

Village of Hawkins Meeting Minutes
April 1, 2024
5:30 P.M.

Meeting called to order by Pres. Jill Baker. Board members present: Doug VanDoorn, Karen Howard, Amanda Bratlie. Christa Luebke absent. Also present: John Burkman, Mark Case, Matt Boehmer, and Lyndon Schancer. Minutes from the March 4, 2024 meeting were read by Clerk, Alicia Valentine. Motion to approve the March minutes as read, by Karen Howard, second by Amanda Bratlie. Motion carried.

AGENDA ITEMS:

Public Comment (5 minute time limit)

Lyndon Schancer requested to have the row of cedars in the alley that runs from Washington St to Main St trimmed. Valentine will send a letter to the property owner. Schancer informed the Board that the new snow removal equipment is very nice.

Zoning

Valentine collected information from several Rusk County municipalities. The majority of those questioned, do not have a zoning committee. Their Boards approve/deny requests on how the property will be used. Valentine will create a zoning application form for future requests.

MSA – Project Update

Pre-construction meeting will be held at the Village Hall April 18, 2024 at 11:00am.

Interim Financing

Valentine is providing the final information to Chippewa Valley Bank. Financing will be secured within the next week.

Spring Clean-Up

Spring Clean-up for the Village and Town of Hawkins residents will be Friday, May 10th Noon - 5:00 pm and Saturday, May 11th 9:00 am – Noon. New fees this year of \$35 truck/trailer load and \$20 car/trunk load. One load per residence unless approved by site staff. The same fees apply for the second load.

PSC Water Rate Application

Valentine confirmed that the Board wanted to move forward with one overall increase. Pres. Baker confirmed that was correct.

PTO/Sick

Pres. Baker motioned to combine the current vacation and sick time into one PTO account, with a maximum accrual of 200 hours, no hours will accrue once the 200 hour limit is reached, second by Doug VanDoorn. Motion carried.

Burning Ordinance

Board was provided the DNR burning guidelines. Valentine will work on reviewing the Village ordinance and will provide the Board with recommended changes to the current Village ordinance.

Public Works Water/Sewer Report

Public Works Water/Sewer Director, Matt Boehmer, reported that the WRWA conference was a success. WQT update: Received the conditional approval letter. There are now some questions with the Jeld-Wen discharge. Will begin flushing sewers and hydrants as weather permits. Cleaning WWTP. Working on maintenance of blowers, lift stations, and generators. Approximately 14 meters left to install. Board received copies of the tower inspection and painting report.

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Public Works Streets Report

Public Works Streets Director, John Burkman thanked the Board for the opportunity to attend the WRWA conference. It was beneficial to see the products available which will help with the storm sewer and manhole repairs that are needed in the Village. Manhole repairs are approximately \$5000 each. This will be added to the 2025 budget. Will be scheduling gravel projects. Preparing equipment for spring/summer projects. The shop office and bathroom remodel is complete. Steering box leak and hydraulic cylinder mounting will need to be fixed on the plow truck. Backhoe needs new front tires. Annual generator maintenance will be completed within the next week or two. Millpond dock is repaired. To prevent damages, no one other than Public Works should move the dock. Gravel is needed at the Millpond parking area.

Clerks Report

Clerk, Alicia Valentine, reported that the Flambeau School Environmental Day is Friday, May 3rd. The students will help with the clean-up of the Lions Park and the Millpond. The National Day of Prayer is May 2nd, Noon – 1:00 pm, at the Ladysmith Memorial Park. Board confirmed that they would like Al Christianson to attend the May meeting regarding consideration of a new TIF district. Doug VanDoorn will complete the BOR training by April 29, 2024. Valentine is now processing the Library payroll. Spring Election is April 2, 2024.

Set Next Agenda

Monday, May 6, 2024 5:30 pm. Agenda Items: Renew Liquor License Applications, T-Ball/Baseball Coaches, Approve Turkey Hunting Requests, Zoning, Burning Ordinance, TIF District, Wellhouse/SCADA Project, Interim Financing, Shipping Container Ordinance, Hwy 8 Speed Limit, Lions Club Property/Playground Equipment, PSC Water Rate Increase, Complaints, Water/Sewer/Street Public Works Reports, Clerks Report, and Approve Bills.

Board Comment

No Comments

Approve Bills

Board members reviewed timesheets and bills for the month of March/April. Bills approved: General Fund \$8261.74, W&S \$29718.39, Environmental Improvement Account \$24,172.36, ACH Receipts \$5,613.63, Refuse \$427.69, and TIF #3 \$150.00. Motion to approve bills by Karen Howard, second by Amanda Bratlie. Motion carried.

Adjourn

Karen Howard motioned to adjourn the meeting at 8:00 p.m., second by Amanda Bratlie. Motion carried.

Alicia Valentine, Clerk