



Village of Grantsburg

316 Brad Street South
Grantsburg, WI 54840

Administration Committee Meeting Minutes

The Administration Committee met on Monday, June 8, 2026, at 3:00 p.m.
in the Village Board room, 316 Brad St S, Grantsburg, WI 54840.

Present: President Rick Lindberg and Trustee John Addison

Others: DPW John Erickson and Police Chief Jared Woody

Absent: Trustee Hank Java

Call to Order. President Lindberg called the Administration Committee Meeting to order at 3:00 p.m. Clerk/Treasurer Longhenry conducted roll call. The Pledge of Allegiance was recited.

Police Academy Mileage

Chief Woody reviewed the current Police Academy arrangement for Officer Swenston. He indicated that Northwood Tech in Rice Lake is too close in proximity to the police department for the Department of Justice to reimburse for lodging as was previously done when sending a previous officer to the Police Academy program at Chippewa Valley Technical College in Eau Claire. The DOJ will reimburse mileage, but the extra driving time results in overtime hours for Officer Swenston. Chief Woody provided the committee with an overview of options for paying the incurred overtime. Option one included allowing Officer Swenston to exceed the comp time cap by about 287 hours. Option two included paying out overtime as it is incurred on the employee's check. The total reimbursement for mileage from the DOJ after academy will total about \$4282 to help offset the overtime cost. The committee discussed paying for lodging to decrease the overtime hours. Chief Woody explained that we would lose the mileage reimbursement so that option would cost the village more.

Motion by Trustee Addison, second by President Lindberg to recommend the Village Board approve Officer Swenston be paid for overtime as earned during the Police Academy. Motion carried unanimously.

Benson Ave E – Utility Connection Project – BID review

Clerk/Treasurer Longhenry reported that no bids were received for the Benson Avenue project. The committee discussed having DPW Erickson reach out to contractors to see who is willing to take on the project.

Motion by Trustee Addison, second by President Lindberg to recommend the Village Board approve Village staff to reissue a BID notice to extend the BID window through July 1st. Motion carried unanimously.

The meeting was adjourned at 3:26 p.m.

Allison Longhenry
Clerk/Treasurer