane Lemke, seconded by Bratlie. Motion carried.

Village Clean-Up

Several properties in the Village need to be cleaned up. Residents in violation of Ordinances, such as abandoned/junk vehicles, unsafe buildings, grass/lawn length, and property maintenance standards, will be sent a letter to clean up their property.

Well/SCADA Project Update

Due to a calculation error, change orders #7, #8, and #9 were resigned by Pres. VanDoorn. John Burkman reported that the well doors are on, working on problems with the ortho scale, Cat 5 cable installed in shop, and the electrical to the Village of Hawkins sign is fixed. Project closeout is expected by the end of June.

CMAR Resolution

Pres. VanDoorn motioned to approve Resolution #06022025, seconded by Bratlie. Motion carried.

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Public Works Report

PW Director, John Burkman reported the following work was completed since the May meeting: Siren repaired and repainted, Valentine confirmed that the cost will be split with the Fire Dept, waiting for new siren control relay, sampler installed at WWTP, CMAR and CCR reports complete, well house door alarms installed, water main flushing complete, and the sewer system flushing is 85% complete. Working on: sweeping streets, street patching, millpond dike weed trimming, spraying weeds, finalizing May sewer and water reports, cleaning and inspecting lift stations, and need to pull and rebuild the failing Duo-jet compressor.

Clerk's Report

Valentine reported that 26 people participated in the Spring clean-up. Total received from residents \$1074, scrap revenue \$64.20. Fees did not cover the cost of dumpsters/tonnage. Village and Town responsible for \$530. Blood Drive will be held at the Community Center on 6/5/25 from 11-5, still looking for volunteers to donate blood. Flowers on Main St will be planted when it warms up.

Board Comments

Concern regarding temporary part-time employee's hours. The employee is to work 20 hours or less. Amanda Bratlie reminded everyone of the concessions at the T-Ball game June 5th, the Craft/Rummage sale at the Lions Park June 7th and that the homeless shelter in Ladysmith is looking for donations. Bratlie will collect donations and deliver them.

Set Next Agenda

Monday, July 7, 2025; 5:30 p.m. Approve Operator's licenses, Email/Domain, Well/SCADA Project, Workhorse Software, Playground Equipment, Public Works Report, Clerks Report, and Approve Bills.

Approve Bills

Board members reviewed time sheets and bills for the month of June/July. Bills approved: General Fund \$7,843.15, W&S \$45,953.28, Refuse \$2066.14, Tax Account \$412.92 and ACH/Card Receipts \$6,847.31. Motion by Bratlie, seconded by Johnson to approve bills. Motion carried.

Adjourn

Motion by Pres. VanDoorn, seconded by Kuznar to adjourn the meeting at 7:45 p.m. Motion carried.

Alicia Valentine, Clerk